



Lubbock County Commissioner's Court

March 26, 2018

10:00 AM - Regular Meeting

BE IT REMEMBERED that on 3/26/2018 there was held a Regular Meeting of the Lubbock County Commissioners' Court in and for the County of Lubbock, the following members present: _ _

TOM HEAD	COUNTY JUDGE
BILL MCCAY	COMMISSIONER 1
MARK HEINRICH	COMMISSIONER 2
GILBERT FLORES	COMMISSIONER 3
PATTI JONES	COMMISSIONER 4

PLEDGE OF ALLEGIANCE AND INVOCATION BY BILL MCCAY.

At this time, 10:00 A.M., the Regular Meeting of the Commissioner's Court was called to order. The Pledge of Allegiance and Invocation was given by Bill McCay.

CONSIDER AND APPROVE THE MINUTES FROM REGULAR COMMISSIONER'S COURT DATED MARCH 12, 2018.

Upon a motion by Patti Jones, seconded by Bill McCay, the court unanimously voted approving the Minutes from Regular Commissioner's Court dated March 12, 2018.

CONSIDER AUDITOR AND FINANCIAL MATTERS: LINE ITEM TRANSFERS AND BUDGET AMENDMENTS.

Upon a motion by Gilbert Flores, seconded by Mark Heinrich, the court unanimously voted approving Auditor and Financial Matters: Line Item Transfers in the amount of \$116,220.00 as presented by Jackie Latham.

AUTHORIZE PAYMENT OF CLAIMS: GENERAL ACCOUNTS (POOLED CASH).

Upon a motion by Mark Heinrich, seconded by Gilbert Flores, the court unanimously voted approving to authorize Payment of Claims in the amount of \$1,738,328.31 as presented by Jackie Latham.

PRESENT MONTHLY UNAUDITED FINANCIAL REPORT ENDING JANUARY 2018.

Upon a motion by Bill McCay, seconded by Patti Jones, the court unanimously voted approving the Monthly Unaudited Financial Report ending January 2018 as presented by Jackie Latham.

DISCUSS, CONSIDER AND OR TAKE ACTION TO AUTHORIZE THE COUNTY JUDGE TO SIGN THE BROKERAGE SERVICE AGREEMENT WITH MCGRUFF, SEIBELS, & WILLIAMS, INC. FOR A SECOND TERM.

Upon a motion by Bill McCay, seconded by Mark Heinrich, the court unanimously voted approving to authorize the County Judge to sign the Brokerage Service Agreement with McGriff, Seibels, & Williams, Inc. for a second term as presented by Greg George.

PRESENTATION AND APPROVAL OF SPECIAL RECOGNITION OF APRIL AS CHILD ABUSE AWARENESS MONTH FOR THE SOUTH PLAINS COALITION FOR CHILD ABUSE PREVENTION.

Upon a motion by Bill McCay, seconded by Mark Heinrich, the court unanimously voted approving of Special Recognition of April as Child Abuse Awareness Month for the South Plains Coalition for Child Abuse Prevention as presented by Carla Olson and Natalie Harvill.

REVIEW AND ACCEPT THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED SEPTEMBER 30, 2017.

Upon a motion by Patti Jones, seconded by Gilbert Flores, the court unanimously voted approving the Comprehensive Annual Financial Report for the Year Ended September 30, 2017 as presented by Bill Patton.



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PRESENTATION OF TEXAS A&M AGRILIFE EXTENSION SERVICE QUARTERLY UPDATE BY VIKRAM BALIGA AND KAY DAVIS.

Presentation of Texas A&M AgriLife Extension Service quarterly update by Vikram Baliga and Kay Davis.

DISCUSS, CONSIDER, AND/OR TAKE ACTION TO AWARD ITB 180201 FOR CRUSHED CALICHE.

Upon a motion by Bill McCay, seconded by Mark Heinrich, the court unanimously voted approving to award ITB 180201 for Crushed Caliche to all vendors: PB Materials, West Texas Paving, Inc., Ronnie Zahn Paving, Inc. and Fisher Sand and Gravel Co. as presented by Clint Wehrman.

DISCUSS, CONSIDER AND/OR TAKE ACTION TO AUTHORIZE THE COUNTY JUDGE TO SIGN AN AGREEMENT WITH THOMSON REUTERS FOR LAW LIBRARY PATRON ACCESS TO WESTLAW NEXT DATABASE.

Upon a motion by Mark Heinrich, seconded by Gilbert Flores, the court unanimously voted approving to authorize the County Judge to sign an agreement with Thomson Reuters for law library patron access to Westlaw Next Database as presented by Nan Hadley.

DISCUSS, CONSIDER AND/OR TAKE ACTION TO AUTHORIZE THE COUNTY JUDGE TO SIGN A LEASE AGREEMENT WITH T.C. WHITE & COMPANY, INC. DBA WHITE REALTY MANAGEMENT COMPANY FOR THE LEASE OF OFFICE SPACE AT 909 8TH STREET, WICHITA FALLS, TEXAS FOR THE REGIONAL PUBLIC DEFENDER OFFICE.

Upon a motion by Patti Jones, seconded by Bill McCay, the court unanimously voted approving to authorize the County Judge to sign a Lease Agreement with T.C. White & Company, Inc. dba White Realty Management Company for the lease of office space at 909 8th Street, Wichita Falls, Texas for the Regional Public Defender Office as presented by Elaine Nauert.

DISCUSS, CONSIDER AND/OR TAKE ACTION TO AUTHORIZE THE COUNTY JUDGE TO SIGN AN AGREEMENT WITH YOUTH FOR TOMORROW FOR RESIDENTIAL TREATMENT SERVICES FOR JUVENILES.

Upon a motion by Bill McCay, seconded by Mark Heinrich, the court unanimously voted approving to authorize the County Judge to sign an agreement with Youth for Tomorrow for residential treatment services for juveniles as presented by William Carter.

DISCUSS, CONSIDER AND/OR TAKE ACTION TO AUTHORIZE A CHANGE ORDER FOR RFP 170701 QUEUING SYSTEM TO ALLOW FOR A NEW START DATE OF THE CONTRACT.

Upon a motion by Patti Jones, seconded by Bill McCay, the court unanimously voted approving to authorize a change order for RFP 170701 Queuing System to allow for a new start date of the second week of April for the contract as presented by Ronnie Keister.

CONSIDER AND APPROVE PERMISSION TO CLOSE THE DORMANT ACCOUNT (CDA SEMINAR) AT CITY BANK AND DISBURSE BALANCE TO THE GENERAL FUND.

Upon a motion by Bill McCay, seconded by Gilbert Flores, the court unanimously voted approving to close the dormant account (CDA Seminar) at City Bank and disburse balance to the general fund as presented by Anthony Holcomb.

DISCUSS, CONSIDER AND/OR TAKE ACTION TO AUTHORIZE THE COUNTY JUDGE TO SIGN A MASTER INTERLOCAL PURCHASING AGREEMENT WITH NORTH TEXAS SHARE.

Upon a motion by Bill McCay, seconded by Mark Heinrich, the court unanimously voted approving to authorize the County Judge to sign a Master Interlocal Purchasing Agreement with North Texas Share as presented by Jackie Latham.



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DISCUSS, CONSIDER AND/OR TAKE ACTION TO AUTHORIZE THE COUNTY JUDGE TO SIGN A MASTER AGREEMENT AND ENGAGEMENT LETTER WITH GABRIEL, ROEDER, SMITH AND COMPANY FOR OTHER POST EMPLOYMENT BENEFITS (OPEB) ACTUARIAL VALUATIONS.

Upon a motion by Bill McCay, seconded by Patti Jones, the court unanimously voted approving to authorize the County Judge to sign a Master Agreement and Engagement Letter with Gabriel, Roeder, Smith and Company for other post employment benefits (OPEB) actuarial valuations as presented by Jackie Latham.

DISCUSS, CONSIDER AND/OR TAKE ACTION TO AUTHORIZE THE COUNTY JUDGE TO SIGN A CONTRACT FOR ACTUARIAL SERVICES WITH SIGMA ACTUARIAL CONSULTING GROUP, INC.

Upon a motion by Patti Jones, seconded by Bill McCay, the court unanimously voted approving to authorize the County Judge to sign a contract for actuarial services with SIGMA Actuarial Consulting Group, Inc as presented by Jackie Latham.

DISCUSS, CONSIDER AND/OR TAKE ACTION TO CREATE A JUSTICE AND INFORMATION MANAGEMENT VENDOR SEARCH ADVISORY COMMITTEE, APPOINT A CHAIRPERSON, AND AUTHORIZE CHAIRPERSON TO ADD ADDITIONAL MEMBERS TO THE COMMITTEE, AND AUTHORIZE FUNDING FOR TRAVEL PURPOSES FOR COMMITTEE MEMBERS TO BE PAID FROM A LINE ITEM DESIGNATED BY THE COUNTY AUDITOR.

Upon a motion by Bill McCay, seconded by Mark Heinrich, the court unanimously voted approving to create a Justice and Information Management Vendor Search Advisory Committee, appoint Andrew Wipke as chairperson, authorize chairperson to add additional members to the committee and authorize funding for travel purposes for committee members to be paid from a line item designated by the County Auditor.

DISCUSS, CONSIDER AND/OR TAKE ACTION TO APPOINT A STRATEGIC PLANNING PROJECT DIRECTOR TO SERVE AS THE PRIMARY POINT OF CONTACT FOR THE STRATEGIC PLANNING AND EXECUTION OF THE ADVANCEMENT OF JUSTICE, INFORMATION MANAGEMENT AND RELATED CONCERNS.

Upon a motion by Bill McCay, seconded by Gilbert Flores, the court unanimously voted approving to appoint Dean Stanzione as Strategic Planning Project Director to serve as the primary point of contact for the strategic planning and execution of the advancement of justice, information management and related concerns.

CONSIDER AND APPROVE OUT OF STATE TRAVEL FOR WINDY KRAUS, SHIANN GALLEGOS AND LAUREN HOLT TO NASHVILLE, TN FOR THE NATIONAL EMERGENCY NUMBER ASSOCIATION CONFERENCE.

Upon a motion by Bill McCay, seconded by Mark Heinrich, the court unanimously voted approving out of state travel for Windy Kraus, Shiann Gallegos and Lauren Holt to Nashville, TN for the National Emergency Number Association Conference.

CONSIDER AND APPROVE OUT OF STATE TRAVEL FOR JACKIE LATHAM TO ST. LOUIS, MO FOR GFOA CONFERENCE.

Upon a motion by Bill McCay, seconded by Mark Heinrich, the court unanimously voted approving out of state travel for Jackie Latham to St. Louis, MO for GFOA Conference.

CONSIDER AND APPROVE OUT OF STATE TRAVEL FOR NATALIE HARVILL TO CALGARY, ALBERTA FOR THE FACTORY TOUR TO THE DIRTT FACILITY REGARDING THE 916 MAIN, SECOND FLOOR RENOVATION.

Upon a motion by Bill McCay, seconded by Gilbert Flores, the court unanimously voted approving out of state travel for Natalie Harvill to Calgary, Alberta for the Factory Tour to the DIRTT facility regarding the 916 Main, second floor renovation as presented by Natalie Harvill.



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REPORT ON THE STATUS OF COUNTY ROAD PROJECTS, DEPARTMENT STAFFING, TRAINING AND SAFETY, UNPAVED AND PAVED ROAD MAINTENANCE, TXDOT AND CITY OF LUBBOCK PROJECTS, SIGNS, PARKS, AND FLEET MANAGEMENT REPORT.

Report on the status of County Road Projects, Department Staffing, Training and Safety, unpaved and paved road maintenance, TxDOT and City of Lubbock projects, signs, parks and fleet management report as presented by Rodshadi Moore.

CLOSED MEETING WILL BE HELD PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ATTORNEY CONCERNING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS, CONFIDENTIAL LEGAL MATTERS AND ANY TOPIC LISTED ON THE AGENDA POSTED FOR THIS MEETING.

No closed meeting was held.

At this time, 11:01 AM, 3/26/2018, the Regular Meeting of the Commissioner's Court was adjourned.

THE FOREGOING MINUTES WERE READ AND APPROVED IN OPEN COURT ON THIS DAY 4/9/2018

Presiding Officer: Thomas V. Head County Clerk: Keely Prion