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Office of Dispute Resolution
CONFIDENTIAL INFORMATION SHEET FOR MEDIATOR
v. 03.25.21

Please complete this form and return to the Office of Dispute Resolution by mail (PO Box 10536, Lubbock, TX 79408), or email (odr@lubbockcounty.gov). This information will help the mediator prepare for your case.

Cause Number: _____ **Date:** _____

Case Name _____

I am the: ☐ **Plaintiff** ☐ **Defendant** ☐ **Other**_____

Name_____ **Email**_____

Attorney _____

Please answer the following (If more space is needed, write on the back of this page.):

1. Briefly explain what issues you want to discuss at mediation.

2. Briefly explain any additional issues you expect other parties to discuss at the mediation.

3. Do you have enough information to resolve the issue(s) in dispute? If not, what other information do you need?

Topics in dispute (check all that apply):

☐ Debt Amount	☐ Interest Rate	☐ Account Ownership	☐ Unauthorized Charges
☐ Bankruptcy	☐ Payments Made	☐ Age of Debt	☐ Other_____