

CIVIL/CRIMINAL PROCESS REQUEST

FOR EACH PARTY SERVED YOU MUST FURNISH ONE (1) COPY OF THE PLEADING.
FOR PROTECTIVE ORDERS, FURNISH TWO (2) COPIES OF THE PLEADING PER PARTY TO BE SERVED.

CAUSE NUMBER: _____ **CURRENT COURT:** _____

TYPE OF INSTRUMENT (See Reverse for Type): _____ **QUANTITY:** _____

FILE DATE OF MOTION: _____
MONTH / DAY / YEAR

SERVICE TO BE ISSUED ON:

1. **NAME:** _____

ADDRESS: _____

AGENT (If Applicable): _____

TYPE OF SERVICE / PROCESS TO BE ISSUED (See Reverse for Specific Type): _____

SERVICE BY (check one):

e-SERVICE LUBBOCK CO. CONSTABLE LUBBOCK CO. SHERIFF

ATTORNEY PICK-UP CERTIFIED MAIL MAIL

CIVIL PROCESS SERVER – Authorized Person to Pick-Up: _____ Phone: _____

CIVIL PROCESS SERVER’S EMAIL ADDRESS: _____

PUBLICATION POSTING

OTHER (Please Explain): _____

DISTRICT ATTORNEY USE ONLY:

- DA (Name of Person Requesting): _____ EXT: _____

ATTORNEY (OR ATTORNEY’S AGENT) REQUESTING SERVICE:

NAME: _____ **TEXAS BAR NO. / ID NO.:** _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: () _____

EMAIL ADDRESS: _____

FOR OFFICE USE ONLY:

- FEES ASSESSED - AFFIDAVIT OF INABILITY TO PAY ON FILE - URGENT

INSTRUMENTS TO BE SERVED:

____ ORIGINAL PETITION
____ AMENDED PETITION
____ SUPPLEMENTAL PETITION

____ COUNTERCLAIM
____ AMENDED COUNTERCLAIM
____ SUPPLEMENTAL COUNTERCLAIM

____ CROSS-ACTION
____ AMENDED THIRD-PARTY PETITION
____ SUPPLEMENTAL THIRD-PARTY PETITION

____ INTERVENTION
____ AMENDED INTERVENTION
____ SUPPLEMENTAL INTERVENTION

____ INTERPLEADER
____ AMENDED INTERPLEADER
____ SUPPLEMENTAL INTERPLEADER

____ INJUNCTION

____ MOTION TO MODIFY/ENFORCE

____ SHOW CAUSE ORDER

____ TEMPORARY RESTRAINING ORDER

PROCESS TYPE: (Circle)

NON WRIT:
CITATION
ALIAS CITATION
PLURIES CITATION
SECRETARY OF STATE CITATION
COMMISSIONER OF INSURANCE
HIGHWAY COMMISSIONER
CITATION BY PUBLICATION
NOTICE
SHORT FORM NOTICE

PRECEPT (SHOW CAUSE)
RULE 106 SERVICE

SUBPOENA

WRITS:
ATTACHMENT (PROPERTY)
ATTACHMENT (WITNESS)
ATTACHMENT (PERSON)

CERTIORARI

EXECUTION
EXECUTION AND ORDER OF SALE

GARNISHMENT BEFORE JUDGMENT
GARNISHMENT AFTER JUDGMENT

HABEAS CORPUS
INJUNCTION
TEMPORARY RESTRAINING ORDER

PROTECTIVE ORDER (FAMILY CODE)
PROTECTIVE ORDER (CIVIL CODE)

POSSESSION (PERSON)
POSSESSION (PROPERTY)

SCIRE FACIAS
SEQUESTRATION
SUPERSEDEAS