



# 2021 LUBBOCK COUNTY ARPA FUNDING REQUEST PROJECTS IN LUBBOCK COUNTY

On March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA) of 2021 into law. The ARPA Act is intended to combat the COVID-19 pandemic, including the public health and economic impacts. Lubbock County is accepting requests for funding for American Rescue Plan Act (ARPA) also known as the State and Local Fiscal Recovery Funding (SLFRF) from Lubbock County December 6, 2021 through January 31, 2022. This funding is intended to lead in the recovery from the COVID-19 pandemic throughout the years of outlays until the end of calendar year 2024. The Lubbock County Commissioners' Court has identified certain priority categories for funding, which include any COVID-19 related expense, public health expenditures, services to disproportionately impacted communities, premium pay, infrastructure, revenue replacement and administrative service.

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Therefore, while programs are being developed and funding under ARPA is being allocated for use in the next fiscal year, organizations in Lubbock County impacted by the public health emergency may submit preliminary funding requests to the Lubbock County Commissioners' Court. Organizations may submit preliminary funding requests for expenses/projects that are included in the expense/project categories identified by the SLFRF. These submissions will be reviewed by Lubbock County to effectively plan the distribution of ARPA funds to ensure optimum equity, efficiency and appropriate use of aid. **Completion of the funding request does not guarantee ARPA aid for any given organization's project.** Approval guidelines and SLFRF reporting requirements will be directed at a later time. To be considered for funding, the organization's project must align with one of the priority categories identified below. *(Based on the Compliance and Reporting Guidance Appendix 1, please check which category best aligns with your project)*

## ***1. Public Health Expenditures***

       **1.7 Capital Investments or Physical Plant Changes to Public Facilities** - Lubbock County will focus capital investments in Lubbock County that will aid in the prevention of COVID-19. (Dialysis Center @ LCDC, Diversion Center, JJC classrooms or ME Building)

## ***3. Services to Disproportionately Impacted Communities***

       **39 Parks** – Lubbock County will focus its investments by improving outdoor spaces and by building stronger neighborhoods and communities. Aid should address pre-existing health disparities while promoting healthier living environments through outdoor recreation and socialization to mitigate the spread of COVID-19. (E.g. parks, public plazas, and other public outdoor recreation spaces)

## ***5. Infrastructure***

       **5.17 Other** – Lubbock County will focus on investments in Lubbock County infrastructure that will provide funds for government services including but not limited to modernization of broadband, cybersecurity, (IFR16) or water infrastructure which are critical to protecting the health and wellbeing of the community (IFR12).



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## Checklist

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This checklist is provided as a tool to assist you in the completion of your application. Remember, late and/ or incomplete applications will not be accepted.

**If you have questions regarding your application, please contact:**

**Robin Wilmot at [rwilmot@lubbockcounty.gov](mailto:rwilmot@lubbockcounty.gov) or**

**Kristen Windham at [kwindham@lubbockcounty.gov](mailto:kwindham@lubbockcounty.gov)**

**Kathy Williams at [kwilliams@lubbockcounty.gov](mailto:kwilliams@lubbockcounty.gov)**

*(Initial each statement after reading)*

\_\_\_\_ Did you sign the certification page and initial all the certification statements?

\_\_\_\_ Does the proposed expense/project meet one of the categories detailed above?

\_\_\_\_ I have provided a DUNS number so that a debarment check may be completed?

\_\_\_\_ I have provided a SAM registration number.

\_\_\_\_ I have provided a completed W-9, if required.



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### Certification

By signing this request, I understand and affirm that: *(initial each statement after reading)*

\_\_\_\_\_ As the recipient of the ARPA funds, I agree that my expense/project will abide by the requirements noted in the [Treasury's Portal Recipient Reporting](#) and the [Interim Final Rule](#).

\_\_\_\_\_ If my project is granted, requested funds will be used only for eligible purposes described in this application and in compliance with ARPA, Section 35.6(b) of the [Interim Final Rule](#) (and final rule when effective), which appears in Title 31 of the Code of Federal Regulations, applicable federal contract provisions, and all other applicable federal laws and regulations.

#### ➤ Federal Contract Provisions

Recipients of ARPA funds are subject to required federal contract provisions under 2 CFR Part 200 Appendix II. A sample of the required supplementary conditions may be found [here](#). These supplementary conditions are subject to change.

\_\_\_\_\_ I have reviewed the federal contract provisions for recipients of ARPA funds and will abide by [Chapter 2, Part 200 of the Code of Federal Regulation \(CFR\)](#) as well as [Title 6 of the Civil Rights Act of 1964](#). If awarded funds for the expense/project, will abide by all federal, state, and local laws and procurement policies.

\_\_\_\_\_ I understand the use of funds are subject to: *Monitoring and Oversight*  
Per 2 CFR § 200.337, the Federal awarding agency, Inspector General, the Comptroller General of the United States, the pass-through entity, or any of their authorized representatives has the right, at all reasonable times, to make site visits or conduct desk reviews in order to review Program accomplishments, management control systems, award progress of the funding recipient, and to provide any required technical assistance. During site visits or desk reviews, authorized representatives will review recipients' files related to the award. As part of any monitoring and program evaluation activities, recipients must permit authorized representatives, upon reasonable notice, to review grant-related records and to interview the organization's staff and contractors regarding the Program. Recipients must respond in a timely and accurate manner to requests for information relating to the award.



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\_\_\_\_\_ I understand a project wrap-up report is required upon completion of project and that I am responsible for the reporting for my project.

\_\_\_\_\_ I will provide the Lubbock County Auditor’s office with all documentation the federal grant requires in a timely manner.

\_\_\_\_\_ Expenses/projects will be determined by the Lubbock County Commissioners’ Court in its sole discretion. Applications may be awarded for the full or partial amounts of the grant requested, or maybe declined.

\_\_\_\_\_ I certify that I have the legal authority of the organization represented in this application to submit this request for funding on its behalf, and I further certify that the information submitted in this application is true and correct to the best of my knowledge. I understand that Lubbock County will rely on the accuracy of the submittals and certifications made in conjunction with this application. Any misrepresentation of inaccurate information may result in the denial of project requested or a repayment of funds from the organization’s annual budget.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## 2021 LUBBOCK COUNTY ARPA FUNDING REQUEST PROJECTS IN LUBBOCK COUNTY

**SUBMISSION DEADLINE:  
Monday, January 31, 2022**

### **Applying for ARPA Funds (State and Local Fiscal Recovery Funds)**

The application period for the ARPA funding request will be December 21, 2021 through January 31, 2022.

In addition to general applicant information, you will need:

- ❖ <https://www.dnb.com/duns-number/get-a-duns.html>
- ❖ EIN Number
- ❖ **SAM Registration** (<https://sam.gov/content/home>) (while this is not required to submit an application, it will be required to receive your award. This process could take some time, so OPB strongly encourages applicants to proactively apply for a SAM Registration)

Completed applications must be *actually* received, not postmarked, by midnight on the submission deadline date specified above.

Funding requests should be submitted by email to Lubbock County at: [LubbockARPA@lubbockcounty.gov](mailto:LubbockARPA@lubbockcounty.gov)

Funding request may also be submitted through inter-office mail but must be received by 5:00 pm on January 31, 2022. Applications received after the deadline will not be accepted. If using interoffice mail, be sure to allow enough time for delivery.

### **Applications may be mailed or delivered to:**

Lubbock County ARPA Funding  
Lubbock County Auditor's Office  
Attn: Robin Wilmot  
916 Main Street, Suite 700  
Lubbock, Texas 79408



# 2021 LUBBOCK COUNTY ARPA FUNDING REQUEST PROJECTS IN LUBBOCK COUNTY

## Organization Information

**\* Response required for application to be considered complete**

Date of Submission\* \_\_\_\_\_

Legal Name of the Organization: \* \_\_\_\_\_

Doing Business As (DBA) Name (if applicable): \_\_\_\_\_

EIN \_\_\_\_\_ Sams Registration \_\_\_\_\_

Organization's Street Address: \* \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Organization Mailing Address: \_\_\_\_\_  
(if different from street address)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Organization Website: \* \_\_\_\_\_  
(Please enter "N/A" if none)

Applicant Name: \* \_\_\_\_\_

Applicant Title: \* \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_  
(if different from organization mailing address)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Applicant Phone: \* (\_\_\_\_\_) \_\_\_\_\_ Applicant E-mail: \* \_\_\_\_\_

Project Contact: \_\_\_\_\_  
(if different from applicant)

Project Contact Phone: (\_\_\_\_\_) \_\_\_\_\_ Project Contact E-mail: \_\_\_\_\_



# 2021 LUBBOCK COUNTY ARPA FUNDING REQUEST PROJECTS IN LUBBOCK COUNTY

## Questions

Briefly describe the organization's mission and/or goals.\*

Maximum 500 characters:

List and briefly describe (if any) current /recent organization's projects (last 1-5 years) \*

Maximum 500 characters:

Briefly describe how this project will impact the Lubbock County community? What problem(s)/community need(s) would your organization target with the use of ARPA funds for the 2022 fiscal year, if awarded:\*

Maximum 500 characters:

Describe in detail the programs/projects that will be created to target the given need established above:\*

Maximum 500 characters:



# 2021 LUBBOCK COUNTY ARPA FUNDING REQUEST PROJECTS IN LUBBOCK COUNTY

Briefly describe how the award of ARPA funding would help your organization respond to, or recover from the adverse economic effects of COVID-19.\*

Maximum 500 characters:

Provide the total amount of funding required for intended program(s)/project(s). Please include ancillary costs.\*

Maximum 500 characters

Describe how the metrics of success for the program(s)/project(s) will be established and evaluated, if funding is awarded.\*

Maximum 500 characters:

How will your organization monitor/evaluate funding and execution for said program(s)/projects(s).\*

Maximum 500 characters:



# 2021 LUBBOCK COUNTY ARPA FUNDING REQUEST PROJECTS IN LUBBOCK COUNTY

Has the organization applied for other Federal, State or local funding, currently or in the past? If so, describe the source(s) and amount(s) applied for, and any awards received.\*

Maximum 500 characters:

List any other funding sources (e.g. fees, donations, grants) the organization has received or is pursuing to support the project.\*

Maximum 500 characters:

Will the project be complete with requested funds? How will the organization support the project after ARPA funds are no longer available?

Maximum 500 characters:

Any additional comments or information the Applicant would like to provide.

Maximum 500 characters:





# 2021 LUBBOCK COUNTY ARPA FUNDING REQUEST PROJECTS IN LUBBOCK COUNTY

## **Budget Narrative**

In the space below, please include any information which you feel may provide useful background on your proposed **FY/CY2022 budget**, such as source and rate at which matching labor costs are calculated, etc.

