

LUBBOCK COUNTY, TEXAS

ADOPTED BUDGET

FY 2021
2022

Budget Year From October 1 2021 to September 30, 2022

Lubbock County, Texas

Adopted Budget

FY 2021 - 2022



Budget Year from
October 1, 2021 to September 30, 2022



Lubbock County TX

This budget will raise more revenue from property taxes than last year's budget by an amount of \$9,702,602 or 12.87 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,882,026.

<i>Vote of each member of the Commissioners' Court by name voting on the</i>		
Commissioners' Court Members	Adoption of Budget	Setting the Property Tax Rate
Curtis Parrish, County Judge	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Terence Kovar, Comm., Prec. #1	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Jason Corley, Comm., Prec. #2	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Gilbert Flores, Comm., Prec. #3	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Chad Seay, Comm., Prec. #4	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>	Yay <input checked="" type="checkbox"/> Nay <input type="checkbox"/>

Comparative Tax Rates		
Tax Rates	FY21	FY22
Property Tax Rate	.339978	.359990
No-New-Revenue (Effective) Tax Rate	.330575	.312437
No-New-Revenue (Effective) Maintenance and Operations Tax Rate	.428275	.329655
Voter-Approval (Rollback) Tax Rate	.473888	.324942
Debt Tax Rate	.038636	.030335

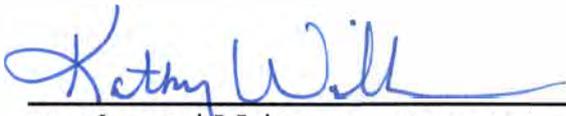
Debt Obligations		
	FY21	FY22
Total amount of County Debt Obligations	\$30,565,000	\$23,345,000

BUDGET CERTIFICATE

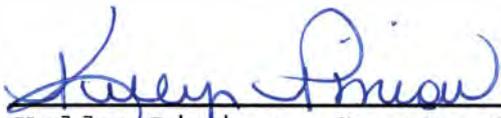
Budget Year from October 1, 2021 to September 30, 2022

**THE STATE OF TEXAS
COUNTY OF LUBBOCK**

We, Kathy Williams, County Auditor; and Kelly Pinion, County Clerk of Lubbock County, Texas, do hereby certify that the attached budget is a true and correct copy of the Budget of Lubbock County, Texas, as passed and approved by Commissioners Court of said County on the 13th day of September 2021, as the same appears on file in the office of the County Clerk of said County.



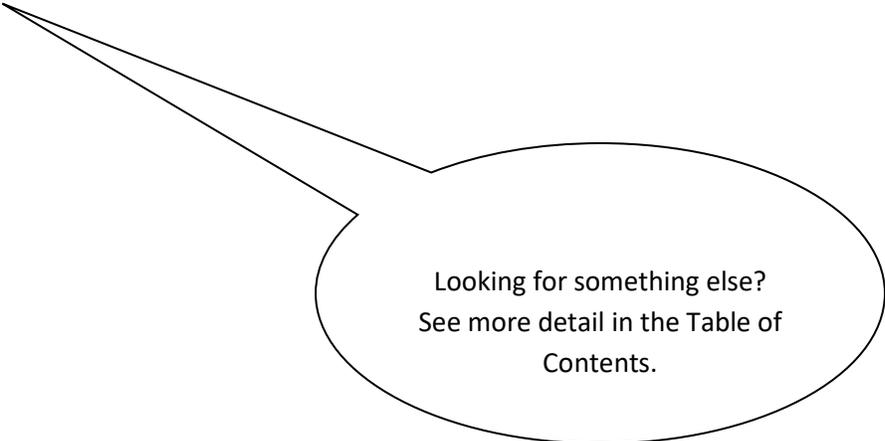
Kathy Williams, County Auditor



Kelly Pinion, County Clerk

COMMON QUESTIONS ABOUT THE BUDGET

- What's the County's tax rate? [p. 60](#), [Chart p. 63](#)
- What's the total budget of the County? [p. 20](#)
- How much revenue comes from taxes and what are other sources of revenue? [p. 60](#) and [p. 68-70](#)
- How much will Road and Bridge spend? [Total Budget p. 187-189](#), [Chart p. 186](#)
- How many employees work for the County and where? [p. 345-353](#),
- Does the County have a financial policy that guides how funds are reported, invested, and audited?
[p. 47](#) and [p. 362-369](#), [p. 398-423](#)
- What does "GAAP" mean? [Glossary p. 448](#)
- What's the population of Lubbock County? [p. 24](#)
- What is the total budget of the Lubbock County Detention Center? [p. 119](#)



Looking for something else?
See more detail in the Table of
Contents.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Lubbock County
Texas**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director

LUBBOCK COUNTY, TEXAS
Adopted Budget 2021 – 2022
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LUBBOCK COUNTY

Kathy Williams
County Auditor

Rhonda Scott
First Assistant Auditor



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Fax: (806) 775-7917

October 1, 2021

The Honorable Lubbock County Judge and County Commissioners:

The total FY2021-2022 Budget adopted for all funds by the Lubbock County Commissioners' Court was \$270,532,070, a net increase of \$25,559,302 or 10.43% in comparison to the FY2020-2021 adopted budget. This increase is largely attributable to a voter approved tax rate that was required to fulfil the Lubbock County Sheriff's office request for over \$5.6 million increase in salary items for law enforcement and detention center employees. Initially, the county budget was balanced to a rate lower than a voter approval rate of .324942 for which a 3% COLA for Elected Officials, a 5% COLA for all other Lubbock County employees and the County's allocation of American Rescue Plan Act (ARPA) funds in an amount just over \$30 million were included. The FY 2021-2022 Adopted Budget for the General Fund totaled \$126,070,730, a 9.31 % increase, when compared to last year's General Fund budget. Major account increases include \$1.2 million for new positions and reclassification of existing positions along with the above mentioned salary items for COLAs and the disparity, overtime, longevity and incentive pay for law enforcement and detention center employees.

The Lubbock County FY 2021-2022 Adopted Budget is balanced at a voter approved tax rate of \$0.359990 per \$100 valuation, which is an increase of \$0.020012 when compared to last year's tax rate for year FY 2020-2021.

I deeply appreciate the hard work and dedication the Lubbock County Commissioners' Court as well as Elected and Appointed Officials and Department Directors put forth to produce a sound budget this year. I look forward to the process as we implement the projects and programs outlined in the FY 2021-22 Adopted Budget as approved by the Lubbock County Commissioners' Court.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kathy Williams". The signature is fluid and cursive.

Kathy Williams
Lubbock County Auditor

LUBBOCK COUNTY

Kathy Williams
County Auditor

Rhonda Scott
First Assistant Auditor



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October 1, 2021

The Honorable Lubbock County Judge and County Commissioners:

BUDGET MESSAGE

Introduction

I'm pleased to present the FY2021-2022 Lubbock County Operating Budget adopted by the Lubbock County Commissioners' Court on Monday, September 13, 2021. From October 1, 2021 through September 30, 2022, this document will be used as the management control device of Lubbock County to guide county officials and department heads throughout the year.

The budget was developed with optimism as Lubbock County withstood the first 15 months of the Coronavirus (COVID-19) pandemic with future economic conditions that were full of uncertainty. The Lubbock County Commissioners' Court as well as county officials and department directors worked together to protect our valued and skilled employees, protect our ability and capacity to operate in future years while meeting the demands for essential and required services for Lubbock County citizens in a cost-effective fashion during a time of economic indecision.

The FY2022 budget process began in May, with guidelines, goals and objectives communicated to the departments while preparing their initial budget request. The Lubbock County Auditor's office receives and compiles the initial requests. The Commissioners' Court held budget hearings that were posted in accordance with the Open Meetings Act, codified in the Government Code Chapter 551, a State of Texas statute, for public input throughout the budget process. Departments participated by presenting their budget and requests before the open court and were streamed via Zoom for the public participation.

With the strategic goals in mind, Public Safety continues to take the highest priority. The County still had major challenges that had to be addressed during the budget season. Reconciling budget needs within the S.B.2 tax rate cap of 3.5% on property tax revenues proved to be unsuccessful due to the Lubbock County Sheriff's \$5.6 million budget request for salary pay items. With the Court's primary focus on maintaining public safety, a balanced budget was accomplished with the citizens of Lubbock County approving a tax rate of \$0.359990 per \$100 valuation on November 2, 2021.

While the County continues to maintain a conservative philosophy that is reflected in the overall budget and financial policies, the exponential growth in Lubbock County is observed in the salary expenses to include the expansion of the Technology and Information Services and the Road and Bridge departments' personnel and several pieces of heavy equipment for Road and Bridge. Most departments continually find innovative ways to streamline operations. This year 46% of County departments in the General Fund submitted a lower or flat budget compared to last year. The overall budget process continues to be successful and we receive overwhelming cooperation from most County departments.

This document exhibits a direct result of immense cooperation and an effort on behalf of the Lubbock County Elected Officials, Appointed Officials, Department Directors and the Commissioners' Court. There were no changes presented between the proposed to adopted budget. Following a public hearing on September 13, 2021, the budget was adopted with a 5 to 0 unanimous vote.

Coronavirus (COVID-19) Pandemic

On March 13, 2020, the Lubbock County Commissioners' Court followed suit in declaring Lubbock County a natural disaster following the disaster declaration of President Donald J. Trump and Texas Governor Greg Abbott. The Governor's declaration required a stay at home order and closed schools, bars, restaurants, as well as limited social gatherings to 10 people or less in response to the COVID-19 pandemic. County officials and Department Directors immediately closed certain offices, began social distancing, erected plexiglass shields in offices with public traffic, wearing masks and implementing remote work programs for all possible positions. The IT department systematically set up departments with laptops, software and programs to effectively work remote enabling them to continue to perform their duties. At this point the effects on budgetary items shifted from travel expenditures to technology and supplies.

In May 2021, the Texas Workforce Commission reported the unemployment rate in Lubbock County fell to 4.7% when compared to a high of 8.8% in May of 2020. In addition, the latest Census data reports that Lubbock County has experienced an 11.4% growth rate since 2010. Through local, state and federal efforts, the Lubbock economy persists with signs of improvement and growth. Businesses are open, LBK tourism is recovering, as hotel occupancy collections surpassed pre-pandemic collections.

On March 27, 2020, Congress enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The Act provided immediate financial support in the form of direct payments to taxpayers, expanded unemployment insurance, direct funding to local governments, expanded liquidity for businesses and local governments, loans and grants for small businesses and funding for hospitals for ventilators and other equipment. In 2020-2021, Lubbock County allocated \$1,848,997 million from the CARES Act to Sheriff's office over-time and PPE expenses due to COVID-19.

The Emergency Rental Assistance Program, a component of the CARES Act, helps eligible tenants economically impacted by the COVID-19 pandemic stay in their homes. It provides rental and utility assistance. Assistance is available for both tenants who have been sued for eviction or tenants struggling to pay their rent. Lubbock County received \$1,562,384 million in FY2021 for which \$1.3 million was booked as deferred revenue for FY2022.

In March 2021, Congress enacted the American Rescue Plan Act (ARPA). The Act provided \$1.9 trillion to fund long-term strategies to address the public health and economic impact of COVID-19. Funding in the amount of \$362 billion was allocated for state and local governments, of which, Lubbock County received an allocation of just over \$30 million for FY2022. As of October 2021, the Lubbock County Commissioners' Court implemented public workshops with public comment segments to provide ample opportunity for participation by interested persons. The Court has produced a tentative list to highlight their priorities for use of the ARPA funds. This list includes a public health response to COVID19, negative economic impacts, services to disproportionately impacted communities, premium pay for essential workers, infrastructure projects, and public sector revenue loss.

Ad Valorem Taxes

Existing property values for the average homeowner on the tax roll in Lubbock County increased by an average of 6.8% in tax year 2021 (Fiscal Year 2021-2022). The Commissioners' Court approved the voter approved tax rate of \$0.359990 per \$100 valuation which is an increase of \$ 0.047553 over the No New Revenue rate of \$0.312437. The amount of taxes imposed on the average home would increase approximately \$38.27 for the year due to higher valuations. New property added to the tax roll for the first time in tax year 2021 generated \$1,882,026.

Revenue Changes – General Fund

Various revenue line items increased with the most significant increases being ad valorem tax in the amount of \$9,750,597 and sales tax in the amount of \$2,763,868.

Expenditure Changes – General Fund

The General Fund budget for FY2022 is \$126,070,730, which represents an 8.51% increase above the \$115,335,963 budget for FY2021. An increase of \$5.6 million for law enforcement and detention officer salary expenditures as well as a 3% COLA for elected officials and 5% COLA for civil and non-Sheriff's office Public Safety employees contributed to the increase in this year's budget.

The table on page 20 shows a comparison of the adopted budget for each fund.

Financial Stability

Lubbock County remains financially strong as reflected by S&P Global affirming its long-term rating to AA+ in October 2020. As reflected in the agency's summary, the rating reflects the strength and stability of Lubbock County's economy. Factoring in a variety of indicators when rating the county, including a higher education presence, a robust health care sector, population growth, economic climate, financial stability, tax base expansion and diversification coupled with sound management practices and policies in place and the balance of unreserved funds.

Unreserved general fund balance for FY2021 is estimated at \$45.8 million which represents approximately 36% of the general fund budgeted for FY2022. These unreserved funds are necessary to fund expenditures for the first three months of the fiscal year since property tax revenues are not considered delinquent until January. Throughout the year additional unreserved funds are used only for one-time expenditures in the case of grave public necessity to meet an unusual or unforeseen condition that could not have been included in the original budget.

Overview

The FY2022 Budget continues to hold to the established principles in Lubbock County of conservative fiscal planning. Some specific challenges faced by Lubbock County in preparing the 2022 Budget were maintaining current operations, providing funding sources for salary increases for Lubbock County employees while preserving strong fund balance with limited growth in revenue.

The Budget also provides for targeted investments in the Lubbock County Commissioners' Court priority areas. The following initiatives are included in the Budget.

- Increasing payroll items such as disparity, overtime, incentive and longevity pay for law enforcement and detention officers.
- Increasing payroll to provide a 3% COLA for Elected Officials not supplemented by the State of TX and a 5% COLA to County employees except-law enforcement or detention officers of the Lubbock County Sheriff's office.
- Providing resources for 19 vehicles for the following departments: Constable Pct. 4, District Attorney, Sheriff, Inmate Transportation, Maintenance
- Allocating resources for heavy equipment such as: Motor Graders, Belly Dumps, Dump Trucks, and Chip Spreader.
- Providing resources for the purchase of SCBA (self-contained breathing apparatus) and bunker gear for eleven Volunteer Fire Departments.
- Funding the implementation of the county wide software project that began in 2019.

The total FY2022 Budget adopted for all funds by the Lubbock County Commissioners' Court was \$270,532,070, a net increase of \$25,559,302 or 10.43% in comparison to the FY2020-2021 adopted budget.

Some of the changes in this budget when compared to the prior year budget include:

- Requiring the voters to approve the tax rate on November 2, 2021 and the use of a payroll contingency line item until the election was canvassed.
- Allocating resources for several pieces of heavy equipment such as: Motor Graders, Belly Dumps, Dump Trucks, and Chip Spreader.
- The RPDO separating from the County to become their own entity.
- American Rescue Plan Act (ARPA with additional resources to fund long-term strategies to address the public health and economic impact of COVID-19.

Summary

Considerable time was spent reviewing budget requests for compliance with the overall goals of the County. This is a solid budget and one that meets the demands of the growing County. Even though, many departmental budgets were reduced or held at FY2021 appropriations, officials are prepared to make careful expenditure decisions while controlling their costs and will continue to implement improved efficiencies to meet the public's demand for services. The budget summaries that follow provide a very thorough and detailed view of the various changes in revenues and expenditures.

I deeply appreciate the hard work and dedication of the Elected and Appointed Officials and Department Directors of Lubbock County for working so well with the Lubbock County Auditor's office throughout the year. I would also like to express my deep appreciation to the Lubbock County Auditor's office staff as well, for their hard work and dedication in helping craft the FY2022 budget. This year under incredible circumstances, they persevered and did an incredible job for which they are to be commended. Their continued assistance throughout the budget process and the entire fiscal year during a pandemic and a software conversion are proof as to the blessing each one is to me and the citizens of Lubbock County. Producing the County Budget is very much a team effort and the specific skills of each employee in this office plays a vital role in making the budget process and this budget a continued success.

Respectfully submitted,



Kathy Williams
Lubbock County Auditor

Lubbock County, Texas

Adopted Budget

FY 2021 - 2022



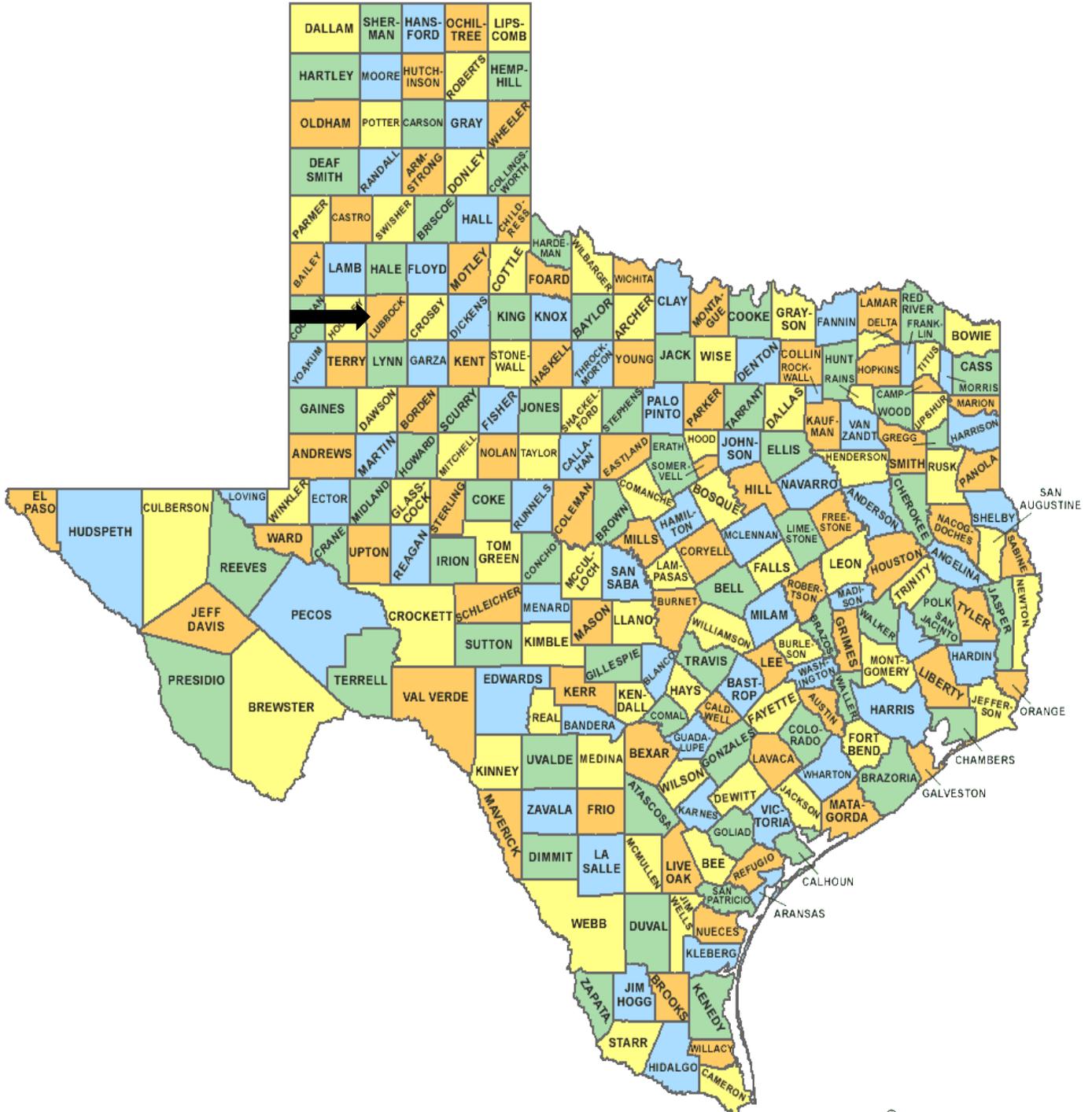
Organizational Summaries

LUBBOCK COUNTY, TEXAS
TWO YEAR EXPENDITURE COMPARISON
ALL FUNDS

Fund	FY 2021 Budget	FY 2022 Budget	Variance	% Change
011 GENERAL FUND	\$ 104,372,084	\$ 115,335,963	\$ 10,963,879	10.50%
020 CONSOLIDATED ROAD AND BRID	8,652,481	10,135,018	1,482,537	17.13%
031 PRECINCT 1 PARK	89,625	229,858	140,233	156.47%
032 SLATON/ROOSEVELT PARK	157,074	229,802	72,728	46.30%
033 IDALOU/NEW DEAL PARK	83,583	123,560	39,977	47.83%
034 SHALLOWATER PARK	152,487	261,227	108,740	71.31%
041 PERMANENT IMPROVEMENT	3,896,728	5,566,588	1,669,860	42.85%
042 NEW ROAD	634,860	-	(634,860)	-100.00%
043 LCETRZ NO1 TAX INCREMENT F	-	703,090	703,090	100.00%
046 TJD (P) JJAEP GRANT	53,325	80,000	26,675	50.02%
047 TJD (R) REG DIVERSION GRA	12,421	15,628	3,207	25.82%
050 JUVENILE STAR PROGRAM	508,654	601,895	93,241	18.33%
051 JUVENILE PROBATION	4,999,877	7,268,579	2,268,702	45.38%
054 TJD (A) JUV PROB COMM GRA	1,778,315	2,060,335	282,020	15.86%
055 JUVENILE DETENTION	3,555,096	4,504,336	949,240	26.70%
057 JUVENILE FOOD SERVICE	328,614	382,238	53,624	16.32%
064 TJD (E) TITLE IV E GRANT	60,295	204,400	144,105	239.00%
066 CJD RE ENTRY DRUG COURT GR	32,149	40,953	8,804	27.38%
067 CJD DWI COURT GRANT	25,188	36,612	11,424	45.36%
070 ON LINE ACCESS	47,468	185,000	137,532	289.74%
072 CJD DRUG COURT GRANT	19,704	48,991	29,287	148.63%
074 COUNTY DRUG COURT COURT CO	3,369	38,740	35,371	1049.77%
075 DISPUTE RESOLUTION	339,742	342,950	3,208	0.94%
076 USDA AG MEDIATION GRANT	173,312	420,000	246,688	142.34%
077 DOMESTIC RELATIONS OFFICE	193,783	199,000	5,217	2.69%
078 MEDIATION & MENTAL HEALTH	-	-	-	0.00%
079 VENUE HOT & STVR TAX	5,085	2,120,000	2,114,915	41591.25%
081 LAW LIBRARY	181,276	198,905	17,629	9.73%
083 ELECTION SERVICES	125,498	769,775	644,277	513.37%
084 HELP AMERICA VOTE ACT	145,504	200,000	54,496	37.45%
085 ELECTION ADMINISTRATION	32,036	67,700	35,664	111.32%
086 ELECTION EQUIPMENT	144,900	85,500	(59,400)	-40.99%
089 HISTORICAL CANNON RESTORAT	5,187	-	(5,187)	-100.00%
090 DIST CLK RECORDS MGT. AND	30,451	41,701	11,250	36.94%
091 CTY CLK RECORDS MGT. AND P	86,488	610,334	523,846	605.68%
092 CTY RECORDS MGT. AND PRES	124,665	82,948	(41,717)	-33.46%
093 COURTHOUSE SECURITY	103,661	110,000	6,339	6.12%
094 COURT RECORD PRESERVATION	20,184	50,500	30,316	150.20%
095 LOCAL TRUANCY PREVENT & DI	-	10,000	10,000	100.00%
096 HISTORICAL COMMISSION	5,855	6,350	495	8.46%
097 CHILD ABUSE PREVENTION	-	325	325	100.00%
098 JUSTICE COURT TECHNOLOGY	323,153	-	(323,153)	-100.00%
099 CTY/DIST COURT TECHNOLOGY	-	10,000	10,000	100.00%
102 DIST COURT RECORDS TECHNOL	47,179	64,250	17,071	36.18%
103 COUNTY CLERK RECORDS ARCHI	982,321	1,460,000	477,679	48.63%
105 COMMUNITY/ECONOMIC DEV PRG	22,100	16,000	(6,100)	-27.60%
106 AMERICAN RESCUE PLAN ACT	-	-	-	0.00%
108 JP1 JUSTICE COURT TECHNOLO	-	58,153	58,153	100.00%
109 JP2 JUSTICE COURT TECHNOLO	-	47,812	47,812	100.00%
110 JP3 JUSTICE COURT TECHNOLO	-	8,100	8,100	100.00%
111 JP4 JUSTICE COURT TECHNOLO	-	8,500	8,500	100.00%
113 REGIONAL PUBLIC DEFENDER G	5,501,102	6,390,670	889,568	16.17%
122 SHERIFF CONTRABAND	154,848	363,500	208,652	134.75%
124 INMATE SUPPLY	648,247	864,000	215,753	33.28%
126 VINE GRANT	30,170	30,171	1	0.00%
128 HOMELAND SECURITY GRANT	89,874	135,962	46,088	51.28%
130 PROJECT SAFE NEIGHBORH	-	-	-	0.00%
142 LEOSE SHERIFF	15,752	120,688	104,936	666.15%
145 SHERIFF COMMISSARY SALARY	577,614	656,701	79,087	13.69%
146 LECD EMER COMMUNICATION GR	8,304	-	(8,304)	-100.00%
148 MAT RE-ENTRY PROGRAM	5,227	219,984	214,757	4108.57%
150 TAG GRANT	640,005	1,002,028	362,023	56.57%
152 JMHCP GRANT	52,902	-	(52,902)	-100.00%
161 CDA BUSINESS CRIMES	44,796	108,500	63,704	142.21%
163 CDA CONTRABAND	74,836	76,500	1,664	2.22%
164 CDA SPATTF GRANT	734,664	718,054	(16,610)	-2.26%
166 CDA JAG GRANT	59,466	172,422	112,956	189.95%
168 CDA BORDER PROSECUTION UNI	574	199,700	199,126	34704.28%
171 CDA VOCA VICTIM ADV PROJEC	125,844	271,182	145,338	115.49%
201 GEN OB REFUNDING BOND SRS	5,734,693	6,427,503	692,810	12.08%
202 UNLIMITED TAX ROAD BONDS 2	348,973	1,395,686	1,046,713	299.94%
204 TAX NOTES, SERIES 2013	1,238,300	-	(1,238,300)	-100.00%
206 GEN OB REFUNDING BOND SRS	173,200	891,011	717,811	414.44%
208 SPECIAL TAX REVENUE BONDS	-	604,567	604,567	100.00%
301 MPO ROAD CONSTRUCTION FUND	1,087,147	1,721,096	633,949	58.31%
302 TAX ROAD BOND CONSTRUCTION	464,456	46,091,727	45,627,271	9823.82%
306 CRTX RENOVATIONS	234,012	-	(234,012)	-100.00%
307 CRTX RENOVATIONS #2	1,961,032	1,961,000	(32)	0.00%
308 VENUE CAPITAL PROJECT	324,484	5,000,000	4,675,516	1440.91%
401 EMPLOYEE HEALTH BENEFIT	11,308,263	12,878,000	1,569,737	13.88%
403 WORKERS COMPENSATION	3,117,021	1,630,500	(1,486,521)	-47.69%
TOTAL EXPENDITURES - ALL LUBBOCK COUNTY FUNDS	\$ 167,311,587	\$ 244,972,768	\$ 77,661,181	46.42%

MAP OF TEXAS COUNTIES

<http://county-map.digital-topo-maps.com/texas.shtml>



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TEXAS COUNTY GOVERNMENT

➤ **History**

- Prior to the revolution of Texas against Mexico, there was no political subdivision at the county level. In 1835 Texas was divided into departments and municipalities. Under the new Republic in 1836 the 23 municipalities became counties. When Texas became a state in 1845, there were 36 counties. Under the state constitution of 1845, county government varied little from that under the Republic. The only major change was one that made all county offices elective positions. When Texas entered the Confederacy in 1861 and adopted a new state constitution, there were 122 counties. Ten years after Reconstruction from the Civil War, the Constitution of 1876 was adopted and is the present state constitution. The number of counties increased steadily until there were 254 counties in 1931.

➤ **Function**

- Major responsibilities include maintaining county roads, recreational facilities, and in some cases, county airports; constructing and operating jails; operating the judicial system; maintaining public records; collecting property taxes; issuing vehicle registration and transfers; and registering voters. Counties also provide law enforcement, conduct elections and provide health and social services to many poor county residents.

➤ **Structure**

- County government structure is spelled out in the Texas Constitution, which makes counties functional agents of the state. Thus, counties, unlike cities, are limited in their action to areas of responsibility specifically spelled out in laws passed by the Legislature. At the heart of each county is the Commissioners' Court. Each Texas County has four precinct commissioners and a county judge who serves on this court. Although this body conducts the general business of the county and oversees financial matters, the Texas Constitution established a strong system of checks and balances by creating other elective offices in each county. The major elective offices found in most counties include county attorneys, county and district clerks, county treasurers, sheriffs, county tax assessor-collectors, justices of the peace, and constables. As a part of the checks and balances system, counties have an auditor appointed by the district courts. While many county functions are administered by elected officials, others are performed by individuals employed by the Commissioners' Court. They include such departments as public health and human services, personnel and budget, and in some counties, public transportation and emergency medical services.

Source- Texas Association of Counties

LUBBOCK COUNTY HISTORY

Lubbock County was created on August 21, 1876 by an act of legislation in Austin that divided Bexar County, which included parts of Northwest Texas and the South Plains, into forty-eight counties. One of the newly formed counties, known as Lubbock County, was named after Tom S. Lubbock, a former Texas Ranger, and brother of Francis R. Lubbock, Civil War Governor of Texas. At its creation, Lubbock County was attached to Baylor County and remained an appendage of that County until the organization of Crosby County in 1887.

Many distinct individuals were responsible for the formation of Lubbock County, some of the more notorious were: W.E. Rainer, W.D. Crump and Associates, and Frank Wheelock.

W.E. Rainer was a wealthy cattleman, manager, and part owner of the Rayner Cattle Company, with home offices in St. Louis, MO. Once established in the county, Rainer decided to form a city on the north side of the canyon, and call his new town Monterey. At the same time, another father of Lubbock, W.D. Crump, wished to build on the north side of the canyon, and name his new establishment Old Lubbock. After the development of these new townships talk began as to where the county seat would be established. Hence, conflict. Crump wanted the seat in Old Lubbock and Rainer wanted Monterey. Eventually, the two factions compromised and land was purchased for \$1,920.00, January 21, 1891, for the formation of the city of Lubbock and the establishment of the county seat. Almost immediately, the movement from Monterey and Old Lubbock began.

Once the county seat was determined, the election to organize the county was held on March 10, 1891. Colonel G.W. Shannon was elected the first County Judge. His term lasted until the 17th of November, 1894 where he was succeeded by P.F. Brown. The first County Commissioners of Lubbock were: J.D. Caldwell, F.E. Wheelock, L.D. Hund and Van Sanders. The first Sheriff was William M. Lay, while Will F. Hendrix took his role as the first County Attorney and George Wolffarth, was termed the first County Clerk.

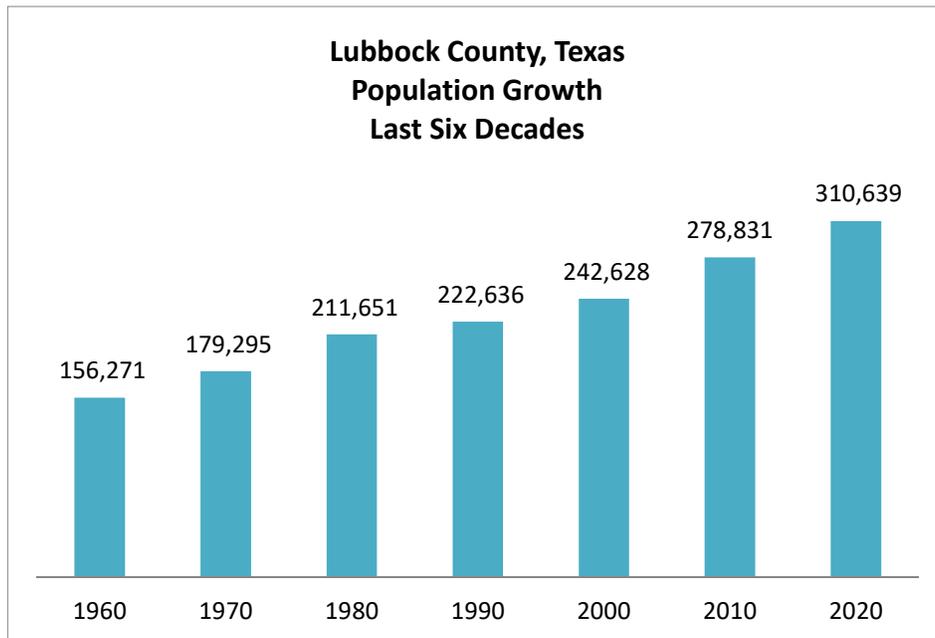
By 1891, the Lubbock County Government was fully functional. To make everything official, the county jail was approved May 11, 1891, giving the first churches of Lubbock a place to congregate. The jailhouse also served the community as a temporary school and a sort of social center. The city of Lubbock incorporated in 1909, therefore from 1891 to 1909 the Commissioners' Court was the governing body of the town and county.

The first courthouse was a large, 2-story frame building. All construction materials had to be hauled from Amarillo and Colorado City since the Lubbock area did not have an abundance of trees. Once the courthouse was built, churches left the jail and used this new county building as their meeting place.

In 1900 there were nearly 300 people in the county which included 70 to 80 families. The four-cornered frame courthouse was the heart of the community in this little High Plains town. Two of the reasons being was because of the public water trough by the windmill, which was for very many years the town's nearest approach to a water system; also, surrounding the courthouse were the public barbecue pits that had been dug on the east side of the square. The first hotel in Lubbock, the Nicolett Hotel, still shared domination of the landscape with the courthouse, but to the residents and visitors of the plains, the most striking feature would have undoubtedly been the windmill, an engineering spectacle which dotted the horizon and fields of the South Plains. The windmill has been a major necessity for the survival and growth of the civilization of the High Plains by supplying water and a livelihood to the pioneers, crops, and cattle of the dusty plain.

**LUBBOCK COUNTY, TEXAS
ECONOMIC AND DEMOGRAPHIC INFORMATION
POPULATION GROWTH**

Year	Population	% Change
1960	156,271	-
1970	179,295	14.73%
1980	211,651	18.05%
1990	222,636	5.19%
2000	242,628	8.98%
2010	278,831	14.92%
2020	310,639	28.03%



Sources: <https://www.census.gov/quickfacts/fact/table/lubbockcountytexas,US/PST045219>

**LUBBOCK COUNTY, TEXAS
ECONOMIC AND DEMOGRAPHIC INFORMATION
TOP TEN PRINCIPAL TAXPAYERS
September 30, 2021**

Taxpayer	Type of Business	Taxable Value	% of Total Taxable Assessed Value
Southwestern Public Service	Electricity Utility	\$ 228,058,205	0.91%
Macerich South Plains LP	Real Estate Holdings	\$ 135,244,553	0.54%
United Supermarket LLC	Retail Supermarket	\$ 133,216,221	0.53%
ENERGAS/ATMOS CORP	Natural Gas Utility	\$ 132,308,872	0.53%
WAL MART STORES INC	Retail	\$ 83,917,043	0.33%
BNSF RAILWAY CO	Transportation	\$ 75,869,140	0.30%
South Plains Electric Coop Inc.	Electricity Utility	\$ 66,976,660	0.27%
CBC CENTRE SUITES LLC	Apartments	\$ 58,411,209	0.23%
ACC OP LLC	Apartments	\$ 54,245,726	0.22%
WESTWIND REALTY LP	Real Estate Holdings	\$ 44,534,079	0.18%

Total Taxable Value - Top Ten Taxpayers	\$1,012,781,708	4.02%
---	-----------------	-------

Total Assessed Value of Real Property (Certified Values)	\$25,193,418,719
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Source: Lubbock County Appraisal District

**LUBBOCK COUNTY, TEXAS
ECONOMIC AND DEMOGRAPHIC INFORMATION
Employment and Industries in the Lubbock, Texas Area**

Lubbock's largest private employers:

United Supermarkets
At&T Communications
Convergys Corporation
Excell Services
Tyco Fire Protection
Suddenlink Communications
G Boren Services
Sonic Drive-In
Walmart
Wells Fargo Phone Bank

Lubbock's largest public employers:

Texas Tech University
Covenant Health System
Lubbock Independent School District
University Medical Center
City of Lubbock
Texas Tech Health Sciences Center
Lubbock County
Lubbock State School
Friendship Independent School District
U.S. Postal Service

<https://www.citytowninfo.com/places/texas/lubbock/work>

**LUBBOCK COUNTY, TEXAS
ECONOMIC AND DEMOGRAPHIC INFORMATION
MISCELLANEOUS STATISTICS**

Created by Act of State Legislature August 21, 1876.

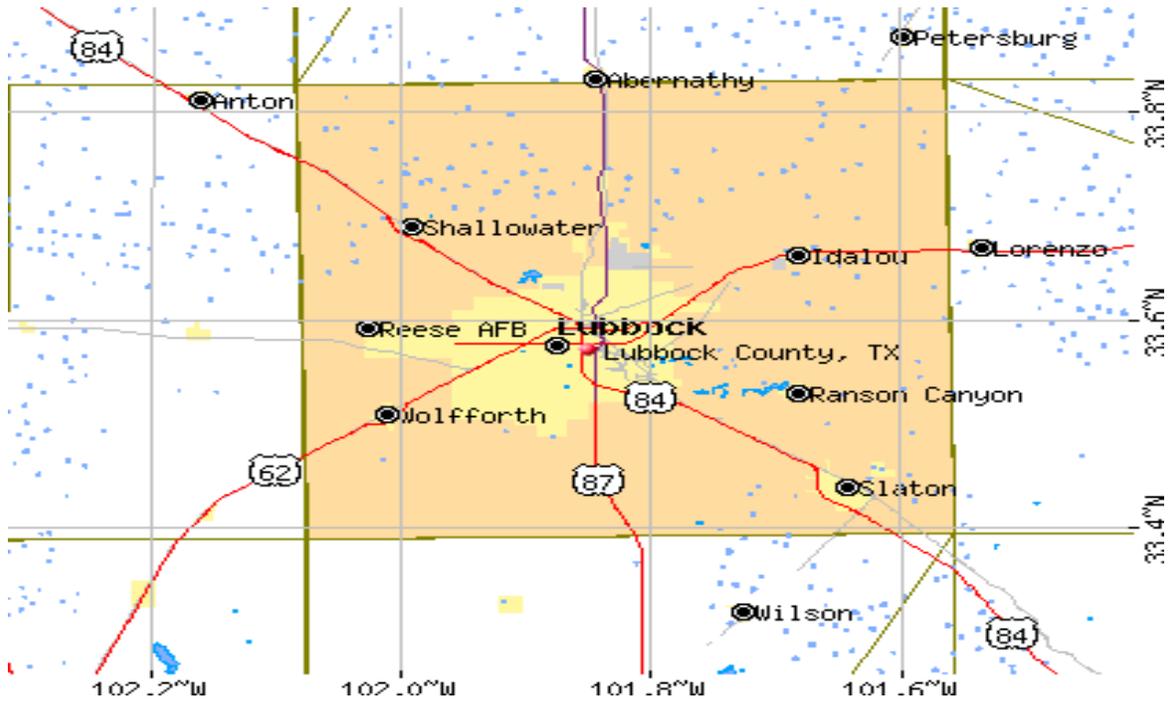
Form of Government:

Political Subdivision of the State of Texas, a Public Corporation, with a County Judge and four Commissioners as the governing body. The Commissioners' Court has only the powers as authorized by the Constitution of Texas or the State legislature or implied therefrom.

Officials Elected by Vote of People:	32
County Employees Including Those on Grant Programs:	1,193
Organized School Districts in County:	8
Incorporated Municipalities in County:	9
Area in Square Miles:	895.6

Lubbock is the heart of West Texas and is the economic center of a 25-County region. Lubbock boasts a strong diverse economy that is grounded in agriculture, manufacturing and retail trade, as well as, government, education and health care.

**LUBBOCK COUNTY, TEXAS
FACT SHEET**



Land area: 895.6 sq. mi.
 Water area: 5.1 sq. mi.
 Median age 2020: 31.4 years
 Males: 49.3%, Females: 50.7%
 Average annual pay 2020: \$47,656

Total employment in 2019: 118,487
 Unemployment rate in 2020: 5.7%
 Average household size (2015-2019): 2.58
 Median household income 2021: \$54,534
 County Households 2021: 120,617

Cities in this county include: Lubbock, Slaton, Wolfforth, Idalou, Shallowater, Ransom Canyon, Buffalo Springs, New Deal, and Abernathy.

Notable locations in Lubbock County: Bayer Museum of Agriculture , American Windmill Museum, National Ranching Heritage Center, Silent Wings Museum, Buddy Holly Center,

Cemeteries: Becton, Carlisle, City of Lubbock, Englewood, Estacado, Idalou, Peaceful Gardens, Resthaven, and Wolfforth.

Reservoirs: Arnett Lake, Benson Lake, Blake Lake, Buffalo Springs Lake, Canon Lake #2, #3, and #6, Clear Water Lake, Lake Ransom Canyon, Lubbock Terminal Reservoir.

People 25 years of age or older with a high school degree or higher: 86.2%
 People 25 years of age or older with a bachelor’s degree or higher: 30.1%

Source: [census.gov](https://www.census.gov), [txcip.org](https://www.txcip.org), [texas.hometownlocator.com](https://www.texas.hometownlocator.com), [planetware.com](https://www.planetware.com)

LUBBOCK COUNTY, TEXAS
Strategic Planning

Strategic planning is Lubbock County's process of defining its direction and making decisions on allocating resources to pursue this strategy, including capital and people. The Strategic Planning Committee consists of key Lubbock County personnel and assesses the Strategic Plan and updates the direction the County is going based on current events while driving toward long range goals. Strategic Planning is the cornerstone for communicating needs, completing tasks, and staying focused on long range goals to provide a sense of direction, continuity, and effective staffing and leadership for Lubbock County to best utilize resources to provide services to the citizens of Lubbock County. The Strategic Plan was first adopted on September 25, 2006 and is currently being implemented in steps, with some initiatives already underway. Lubbock County's Strategic Plan is presented in the appendix beginning on page 286.

LUBBOCK COUNTY, TEXAS
Organizational Goals and Strategic Plan

County Vision

Our vision is to provide the highest level of effective and efficient public service to meet the growing demands of Lubbock County.

County Mission

Our mission is to serve Lubbock County by providing public service with integrity, compassion, and professionalism through innovative leadership.

Lubbock County Values

- Our employees are our greatest resource
- Teamwork, Openness, and Integrity
- Dignity, Respect, and Compassion for all individuals
- Accountability and Responsiveness
- Public trust and confidence
- A safe environment for our employees and citizens

Key Assumptions

Key assumptions are identified to ensure that current and future issues are considered prior to the implementation of an effective plan. Assumptions include components such as:

- Funding and resources will change.
- Increasing demand and competition for available resources.
- Diverse and dynamic employment pool.
- Increasing workload on existing employees.
- Need for flexibility, prioritization, and innovative solutions.
- Increasing interaction with other governmental entities.
- Utilize pro-active leadership in seeking innovative solutions.

Goals

- Efficient Government
- Public Safety
- Employee Excellence
- Service Excellence
- Emergency Management

**LUBBOCK COUNTY, TEXAS
ORGANIZATION BY FUNCTION**

General Administration

- Commissioners' Court (4)
- County Judge
- County Clerk
- Technology & Information Systems
- Judicial Compliance
- Non Departmental
- ARPA
- Venue HOT & STVR Tax

Judicial

- District Clerk
- Justice of the Peace (4)
- County Courts at Law (3)
- District Court (6)
- Courts of Appeals Justices (4)
- Associate Judge (1)
- Magistrates
- Court Administration
- Judicial Compliance
- Central Jury

Financial Administration

- Treasurer
- Tax Assessor Collector
- Purchasing
- Auditor
- Human Resources

Legal

- District Attorney
- Dispute Resolution
- Law Library
- Regional Public Defender

Public Facilities

- Facility Maintenance
- Permanent Improvement
- Parking

Miscellaneous

- Tx AgriLife Extension
- Community Supervision & Corrections
- Juvenile Probation
- Museum
- Elections Administration
- Health & Wellness
 - General Assistance
 - Veteran's Affairs
 - Safety & Environmental
- Culture & Recreation
- Library Services
- Parks

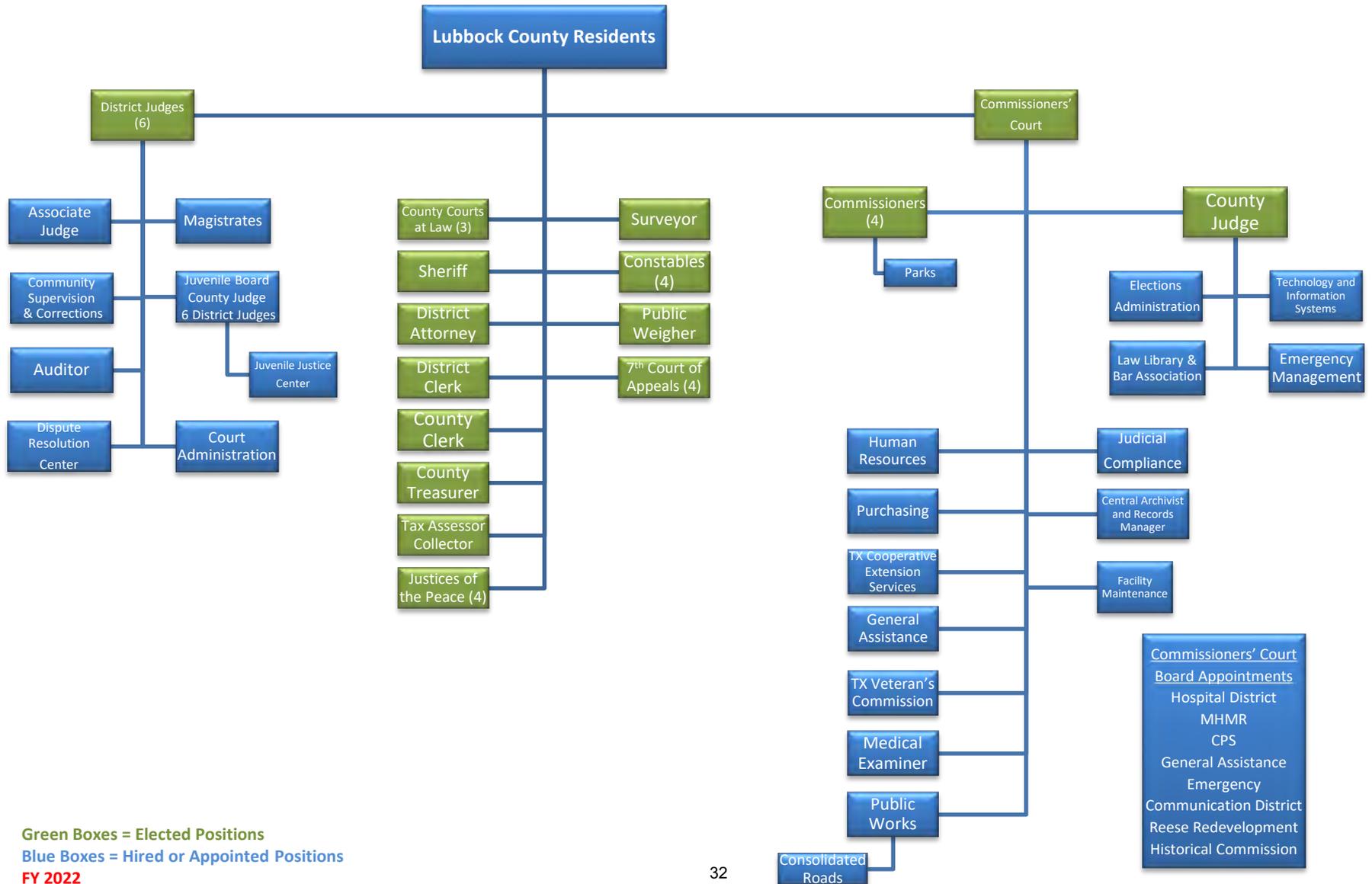
Transportation

- Consolidated Road and Bridge
- Public Works

Public Safety

- Constable (4)
- Medical Examiner
- Sheriff
- Detention Center
- Public Safety
- Inmate Transportation
- Courthouse Security
- Sheriff Contraband
- LECD – Emergency Communication

Lubbock County Organization Chart



**LUBBOCK COUNTY, TEXAS
ELECTED AND APPOINTED OFFICIALS
October 1, 2021**

Lubbock County Elected Officials:

Constables:

Constable Precinct 1	Paul Hanna
Constable Precinct 2	Jody Barnes
Constable Precinct 3	Marina Garcia
Constable Precinct 4	Tony Jackson

County Clerk

Kelly Pinion

County Commissioners:

Commissioner Precinct 1	Terence Kovar
Commissioner Precinct 2	Jason Corley
Commissioner Precinct 3	Gilbert Flores
Commissioner Precinct 4	Chad Seay

County Court at Law Judges:

Judge Court at Law 1	Mark Hocker
Judge Court at Law 2	Drue Farmer
Judge Court at Law 3	Benjamin Webb

County Judge

Curtis Parrish

County Treasurer

Chris Winn

Courts of Appeals Justices:

Chief Justice Seventh Court of Appeals, Place 1	Brian P. Quinn
Justice Seventh Court of Appeals, Place 2	Judy Parker
Justice Seventh Court of Appeals, Place 3	Patrick A. Pirtle
Justice Seventh Court of Appeals, Place 4	Lawrence M. Doss

Criminal District Attorney

K. Sunshine Stanek

District Clerk

Barbara Sucsy

District Judges:

Judge 72 nd District	Ann-Marie Carruth
Judge 99 th District	Phillip Hays
Judge 137 th District	John McClendon III
Judge 140 th District	Douglas Freitag
Judge 237 th District	Leslie Hatch
Judge 364 th District	William R. Eichman II

Justice of the Peace Judges:

Judge Precinct 1	Jim Hansen
Judge Precinct 2	Susan Rowley
Judge Precinct 3	Aurora Chaides-Hernandez
Judge Precinct 4	Lance Cansino

Sheriff

Kelly Rowe

Tax Assessor-Collector

Ronnie Keister

Lubbock County Officials:

1st Assistant DA

Amanda Say

Associate Judge

Stephen L. Johnson

Central Archivist/Records Manager

Kylie Lewis-Nolan

County Auditor

Kathy Williams

Court Magistrate

Melissa Jo McNamara

**LUBBOCK COUNTY, TEXAS
ELECTED AND APPOINTED OFFICIALS
October 1, 2021**

Director of Community Supervision and Corrections	David D. Rowan
Director of Court Administration	Dean Stanzione
Director of Dispute Resolution	D. Gene Valentini
Director of Facilities	Natalie Harvill
Director of General Assistance	Diana Gurule-Copado
Director of Human Resources	Greg George
Director of Judicial Compliance	Lorrie Jarnagin
Director of Juvenile Probation	William A. Carter II
Director of Public Works	Jennifer Davidson
Director of Purchasing	Clint Wehrman
Director of Technology and Information Systems	Isaac Badu
Elections Administrator	Roxzine Stinson
Chief Medical Examiner	Dr. Charles Addington
Texas A&M AgriLife Extension Agent	Ronda Alexander

LUBBOCK COUNTY, TEXAS
Commissioners' Court – Duties and Responsibilities

Commissioners' Court:

The Commissioners' Court is the governing body of the county. The Texas Constitution specifies that courts consist of a county judge and four county commissioners elected by the qualified voters of individual Commissioners' precincts. The County Judge is the presiding officer of the County Commissioners' Court. The court exercises powers over county business as provided by law (Tex. Const. Art. V, Sec 18).

Many state administrative responsibilities rest with the court as well as a growing number of permissive authorities. The Local Government Code contains many of the provisions that guide the Commissioners' Court in carrying out its responsibilities for the operation of county government. For example, the Code covers the duties and authority of the Commissioners' Court and other officers related to financial management, public officers and employees, regulatory matters, property acquisition, buildings and many other areas of county affairs.

Areas of major responsibility for the Commissioners' Court include the following:

1. Construction and maintenance of roads and bridges in the county which are not part of the state highway system.
2. Filling vacancies for certain elected and appointed officials.
3. Setting salaries, expenses and other allowances for elected and appointed officials.
4. Creating offices, boards and commissions to carry out certain purposes.
5. Providing buildings for use as offices and other operating facilities for the county.
6. Issuing bonds for construction and other public projects and management of debt incurred by the sale of such bonds.
7. Entering into contracts or cooperative agreements with other local governments, the state or private entities.
8. Holding general and special elections including those authorizing creation of special districts, issuance of bonds and other purposes necessary to carry out Court responsibilities.
9. Setting the tax rate and authorizing expenditures.
10. Provide for public health and welfare.
11. Performing a variety of administrative duties.
12. Certain responsibilities to the judicial operations at the county level.

Source - Texas Association of Counties, [2018 Guide to Texas Laws for County Officials](#)

Lubbock County, Texas

Adopted Budget

FY 2021 - 2022



Fund Balance Summaries

All Funds – Fund Balance Summary

Fund balance is defined as the difference between assets and liabilities in a governmental fund. There are five types of fund balance: Non-spendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance, and Unassigned Fund Balance. Reserved fund balance is legally limited to use for a specific purpose. Unreserved fund balance is the portion of fund balance that is not reserved and is available for spending at the government’s discretion. In any one year, fund balance is the cumulative surpluses or deficits resulting from the difference between expenditures and revenues.

The county operates under a balanced budget as required by law. This does not mean that estimated revenues will exactly match budget appropriations. A portion of the unreserved fund balance may be, and has been, used to balance revenues to appropriations for some funds. As a sound financial management practice, Commissioners’ Court members consistently emphasize maintaining sufficient fund balance levels in order to maintain and enhance the County’s bond ratings. More importantly, the target level for General Fund unreserved fund balances will be 25% of budgeted general fund expenditures. This policy insures the County will have sufficient working capital for meeting current operating needs throughout the fiscal year, but in particular during the first quarter of the fiscal year. Property taxes, the County’s main cash inflow, do not become significant until early January.

Committed Fund Balance includes amounts that can be spent only for the specific purposes determined by a formal action of the Commissioners’ Court. Commitments may be changed or lifted only by the Commissioners’ Court taking the same formal action that imposed the constraint originally. The Commissioners’ Court determined it will commit \$12,775,000 of fund balance on September 29, 2021 from general fund reserves to fund:

- Election Equipment – State Mandated(FY22) \$ 4,500,000.00
- CRTC Renovations Phase IV (FY23) \$ 1,450,000.00
- 916 Main 3rd Floor Renovations (FY23) \$ 1,500,000.00
- LCJJC 12 Classroom Addition (FY23) \$ 1,225,000.00
- CRTC Renovations Phase V (FY24) \$ 1,000,000.00
- 916 Main 1st Floor Renovations (FY24) \$ 1,000,000.00
- APO Relocation (FY25) \$ 1,500,000.00
- Detention Center Flooring (FY25) \$ 300,000.00
- Detention Center Flooring (FY26) \$ 300,000.00

LUBBOCK COUNTY
PROJECTED FUND BALANCE REPORT
AS OF: SEPTEMBER 30, 2021

FUND NAME	-----2020-2021-----			-----2021-2022-----			
	BEGINNING FUND BALANCE	FY 21 ESTIMATED REVENUES	FY 21 ESTIMATED EXPENDITURES	ESTIMATED FUND BALANCE	FY 22 BUDGETED REVENUES	FY 22 BUDGETED EXPENDITURES	BUDGETED FUND BALANCE
011 GENERAL FUND	39,959,024	110,037,788	104,142,516	45,854,296	122,332,519	126,070,730	42,116,085
020 CONSOLIDATED ROAD AND BRID	3,016,648	7,880,368	9,581,869	1,315,147	9,078,273	10,015,870	377,550
031 PRECINCT 1 PARK	678,209	128,359	229,858	576,710	135,768	184,166	528,312
032 SLATON/ROOSEVELT PARK	101,549	123,359	126,554	98,354	128,768	309,924	(82,802)
033 IDALOU/NEW DEAL PARK	262,502	123,560	95,137	290,925	126,968	192,260	225,633
034 SHALLOWATER PARK	276,717	119,859	97,558	299,018	123,018	295,726	126,310
041 PERMANENT IMPROVEMENT	2,848,711	4,849,855	4,283,863	3,414,703	5,298,125	7,298,125	1,414,703
042 NEW ROAD	-	-	-	-	-	-	-
043 LCETRZ NO1 TAX INCREMENT F	560,568	148,800	703,090	6,278	189,025	189,025	6,278
046 TJJD (P) JJAEP GRANT	-	80,000	80,000	-	80,000	80,000	-
047 TJJD (R) REG DIVERSION GRA	-	15,628	15,628	-	15,628	15,628	-
050 JUVENILE STAR PROGRAM	-	601,895	601,895	-	625,490	625,490	-
051 JUVENILE PROBATION	6,326,988	4,298,154	7,268,579	3,356,563	8,048,144	8,048,144	3,356,563
054 TJJD (A) JUV PROB COMM GRA	-	2,060,335	2,060,335	-	2,110,453	2,110,453	-
055 JUVENILE DETENTION	-	4,504,336	4,504,336	-	5,103,377	5,103,377	-
057 JUVENILE FOOD SERVICE	-	382,238	382,238	-	388,412	388,412	-
064 TJJD (E) TITLE IV E GRANT	-	204,400	204,400	-	204,400	204,400	-
066 CJD RE ENTRY DRUG COURT GR	-	40,953	40,953	-	40,943	40,943	-
067 CJD DWI COURT GRANT	-	36,612	36,612	-	32,951	32,951	-
070 ON LINE ACCESS	319,678	39,000	14,033	344,645	39,000	185,000	198,645
072 CJD DRUG COURT GRANT	-	48,991	48,991	-	44,092	44,092	-
074 COUNTY DRUG COURT COURT CO	241,103	38,740	38,740	241,103	19,220	33,240	227,083
075 DISPUTE RESOLUTION	1,048	342,950	342,950	1,048	371,350	371,350	1,048
076 USDA AG MEDIATION GRANT	-	420,000	420,000	-	420,000	420,000	-
077 DOMESTIC RELATIONS OFFICE	13,289	199,000	199,000	13,289	227,110	227,110	13,289
078 MEDIATION & MENTAL HEALTH	-	-	-	-	14,602	14,602	-
079 VENUE HOT & STVR TAX	-	2,120,000	2,120,000	-	2,345,000	2,345,000	-
081 LAW LIBRARY	10,411	198,905	198,905	10,411	202,875	202,875	10,411
083 ELECTION SERVICES	119,333	769,775	769,775	119,333	769,775	769,775	119,333
084 HELP AMERICA VOTE ACT	-	200,000	200,000	-	-	-	-
085 ELECTION ADMINISTRATION	165,762	67,700	67,700	165,762	64,000	64,000	165,762
086 ELECTION EQUIPMENT	249,573	79,500	85,500	243,573	75,000	75,100	243,473

LUBBOCK COUNTY
PROJECTED FUND BALANCE REPORT
AS OF: SEPTEMBER 30, 2021

FUND NAME	-----2020-2021-----				-----2021-2022-----		
	BEGINNING FUND BALANCE	FY 21 ESTIMATED REVENUES	FY 21 ESTIMATED EXPENDITURES	ESTIMATED FUND BALANCE	FY 22 BUDGETED REVENUES	FY 22 BUDGETED EXPENDITURES	BUDGETED FUND BALANCE
090 DIST CLK RECORDS MGT. AND	66,524	19,400	14,902	71,022	19,400	41,701	48,721
091 CTY CLK RECORDS MGT. AND P	4,009,365	585,725	610,334	3,984,756	555,725	645,992	3,894,489
092 CTY RECORDS MGT. AND PRES	401,898	64,000	82,948	382,950	64,000	82,948	364,002
093 COURTHOUSE SECURITY	15,125	110,000	110,000	15,125	110,000	110,000	15,125
094 COURT RECORD PRESERVATION	245,393	50,500	50,500	245,393	48,600	48,600	245,393
095 LOCAL TRUANCY PREVENT & DI	9,319	15,262	160	24,421	10,015	19,333	15,103
096 HISTORICAL COMMISSION	13,494	6,350	6,350	13,494	6,150	6,150	13,494
097 CHILD ABUSE PREVENTION	3,564	814	-	4,378	1,025	5,025	378
098 JUSTICE COURT TECHNOLOGY	-	-	-	-	-	-	-
099 CTY/DIST COURT TECHNOLOGY	74,379	6,850	10,000	71,229	6,850	7,000	71,079
102 DIST COURT RECORDS TECHNOL	104,507	33,500	32,492	105,515	33,500	64,250	74,765
103 COUNTY CLERK RECORDS ARCHI	2,506,095	721,075	77,587	3,149,583	560,000	1,440,000	2,269,583
105 COMMUNITY/ECONOMIC DEV PRG	258,573	16,000	16,000	258,573	16,700	23,500	251,773
106 AMERICAN RESCUE PLAN ACT	-	-	-	30,162,197	-	30,162,197	-
108 JP1 JUSTICE COURT TECHNOLO	78,943	9,000	11,647	76,296	9,000	58,153	27,143
109 JP2 JUSTICE COURT TECHNOLO	107,797	3,043	-	110,840	2,333	42,812	70,361
110 JP3 JUSTICE COURT TECHNOLO	32,299	2,101	4,082	30,318	2,101	15,700	16,719
111 JP4 JUSTICE COURT TECHNOLO	96,992	7,630	8,500	96,122	7,630	8,550	95,202
113 REGIONAL PUBLIC DEFENDER G	3,009,741	6,300,985	9,310,726	-	-	-	-
122 SHERIFF CONTRABAND	546,989	363,500	363,500	546,989	263,500	263,500	546,989
124 INMATE SUPPLY	3,471,857	864,000	864,000	3,471,857	864,000	864,000	3,471,857
126 VINE GRANT	-	30,171	30,171	-	30,171	30,171	-
128 HOMELAND SECURITY GRANT	-	135,962	135,962	-	25,000	25,000	-
130 PROJECT SAFE NEIGHBORH	-	-	-	-	89,839	89,839	-
142 LEOSE SHERIFF	134,574	120,688	120,688	134,574	120,688	120,688	134,574
145 SHERIFF COMMISSARY SALARY	215,345	656,701	656,701	215,345	680,525	680,525	215,345
148 MAT RE-ENTRY PROGRAM	-	219,984	219,984	-	214,049	214,049	-
150 TAG GRANT	-	1,002,028	1,002,028	-	845,891	845,891	-
152 JMHCP GRANT	-	-	-	-	-	-	-
161 CDA BUSINESS CRIMES	67,050	108,500	108,500	67,050	108,500	108,500	67,050
163 CDA CONTRABAND	71,432	76,500	76,500	71,432	76,500	76,500	71,432
164 CDA SPATTF GRANT	-	718,054	718,054	-	886,980	886,980	-
166 CDA JAG GRANT	-	172,422	172,422	-	153,235	153,235	-
168 CDA BORDER PROSECUTION UNI	-	199,700	199,700	-	273,772	273,772	-
171 CDA VOCA VICTIM ADV PROJEC	-	271,182	271,182	-	149,963	149,963	-
201 GEN OB REFUNDING BOND SRS	2,108,234	6,427,503	6,009,102	2,526,635	5,198,298	5,733,250	1,991,683
202 UNLIMITED TAX ROAD BONDS 2	45,330	1,395,686	1,437,858	3,158	1,407,631	1,567,088	(156,299)

LUBBOCK COUNTY
 PROJECTED FUND BALANCE REPORT
 AS OF: SEPTEMBER 30, 2021

FUND NAME	-----2020-2021-----				-----2021-2022-----		
	BEGINNING FUND BALANCE	FY 21 ESTIMATED REVENUES	FY 21 ESTIMATED EXPENDITURES	ESTIMATED FUND BALANCE	FY 22 BUDGETED REVENUES	FY 22 BUDGETED EXPENDITURES	BUDGETED FUND BALANCE
204 TAX NOTES, SERIES 2013	344,916	-	344,916	-	-	-	-
206 GEN OB REFUNDING BOND SRS	242,373	891,011	816,058	317,326	721,250	796,050	242,526
208 SPECIAL TAX REVENUE BONDS	888,531	604,567	604,567	888,531	609,952	609,952	888,531
301 MPO ROAD CONSTRUCTION FUND	18,355	1,721,096	1,721,096	18,355	904,441	904,441	18,355
302 TAX ROAD BOND CONTRUCTION	4,731,122	46,091,727	7,940,997	42,881,852	60,000	38,846,657	4,095,195
306 CRTC RENOVATIONS		-	-	-	-	-	-
307 CRTC RENOVATIONS #2	475,111	1,961,000	335,356	2,100,755	700	60,700	2,040,755
308 VENUE CAPITAL PROJECT	6,868,196	-	1,595,790	5,272,406	5,000	3,005,000	2,272,406
401 EMPLOYEE HEALTH BENEFIT	7,630,590	12,878,000	13,444,802	7,063,788	12,807,000	13,961,140	5,909,648
403 WORKERS COMPENSATION	5,505,939	1,630,500	1,630,500	5,505,939	1,525,500	1,525,500	5,505,939
GRAND TOTAL	99,551,065	226,653,777	190,127,677	166,239,362	188,129,700	270,532,070	83,836,992

LUBBOCK COUNTY, TEXAS
Explanation of Increase/Decrease in Fund Balance

Consolidated Road and Bridge

Budgeting for road maintenance product, equipment maintenance and heavy equipment without corresponding significant increases in revenue sources creates a draw on reserves to balance the fund. Many county roads have suffered significant damage due to adverse weather conditions during recent years requiring major investment to prevent loss of the asset. Development in the unincorporated areas of Lubbock County continues to contribute to rising demands as well. The Better Safer Road project began in 2017 to address these concerns.

Slaton/Roosevelt Park

Increases in operating cost and other improvements for park facilities without significant corresponding increases in revenue sources created a draw on reserves. The draw is expected to impair operations as estimated expenses for FY21 were undervalued. Therefore, a budget amendment decreasing expense is required.

Idalou/New Deal Park

Increased cost for maintaining park facilities and a capital outlay expense without a corresponding significant increase in revenue sources has created a draw on reserves to balance the fund.

Shallowater Park

Improvements and increased cost for maintaining park facilities including capital outlay without a corresponding significant increase in revenue sources has created this draw on reserves. Sufficient unreserved fund balance is available to cover draw on reserves.

Permanent Improvement

Essential renovations were analyzed and budgeted for remodeling and updating projects. Priorities are evaluated and funds have been set aside for some of the growing maintenance projects needed throughout all of the County buildings. The Court chose to allocate funds usually dedicated to permanent improvement to other projects due to the increase in construction cost. This absence of funding created the draw on reserves.

On Line Access

Increase in operating cost and equipment without an increase in revenues created the draw on reserves. The draw is not expected to impair operations as funds had been allowed to accumulate.

LUBBOCK COUNTY, TEXAS
Explanation of Increase/Decrease in Fund Balance

District Clerk Records Mgt. and Preservation

Continuation of supplies and scanning equipment required to preserve court records. Sufficient unreserved fund balance is available to cover draw on reserves.

Local Truancy Prevention & Diversion

Budgeted operating expenses without an increase in revenues have created the draw on reserves. The draw is not expected to impair operations as funds have accumulated.

Child Abuse Prevention

Operating expenses without the increase in revenue have resulted in a draw on reserves. Sufficient fund balance exist to cover this draw on reserves.

District Court Records Technology

Budgeting for contract services without corresponding increases in revenue resulted in a draw down from reserves. Sufficient unreserved fund balance is available to cover draw on reserves.

County Clerk Records Archives

A continuation of professional services required to preserve records. This draw is not expected to impair operations, as there is sufficient unreserved fund balance.

American Rescue Plan Act

As part of the \$362 billion in federal fiscal recovery aid for state and local governments, Lubbock County received \$30.1 million in federal funds through the Coronavirus State Federal Funding in 2021. These funds are intended to provide support to our local government in responding to the impact of COVID-19 and to assist our local leaders' efforts to contain COVID-19 in our communities, residents, and businesses. With no additional revenues, a draw on reserves was created.

Justice Court Technology JP1

Budgeting for contract services without corresponding increases in revenue resulted in a draw down from reserves. Sufficient unreserved fund balance is available to cover draw on reserves

Justice Court Technology JP2

Budgeting for contract services without corresponding increases in revenue resulted in a draw down from reserves. Sufficient unreserved fund balance is available to cover draw on reserves

LUBBOCK COUNTY, TEXAS
Explanation of Increase/Decrease in Fund Balance

Justice Court Technology JP3

Operating cost and equipment without an increase in revenues created the draw on reserves. Sufficient unreserved fund balance is available to cover draw on reserves

Regional Public Defender

In FY2008, Lubbock County was awarded a grant from the Task Force for Capital Murder Cases and thus created the Regional Public Defender's office. The Regional Public Defender's office, became its own entity and separated from the County as of 12/31/2020. This fund was closed during the FY2021.

Gen OB Refunding Bond SRS

This debt for this fund will be paid off in FY23. The drawn on reserves was utilized to reduce the fund balance.

Unlimited Tax Road Bonds

Debt was issued in 2019 to fund critical road improvement including design engineering and road conversion projects. This is the 1st bond issue of a Better, Safer Roads Program totaling over \$5,015,000. The 2nd bond issuance in 2020 for \$38,325,000 was added to this fund. A transfer from another debt service fund is required to balance this fund.

Gen OB Refunding Bond SRS

A slight draw on reserves is required to balance this fund. Sufficient unreserved fund balance is available to cover draw on reserves.

Tax Road Bond Construction

Increase in operating cost and equipment without an increase in revenues created the draw on reserves. The draw is not expected to impair operations as funds had been allowed to accumulate.

Venue Capital Project

This capital project fund allocated the bond proceeds held in the fund balance to balance budgeted construction expenses without corresponding increases in revenues.

Employee Health Benefit

Budgeting Employee Health Benefit without corresponding increases in revenue resulted in a draw from reserves. Sufficient unreserved fund balance is available to cover draw on reserves in this internal service fund.

Lubbock County, Texas

Adopted Budget

FY 2021 - 2022



Budget Summaries

Major Funding Issues Facing 2022 Budget

The 2022 Budget continues to hold the established principles in Lubbock County of conservative fiscal planning. The challenges faced by Lubbock County in preparing the 2022 Budget were to reconcile budget needs within the S.B.2 tax rate cap of 3.5% on property tax revenues while funding the Lubbock County Sheriff's \$5.6 million budget request for salary pay items. With the Court's primary focus on maintaining public safety, a balanced budget was accomplished with the citizens of Lubbock County approving a tax rate of \$0.359990 per \$100 valuation.

In order to sustain the growth that Lubbock County is experiencing, public safety was once again a primary focus. Along with the salary increases for law enforcement and detention center employees, the County continued providing funding to the eleven fire departments within the County means to replace needed equipment.

In addition, the County continued to maintain current operations, provide funding for disaster expenditures, granting 33 new positions for the ITS, Road and Bridge, HR, Auditor, Court Administration, District Attorney, Maintenance, JJC, Sheriff, and SPATF departments as well as COLAs to non-law enforcement County employees. As well as fund additional capital expenditures for road and bridged infrastructure and capital outlay for vehicles for the current budget as well as last year's items that weren't received before the end of the year.

General revenues are expected to significantly increase in FY2022. Lubbock County has fared better than most areas during these economic conditions and expect total revenues to increase by 9.3% in projected revenue collections. Sales tax revenues are expected to increase by \$2.8 million. The ad valorem tax rate increased due to a voter approval rate of .359990, however, the \$5.6 million of additional revenue raised is committed for the law enforcement and detention salary accounts, with the revenue from new growth in the County dedicated to normal M & O as well as debt service expenses.

The Lubbock County Commissioners' Court has systematically preserved reserves in the event of a disaster or emergency situation which is a compelling factor in shaping each annual budget. Any amount considered as excess funds are now earmarked for disaster expenses as well as capital expenditures and are not utilized for ordinary operating expenditures.

Key Issues in Developing the FY2022 Budget

The 2022 Budget provides for investment in Commissioners' Court priority areas.

- Developing a program for ARPA funding request with limited human resources.
- Increasing payroll items such as disparity, overtime, incentive and longevity pay for law enforcement and detention officers.

- Increasing payroll to provide a 3% COLA for Elected Officials not supplemented by the State of TX and a 5% COLA to County employees except-law enforcement or detention officers of the Lubbock County Sheriff's office.
- Providing resources for 19 vehicles for the following departments: Constable Pct. 4, District Attorney, Sheriff, Inmate Transportation, Maintenance
- Allocating resources for heavy equipment such as: Motor Graders, Belly Dumps, Dump Trucks, and Chip Spreader.
- Providing resources for the purchase of SCBA (self-contained breathing apparatus) and bunker gear for eleven Volunteer Fire Departments.
- Providing resources for 33 new positions for 10 departments.

Accounting, Auditing and Financial Planning

Basis of Accounting – Financial Statements

The modified accrual basis of accounting is utilized for the Governmental Funds. Under this basis, revenues are recognized when they become susceptible to accrual; i.e., when they become both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting in the period that the liability is incurred. The exception to this general rule is that expenditures for principal and interest on general long-term debt are recognized when due.

The accrual basis of accounting is utilized for the Proprietary Funds. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liability is incurred. In contrast to Governmental Funds, depreciation is recorded.

Basis of Accounting - Budget

Budgets presented for governmental funds have been prepared in accordance with generally accepted accounting principles (GAAP) using the modified accrual basis of accounting. This method of accounting is also utilized for the County's Annual Financial Report. Budgets presented by proprietary funds have also been prepared using the modified accrual basis of accounting which is not in accordance with GAAP. Depreciation and amortization are not included in budgetary statements since these do not use spendable resources. Encumbrance accounting means a purchase order is issued at an estimated cost at the time goods or services are ordered obligating funds. When the actual cost is known and upon delivery of the goods or services the encumbrance is released. All encumbrances lapse at year end.

Capital Project Funds appropriations are made on a project basis and carry forward until completion of the project.

The 2022 budget appropriations are presented in the following expenditure categories:

- Personnel
- Operations
- Capital

Each category is the sum of individual, similar line item appropriations. Although budgetary data is presented in the budget document by category, detailed line item information is in the County's financial management system.

The County Auditor's Office will continue to maintain the County's financial records on a basis that is compatible with the guidance and generally accepted accounting principles and standards that have been promulgated by the Governmental Accounting Standards Board for local governments.

As stated in Local Government Code Section 115.045, once each fiscal year, the Commissioners' Court will engage an independent Certified Public Accounting firm to conduct a comprehensive audit of all County books. The County Auditor's staff will continually conduct internal audits of County departments that are designed to strengthen internal accounting and budgeting controls and safeguard county assets.

Account Structure

A fund type is a separate accounting entity with a self-balancing set of accounts with identifiable revenues and expenditures. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets or liabilities. The County maintains budgetary control of its operating accounts through the use of various funds. Fund balance is the excess of revenues over expenditures. Fund balance is available for emergencies or unforeseen expenditures. All Lubbock County funds are appropriated in the Lubbock County budget except for the Community Supervision Correction Department Funds. These are funds provided by Texas Department of Criminal Justice – Criminal Justice Assistance Division (TDCJ-CJAD). These funds are budgeted and approved by TDCJ-CJAD and monitored by Lubbock County. These funds are audited separately from other Lubbock County funds, but are included in the Lubbock County Annual Comprehensive Financial Report.

Governmental Fund Types

The focus of the County's governmental funds is to provide information on the inflows, outflows, and balances of spendable resources. This information is useful in assembling the County's annual financing and budgeting requirements. The unreserved fund balance may serve as a useful measure of the resources available at the end of the fiscal year for the appropriation in the following year. Governmental fund types are used to account for all or most of the government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. The following is a brief description of Lubbock County's governmental funds. The great majority of all county discretionary expenses are included in the following:

General Fund

This is Lubbock County's primary operating fund and accounts for most of the financial resources of the County and may be used for any lawful purpose. This fund provides for the daily operations of the County, including judicial and public safety functions, as well as, general administration. The primary revenue sources are ad valorem taxes, sales tax, fees, fines, and charges for service.

Consolidated Road and Bridge

A non-major fund which includes expenditures for the operation, repair and maintenance of roads and bridges located in Lubbock County. The primary source of revenue to the Consolidated Road and Bridge Special Revenue Fund consists of the \$10 fee assessed on motor vehicle registrations, a transfer from the general fund, interest income, and other miscellaneous fees.

Permanent Improvement

Includes those capital projects that do not require the expenditure of bond funds but are still necessary to the efficient operation of the County and are not considered normal repairs or maintenance. Revenues come from ad valorem taxes as required in the Constitution, interest income, and the rental of the Court Residential Treatment Center Facility.

Capital Project Funds

These funds are used for the acquisition, construction, expansion and renovation of general capital assets. Lubbock County's non-major capital Project funds included in the 2021 budget: MPO Road construction, Tax Road Bonds construction, CRTC Renovations#2. A Venue Capital Project fund was created this year for the purpose of the County's contribution to the construction of the Lubbock County Expo Center.

Debt Service Funds

These funds are used to accumulate monies for payment of debt service on general obligation bonds, tax notes and certificates of obligation which are due in annual installments. Ad Valorem tax is levied to finance all but one of the debt service. Voter's approved the collection of a hotel occupancy tax as well as a short-term car rental tax to finance one debt service. These funds are also referred to as the Interest and Sinking Fund. Lubbock County's non-major Debt Service Funds: Refunding Bonds Series 2013, Refunding Bonds Series 2016, Unlimited Tax Road Bonds Series 2019 & 2021, and the Special Tax Revenue Bond Series 2020.

Proprietary Fund Types

Internal Service funds, a type of proprietary fund, are used to report activities that provide supplies and services for the County's other programs and activities. Lubbock County has two non-major internal service funds: Employee Health Benefit and Workers' Compensation. The primary focus is on operating income, changes in net assets and cash flows. These funds are appropriated annually with the main focus on whether revenues are covering expenses.

Fiduciary Fund Types

The County is the trustee for certain funds. The County is responsible for ensuring that the assets reported in these funds are used for their intended purpose. There are two types of fiduciary fund types: agency funds and trust funds. Lubbock County currently has twenty-eight agency funds. Fifteen of those agency funds are the Lubbock County CSCD's funds. Those funds are derived from TDCJ-CJAD and are expended in strict compliance with the financial resource manual provided by TDCJ-CJAD. The remaining thirteen agency funds are departmental funds: County Treasurer, Tax Assessor and Collector, County Clerk, District Clerk, JP Precinct 1, JP Precinct 2, JP Precinct 3, JP Precinct 4, Medical Examiner, District Attorney, Sheriff, Juvenile Probation, and the Employee Flex Spending Account. Lubbock County does not budget for these funds.

**Lubbock County, Texas
Budget Fund Structure**

Operating Funds

General Fund
(011)

AFR-Major Governmental Fund

Debit Service Funds

Debt Service Funds
(201-208)

*AFR-Non-Major Governmental
Funds*

Other Funds

Regional Public
Defender (113)

AFR-Major Special Revenue Fund

Capital Project Funds

Capital Project Funds
(301-308)

AFR-Non-Major Funds

Road and Bridge Fund
(020)

*AFR-Non-Major Governmental
Fund*

Special Revenue Funds
(031-034, 042-111,
122-171)

AFR-Non-Major Funds

Permanent
Improvement Fund
(041)

*AFR-Non-Major Governmental
Fund*

Internal Service Funds
(401-403)

AFR-Proprietary Funds

Lubbock County
Hospital District (Not
included in Budget)

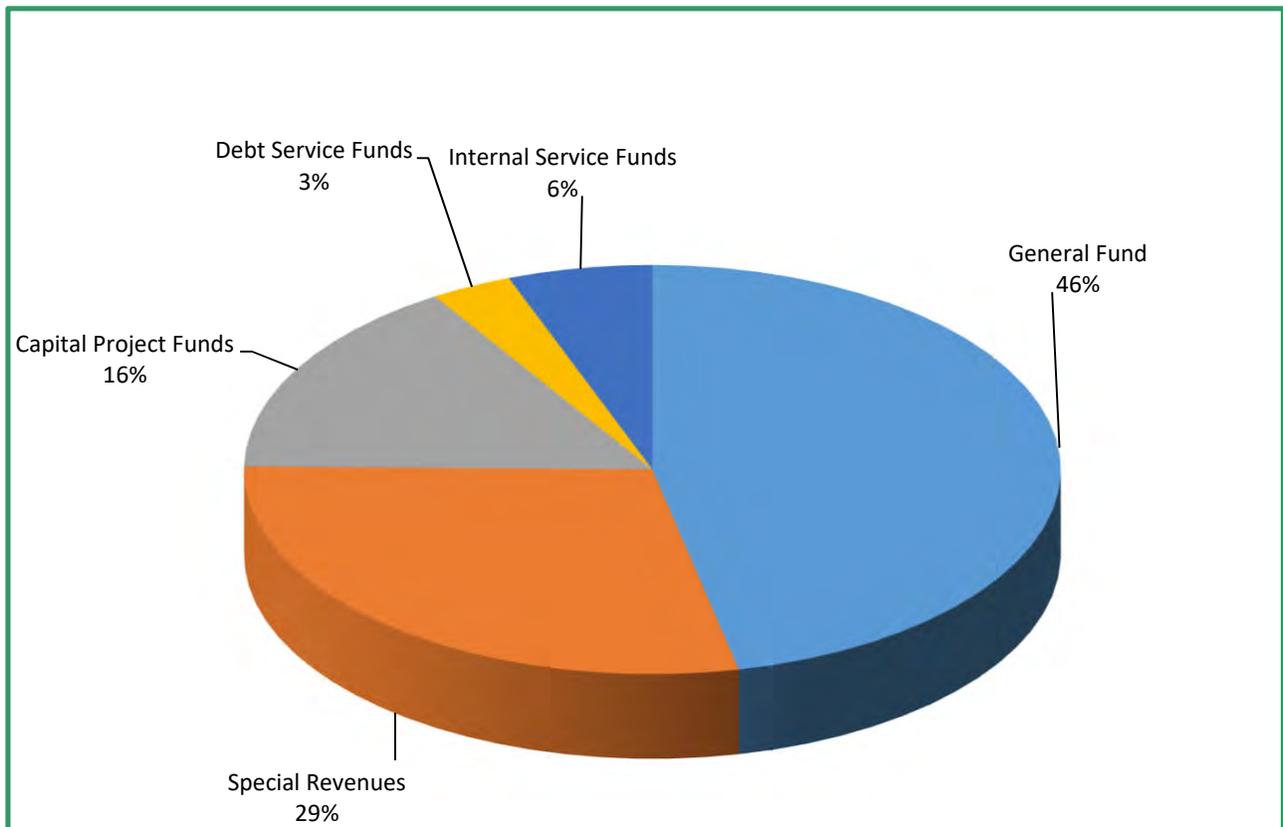
AFR-Component Unit

Agency Funds
(500-650)
(Not included in
Budget)

AFR-Fudiciary Funds

LUBBOCK COUNTY, TEXAS
SUMMARY OF BUDGET BY FUND TYPE

Governmental and Proprietary Fund Types		
General Fund	\$	126,070,730
Special Revenues		77,451,562
Capital Project Funds		42,816,798
Debt Service Funds		8,706,340
Internal Service Funds		15,486,640
Total Budget by Fund Type	\$	270,532,070



Governmental and Proprietary Fund Type Descriptions:

General Fund - Includes General Administration, Judicial, Legal, Financial, Public Facilities, Public Safety, Health and Welfare, Conservation, Contract Services, and Transfer of Funds.

Special Revenue Funds - Consolidated Road and Bridge, Parks, Permanent Improvement, New Road, Juvenile Probation Funds, Regional Public Defender, all other Grant Funds, and other non-major special revenue funds.

Capital Project Funds - MPO Road Construction, Tax Road Bonds Construction, CRTC Renovations #2, Venue Capital Project.

Debt Service Funds - Refunding Bonds Series 2016, and Unlimited Tax Road Bonds, Refunding Bonds Series 2013, Special Tax Revenue Bonds 2020.

Internal Service Funds - Employee Health Benefit and Workers' Compensation.

Lubbock County, Texas

Adopted Budget

FY 2021 - 2022

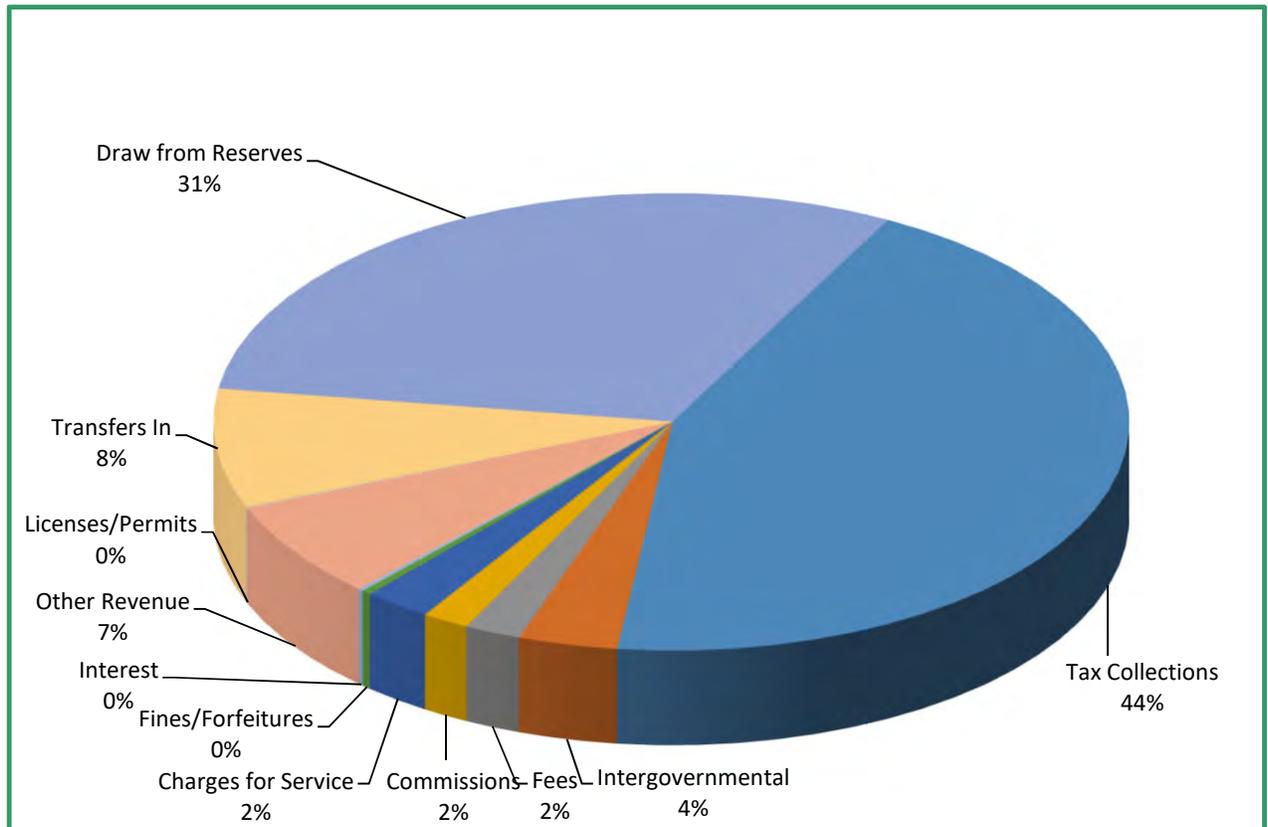


Consolidated Revenue & Expenditure Summary

LUBBOCK COUNTY, TEXAS
 REVENUES BY FUNCTION
 TOTAL COMPARATIVE REVENUES - ALL FUNDS

WHERE DOES THE MONEY COME FROM?

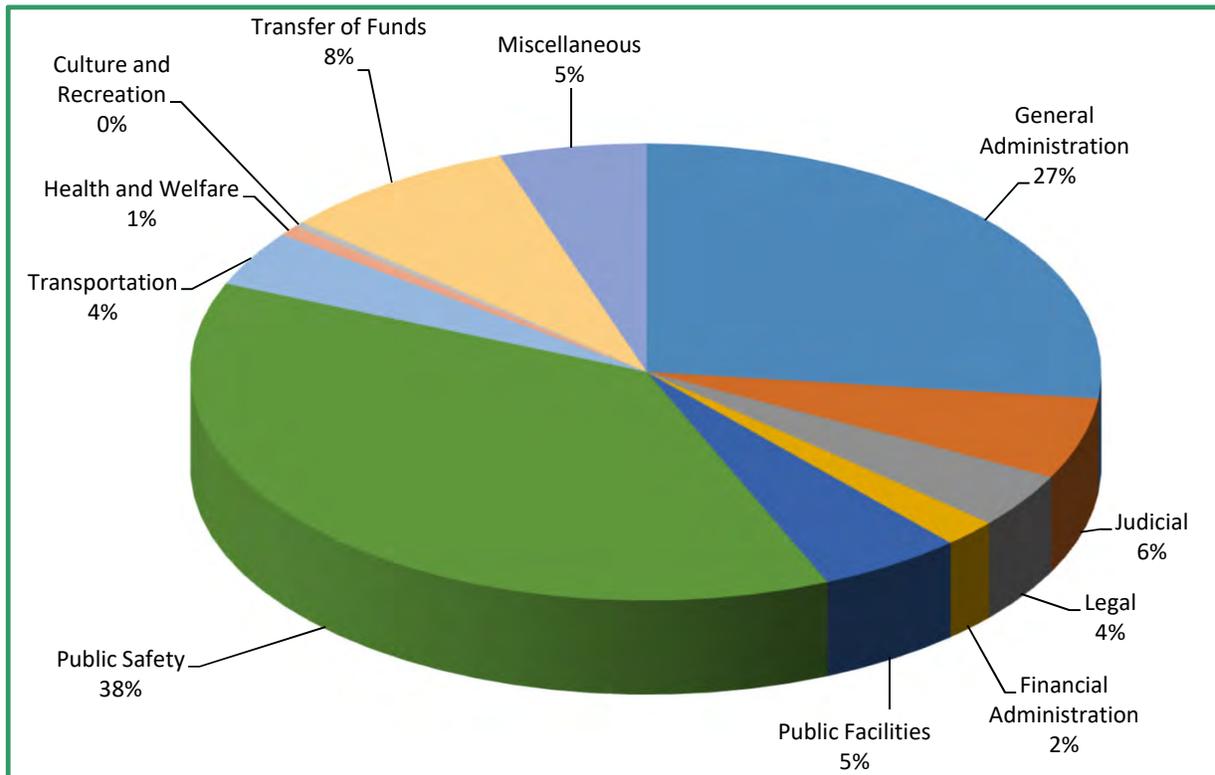
	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget
Tax Collections	\$ 102,576,066	\$ 106,595,032	\$ 119,439,179
Intergovernmental	17,198,041	17,021,698	9,456,138
Fees	4,908,714	5,370,515	5,355,634
Commissions	4,317,771	4,635,994	4,465,893
Charges for Service	5,863,722	6,684,030	6,454,982
Fines/Forfeitures	798,691	1,054,205	910,158
Interest	1,025,424	1,610,483	455,504
Other Revenue	22,628,729	64,820,930	18,652,453
Licenses/Permits	194,201	192,452	192,092
Transfers In	21,654,435	18,520,902	22,747,667
Draw from Reserves	-	18,466,527	82,402,370
Total Revenue	\$ 181,165,794	\$ 244,972,768	\$ 270,532,070



LUBBOCK COUNTY, TEXAS
EXPENDITURES BY FUNCTION
TOTAL COMPARATIVE EXPENDITURES - ALL FUNDS

WHERE DOES THE MONEY GO?

	FY 2020 Actual	FY 2021 Budget	FY 2022 Budget
General Administration	\$ 26,725,144	\$ 36,988,688	\$ 72,675,877
Judicial	19,256,434	21,401,828	15,545,268
Legal	8,778,742	9,873,962	10,516,562
Financial Administration	4,477,972	4,866,833	5,208,327
Public Facilities	9,731,836	11,866,830	13,806,477
Public Safety	54,997,380	114,587,643	102,240,011
Transportation	8,828,201	11,450,016	10,679,329
Health and Welfare	731,053	575,153	1,941,461
Culture and Recreation	719,874	981,552	1,043,729
Transfer of Funds	21,902,013	18,522,903	22,747,667
Miscellaneous	11,162,937	13,857,360	14,127,362
Total Expenditures	\$ 167,311,587	\$ 244,972,768	\$ 270,532,070



LUBBOCK COUNTY, TEXAS
2020 ACTUAL REVENUES AND EXPENDITURES
ALL FUNDS

Fund	2020 Actual		Revenues Over/(Under)	
	Revenues	Expenditures	Revenues	Expenditures
011 GENERAL FUND	\$ 109,006,513	104,372,083.97	\$ 4,634,429	
020 CONSOLIDATED ROAD AND BRID	8,826,306	8,652,481.07	173,825	
031 PRECINCT 1 PARK	118,095	89,624.84	28,471	
032 SLATON/ROOSEVELT PARK	111,051	157,074.24	(46,024)	
033 IDALOU/NEW DEAL PARK	113,927	83,582.98	30,344	
034 SHALLOWATER PARK	112,726	152,487.30	(39,762)	
041 PERMANENT IMPROVEMENT	4,683,058	3,896,728.45	786,330	
042 NEW ROAD	-	634,860.29	(634,860)	
043 LCETRZ NO1 TAX INCREMENT F	151,044	-	151,044	
046 TJJD (P) JJAEP GRANT	53,325	53,325.00	-	
047 TJJD (R) REG DIVERSION GRA	12,421	12,421.34	-	
050 JUVENILE STAR PROGRAM	508,654	508,653.80	-	
051 JUVENILE PROBATION	6,058,558	4,999,876.79	1,058,682	
054 TJJD (A) JUV PROB COMM GRA	1,778,315	1,778,315.44	-	
055 JUVENILE DETENTION	3,555,096	3,555,095.86	-	
057 JUVENILE FOOD SERVICE	328,614	328,614.03	-	
064 TJJD (E) TITLE IV E GRANT	60,295	60,295.45	-	
066 CJD RE ENTRY DRUG COURT GR	32,149	32,149.20	-	
067 CJD DWI COURT GRANT	25,188	25,187.87	-	
070 ON LINE ACCESS	42,194	47,467.94	(5,274)	
072 CJD DRUG COURT GRANT	19,704	19,704.16	-	
074 COUNTY DRUG COURT COURT CO	17,834	3,369.36	14,465	
075 DISPUTE RESOLUTION	278,120	339,741.83	(61,622)	
076 USDA AG MEDIATION GRANT	173,362	173,312.31	50	
077 DOMESTIC RELATIONS OFFICE	193,407	193,783.40	(376)	
078 MEDIATION & MENTAL HEALTH	-	-	-	
079 VENUE HOT & STVR TAX	2,259,252	5,085.00	2,254,167	
081 LAW LIBRARY	174,761	181,275.54	(6,514)	
083 ELECTION SERVICES	125,498	125,498.29	(0)	
084 HELP AMERICA VOTE ACT	145,504	145,503.66	-	
085 ELECTION ADMINISTRATION	3,350	32,036.15	(28,686)	
086 ELECTION EQUIPMENT	18,499	144,900.00	(126,401)	
089 HISTORICAL CANNON RESTORAT	-	5,187.46	(5,187)	
090 DIST CLK RECORDS MGT. AND	19,266	30,451.25	(11,186)	
091 CTY CLK RECORDS MGT. AND P	625,939	86,488.26	539,451	
092 CTY RECORDS MGT. AND PRES	53,208	124,665.14	(71,457)	
093 COURTHOUSE SECURITY	107,756	103,661.05	4,095	
094 COURT RECORD PRESERVATION	50,384	20,183.51	30,200	
095 LOCAL TRUANCY PREVENT & DI	9,319	-	9,319	
096 HISTORICAL COMMISSION	8,159	5,854.83	2,305	
097 CHILD ABUSE PREVENTION	304	-	304	
098 JUSTICE COURT TECHNOLOGY	20,684	323,153.23	(302,469)	
099 CTY/DIST COURT TECHNOLOGY	3,938	-	3,938	
102 DIST COURT RECORDS TECHNOL	34,764	47,178.68	(12,415)	
103 COUNTY CLERK RECORDS ARCHI	618,177	982,321.21	(364,144)	
105 COMMUNITY/ECONOMIC DEV PRG	280,673	22,100.00	258,573	
106 AMERICAN RESCUE PLAN ACT	-	-	-	
108 JP1 JUSTICE COURT TECHNOLO	78,943	-	78,943	
109 JP2 JUSTICE COURT TECHNOLO	107,797	-	107,797	
110 JP3 JUSTICE COURT TECHNOLO	32,299	-	32,299	
111 JP4 JUSTICE COURT TECHNOLO	96,992	-	96,992	
113 REGIONAL PUBLIC DEFENDER G	6,434,926	5,501,101.96	933,824	
122 SHERIFF CONTRABAND	264,328	154,847.90	109,480	
124 INMATE SUPPLY	1,174,845	648,246.65	526,599	
126 VINE GRANT	30,170	30,170.24	-	
128 HOMELAND SECURITY GRANT	89,874	89,873.71	-	
130 PROJECT SAFE NEIGHBORH	-	-	-	
142 LEOSE SHERIFF	24,395	15,752.46	8,643	
145 SHERIFF COMMISSARY SALARY	662,633	577,613.90	85,020	
146 LECD EMER COMMUNICATION GR	8,304	8,304.30	-	
148 MAT RE-ENTRY PROGRAM	5,227	5,227.05	-	
150 TAG GRANT	640,005	640,005.44	-	
152 JMHCP GRANT	52,902	52,902.15	-	
161 CDA BUSINESS CRIMES	82,327	44,795.82	37,532	
163 CDA CONTRABAND	92,533	74,836.01	17,697	
164 CDA SPATTF GRANT	734,664	734,663.69	-	
166 CDA JAG GRANT	59,466	59,466.47	-	
168 CDA BORDER PROSECUTION UNI	574	573.78	-	
171 CDA VOCA VICTIM ADV PROJEC	125,844	125,844.15	-	
201 GEN OB REFUNDING BOND SRS	6,423,240	5,734,693.00	688,547	
202 UNLIMITED TAX ROAD BONDS 2	394,304	348,973.39	45,330	
204 TAX NOTES, SERIES 2013	1,414,941	1,238,300.00	176,641	
206 GEN OB REFUNDING BOND SRS	199,449	173,200.00	26,249	
208 SPECIAL TAX REVENUE BONDS	-	-	-	
301 MPO ROAD CONSTRUCTION FUND	963,691	1,087,147.35	(123,456)	
302 TAX ROAD BOND CONTRUCTION	44,479	464,455.65	(419,976)	
306 CRTC RENOVATIONS	-	234,012.00	(234,012)	
307 CRTC RENOVATIONS #2	2,000,610	1,961,031.69	39,578	
308 VENUE CAPITAL PROJECT	5,090,332	324,483.82	4,765,848	
401 EMPLOYEE HEALTH BENEFIT	11,289,733	11,308,263.43	(18,530)	
403 WORKERS COMPENSATION	1,726,570	3,117,020.70	(1,390,450)	
SUB-TOTALS	181,165,794	167,311,587	13,854,207	
DRAW FROM RESERVES	-	-	-	
TOTALS	\$ 181,165,794	\$ 167,311,587	\$ 13,854,207	

LUBBOCK COUNTY, TEXAS
2021 BUDGETED REVENUES AND EXPENDITURES
ALL FUNDS

Fund	2021 Budgeted		Revenues Over/(Under)	
	Revenues	Expenditures	Revenues	Expenditures
011 GENERAL FUND	\$ 110,037,788	\$ 115,335,963	\$	(5,298,175)
020 CONSOLIDATED ROAD AND BRID	7,880,368	10,135,018		(2,254,650)
031 PRECINCT 1 PARK	128,359	229,858		(101,499)
032 SLATON/ROOSEVELT PARK	123,359	229,802		(106,443)
033 IDALOU/NEW DEAL PARK	123,560	123,560		-
034 SHALLOWATER PARK	119,859	261,227		(141,368)
041 PERMANENT IMPROVEMENT	4,849,855	5,566,588		(716,733)
042 NEW ROAD	-	-		-
043 LCETRZ NO1 TAX INCREMENT F	148,800	703,090		(554,290)
046 TJJD (P) JJAEP GRANT	80,000	80,000		-
047 TJJD (R) REG DIVERSION GRA	15,628	15,628		-
050 JUVENILE STAR PROGRAM	601,895	601,895		-
051 JUVENILE PROBATION	4,298,154	7,268,579		(2,970,425)
054 TJJD (A) JUV PROB COMM GRA	2,060,335	2,060,335		-
055 JUVENILE DETENTION	4,504,336	4,504,336		-
057 JUVENILE FOOD SERVICE	382,238	382,238		-
064 TJJD (E) TITLE IV E GRANT	204,400	204,400		-
066 CJD RE ENTRY DRUG COURT GR	40,953	40,953		-
067 CJD DWI COURT GRANT	36,612	36,612		-
070 ON LINE ACCESS	39,000	185,000		(146,000)
072 CJD DRUG COURT GRANT	48,991	48,991		-
074 COUNTY DRUG COURT COURT CO	38,740	38,740		-
075 DISPUTE RESOLUTION	342,950	342,950		-
076 USDA AG MEDIATION GRANT	420,000	420,000		-
077 DOMESTIC RELATIONS OFFICE	199,000	199,000		-
078 MEDIATION & MENTAL HEALTH	-	-		-
079 VENUE HOT & STVR TAX	2,120,000	2,120,000		-
081 LAW LIBRARY	198,905	198,905		-
083 ELECTION SERVICES	769,775	769,775		-
084 HELP AMERICA VOTE ACT	200,000	200,000		-
085 ELECTION ADMINISTRATION	67,700	67,700		-
086 ELECTION EQUIPMENT	79,500	85,500		(6,000)
089 HISTORICAL CANNON RESTORAT	-	-		-
090 DIST CLK RECORDS MGT. AND	19,400	41,701		(22,301)
091 CTY CLK RECORDS MGT. AND P	585,725	610,334		(24,609)
092 CTY RECORDS MGT. AND PRES	64,000	82,948		(18,948)
093 COURTHOUSE SECURITY	110,000	110,000		-
094 COURT RECORD PRESERVATION	50,500	50,500		-
095 LOCAL TRUANCY PREVENT & DI	10,000	10,000		-
096 HISTORICAL COMMISSION	6,350	6,350		-
097 CHILD ABUSE PREVENTION	325	325		-
098 JUSTICE COURT TECHNOLOGY	-	-		-
099 CTY/DIST COURT TECHNOLOGY	6,850	10,000		(3,150)
102 DIST COURT RECORDS TECHNOL	33,500	64,250		(30,750)
103 COUNTY CLERK RECORDS ARCHI	580,000	1,460,000		(880,000)
105 COMMUNITY/ECONOMIC DEV PRG	16,000	16,000		-
106 AMERICAN RESCUE PLAN ACT	-	-		-
108 JP1 JUSTICE COURT TECHNOLO	9,000	58,153		(49,153)
109 JP2 JUSTICE COURT TECHNOLO	2,333	47,812		(45,479)
110 JP3 JUSTICE COURT TECHNOLO	2,101	8,100		(5,999)
111 JP4 JUSTICE COURT TECHNOLO	7,630	8,500		(870)
113 REGIONAL PUBLIC DEFENDER G	6,300,985	6,390,670		(89,685)
122 SHERIFF CONTRABAND	363,500	363,500		-
124 INMATE SUPPLY	864,000	864,000		-
126 VINE GRANT	30,171	30,171		-
128 HOMELAND SECURITY GRANT	135,962	135,962		-
130 PROJECT SAFE NEIGHBORH	-	-		-
142 LEOSE SHERIFF	120,688	120,688		-
145 SHERIFF COMMISSARY SALARY	656,701	656,701		-
146 LECD EMER COMMUNICATION GR	-	-		-
148 MAT RE-ENTRY PROGRAM	219,984	219,984		-
150 TAG GRANT	1,002,028	1,002,028		-
152 JMHCP GRANT	-	-		-
161 CDA BUSINESS CRIMES	108,500	108,500		-
163 CDA CONTRABAND	76,500	76,500		-
164 CDA SPATTF GRANT	718,054	718,054		-
166 CDA JAG GRANT	172,422	172,422		-
168 CDA BORDER PROSECUTION UNI	199,700	199,700		-
171 CDA VOCA VICTIM ADV PROJEC	271,182	271,182		-
201 GEN OB REFUNDING BOND SRS	6,427,503	6,427,503		-
202 UNLIMITED TAX ROAD BONDS 2	1,395,686	1,395,686		-
204 TAX NOTES, SERIES 2013	-	-		-
206 GEN OB REFUNDING BOND SRS	891,011	891,011		-
208 SPECIAL TAX REVENUE BONDS	604,567	604,567		-
301 MPO ROAD CONSTRUCTION FUND	1,721,096	1,721,096		-
302 TAX ROAD BOND CONTRUCTION	46,091,727	46,091,727		-
306 CRTC RENOVATIONS	-	-		-
307 CRTC RENOVATIONS #2	1,961,000	1,961,000		-
308 VENUE CAPITAL PROJECT	-	5,000,000		(5,000,000)
401 EMPLOYEE HEALTH BENEFIT	12,878,000	12,878,000		-
403 WORKERS COMPENSATION	1,630,500	1,630,500		-
SUB-TOTALS	226,506,241	244,972,768		(18,466,527)
DRAW FROM RESERVES	18,466,527			18,466,527
TOTALS	\$ 244,972,768	\$ 244,972,768	\$	-

LUBBOCK COUNTY, TEXAS
2022 BUDGETED REVENUES AND EXPENDITURES
ALL FUNDS

Fund	2022 Budgeted		Revenues Over/(Under)	
	Revenues	Expenditures	Revenues	Expenditures
011 GENERAL FUND	\$ 122,332,519	\$ 126,070,730	\$	(3,738,211)
020 CONSOLIDATED ROAD AND BRID	9,078,273	10,015,870		(937,597)
031 PRECINCT 1 PARK	135,768	184,166		(48,398)
032 SLATON/ROOSEVELT PARK	128,768	309,924		(181,156)
033 IDALOU/NEW DEAL PARK	126,968	192,260		(65,292)
034 SHALLOWATER PARK	123,018	295,726		(172,708)
041 PERMANENT IMPROVEMENT	5,298,125	7,298,125		(2,000,000)
042 NEW ROAD	-	-		-
043 LCETRZ NO1 TAX INCREMENT F	189,025	189,025		-
046 TJJD (P) JJAEP GRANT	80,000	80,000		-
047 TJJD (R) REG DIVERSION GRA	15,628	15,628		-
050 JUVENILE STAR PROGRAM	625,490	625,490		-
051 JUVENILE PROBATION	8,048,144	8,048,144		-
054 TJJD (A) JUV PROB COMM GRA	2,110,453	2,110,453		-
055 JUVENILE DETENTION	5,103,377	5,103,377		-
057 JUVENILE FOOD SERVICE	388,412	388,412		-
064 TJJD (E) TITLE IV E GRANT	204,400	204,400		-
066 CJD RE ENTRY DRUG COURT GR	40,943	40,943		-
067 CJD DWI COURT GRANT	32,951	32,951		-
070 ON LINE ACCESS	39,000	185,000		(146,000)
072 CJD DRUG COURT GRANT	44,092	44,092		-
074 COUNTY DRUG COURT COURT CO	19,220	33,240		(14,020)
075 DISPUTE RESOLUTION	371,350	371,350		-
076 USDA AG MEDIATION GRANT	420,000	420,000		-
077 DOMESTIC RELATIONS OFFICE	227,110	227,110		-
078 MEDIATION & MENTAL HEALTH	14,602	14,602		-
079 VENUE HOT & STVR TAX	2,345,000	2,345,000		-
081 LAW LIBRARY	202,875	202,875		-
083 ELECTION SERVICES	769,775	769,775		-
084 HELP AMERICA VOTE ACT	-	-		-
085 ELECTION ADMINISTRATION	64,000	64,000		-
086 ELECTION EQUIPMENT	75,000	75,100		(100)
089 HISTORICAL CANNON RESTORAT	-	-		-
090 DIST CLK RECORDS MGT. AND	19,400	41,701		(22,301)
091 CTY CLK RECORDS MGT. AND P	555,725	645,992		(90,267)
092 CTY RECORDS MGT. AND PRES	64,000	82,948		(18,948)
093 COURTHOUSE SECURITY	110,000	110,000		-
094 COURT RECORD PRESERVATION	48,600	48,600		-
095 LOCAL TRUANCY PREVENT & DI	10,015	19,333		(9,318)
096 HISTORICAL COMMISSION	6,150	6,150		-
097 CHILD ABUSE PREVENTION	1,025	5,025		(4,000)
098 JUSTICE COURT TECHNOLOGY	-	-		-
099 CTY/DIST COURT TECHNOLOGY	6,850	7,000		(150)
102 DIST COURT RECORDS TECHNOL	33,500	64,250		(30,750)
103 COUNTY CLERK RECORDS ARCHI	560,000	1,440,000		(880,000)
105 COMMUNITY/ECONOMIC DEV PRG	16,700	23,500		(6,800)
106 AMERICAN RESCUE PLAN ACT	-	30,162,197		(30,162,197)
108 JP1 JUSTICE COURT TECHNOLO	9,000	58,153		(49,153)
109 JP2 JUSTICE COURT TECHNOLO	2,333	42,812		(40,479)
110 JP3 JUSTICE COURT TECHNOLO	2,101	15,700		(13,599)
111 JP4 JUSTICE COURT TECHNOLO	7,630	8,550		(920)
113 REGIONAL PUBLIC DEFENDER G	-	-		-
122 SHERIFF CONTRABAND	263,500	263,500		-
124 INMATE SUPPLY	864,000	864,000		-
126 VINE GRANT	30,171	30,171		-
128 HOMELAND SECURITY GRANT	25,000	25,000		-
130 PROJECT SAFE NEIGHBORH	89,839	89,839		-
142 LEOSE SHERIFF	120,688	120,688		-
145 SHERIFF COMMISSARY SALARY	680,525	680,525		-
146 LECD EMER COMMUNICATION GR	-	-		-
148 MAT RE-ENTRY PROGRAM	214,049	214,049		-
150 TAG GRANT	845,891	845,891		-
152 JMHCP GRANT	-	-		-
161 CDA BUSINESS CRIMES	108,500	108,500		-
163 CDA CONTRABAND	76,500	76,500		-
164 CDA SPATTF GRANT	886,980	886,980		-
166 CDA JAG GRANT	153,235	153,235		-
168 CDA Border Prosecution Uni	273,772	273,772		-
171 CDA VOCA VICTIM ADV PROJEC	149,963	149,963		-
201 GEN OB REFUNDING BOND SRS	5,198,298	5,733,250		(534,952)
202 UNLIMITED TAX ROAD BONDS 2	1,407,631	1,567,088		(159,457)
204 TAX NOTES, SERIES 2013	-	-		-
206 GEN OB REFUNDING BOND SRS	721,250	796,050		(74,800)
208 SPECIAL TAX REVENUE BONDS	609,952	609,952		-
301 MPO ROAD CONSTRUCTION FUND	904,441	904,441		-
302 TAX ROAD BOND CONTRUCTION	60,000	38,846,657		(38,786,657)
306 CRTC RENOVATIONS	-	-		-
307 CRTC RENOVATIONS #2	700	60,700		(60,000)
308 VENUE CAPITAL PROJECT	5,000	3,005,000		(3,000,000)
401 EMPLOYEE HEALTH BENEFIT	12,807,000	13,961,140		(1,154,140)
403 WORKERS COMPENSATION	1,525,500	1,525,500		-
SUB-TOTALS	188,129,700	270,532,070		(82,402,370)
DRAW FROM RESERVES	82,402,370			82,402,370
TOTALS	\$ 270,532,070	\$ 270,532,070	\$	-

LUBBOCK COUNTY, TEXAS
FY 2022 BUDGET - TOTAL COMPARATIVE REVENUES
ALL FUNDS

Fund	FY 2020 Actual	FY 2021 Budget	% Change FY20		% Change FY21	
			Actual VS FY21	Budget	Budget VS FY22	Budget
011 GENERAL FUND	\$ 109,006,513	\$ 110,037,788	0.95%	\$ 122,332,519	11.17%	
020 CONSOLIDATED ROAD AND BRID	8,826,306	7,880,368	-10.72%	9,078,273	15.20%	
031 PRECINCT 1 PARK	118,095	128,359	8.69%	135,768	5.77%	
032 SLATON/ROOSEVELT PARK	111,051	123,359	11.08%	128,768	4.38%	
033 IDALOU/NEW DEAL PARK	113,927	123,560	8.46%	126,968	2.76%	
034 SHALLOWATER PARK	112,726	119,859	6.33%	123,018	2.64%	
041 PERMANENT IMPROVEMENT	4,683,058	4,849,855	3.56%	5,298,125	9.24%	
042 NEW ROAD	-	-	0.00%	-	0.00%	
043 LCETRZ NO1 TAX INCREMENT F	151,044	148,800	-1.49%	189,025	27.03%	
046 TJJ (P) JJAEP GRANT	53,325	80,000	50.02%	80,000	0.00%	
047 TJJ (R) REG DIVERSION GRA	12,421	15,628	25.82%	15,628	0.00%	
050 JUVENILE STAR PROGRAM	508,654	601,895	18.33%	625,490	3.92%	
051 JUVENILE PROBATION	6,058,558	4,298,154	-29.06%	8,048,144	87.25%	
054 TJJ (A) JUV PROB COMM GRA	1,778,315	2,060,335	15.86%	2,110,453	2.43%	
055 JUVENILE DETENTION	3,555,096	4,504,336	26.70%	5,103,377	13.30%	
057 JUVENILE FOOD SERVICE	328,614	382,238	16.32%	388,412	1.62%	
064 TJJ (E) TITLE IV E GRANT	60,295	204,400	239.00%	204,400	0.00%	
066 CJD RE ENTRY DRUG COURT GR	32,149	40,953	27.38%	40,943	-0.02%	
067 CJD DWI COURT GRANT	25,188	36,612	45.36%	32,951	-10.00%	
070 ON LINE ACCESS	42,194	39,000	-7.57%	39,000	0.00%	
072 CJD DRUG COURT GRANT	19,704	48,991	148.63%	44,092	-10.00%	
074 COUNTY DRUG COURT COURT CO	17,834	38,740	117.23%	19,220	-50.39%	
075 DISPUTE RESOLUTION	278,120	342,950	23.31%	371,350	8.28%	
076 USDA AG MEDIATION GRANT	173,362	420,000	142.27%	420,000	0.00%	
077 DOMESTIC RELATIONS OFFICE	193,407	199,000	2.89%	227,110	14.13%	
078 MEDIATION & MENTAL HEALTH	-	-	0.00%	14,602	100.00%	
079 VENUE HOT & STVR TAX	2,259,252	2,120,000	-6.16%	2,345,000	10.61%	
081 LAW LIBRARY	174,761	198,905	13.82%	202,875	2.00%	
083 ELECTION SERVICES	125,498	769,775	513.37%	769,775	0.00%	
084 HELP AMERICA VOTE ACT	145,504	200,000	37.45%	-	-100.00%	
085 ELECTION ADMINISTRATION	3,350	67,700	1920.94%	64,000	-5.47%	
086 ELECTION EQUIPMENT	18,499	79,500	329.74%	75,000	-5.66%	
089 HISTORICAL CANNON RESTORAT	-	-	0.00%	-	0.00%	
090 DIST CLK RECORDS MGT. AND	19,266	19,400	0.70%	19,400	0.00%	
091 CTY CLK RECORDS MGT. AND P	625,939	585,725	-6.42%	555,725	-5.12%	
092 CTY RECORDS MGT. AND PRES	53,208	64,000	20.28%	64,000	0.00%	
093 COURTHOUSE SECURITY	107,756	110,000	2.08%	110,000	0.00%	
094 COURT RECORD PRESERVATION	50,384	50,500	0.23%	48,600	-3.76%	
095 LOCAL TRUANCY PREVENT & DI	9,319	10,000	7.31%	10,015	0.15%	
096 HISTORICAL COMMISSION	8,159	6,350	-22.18%	6,150	-3.15%	
097 CHILD ABUSE PREVENTION	304	325	6.93%	1,025	215.38%	
098 JUSTICE COURT TECHNOLOGY	20,684	-	-100.00%	-	0.00%	
099 CTY/DIST COURT TECHNOLOGY	3,938	6,850	73.94%	6,850	0.00%	
102 DIST COURT RECORDS TECHNOL	34,764	33,500	-3.64%	33,500	0.00%	
103 COUNTY CLERK RECORDS ARCHI	618,177	580,000	-6.18%	560,000	-3.45%	
105 COMMUNITY/ECONOMIC DEV PRG	280,673	16,000	-94.30%	16,700	4.38%	
106 AMERICAN RESCUE PLAN ACT	-	-	0.00%	-	0.00%	
108 JP1 JUSTICE COURT TECHNOLO	78,943	9,000	-88.60%	9,000	0.00%	
109 JP2 JUSTICE COURT TECHNOLO	107,797	2,333	-97.84%	2,333	0.00%	
110 JP3 JUSTICE COURT TECHNOLO	32,299	2,101	-93.50%	2,101	0.00%	
111 JP4 JUSTICE COURT TECHNOLO	96,992	7,630	-92.13%	7,630	0.00%	
113 REGIONAL PUBLIC DEFENDER G	6,434,926	6,300,985	-2.08%	-	-100.00%	
122 SHERIFF CONTRABAND	264,328	363,500	37.52%	263,500	-27.51%	
124 INMATE SUPPLY	1,174,845	864,000	-26.46%	864,000	0.00%	
126 VINE GRANT	30,170	30,171	0.00%	30,171	0.00%	
128 HOMELAND SECURITY GRANT	89,874	135,962	51.28%	25,000	-81.61%	
130 PROJECT SAFE NEIGHBORH	-	-	0.00%	89,839	100.00%	
142 LEOSE SHERIFF	24,395	120,688	394.72%	120,688	0.00%	
145 SHERIFF COMMISSARY SALARY	662,633	656,701	-0.90%	680,525	3.63%	
146 LECD EMER COMMUNICATION GR	8,304	-	-100.00%	-	0.00%	
148 MAT RE-ENTRY PROGRAM	5,227	219,984	4108.57%	214,049	-2.70%	
150 TAG GRANT	640,005	1,002,028	56.57%	845,891	-15.58%	
152 JMHCP GRANT	52,902	-	-100.00%	-	0.00%	
161 CDA BUSINESS CRIMES	82,327	108,500	31.79%	108,500	0.00%	
163 CDA CONTRABAND	92,533	76,500	-17.33%	76,500	0.00%	
164 CDA SPATTF GRANT	734,664	718,054	-2.26%	886,980	23.53%	
166 CDA JAG GRANT	59,466	172,422	189.95%	153,235	-11.13%	
168 CDA BORDER PROSECUTION UNI	574	199,700	34704.28%	273,772	37.09%	
171 CDA VOCA VICTIM ADV PROJEC	125,844	271,182	115.49%	149,963	-44.70%	
201 GEN OB REFUNDING BOND SRS	6,423,240	6,427,503	0.07%	5,198,298	-19.12%	
202 UNLIMITED TAX ROAD BONDS 2	394,304	1,395,686	253.96%	1,407,631	0.86%	
204 TAX NOTES, SERIES 2013	1,414,941	-	-100.00%	-	0.00%	
206 GEN OB REFUNDING BOND SRS	199,449	891,011	346.74%	721,250	-19.05%	
208 SPECIAL TAX REVENUE BONDS	-	604,567	100.00%	609,952	0.89%	
301 MPO ROAD CONSTRUCTION FUND	963,691	1,721,096	78.59%	904,441	-47.45%	
302 TAX ROAD BOND CONSTRUCTION	44,479	46,091,727	103525.33%	60,000	-99.87%	
306 CRTX RENOVATIONS	-	-	0.00%	-	0.00%	
307 CRTX RENOVATIONS #2	2,000,610	1,961,000	-1.98%	700	-99.96%	
308 VENUE CAPITAL PROJECT	5,090,332	-	-100.00%	5,000	100.00%	
401 EMPLOYEE HEALTH BENEFIT	11,289,733	12,878,000	14.07%	12,807,000	-0.55%	
403 WORKERS COMPENSATION	1,726,570	1,630,500	-5.56%	1,525,500	-6.44%	
DRAW FROM RESERVES	-	18,466,527	100.00%	82,402,370	346.23%	
TOTAL REVENUES	\$ 181,165,794	\$ 244,972,768		\$ 270,532,070		

Revenue Sources

Each year during the budget preparation process, the County Auditor prepares revenue projections for the next fiscal year. Most revenue sources are estimated using the following methods:

1. Time series techniques: moving averages and historical revenue trends.
2. Statutory provision and limitations: Truth in Taxation Guidelines for the State of Texas and Local Government Code.
3. Review of economic conditions impacting major revenue sources.

Analysis of the County's financial trends along with the framework of the financial policies and operating indicators form the foundation of revenue forecasting. Data from the past ten historical years is largely relied upon for estimating future revenues. Current economic factors and operating indicators are influential as well.

Since the majority of county revenues are set by statute, Lubbock County is limited to the following types of revenue: taxes, fees of office, intergovernmental, fines, interest and, other miscellaneous revenue.

Ad Valorem Taxes

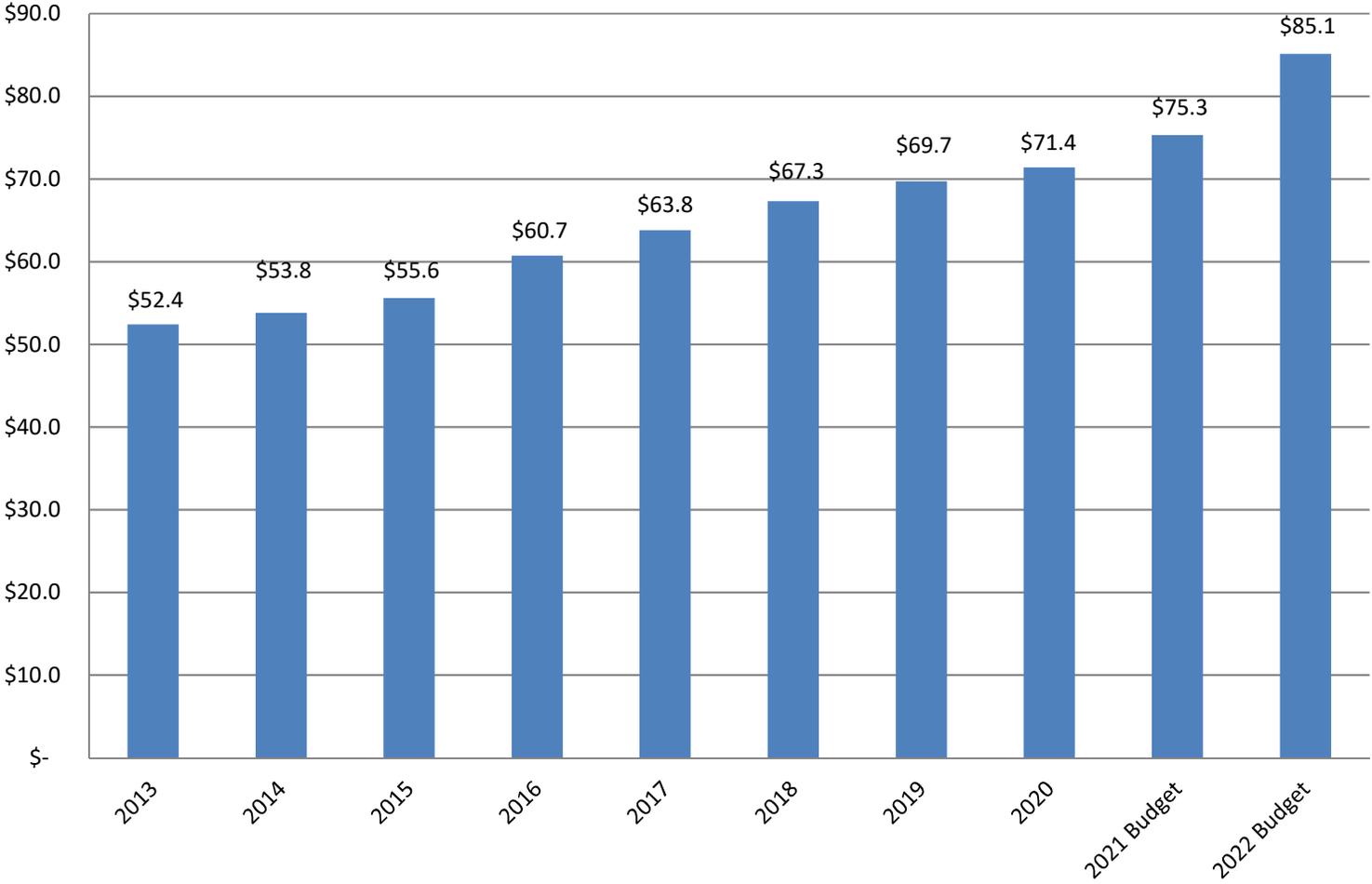
The 2022 budget includes ad valorem tax revenue in the amount of \$85,146,970 or 31% of all revenue. The following factors are considered: (1) the tax base increased by an average of 8.23% or \$1,662,672,446 to an adjusted taxable valuation of \$21,856,246,701. The tax rate was \$0.339978 per \$100 valuation in 2021 and Commissioners' Court has adopted \$0.359990 per \$100 valuation in fiscal year 2022. (2) New property added to the tax roll provides approximately \$1,882,026 in additional revenues. (3) "Truth in Taxation" law establishes guidelines for government entities to follow when setting tax rates. The effective tax rate was derived from the prior year total tax levy, and is adjusted for current year changes in existing property valuation and lost property from the tax roll.

Property taxes are levied by October 1 on the assessed value listed as of the prior January 1 for all real and business personal property in conformity with Texas Property Code. Taxes are due on receipt of the tax bill and are delinquent if not paid by February 1 of the year following the year in which imposed. On January 1 of each year, a tax lien is attached to property to secure the payment of all taxes, penalties, and interest ultimately imposed.

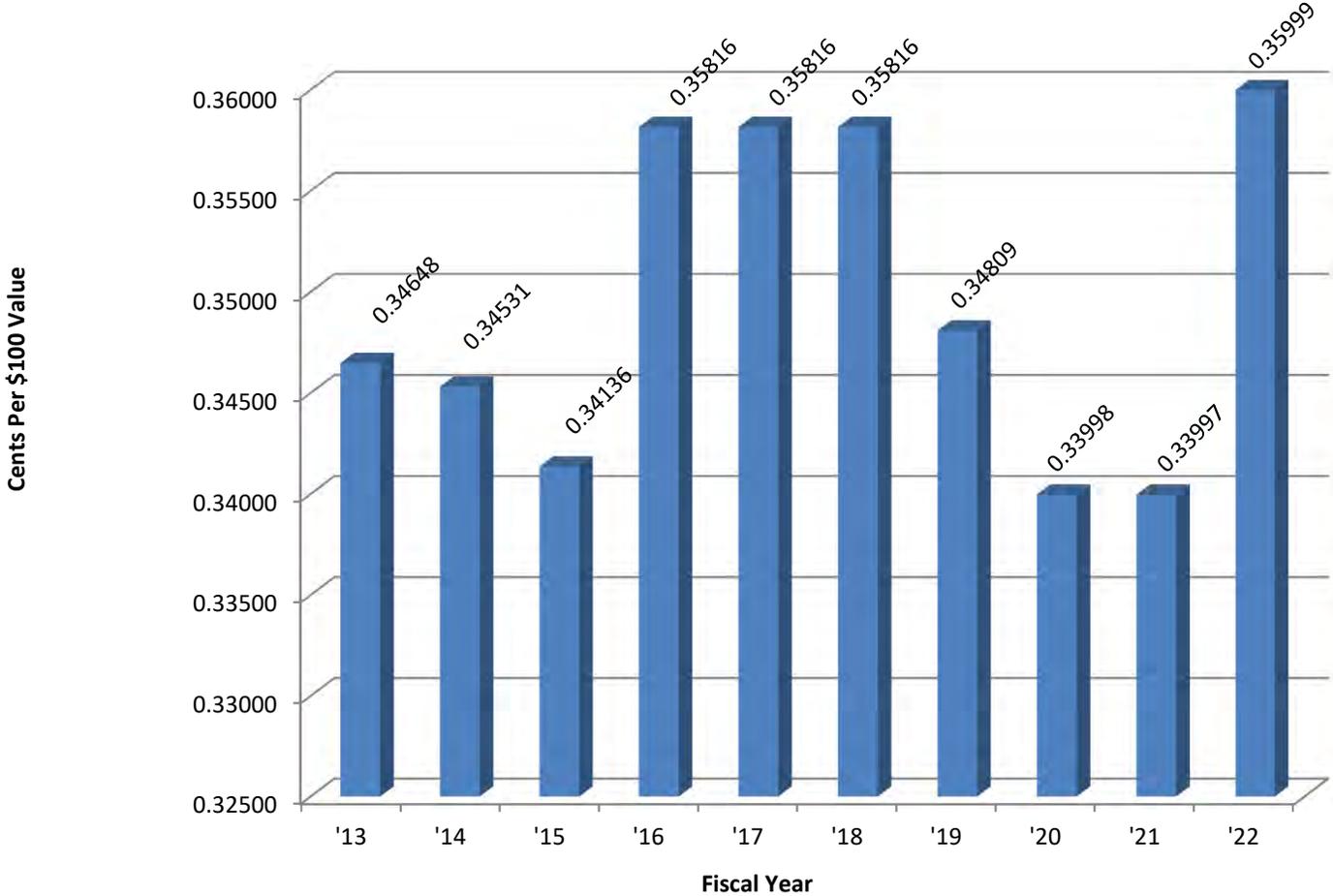
Lubbock County maintains a high collection of property tax. Historically, tax collections total approximately 99% of the tax levy. The County encourages the Lubbock Central Appraisal District (LCAD) to follow an aggressive policy of collecting property tax revenues.

The chart on page 62 displays the property tax collection history for the past ten years depicting moderate growth. The chart on page 63 displays the adopted tax rate for the past ten years. The chart on page 64 displays the tax rate for the past ten years with the breakdown of the distribution between the different funds.

**Lubbock County, Texas
Ad Valorem Tax Revenue**



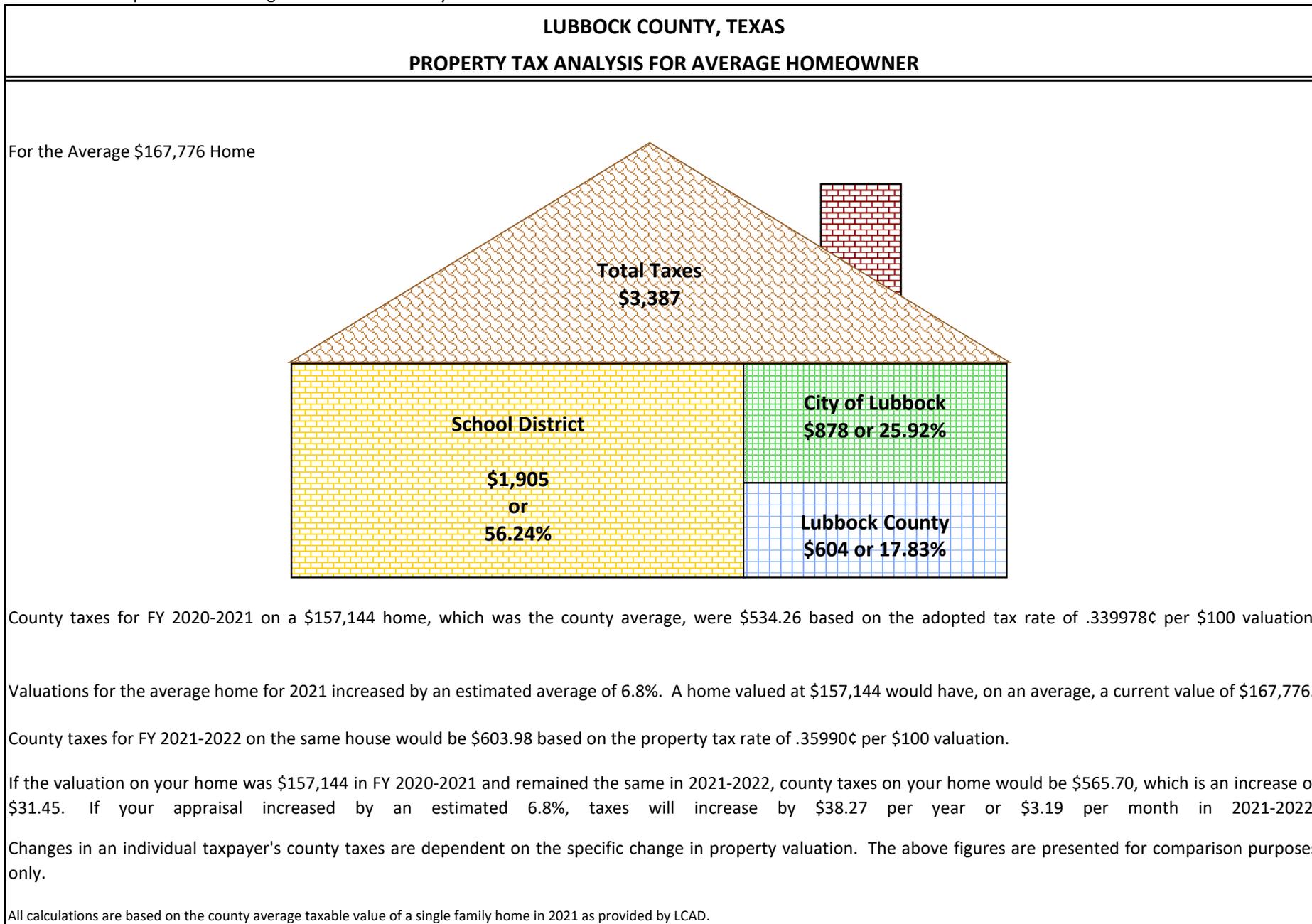
LUBBOCK COUNTY, TEXAS
TEN YEAR TAX RATE HISTORY



LUBBOCK COUNTY, TEXAS
ADOPTED BUDGET 2012-2021
TAX RATES BY FUND

Funds	Tax Rate 2012	Tax Rate 2013	Tax Rate 2014	Tax Rate 2015	Tax Rate 2016	Tax Rate 2017	Tax Rate 2018	Tax Rate 2019	Tax Rate 2020	Tax Rate 2021
General Fund	0.289123	0.286094	0.283969	0.302542	0.303168	0.309104	0.296757	0.288650	0.289342	0.317655
Permanent Improvement	0.010000	0.010000	0.010000	0.010000	0.010000	0.010000	0.010000	0.010000	0.010000	0.010000
Precinct 1 Park	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500
Slaton/Roosevelt Parks	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500
Idalou/New Deal Parks	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500
Shallowater Parks	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500	0.000500
Debt Service	0.045354	0.047216	0.045389	0.043616	0.042990	0.037054	0.039329	0.039329	0.038636	0.030335
TOTAL	0.346477	0.345310	0.341358	0.358158	0.358158	0.358158	0.348086	0.339979	0.339978	0.359990

The following chart displays a summary of taxes paid by the average homeowner including city, school, and county taxes for FY 2021-2022. The chart shows that only 17.83% of taxes paid on the average home are for County taxes.



LUBBOCK COUNTY, TEXAS
ADOPTED BUDGET 2021-2022
ANALYSIS OF REVENUE DERIVED BY TAX RATE

ADJUSTED TAXABLE VALUE	\$	21,856,246,701.00		
M & O TAX RATE / \$100 VALUATION	0.329655		\$	72,050,210.06
I & S TAX RATE / \$100 VALUATION				
Certificates of Obligation		\$	21,856,246,701.00	
TOTAL I & S	<u>0.030335</u>			\$ 6,630,092.44
PROJECTED LEVY W/O OVER 65				\$ 78,680,302.50
ESTIMATED LEVY OF OVER 65				<u>\$ 6,418,673.00</u>
TOTAL GROSS LEVY				<u><u>\$ 85,098,975.50</u></u>

FUND NAME	TAX RATE	DISTRIBUTION FOR OVER 65 LEVY	REV BY FUND OVER 65	ESTIMATED REVENUE	TOTAL TAX REVENUE
GENERAL FUND	0.317655	88.2400%	\$ 5,663,833.92	\$ 69,427,460.46	\$ 75,091,294.38
PERMANENT IMPROVEMENT FUND	0.010000	2.7779%	\$ 178,301.43	\$ 2,185,624.67	\$ 2,363,926.10
PRECINCT 1 PARK	0.000500	0.1389%	\$ 8,915.07	\$ 109,281.23	\$ 118,196.30
SLATON/ROOSEVELT PARKS	0.000500	0.1389%	\$ 8,915.07	\$ 109,281.23	\$ 118,196.30
IDALOU/NEW DEAL PARKS	0.000500	0.1389%	\$ 8,915.07	\$ 109,281.23	\$ 118,196.30
SHALLOWATER PARKS	0.000500	0.1389%	\$ 8,915.07	\$ 109,281.23	\$ 118,196.30
<hr/>					
SUBTOTAL for M & O	0.329655	91.5734%	\$ 5,877,795.63	\$ 72,050,210.06	\$ 77,928,005.69
INTEREST & SINKING FUND	<u>0.030335</u>	<u>8.4266%</u>	<u>\$ 540,877.37</u>	\$ 6,630,092.44	<u>\$ 7,170,969.81</u>
ESTIMATED LEVY OF OVER 65			\$ 6,418,673.00	\$ 6,418,673.00	
TOTAL TAXES BUDGETED	<u><u>0.359990</u></u>	100.0000%		<u><u>\$ 85,098,975.50</u></u>	<u><u>\$ 85,098,975.50</u></u>

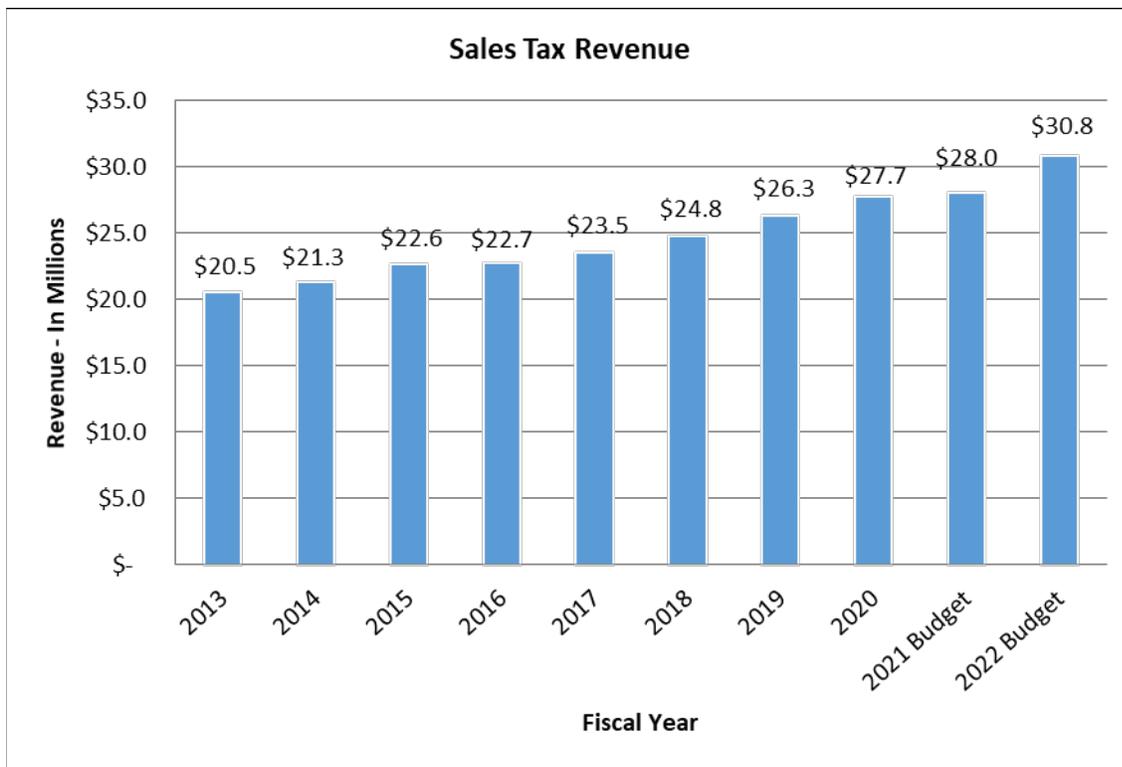
**LUBBOCK COUNTY, TEXAS
ADOPTED BUDGET 2021-2022
TAX DISTRIBUTION BY FUND**

Description of Fund	Tax Rate	Total Gross Taxes	Tax Distribution
General Fund	0.317655	\$ 75,091,294.38	88.24%
Permanent Improvement	0.010000	\$ 2,363,926.10	2.78%
Precinct 1 Park	0.000500	\$ 118,196.30	0.14%
Slaton/Roosevelt Parks	0.000500	\$ 118,196.30	0.14%
Idalou/New Deal Parks	0.000500	\$ 118,196.30	0.14%
Shallowater Parks	0.000500	\$ 118,196.30	0.14%
Debt Service	0.030335	\$ 7,170,969.81	8.43%
TOTAL TAX RATE/TAX LEVY	0.359990	\$ 85,098,975.50	100.00%

Sales and Use Tax

A sales and use tax of one-half of one percent, which is collected by the State of Texas, was approved by voters of Lubbock County and went into effect on January 1, 1988. This tax is imposed on the value of taxable items sold and is enforced and collected by the Comptroller of Public Accounts of the State of Texas. Proceeds are remitted monthly less a small service fee. The proceeds are credited to the General Fund. The tax is used to fund operations, which helps defray county property tax. Actual county sales and use tax received in FY 2020 was \$27,746,649. Budgeted county sales tax for the 2022 budget increased by \$2,763,868 from \$28,090,886 in the 2021 budget to \$30,854,754 in the 2022 budget. Sales and use tax revenue accounts for approximately 11% of all Lubbock County revenue.

The following chart displays the sales tax revenue for the past ten years.



Intergovernmental Revenues

Intergovernmental revenues are revenues received from other units of government, including grant revenues. As of the beginning of FY 2022, Lubbock County anticipates that this revenue source will make up about 3.0% of total budgeted revenue. In special circumstances, the County may receive one-time funding from other governmental entities and this revenue source is used to account for those special funds. There is a decrease in 2022 in this type of revenue.

Fees

This source of revenue comes from the fee offices throughout the County who are responsible to impose and collect various fees. Examples of these fees include marriage licenses, filing fees, on-line access and record preservation fees. The majority of these fees are set by the Local Government Code. Fees are expected to increase by \$14,881.

Commissions

Lubbock County is entitled to certain commissions for performing services on behalf of the state. Commissions are also collected for accepting payment by credit card. Auto registrations is the most common commission received. All commissions are anticipated to increase in 2022 by \$170,101.

Charges for Services

Services are provided to other entities and in exchange the county receives payment. Board Bills and Court Reporter Fees make up the majority of the revenue. Charges for services provide approximately 2.0% of budgeted revenue.

Fines and Forfeitures

Each of the three levels of courts in the County (Justice Courts, County Courts, and District Courts) has the authority to impose fines as punishment on those persons found guilty of crimes. Fines are imposed as a deterrent to further criminal activity, but they are also an important revenue source for Lubbock County. Fines provide approximately <1% of budgeted revenue. The Judicial Compliance department is responsible for actively collecting fines and fees due to the County. In an effort to collect outstanding fines due to the county the court entered into a contract with a law firm in late 2009. Fines continue to slowly decline.

Interest

Interest revenue is earned on most of the temporarily idle funds. Investments are managed in accordance with the Lubbock County Investment Policy. Interest earnings are credited to Pooled Cash and then distributed to each fund in the ratio of their total cash balance in the pooled cash account. Operating interest may be used for any County purpose. Bond interest earnings must be used for debt service. Most earnings come from interest-bearing bank accounts, investments in government backed securities, and from investments purchased through TexPool. Interest income accounts for approximately 1% of budgeted revenues.

Other Revenue

Revenue described as miscellaneous is that which by its nature, does not fit into any other revenue category. Various refunds are included in this category and account for most of the

larger amounts in this category. This revenue source is generally infrequent and/or unexpected.

Transfers In

This category is used to account for revenues that will be transferred from one fund to another at some time during the year. Transfers increased in FY 2022.

Draw from Reserves

This category represents the amount that will be drawn down from fund balance if needed. Historically, the “Draw from Reserves” category is not fully utilized or required.

Committed Fund Balance Reserves

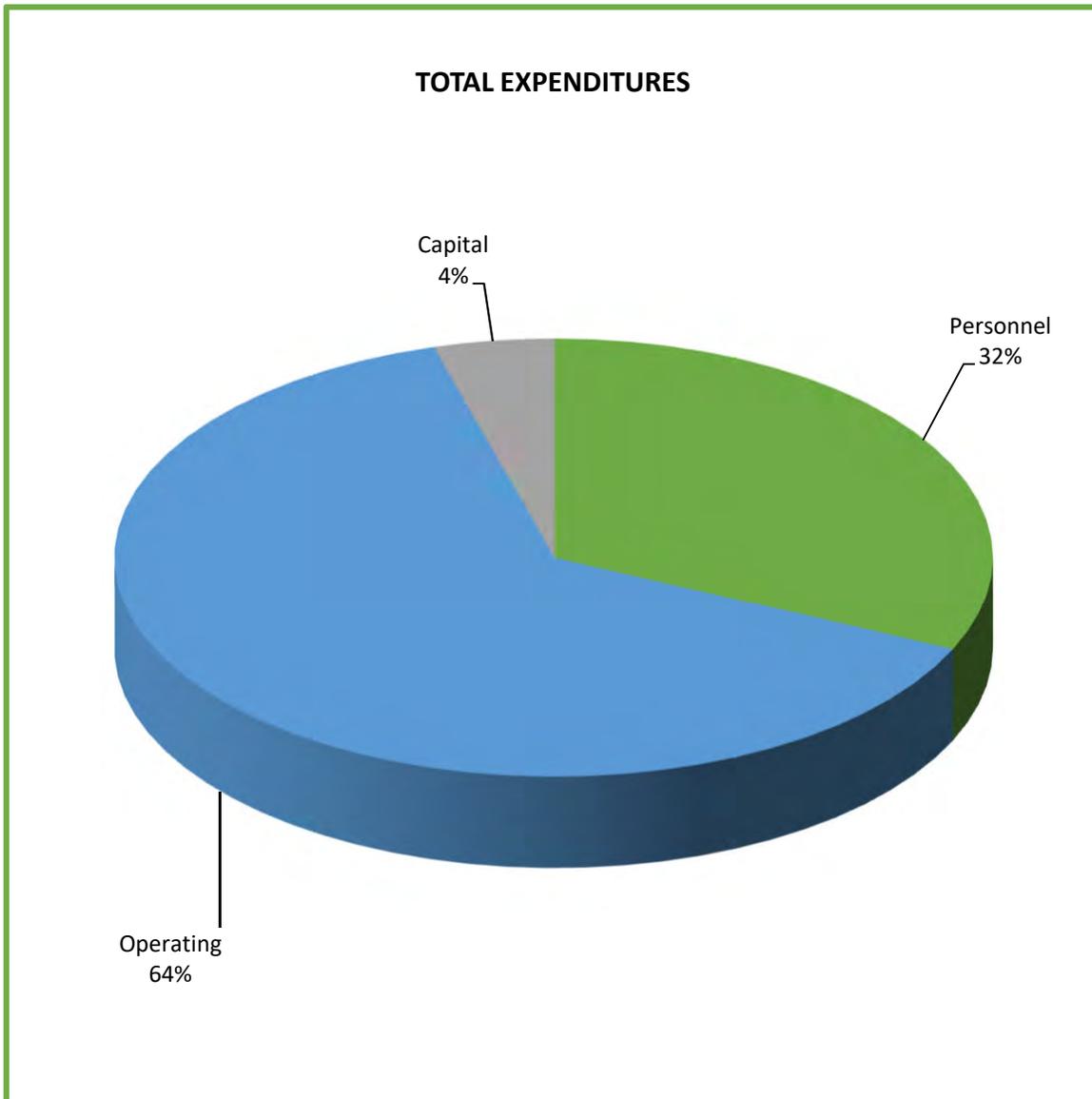
This category represents the amount of fund balance that is “earmarked” for projects in future years.

LUBBOCK COUNTY, TEXAS
FY 2022
BUDGET - TOTAL COMPARATIVE EXPENDITURES *
ALL FUNDS

Fund	FY 2020 Actual	FY 2021 Budget	% Change FY20		% Change FY21	
			Actual VS FY21	Budget	Budget VS FY22	Budget
011 GENERAL FUND	\$ 104,372,084	\$ 115,335,963	10.50%	\$ 126,070,730	9.31%	
020 CONSOLIDATED ROAD AND BRID	8,652,481	10,135,018	17.13%	10,015,870	-1.18%	
031 PRECINCT 1 PARK	89,625	229,858	156.47%	184,166	-19.88%	
032 SLATON/ROOSEVELT PARK	157,074	229,802	46.30%	309,924	34.87%	
033 IDALOU/NEW DEAL PARK	83,583	123,560	47.83%	192,260	55.60%	
034 SHALLOWATER PARK	152,487	261,227	71.31%	295,726	13.21%	
041 PERMANENT IMPROVEMENT	3,896,728	5,566,588	42.85%	7,298,125	31.11%	
042 NEW ROAD	634,860	-	-100.00%	-	0.00%	
043 LCETRZ NO1 TAX INCREMENT F	-	703,090	100.00%	189,025	-73.12%	
046 TJJD (P) JJAEP GRANT	53,325	80,000	50.02%	80,000	0.00%	
047 TJJD (R) REG DIVERSION GRA	12,421	15,628	25.82%	15,628	0.00%	
050 JUVENILE STAR PROGRAM	508,654	601,895	18.33%	625,490	3.92%	
051 JUVENILE PROBATION	4,999,877	7,268,579	45.38%	8,048,144	10.73%	
054 TJJD (A) JUV PROB COMM GR	1,778,315	2,060,335	15.86%	2,110,453	2.43%	
055 JUVENILE DETENTION	3,555,096	4,504,336	26.70%	5,103,377	13.30%	
057 JUVENILE FOOD SERVICE	328,614	382,238	16.32%	388,412	1.62%	
064 TJJD (E) TITLE IV E GRANT	60,295	204,400	239.00%	204,400	0.00%	
066 CID RE ENTRY DRUG COURT GR	32,149	40,953	27.38%	40,943	-0.02%	
067 CID DWI COURT GRANT	25,188	36,612	45.36%	32,951	-10.00%	
070 ON LINE ACCESS	47,468	185,000	289.74%	185,000	0.00%	
072 CID DRUG COURT GRANT	19,704	48,991	148.63%	44,092	-10.00%	
074 COUNTY DRUG COURT COURT CO	3,369	38,740	1049.77%	33,240	-14.20%	
075 DISPUTE RESOLUTION	339,742	342,950	0.94%	371,350	8.28%	
076 USDA AG MEDIATION GRANT	173,312	420,000	142.34%	420,000	0.00%	
077 DOMESTIC RELATIONS OFFICE	193,783	199,000	2.69%	227,110	14.13%	
078 MEDIATION & MENTAL HEALTH	-	-	0.00%	14,602	100.00%	
079 VENUE HOT & STVR TAX	5,085	2,120,000	41591.25%	2,345,000	10.61%	
081 LAW LIBRARY	181,276	198,905	9.73%	202,875	2.00%	
083 ELECTION SERVICES	125,498	769,775	513.37%	769,775	0.00%	
084 HELP AMERICA VOTE ACT	145,504	200,000	37.45%	-	-100.00%	
085 ELECTION ADMINISTRATION	32,036	67,700	111.32%	64,000	-5.47%	
086 ELECTION EQUIPMENT	144,900	85,500	-40.99%	75,100	-12.16%	
089 HISTORICAL CANNON RESTORAT	5,187	-	-100.00%	-	0.00%	
090 DIST CLK RECORDS MGT. AND	30,451	41,701	36.94%	41,701	0.00%	
091 CTY CLK RECORDS MGT. AND P	86,488	610,334	605.68%	645,992	5.84%	
092 CTY RECORDS MGT. AND PRES	124,665	82,948	-33.46%	82,948	0.00%	
093 COURTHOUSE SECURITY	103,661	110,000	6.12%	110,000	0.00%	
094 COURT RECORD PRESERVATION	20,184	50,500	150.20%	48,600	-3.76%	
095 LOCAL TRUANCY PREVENT & DI	-	10,000	100.00%	19,333	93.33%	
096 HISTORICAL COMMISSION	5,855	6,350	8.46%	6,150	-3.15%	
097 CHILD ABUSE PREVENTION	-	325	100.00%	5,025	1446.15%	
098 JUSTICE COURT TECHNOLOGY	323,153	-	-100.00%	-	0.00%	
099 CTY/DIST COURT TECHNOLOGY	-	10,000	100.00%	7,000	-30.00%	
102 DIST COURT RECORDS TECHNOL	47,179	64,250	36.18%	64,250	0.00%	
103 COUNTY CLERK RECORDS ARCHI	982,321	1,460,000	48.63%	1,440,000	-1.37%	
105 COMMUNITY/ECONOMIC DEV PRG	22,100	16,000	-27.60%	23,500	46.88%	
106 AMERICAN RESCUE PLAN ACT	-	-	0.00%	30,162,197	100.00%	
108 JP1 JUSTICE COURT TECHNOLO	-	58,153	100.00%	58,153	0.00%	
109 JP2 JUSTICE COURT TECHNOLO	-	47,812	100.00%	42,812	-10.46%	
110 JP3 JUSTICE COURT TECHNOLO	-	8,100	100.00%	15,700	93.83%	
111 JP4 JUSTICE COURT TECHNOLO	-	8,500	100.00%	8,550	0.59%	
113 REGIONAL PUBLIC DEFENDER G	5,501,102	6,390,670	16.17%	-	-100.00%	
122 SHERIFF CONTRABAND	154,848	363,500	134.75%	263,500	-27.51%	
124 INMATE SUPPLY	648,247	864,000	33.28%	864,000	0.00%	
126 VINE GRANT	30,170	30,171	0.00%	30,171	0.00%	
128 HOMELAND SECURITY GRANT	89,874	135,962	51.28%	25,000	-81.61%	
130 PROJECT SAFE NEIGHBORH	-	-	0.00%	89,839	100.00%	
142 LEOSE SHERIFF	15,752	120,688	666.15%	120,688	0.00%	
145 SHERIFF COMMISSARY SALARY	577,614	656,701	13.69%	680,525	3.63%	
146 LECD EMER COMMUNICATION GR	8,304	-	-100.00%	-	0.00%	
148 MAT RE-ENTRY PROGRAM	5,227	219,984	4108.57%	214,049	-2.70%	
150 TAG GRANT	640,005	1,002,028	56.57%	845,891	-15.58%	
152 JMHCP GRANT	52,902	-	-100.00%	-	0.00%	
161 CDA BUSINESS CRIMES	44,796	108,500	142.21%	108,500	0.00%	
163 CDA CONTRABAND	74,836	76,500	2.22%	76,500	0.00%	
164 CDA SPATTF GRANT	734,664	718,054	-2.26%	886,980	23.53%	
166 CDA JAG GRANT	59,466	172,422	189.95%	153,235	-11.13%	
168 CDA BORDER PROSECUTION UNI	574	199,700	34704.28%	273,772	37.09%	
171 CDA VOCA VICTIM ADV PROJEC	125,844	271,182	115.49%	149,963	-44.70%	
201 GEN OB REFUNDING BOND SRS	5,734,693	6,427,503	12.08%	5,733,250	-10.80%	
202 UNLIMITED TAX ROAD BONDS 2	348,973	1,395,686	299.94%	1,567,088	12.28%	
204 TAX NOTES, SERIES 2013	1,238,300	-	-100.00%	-	0.00%	
206 GEN OB REFUNDING BOND SRS	173,200	891,011	414.44%	796,050	-10.66%	
208 SPECIAL TAX REVENUE BONDS	-	604,567	100.00%	609,952	0.89%	
301 MPO ROAD CONSTRUCTION FUND	1,087,147	1,721,096	58.31%	904,441	-47.45%	
302 TAX ROAD BOND CONTRUCTION	464,456	46,091,727	9823.82%	38,846,657	-15.72%	
306 CRTC RENOVATIONS	234,012	-	-100.00%	-	0.00%	
307 CRTC RENOVATIONS #2	1,961,032	1,961,000	0.00%	60,700	-96.90%	
308 VENUE CAPITAL PROJECT	324,484	5,000,000	1440.91%	3,005,000	-39.90%	
401 EMPLOYEE HEALTH BENEFIT	11,308,263	12,878,000	13.88%	13,961,140	8.41%	
403 WORKERS COMPENSATION	3,117,021	1,630,500	-47.69%	1,525,500	-6.44%	
TOTAL EXPENDITURES - ALL LUBBOCK COUNTY FUNDS	\$ 167,311,587	\$ 244,972,768	46.42%	\$ 270,532,070	10.43%	

* INCLUDING INTERFUND TRANSFERS

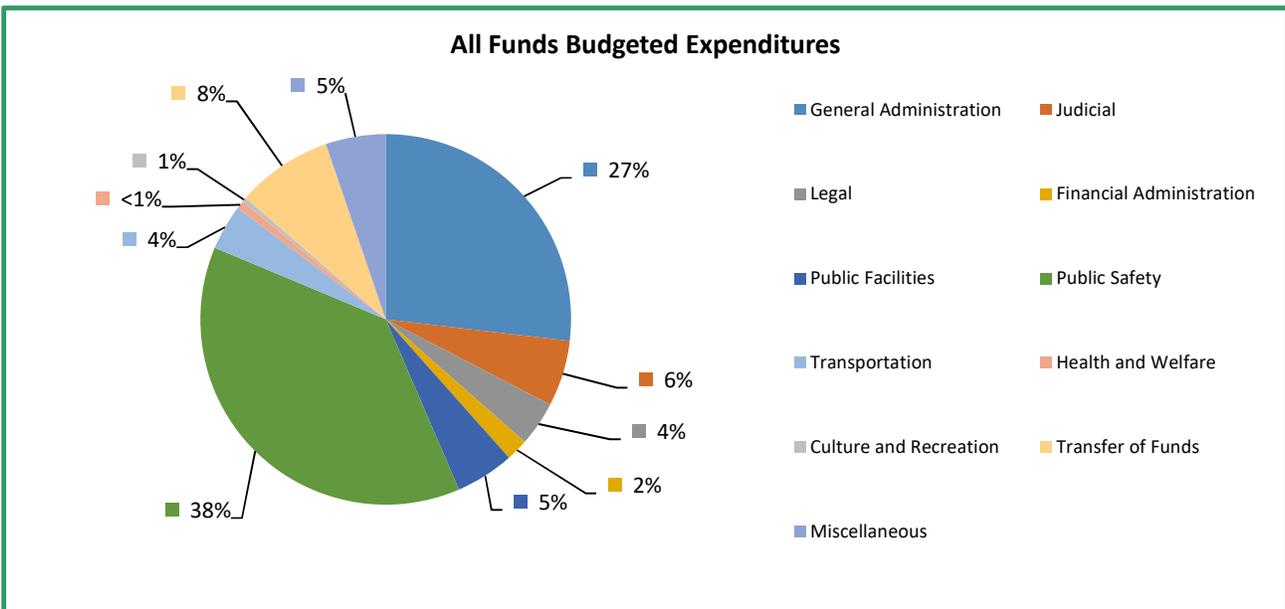
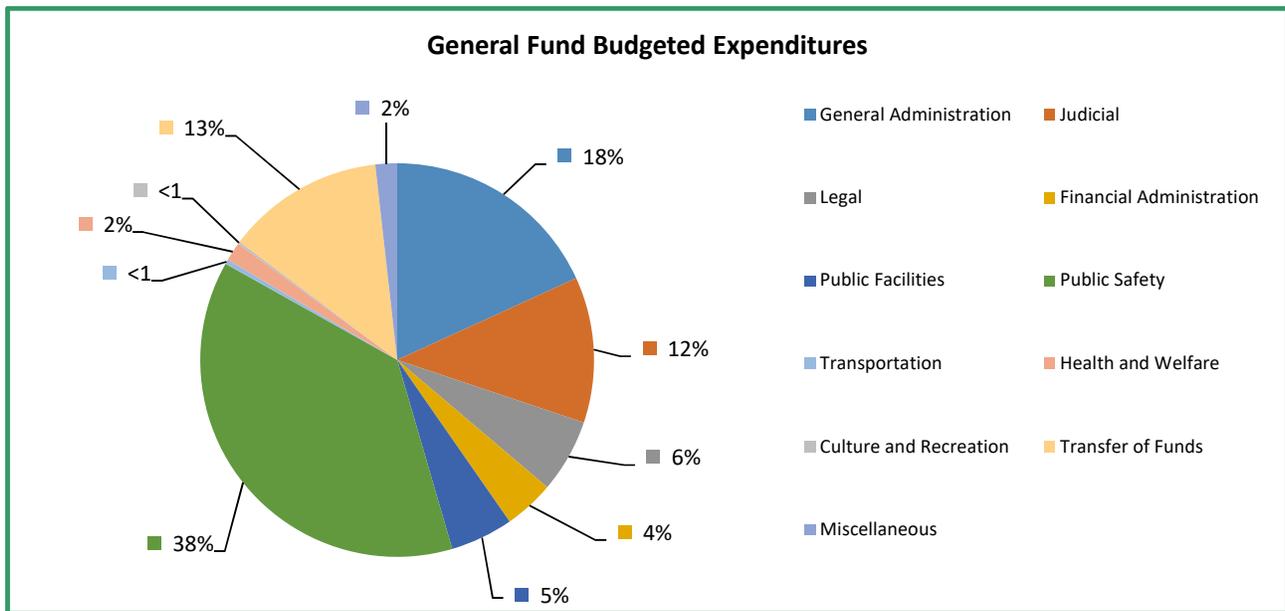
LUBBOCK COUNTY, TEXAS
EXPENDITURE SUMMARY BY CATEGORY
ALL FUNDS



Personnel percentage represents all salary and benefit related expenditures. Operating percentage includes all line items for operating expenses. Capital percentage includes any expenditure over \$5,000. Percentages include all funds.

LUBBOCK COUNTY, TEXAS
TOTAL BUDGETED EXPENDITURES
COMPARISON ALL FUNDS TO GENERAL FUND

	General Fund	All Funds
General Administration	\$ 22,893,254	\$ 72,675,877
Judicial	15,098,066	15,545,268
Legal	7,632,727	10,516,562
Financial Administration	5,208,327	5,208,327
Public Facilities	6,508,352	13,806,477
Public Safety	47,473,210	102,240,011
Transportation	474,434	10,679,329
Health and Welfare	1,941,461	1,941,461
Culture and Recreation	237,105	1,043,729
Transfer of Funds	16,360,504	22,747,667
Miscellaneous	2,243,290	14,127,362
Total Expenditures	\$ 126,070,730	\$ 270,532,070



Uses of Funds

The 2022 budget includes expenditures of \$270,532,070 as compared to the 2021 budget of \$244,972,768. This represents an increase of 10.43%.

General Fund

The FY2022 general fund budget increased to \$126,070,730 from \$115,335,963 in fiscal year 2022. A difference of \$10,734,767 or 8.51%. The following functions are included in the General Fund: General Administration – management functions; Judicial – court related functions; Legal – prosecution of criminals; Financial – all accounting functions of the county; Public Facilities – maintenance of county buildings; Public Safety – law enforcement services provided by the county; Public Works - assists in the maintenance of county roads and projects; Health and Welfare – provides services for citizens; Culture and Recreation – provides support to library's; Other – state and county services; and Transfer of Funds (Inter-Fund Transfers) – any General Fund financing of other county departments that is not included in the General Fund.

General Administration

General Administration Departments include the basic administrative and management functions of the county. Major general administration departments include the Commissioners' Court, County Judge, County Clerk, Technology and Information Systems, Non-Departmental, and Judicial Compliance. In the 2022 budget the overall general administration function increased by \$4,297,196. Non Departmental increased by \$5,576,707 accounting for most of the increase for General Administration.

Judicial

The Judicial function includes the Courts and the departments that service the courts, including the District Clerk, Justice of the Peace 1-4, Central Jury, and the Judicial Department. The Judicial Department is made up of six District Courts and three County Courts-at-Law. The overall judicial function increased in total by \$543,480. Most of the increase is due to increases to the personnel line items.

Legal

The legal function is made up of the District Attorney's Office. The budget increased by \$465,978 or 6.10%. Functions include criminal prosecution in the courts as well as providing civil and legal advice to the Commissioners' Court and all county departments.

Financial Administration

Financial Administration includes the County Treasurer, Tax Office, Purchasing, County Auditor, and the Human Resources departments. These departments are responsible for collecting, safeguarding, investing, disbursing, and budgeting funds as well as financial reporting. The financial administration function increased overall by \$341,494 or 6.56%.

Public Facilities

Maintenance of county facilities is an essential service that must be provided. The department increased by \$208,110. The majority of this increase can be attributed to increased personnel line items.

Public Works

Public Works plays a crucial role in responding to the needs of the public in planning, preparing, mitigating and recovering from general emergencies and disasters. The 2022 Public Works Department budget decreased by \$137,474. The decrease can be attributed to reduced operating costs.

Public Safety

Public Safety departments include the Constables 1-4, Medical Examiner, County Sheriff, Lubbock County Detention Center, and Public Safety. The total for all Public Safety departments is \$481,191 which is an increase of \$481,191 or 1.01%.

Health and Welfare

Health and Welfare is comprised of the following functions: General Assistance, and Veteran's Affairs. The division increased by \$1,366,308 or 70.37% due to Federal funding for COVID 19 related Rental Assistance program.

Culture and Recreation

Culture and Recreation is made up of Museum and Library services. This division stayed flat in 2021.

Transfer of Funds

This department is used to budget for the inter-fund expenditure-type transactions between the General Fund and other governmental-type funds. Inter-fund transactions between the General Fund and governmental funds are recorded as expenditures in the originating fund.

The transfer budget increased in total in 2022 by \$3,463,947 or 21.17%. The increase can be attributed to the increase in the transfer to the Juvenile Probation Fund.

Other

The “Other” category is comprised of the following functions: Community Supervision and Corrections Department (CSCD), Conservation (Texas AgriLIFE), and Elections. The CSCD is operated on state funds, but the county does contribute a small portion. This category increased by \$215,902 due to the increase in the Elections Department. The Elections Department is responsible for overseeing all election related functions.

Special Revenue Funds

Consolidated Road and Bridge

Consolidated Road and Bridge Fund includes expenditures for the operation, repair, maintenance and construction of approximately 1,187 centerline miles of county road including drainage infrastructure and traffic control signage. The department assists in the planning of new subdivisions, commercial developments, and infrastructure. These expenditures include salaries, road materials, and funding for equipment and land. The FY 2022 Consolidated Road and Bridge budget decreased by \$119,148. The majority of that increase can be attributed to lower operating costs.

Park Funds

There are four park funds and they include expenditures for the operation, repair, maintenance, and upkeep associated with public county parks. These expenditures include salaries, materials, building maintenance, utilities, and purchases of equipment. Precinct 1 Park expenditures decreased by \$4,176, this can be attributed to a reduction in Staff expenses. Precinct 2 Park increased by \$80,122 or 25.85%. Precinct 3 Park budget increased by \$10,216. The majority of that increase can be attributed to an increase in operating expenses. Precinct 4 Park expenditures decreased by \$23,985 or 10.10%.

Permanent Improvement

The permanent improvement fund includes expenditures for the improvement of county facilities, including the courthouse, the central garage, the Lubbock County Office Building, and various other county building renovations. This division increased by \$1,732,537 in FY 2022. This decrease can be attributed to public safety renovations to Lubbock County facilities.

LCETRZ NO1 Tax Increment Fund

These are funds collected from a county energy transportation reinvestment zone formed by order of the Commissioners’ Court.

The funds in the Lubbock County Energy Transportation Reinvestment Zone NO1 Tax Increment Fund may only be used according to Texas Transportation Code 222.1071.

Juvenile Probation Funds

Juvenile Probation functions include the operations of Juvenile Probation, the Juvenile Detention Center, and other grant programs including housing and placement services for juvenile offenders.

CJD Re-Entry Drug Court Grant

The funds from the Lubbock County Re-Entry Drug Court grant are used to achieve the following goals: 1.) to provide early assessment and intervention, 2.) to provide effective court supervision, 3.) to provide an integrated program of drug and alcohol treatment, substance abuse education, and rehabilitation service, and 4.) to promote public safety by reducing repeat offenders.

CJD DWI Court Grant

The funds from the Lubbock County Adult DWI Court grant are used to achieve the following goals: 1.) to provide early screening, assessment, and court intervention, 2.) to provide effective court supervision, 3.) to provide an integrated program of drug and alcohol treatment, substance abuse education, and rehabilitation service, and 4.) to promote public safety by reducing repeat offenders.

Online Access

The online access fund is used to account for fees received by the courts for public access to court documents that are public information. Local Government Code, 191.008, gives the county the authority to set a reasonable fee for use of the system. The fee is dedicated to the enhancement of courtroom technology.

CJD Drug Court Grant

The funds from the Lubbock County Adult Drug Court grant are used to achieve the following goals: 1.) to provide early screening, assessment, and court intervention, 2.) to provide effective court supervision, 3.) to provide an integrated program of drug and alcohol treatment, substance abuse education, and rehabilitation service, and 4.) to promote public safety by reducing repeat offenders.

County Drug Court - Court Cost

Code of Criminal Procedures Article 102.0178 requires a person to pay \$50 as a cost of court on conviction of an offense punishable as a Class B misdemeanor or any higher category of offense

under Chapter 49 of the Penal Code or Chapter 481 of the Health and Safety Code. The county is entitled to 50% of the court cost plus an additional 10% as a service fee. The funds collected are to be used exclusively for the maintenance of drug court programs operated by the county.

Dispute Resolution

This fund was established under Texas Civil Practice and Remedies Code Chapter 152 for the purpose of maintaining an alternative dispute resolution system.

USDA Ag Mediation Grant

The USDA Ag Mediation grant fund is used for tracking grant revenues and expenses for the USDA state certified agricultural mediation program. Each state has the option of designating one entity to provide this service, and Lubbock County is the entity designated for the state of Texas.

Mediation & Mental Health Grant

The Mediation & Mental Health grant fund is used for dual objectives for educating mediators about mental health. The first objective is to develop a series of workshops focusing on mental health, and secondly, to utilize this information to create a Best Practices guide for mediators. According to the National Alliance of Mental Illness (NAMI), one in five adults in the United States will experience some form of mental illness. Many of these adults access the judicial system, frequently due to alleged criminal acts, and also for civil matters. Alternative dispute resolution (ADR) is ordered or requested in many of these cases. Since mediation is a significant part of the judicial system, mediators need to know how to recognize signs of a person's mental illness and to be able to respond accordingly.

American Rescue Plan Act (ARPA) Grant

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan Act (ARPA), delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The program ensures that governments have the resources needed to: Fight the pandemic and support families and businesses struggling with its public health and economic impacts; maintain vital public services, even amid declines in revenue, and; Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

Domestic Relations Office

This fund is used for the purpose of providing money for services authorized under Texas Family Code Chapter 203.

Hotel Occupancy Tax and Short Term Motor Vehicle Rental Tax (HOT & STVR Tax)

On November 6, 2018 a majority of the voters of the County voted in favor of the County providing for the planning, acquisition, development, establishment, renovation and financing of a Venue Project, and to impose a hotel occupancy tax not to exceed 5% and a short-term motor vehicle rental tax not to exceed 5% for the purpose of financing the Venue Project. This fund accounts for the collection of those funds.

Law Library

The Law Library Fund provides library services to residents, attorneys, judges, and county departments for researching areas of the law. These services are provided by fees collected on court case filings.

Election Services

Reimbursable services provided to the Lubbock County Democratic and Republican parties, Lubbock County cities, schools, and other political subdivisions as well as election services provided for those entities within Lubbock County that have voters in outlying counties. Lubbock County provides all services related to conducting elections for the above mentioned entities and parties in regards to their needs for their elections and then the entities reimburse Lubbock County.

Election Administration

Lubbock County is allowed to charge all entities a 10% administrative fee for conducting their elections. As per Texas Elections Administrative Code, a fee charged by the officer may not exceed 10% of the total amount of the contract, but may not be less than \$75 and cannot be considered as part of the county's General Revenue Fund.

Election Equipment

This fund contains monies charged to the parties and entities for the rental of electronic voting equipment. Monies expended from this fund are used to replace or to purchase additional electronic voting equipment.

Record Preservation Funds

Lubbock County has four preservation funds: County Clerk, District Clerk, Commissioners' Court, and Court Record. A defendant convicted of an offense in a county court, a county court at law, or a district court is required to pay a records management and preservation fee. The fee was approved by the State legislature to help fund the requirement to maintain certain records for an extended period of time for the County and District Clerks. The fee is used to provide professional services related to microfilming and for the identification, storage and

preservation of local government records, as well as, other expenses related to the preservation of these records.

Courthouse Security

This fund accounts for the cost of providing security services for all district, county, and justice courtrooms, and protection for the judges, staff, victims, and the public. Funding is achieved through a fee approved by the State of Texas legislature in FY 1995, which provides approximately \$110,000 in revenues to provide security services within the county facilities. The courthouse security is provided by the Lubbock County Sheriff's Office. Portable metal detectors, as well as, hand held metal detectors are used when there is a need, for example, if a high risk case is being heard.

Local Truancy Prevention and Diversion Fund

Starting January 1, 2020, LGC Sec. 134.103 allocates 35.7143% of the revenues collected from the Local Court Cost fee to the Local Truancy Prevention and Diversion Fund. These funds may be used by a county to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of a juvenile case manager.

Lubbock County Historical Commission Fund

The purpose of this fund is to assist in identifying, protecting and interpreting the history of Lubbock County.

Child Abuse Prevention

This fund is established in Chapter 102, Article 102.0186 of the Code of Criminal Procedure. Funds can only be utilized to fund child abuse prevention programs in the county where the court is located.

Justice Court Technology

This fee was established in FY2006 to account for the fees collected upon conviction of a misdemeanor offense in a justice court. Prior to January 1, 2020, funds could only be utilized to finance the purchase and maintenance of technological enhancements for justice courts as well as continuing education and training regarding technological enhancements. As of January 1, 2020, LGC Sec. 134.103 allocates 28.5714% of the revenues collected from the Local Court Cost fee to this fund. Now these funds may also be utilized to include salaries for technology.

County and District Court Technology

This fund was established to account for monies collected as fees from anyone convicted of a criminal or misdemeanor offense to be used for technology improvements for all court offices

of the county, and cost of training and education regarding technological improvements for the justice, county, and district court.

Archive Funds

Lubbock County has two archive funds: District Court Records Technology and County Clerk Archives. These funds were established through a fee collected on all documents filed in the clerks' offices and can only be spent in accordance with a records archive plan filed by the clerks and approved by the Commissioners' Court. Funds can only be used for the specific purpose of archiving and preserving records filed in the clerks' offices prior to 1974.

Community Economic Development Program

The community Economic Development Program Fund receives funds appropriated by the state legislature per LGC 381.004. These funds may be used for specific purposes to stimulate business and commercial activity including the encouragement, promotion, improvement, and application of the arts.

Sheriff Contraband

This is a discretionary fund of the Sheriff's Office and it is included in the FY 2022 budget at \$363,500. This fund is supported by funds and assets that are seized and subsequently awarded to the county by court orders.

Inmate Supply

This is a discretionary fund of the Sheriff's Office that is used to account for funds generated from the purchase of commissary items by inmates. These funds are expended to provide items, equipment, and personnel to meet the educational, safety, and entertainment needs of the inmates housed in the Lubbock County Detention Center.

Project Safe Neighborhood Grant

The purpose of the Project Safe Neighborhoods Program is to create and foster safer neighborhoods through a sustained reduction in violent crime, including, but not limited to, addressing criminal gangs and felonious possession and use of firearms. Due to a variety of factors, the region surrounding Lubbock, has become a primary center for gangs and other organizations engaged in serious and violent criminal activities such as human trafficking, drug trafficking, gun trafficking, assaults, kidnapping, torture, murder, etc. Multiple Law Enforcement agencies at the federal, state, and local level have responsibilities for the investigation and prosecution of related criminal activities and organizations. Enhanced cooperation among these different agencies in addressing the threat posed by criminal organizations furthers the ability of each to achieve their goals and mission to enhance public safety.

Victim Information Notification Everyday Grant

The purpose of the Victim Information Notification Everyday (VINE) grant is to maintain Lubbock County in a statewide system that provides relevant offender release information, notification of relevant court settings or events, promote public safety and support the rights of victims of crime. Funds are used to pay for the County's cost of its portion of the statewide crime victim notification service.

Homeland Security Grant

The Homeland Security grant (HSGP) is designated to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States at a local level. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response and Recovery based on allowable costs.

LEOSE Sheriff

The Comptroller of Public allocates money annually to local law enforcement agencies for expenses related to the continuing education of law enforcement officers. Local law enforcement agencies provide the necessary information to the comptroller for an allocation of money. The funds may be used only as necessary to ensure the continuing education of persons licensed under Occupations Code Chapter 1701 or to provide necessary training to full-time fully paid law enforcement support personnel.

Sheriff Commissary Salary

The Sheriff Commissary Salary fund is funded through inmate purchases from the commissary. The funds generated through commissary sales are used to establish, staff, and equip the commissary operation and fund the salaries of staff responsible for managing the inmates' commissary accounts. Funds are expended in compliance with Section 351.04155 of the Local Government Code.

MAT Re-Entry Grant

The County Jail Medication-Assisted Treatment (MAT) program is designed to provide inmates in a county jail facility access to Federal Drug Administration (FDA) - approved, evidence-based medication-assisted treatment (MAT) for alcohol and opioid dependence. Treatment may be administered while the inmate is confined in a county jail and when participating in outpatient care upon release.

Texas Anti-Gang Grant

The Texas Anti-Gang Program, or TAG grant, is designated to enhance coordinated law enforcement activity targeted at gangs and other criminal organizations operating in or affecting the region.

CDA Business Crimes

By statute, the CDA's hot check office may collect a fee for collecting and processing a bad check. The fee varies depending on the amount of the check issued. The fees collected are to be deposited into a fund and may be used at the sole discretion of the District Attorney. The CDA also uses these funds for supplemental pay to the employees of his office and travel and training costs.

CDA Contraband

This fund accounts for the use of criminal investigation funds such as seized property that has been forfeited to the county by court orders.

CDA South Plains Auto Theft Task Force Grant

The South Plains Auto Theft Task Force (SPATTF) grant specializes in auto theft and crime prevention in twenty-eight counties located in the South Plains and Panhandle of Texas.

CDA Justice Assistance Grant

The Edward Byrne Memorial Justice Assistance grant (JAG) distributes funds to meet local criminal justice needs. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice in the areas of law enforcement programs, prosecution and court programs, prevention and education programs, corrections programs, drug treatment, and planning, evaluation, and technology improvement programs.

CDA Border Prosecution Unit Grant

The CDA Border Prosecution Unit Grant distributes funds for projects that prosecute border crimes during state fiscal years 2022 and 2023. Grant funds may be used to provide prosecution resources for District and County Attorneys along the Texas-Mexico border and for counties that are significantly affected by border crime.

CDA VOCA Victim Advocacy Grant

The Victim Advocacy (VOCA) grant establishes two advocate positions that will serve victims of crimes by responding to the emotional and physical needs of crime victims, assessing the victims' safety needs, and assisting to stabilize their lives after they have been victimized.

Lubbock County, Texas

Adopted Budget

FY 2021 - 2022



General Fund
Revenue & Expenditure
Summaries



Lubbock County TX

Adopted Budget Revenues

For Fiscal: 2021 - 2022 Period Beginning 10/01/2021

Account Number	Account Name	2019-2020 Activity	2020-2021 Budget	2021-2022 Budget
011 - GENERAL FUND				
011-4001000	CURRENT AD VALOREM TAXES	60,646,506	64,166,910	75,091,294
011-4004000	PEN & INT - CURRENT LEVY	310,995	263,084	307,874
011-4005000	DELIQ TAXES - PRIOR YEARS	467,363	391,418	458,057
011-4006000	PEN & INT - PRIOR YEARS	208,105	198,917	232,783
011-4010000	COUNTY SALES & USE TAX	27,746,649	28,090,886	30,854,754
	40 - TAX COLLECTIONS	\$ 89,379,619	\$ 93,111,215	\$ 106,944,762
011-4101000	COUNTY CLERK	57,131	63,424	59,426
011-4102000	BEER & LIQUOR PERMITS	137,070	129,028	132,666
	41 - LICENSES/PERMITS	\$ 194,201	\$ 192,452	\$ 192,092
011-420120	CARES ACT COVID-19	1,726,597	0	0
011-420146	CORONA EMERGENCY SUPPLEMENT	49,600	0	0
011-420210	STATE MIXED DRINK TAX	1,217,690	1,484,057	1,211,776
011-420320	EMERGENCY MGT GRANT	9,174	18,000	29,208
011-420500	BINGO TAX PROCEEDS	270,578	119,410	275,000
011-420900	STATE - COUNTY COURTS	283,579	272,200	289,466
011-421210	STRADUS A/G CHILD SUPPORT	1,271	1,500	1,400
011-422020	INTER LOCAL AGREEMENT-CITY OF	125,111	200,000	367,000
011-424600	REGIONAL PUBLIC DEFENDER ADMIN	300,312	75,078	0
011-424800	GRANT ADMINISTRATION REVENUE	7,349	2,500	2,500
011-425000	INDIGENT DEFENSE GRANT	286,519	286,519	286,519
	42 - INTERGOVERNMENTAL	\$ 4,277,781	\$ 2,459,264	\$ 2,462,869
011-430200	COUNTY JUDGE	7,180	7,393	7,998
011-430300	COUNTY CLERK	1,489,924	1,406,364	1,612,576
011-430520	J.E.P.J. FEES	4,420	5,009	5,031
011-430600	VRED - TAPE	261	365	321
011-430700	TRAFFIC	7,085	8,882	8,670
011-430800	CHILD SAFETY - CS	1,713	2,478	1,258
011-431000	TAX ASSESSOR/COLLECTOR	45,620	37,640	38,589
011-431300	AG FILING FEE	0	0	1,258
011-431500	INDIGENT DEFENSE FEE	646	1,581	646
011-431600	JURY FEE COUNTY	470	0	800
011-432200	PASSPORT FEE - DIST CLERK	28,430	52,826	21,271
011-432300	DISTRICT CLERK FEES	361,301	506,761	398,271
011-432500	PROSECUTOR'S FEES	2,667	0	4,600
011-433100	JP PRECINCT 1	43,096	58,020	42,450
011-433200	JP PRECINCT 2	40,251	42,108	41,000
011-433300	JP PRECINCT 3	49,398	49,957	51,063
011-433400	JP PRECINCT 4	26,907	32,052	26,439
011-434000	DISTRICT ATTORNEY	4,627	28,851	2,678
011-434500	MEDICAL EXAMINER	270	270	200
011-434600	SHERIFF	307,748	548,981	515,118
011-434800	CONSTABLES	360,489	409,553	365,283
011-435000	DEFENSIVE DRIVING FEE	4,261	6,796	6,796
011-435100	SS FEE-INMATE	15,900	27,359	27,359
011-435200	ISSUED WARRANT EXECUTION	38,484	48,104	48,104
011-435300	ARREST FEES - COUNTY	6,759	4,790	4,790
011-435410	FAMILY PROTECTION FEE	6,285	6,507	6,507
011-436000	CMIT FINE COMMISSION	1,106	0	0
011-436200	BAT COMMISSIONS	6	0	0
011-436900	ONLINE SERVICE FEE	2	0	0
011-437400	VITAL STATISTICS PRESERVATION	3,940	4,623	4,623
	43 - FEES	\$ 2,859,245	\$ 3,297,270	\$ 3,243,699

<u>Account Number</u>	<u>Account Name</u>	2019-2020 Activity	2020-2021 Budget	2021-2022 Budget
011-440100	MOTOR VEHICLE SALES TAX COMM	3,132,930	3,206,821	3,206,821
011-440200	CERTIFICATE OF TITLE COMM	398,680	411,213	431,263
011-440300	MOTOR VEHICLE COMMISSION	586,904	824,952	617,613
011-440500	(CVC) COMP TO VICTIMS OF CRIME	82	146	133
011-440600	LEOA COMMISSION	1	0	0
011-440800	BEER & LIQUOR COMMISSION	8,481	2,629	1,185
011-441100	CJC COMMISSION	9	0	10
011-441200	JCPT COMMISSION	5	0	5
011-441400	JPD COMM	105	0	75
011-441600	ARREST FEES - COMM	12,648	20,174	11,109
011-441700	LEMI COMMISSION	0	0	0
011-441800	CRIMESTOPPERS-COMM	1	0	0
011-442000	GENERAL REVENUE COMM GR	0	0	0
011-442100	LEOCE COMM	0	0	0
011-442200	DNA TESTING FEE	29	0	0
011-442400	SEPTIC INSPECTION	101,310	60,233	110,019
011-442500	FLSI COMM	4,021	4,469	4,310
011-442600	FA COMM	33	127	38
011-442700	CCC COMM	280	615	150
011-442800	JCD COMM	1	0	0
011-442900	TP COMM (40%)	7,062	20,296	4,180
011-443000	JE COMM (10%)	10,593	19,056	7,077
011-443500	NEW CCC COMM	17,824	42,340	14,242
011-443600	EMS TRAUMA FUND COMM	1,490	5,380	2,000
011-444000	STF COMM	2,810	4,529	2,800
011-444100	STF_COMM	2,032	0	4,200
011-444200	DNA (CS)	285	0	200
011-444300	CIVIL DATA JUSTICE FEE	12	0	5
011-444500	BAIL BOND FEE COMM	4,716	5,348	5,226
011-444600	COMM DC JUDICIAL FUND	1,991	4,543	4,288
011-444700	JURY REIMBURSEMENT FEE COMM	1,306	3,123	2,944
011-445000	TIME PAYMENT - COUNTY	5,873	0	14,000
011-445400	CCC STATE COMM	16,258	0	22,000
	44 - COMMISSIONS	\$ 4,317,771	\$ 4,635,994	\$ 4,465,893
011-450200	JURY FEES	16,969	18,493	18,911
011-450400	BOARD BILLS - INMATE	1,957,953	2,243,146	2,024,990
011-452100	COURT REPORTER FEES	71,126	78,216	75,106
011-455000	SCAAP- JAIL	40,605	0	0
011-455200	IV-E LEGAL SERVICES	19,370	0	0
	45 - CHARGES FOR SERVICES	\$ 2,106,023	\$ 2,339,855	\$ 2,119,007
011-460100	JP PRECINCT 1	183,952	214,907	185,337
011-460200	JP PRECINCT 2	61,232	59,000	62,643
011-460300	JP PRECINCT 3	68,946	60,843	63,845
011-460400	JP PRECINCT 4	191,557	184,976	161,939
011-460800	COUNTY COURT AT LAW 1	7,858	7,023	6,302
011-460900	COUNTY COURT AT LAW 2	8,158	9,727	8,771
011-461100	DISTRICT CLERK FINES	7,056	9,939	9,817
011-461210	FORFEITURES	84,502	157,790	161,504
	46 - FINES/FORF	\$ 613,260	\$ 704,205	\$ 660,158

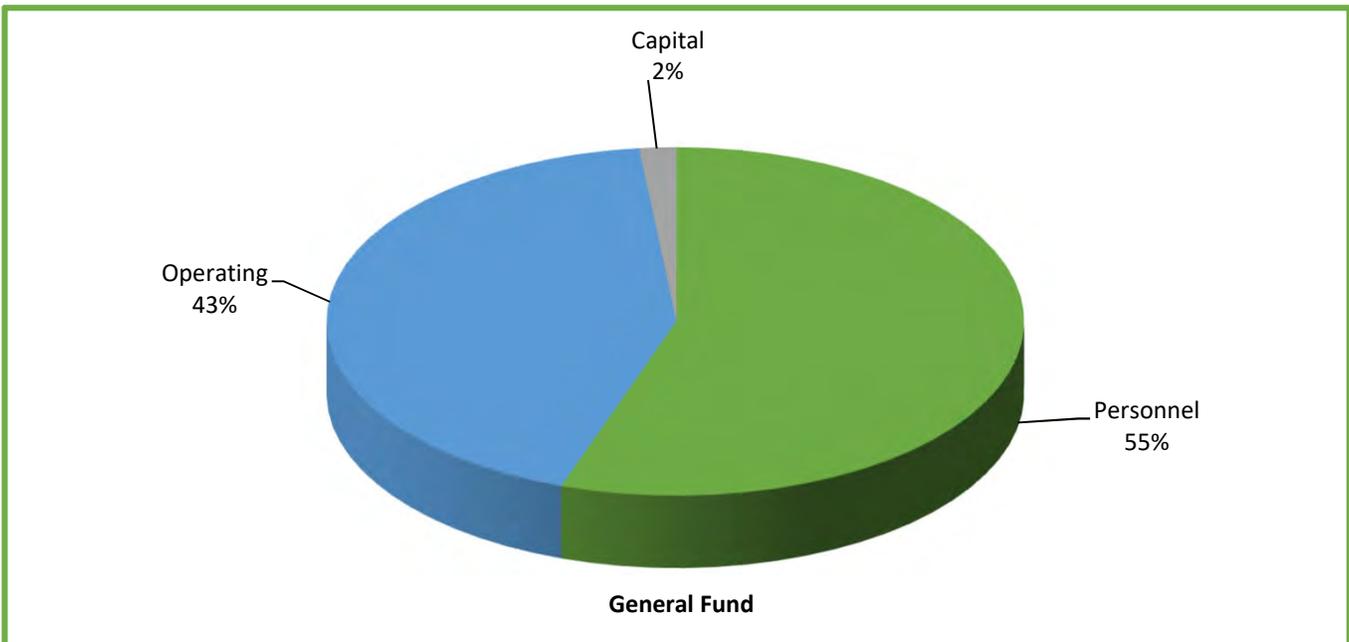
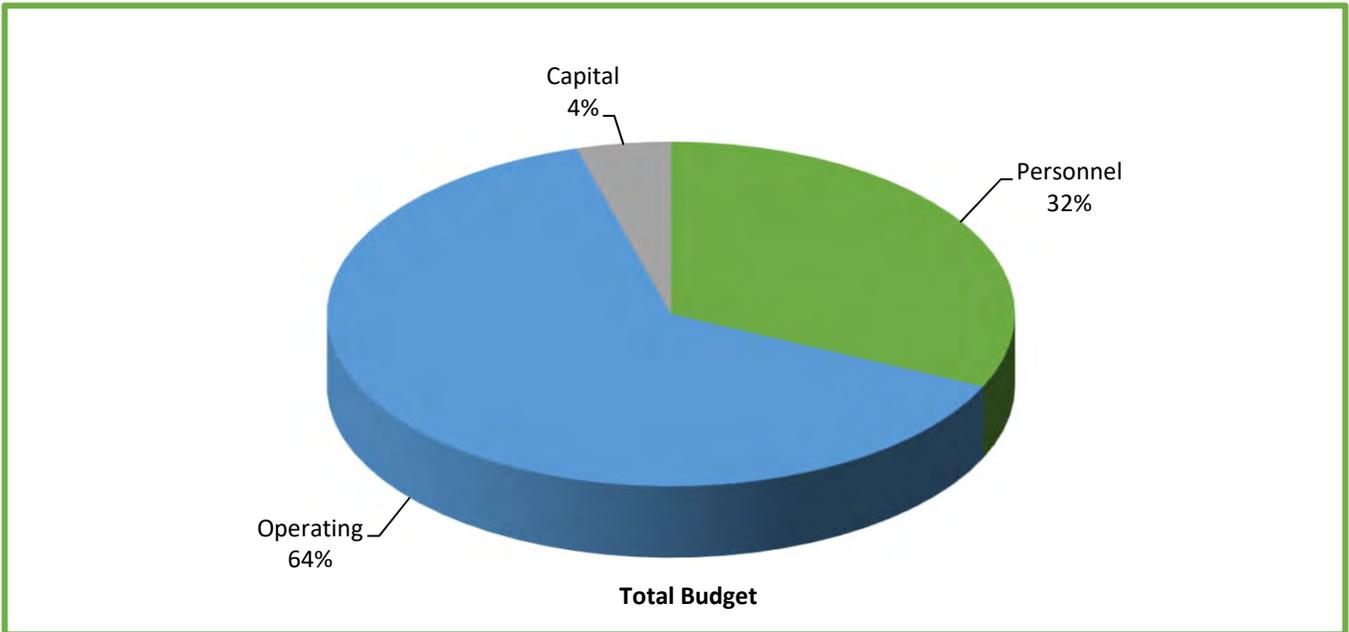
<u>Account Number</u>	<u>Account Name</u>	<u>2019-2020 Activity</u>	<u>2020-2021 Budget</u>	<u>2021-2022 Budget</u>
011-470000	INTEREST INCOME	512,171	958,694	100,000
	47 - INTEREST	\$ 512,171	\$ 958,694	\$ 100,000
011-480200	RENTALS-BUILDINGS	343,167	431,893	391,000
011-480300	PARKING LOTS	62,130	75,650	62,130
011-480510	DISPOSAL OF PROPERTY	6,612	50,000	50,000
011-480600	INSURANCE REIMBURSEMENTS	0	50,000	50,000
011-480700	JURY REIMBURSEMENTS FROM STATE	55,726	102,097	55,726
011-481100	REIMBURSEMENTS-TELETYPE	810	1,592	1,000
011-481300	REFUND - ATTORNEY FEES	36,201	90,609	50,000
011-481500	OTHER REFUNDS/REIMBURSE	0	50,000	50,000
011-481710	PAY PHONE COMMISSION	802,505	933,084	873,875
011-482600	ELECTION REVENUES	97	288	100
011-483000	INTEREST-LCAD	15,024	11,179	19,216
011-484200	REIMB-INMATE TRANSPORTATION	29,830	42,447	40,992
011-485000	GAIN/LOSS SALE OF INVESTMENTS	681,165	0	0
011-489900	OTHER REVENUE	213,174	500,000	500,000
011-736100	DRAW FROM RESERVES	0	5,298,175	1,354,184
011-736200	DRAW FROM COMMITTED FB	0	0	2,384,027
011-840300	XFER FROM WORKERS COMP	2,500,000	0	0
	48 - OTHER REVENUE	\$ 4,746,441	\$ 7,637,014	\$ 5,882,250
	011 - GENERAL FUND Totals	<u>\$ 109,006,512</u>	<u>\$ 115,335,963</u>	<u>\$ 126,070,730</u>

LUBBOCK COUNTY, TEXAS
FINANCIAL SUMMARY
GENERAL FUND

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 89,379,619	\$ 93,111,215	\$ 106,944,762
Licenses/Permits	194,201	192,452	192,092
Intergovernmental	4,277,781	2,459,264	2,462,869
Fees	2,859,246	3,297,270	3,243,699
Commissions	4,317,771	4,635,994	4,465,893
Charges for Service	2,106,023	2,339,855	2,119,007
Fines/Forfeitures	613,260	704,205	660,158
Interest	512,171	958,694	100,000
Other Revenue	2,246,441	2,338,839	2,144,039
OTHER REVENUE SOURCES			
Transfers In	2,500,000	-	-
TOTAL REVENUE	\$ 109,006,513	\$ 110,037,788	\$ 122,332,519
EXPENDITURES			
Personnel	60,043,112	67,425,641	69,755,687
Operating	26,075,104	20,172,143	37,810,039
Capital	2,781,675	3,648,175	2,144,500
OTHER SOURCES (USES)			
Transfers out	15,472,194	12,896,557	16,360,504
NET REVENUE (EXPENDITURES)	\$ 4,634,429	\$ 5,895,272	\$ (3,738,211)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	35,324,595	39,959,024	45,854,296
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
Ending Fund Balance	\$ 39,959,024	\$ 45,854,296	\$ 42,116,085

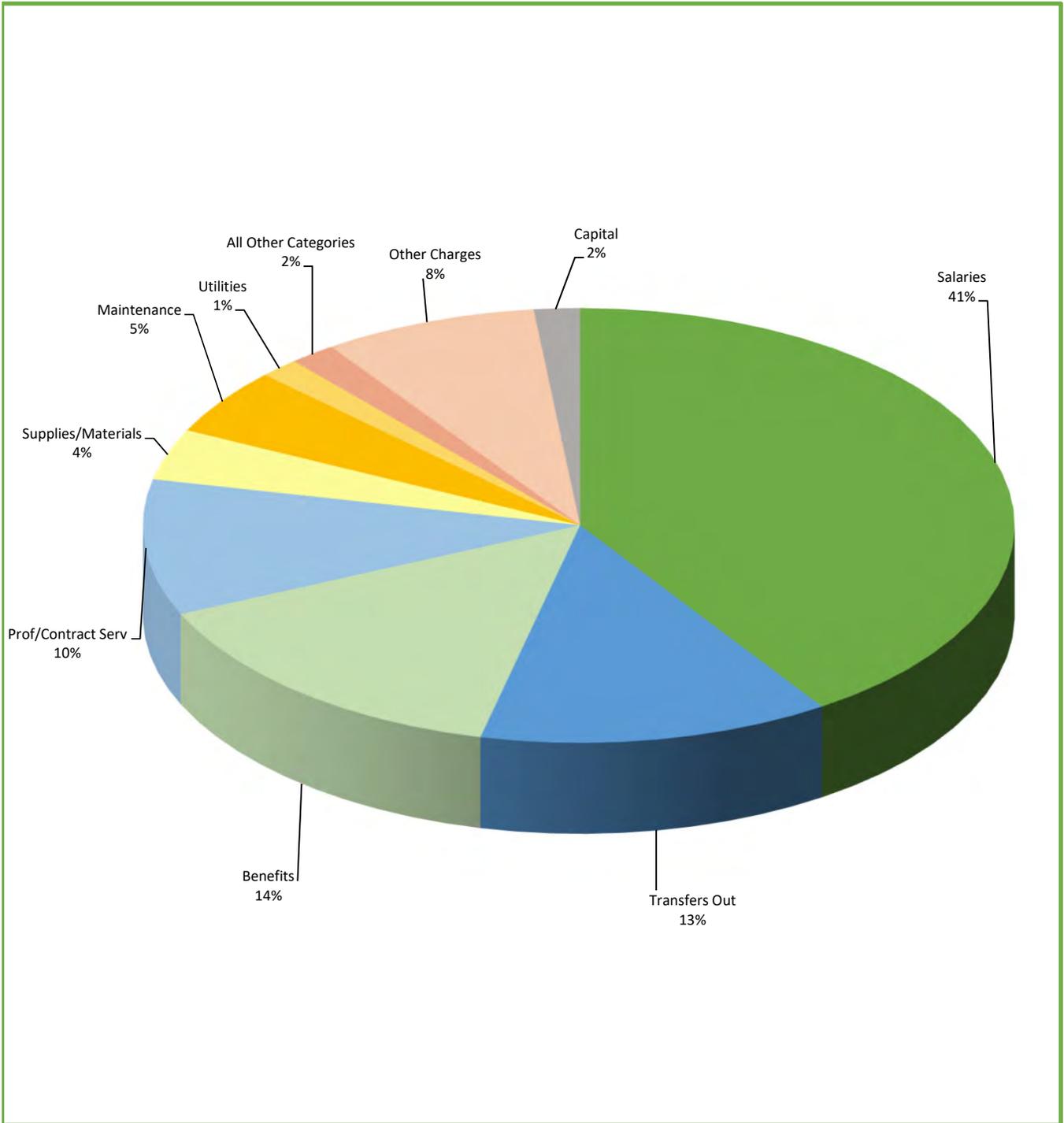
LUBBOCK COUNTY, TEXAS
TOTAL BUDGET ALL FUNDS vs. GENERAL FUND

The General Fund is Lubbock County's primary operating fund and may be used for any lawful purpose. It accounts for all financial resources of Lubbock County except those required to be accounted for in another fund. The General Fund includes the following functions: General, Administration, Financial, Public Facilities, Health and Welfare, Culture and Recreation, Public Works, Transfer of Funds, and Other.



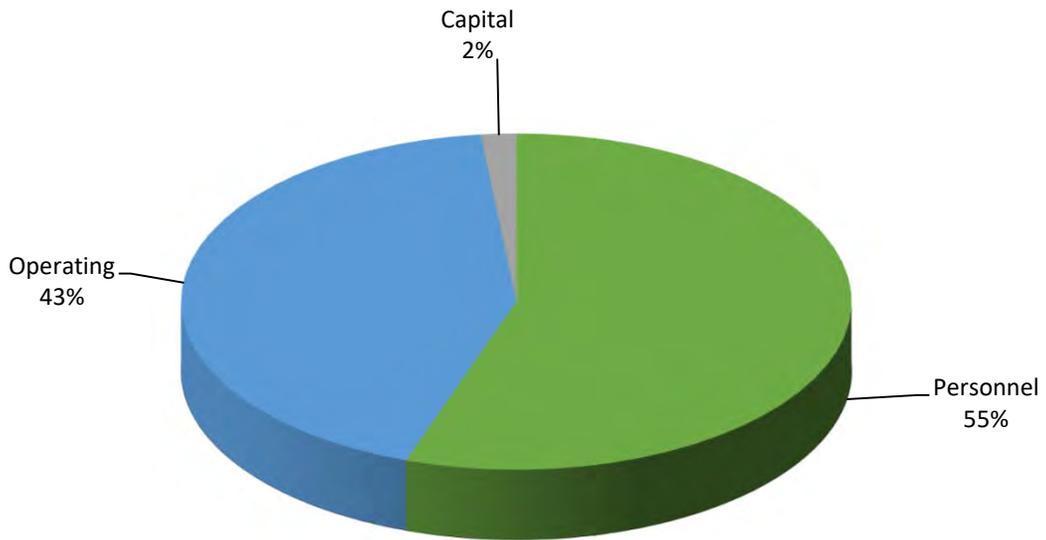
**LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
BY CATEGORY DETAIL**

The chart below displays all General Fund expenditures by category detail. Any category comprising less than 2% were combined into "All Other Categories" in this chart.

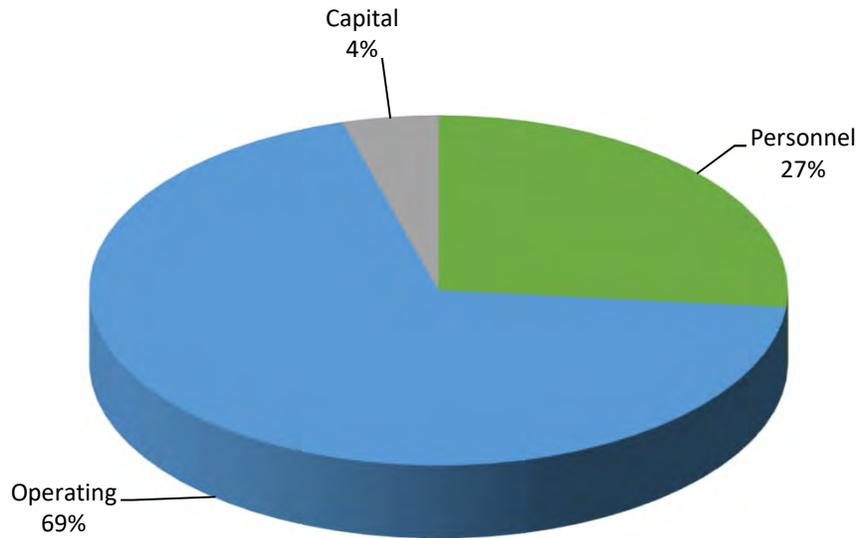


LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
GENERAL ADMINISTRATION

General Administration Departments include the basic administrative and management functions of the County. Major departments included in General Administration are as follows: Commissioners' Court, County Judge, County Clerk, Information Systems, Judicial Compliance, Non-Departmental.



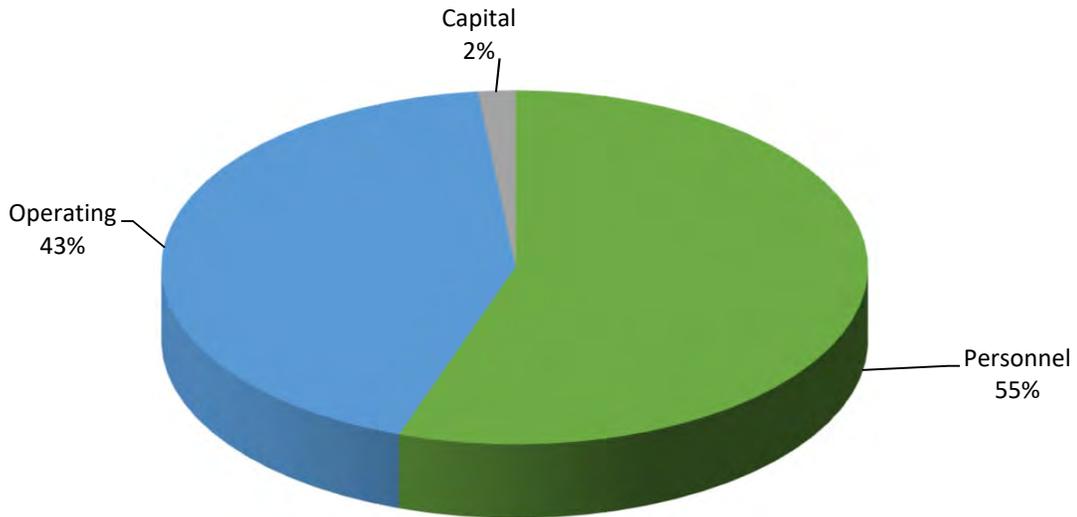
General Fund Budget



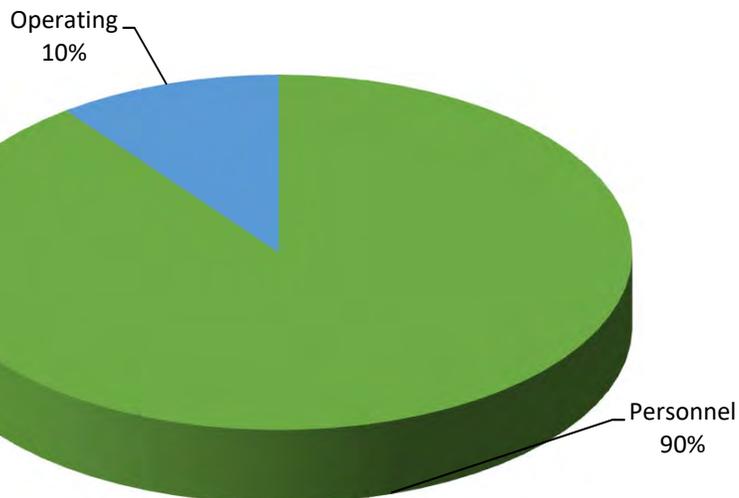
General Administration

LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
FINANCIAL ADMINISTRATION

The Financial Administration departments are charged with collecting, safeguarding, investing, disbursing, and budgeting funds. Major departments included in Financial Administration are as follows: County Treasurer, Tax Assessor/Collector, Purchasing, County Auditor, and Human Resources.



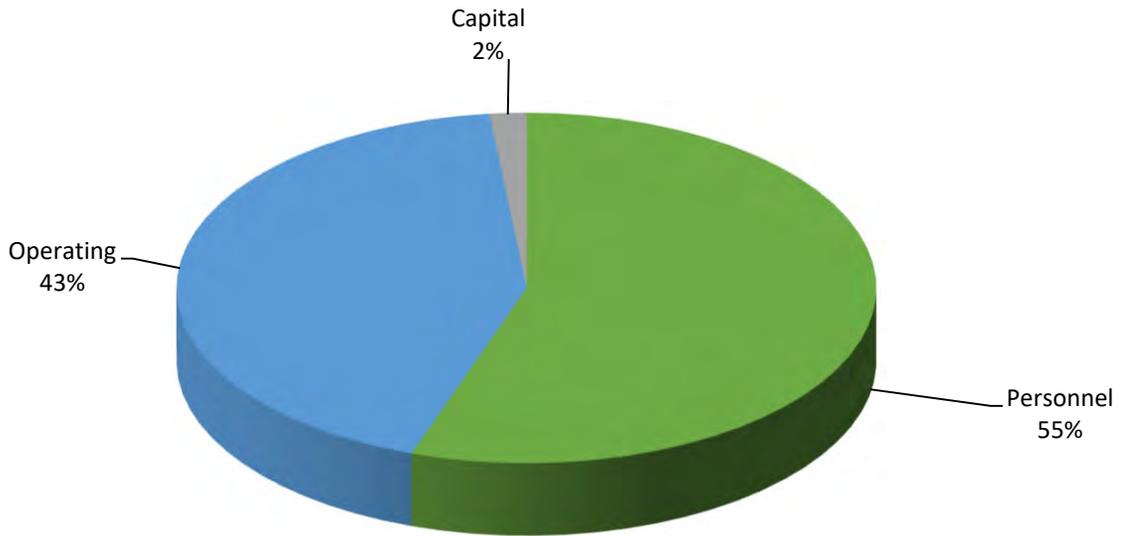
General Fund Budget



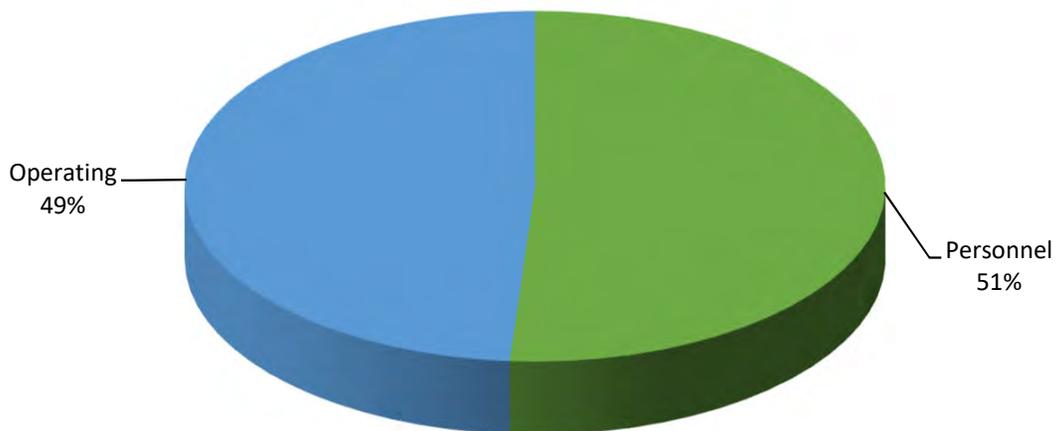
Financial Administration

LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
JUDICIAL

The Judicial Function includes the Courts and the departments that service the courts, including the District Clerk, Justice of the Peace Precincts 1-4, Central Jury, and the Judicial Department. The Judicial Department is made up of six District Courts.



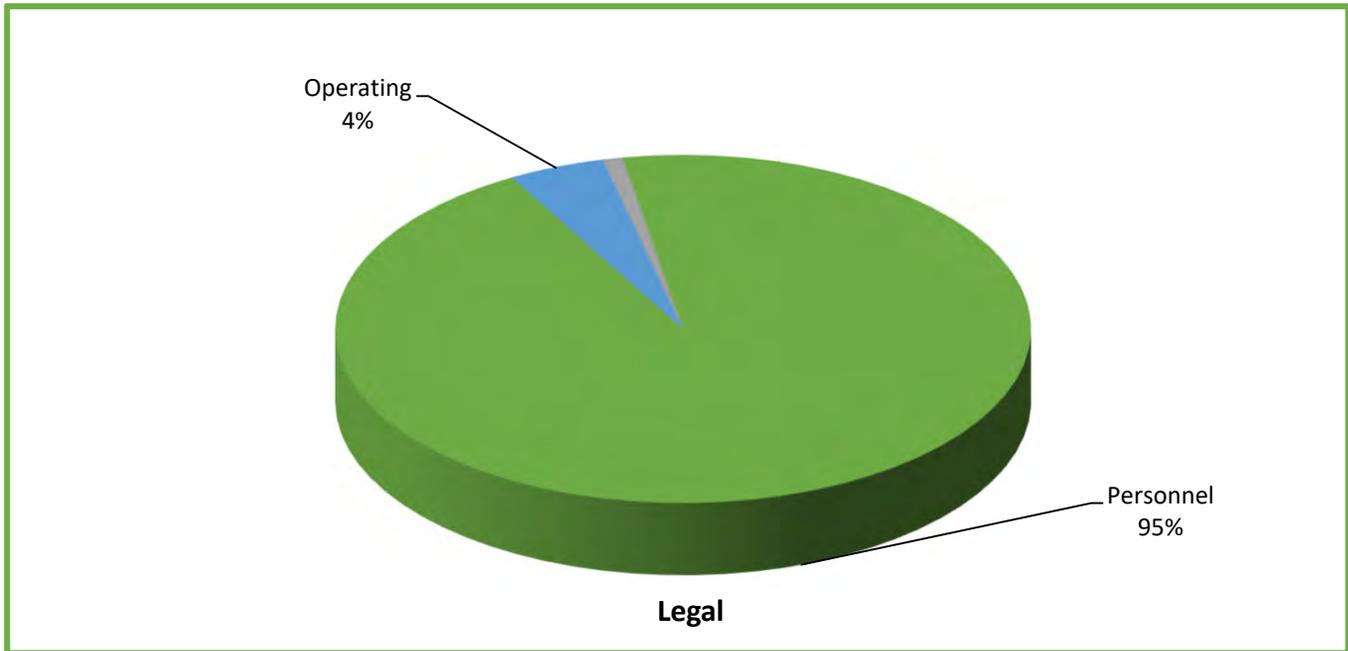
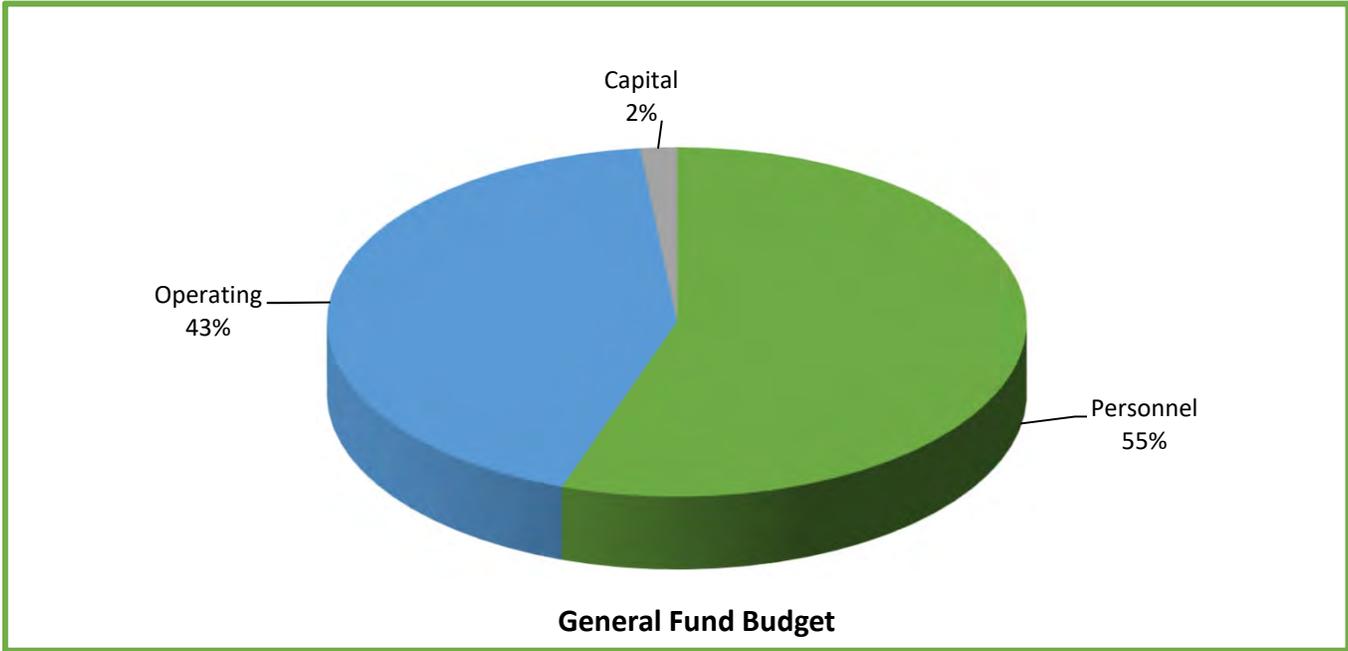
General Fund Budget



Judicial

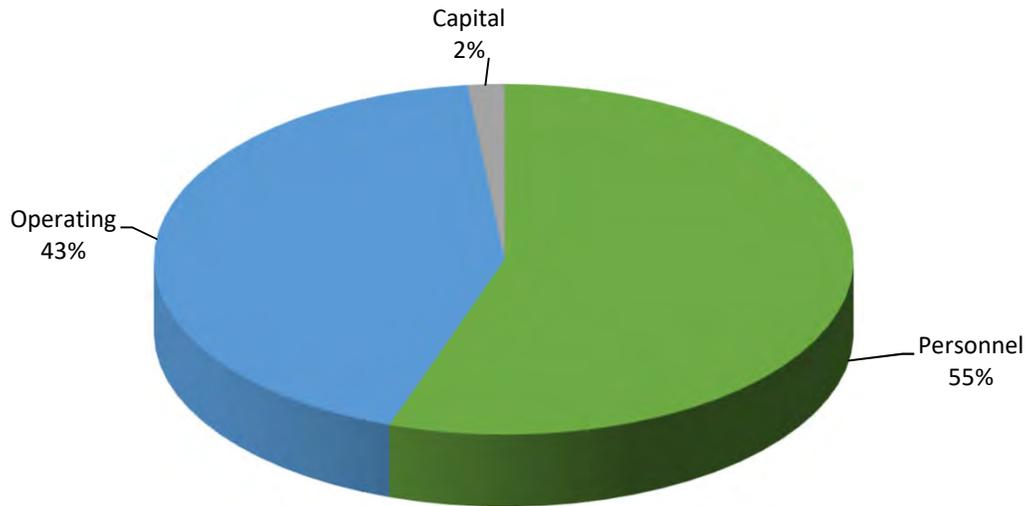
LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
LEGAL

The legal function is made up of the Criminal District Attorney's Office.

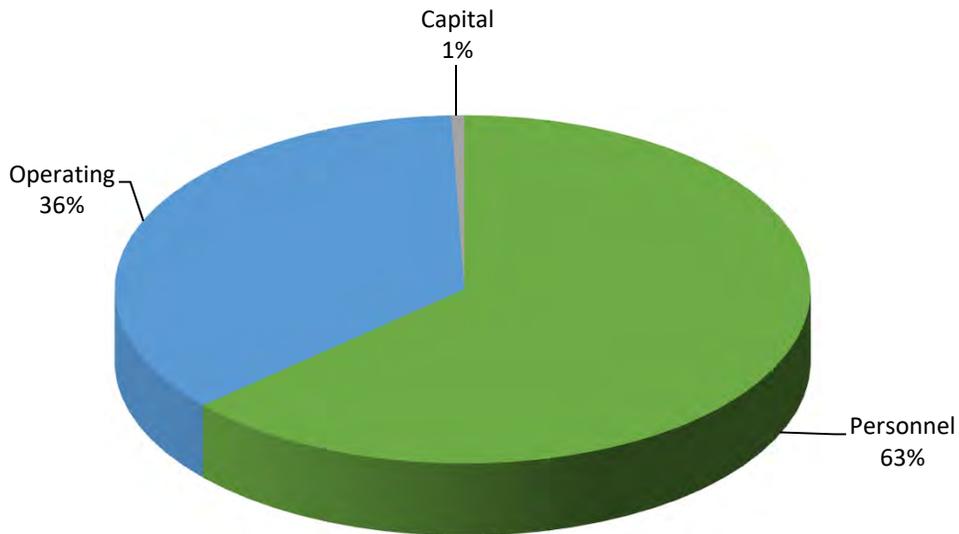


LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
PUBLIC FACILITIES

The Public Facilities function provides maintenance to County facilities. It is an essential service that must be provided.



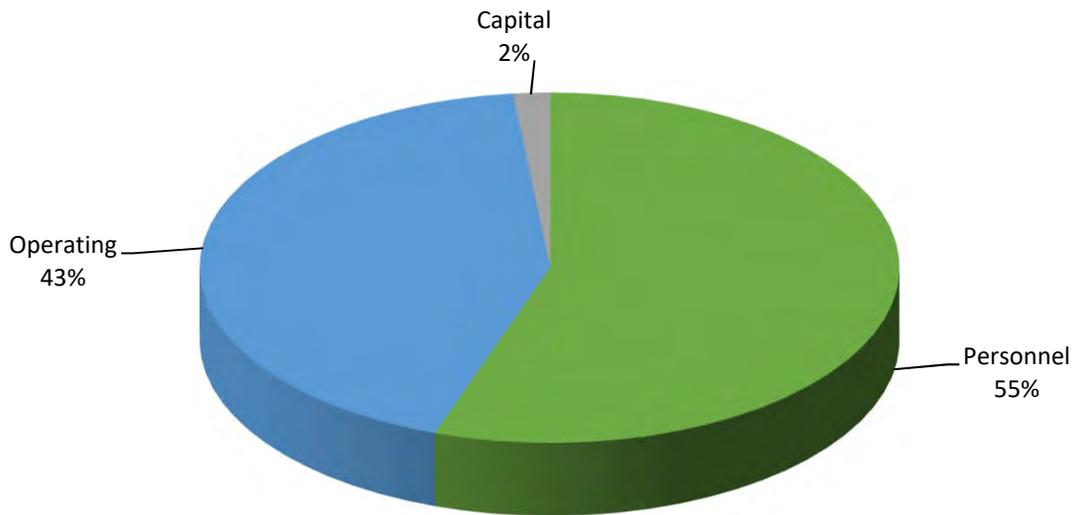
General Fund Budget



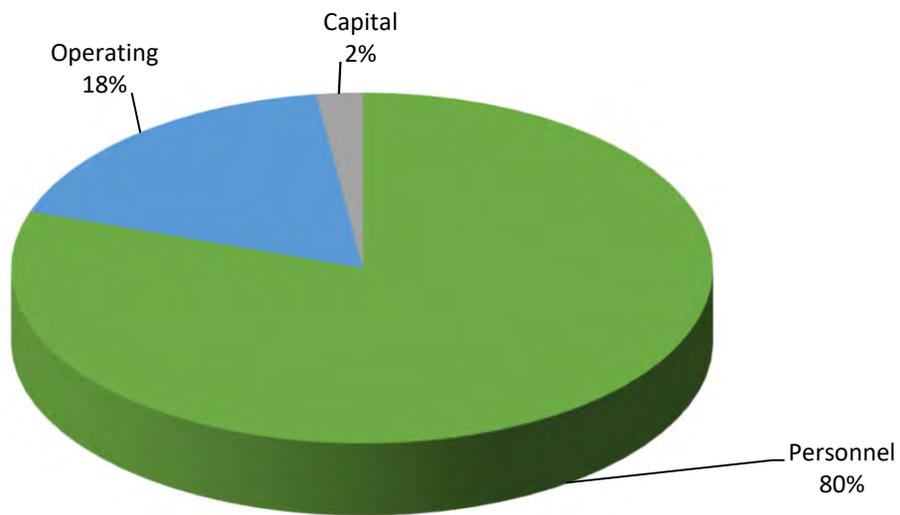
Public Facilities

LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
PUBLIC SAFETY

Major Public Safety departments include Constable Precincts 1-4, Medical Examiner, County Sheriff, Lubbock County Detention Center, and Public Safety. These departments provide services that are necessary to maintain the safety of the citizens of Lubbock County.



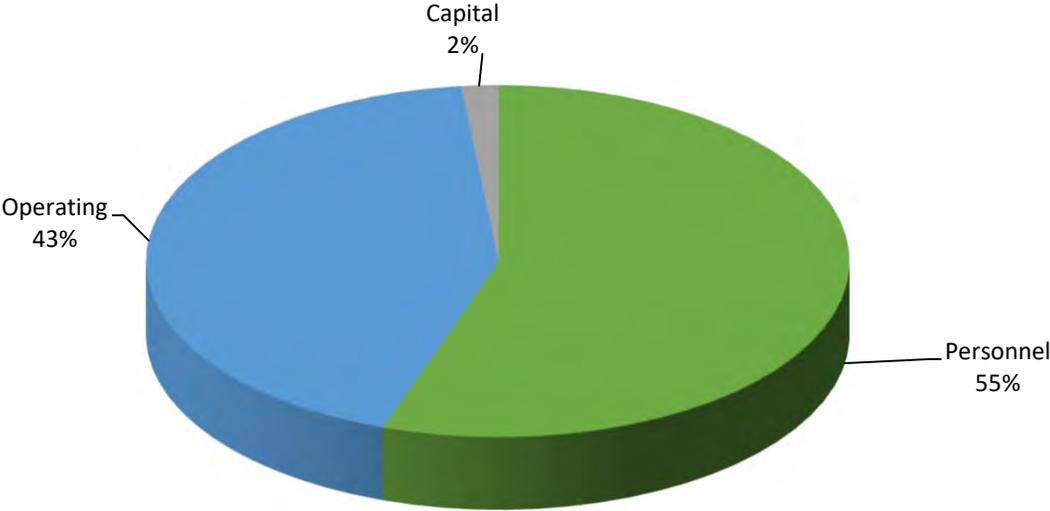
General Fund Budget



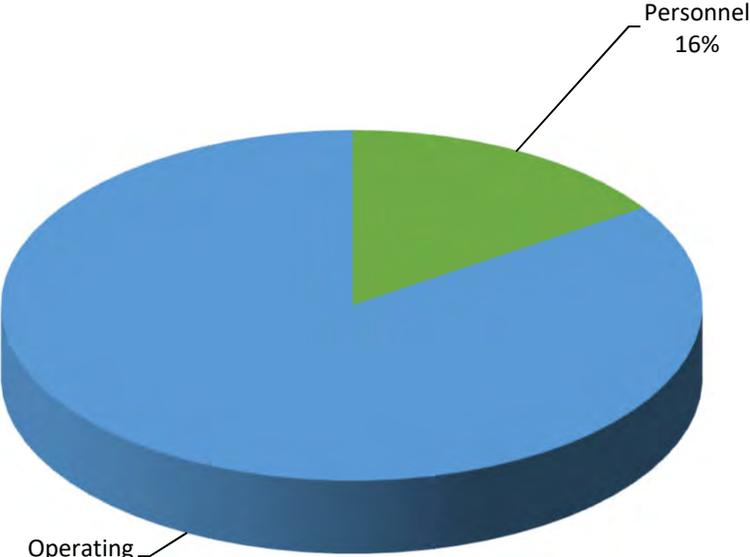
Public Safety

LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
HEALTH AND WELFARE

Health and Welfare includes the following departments: General Assistance, and Veteran Services.



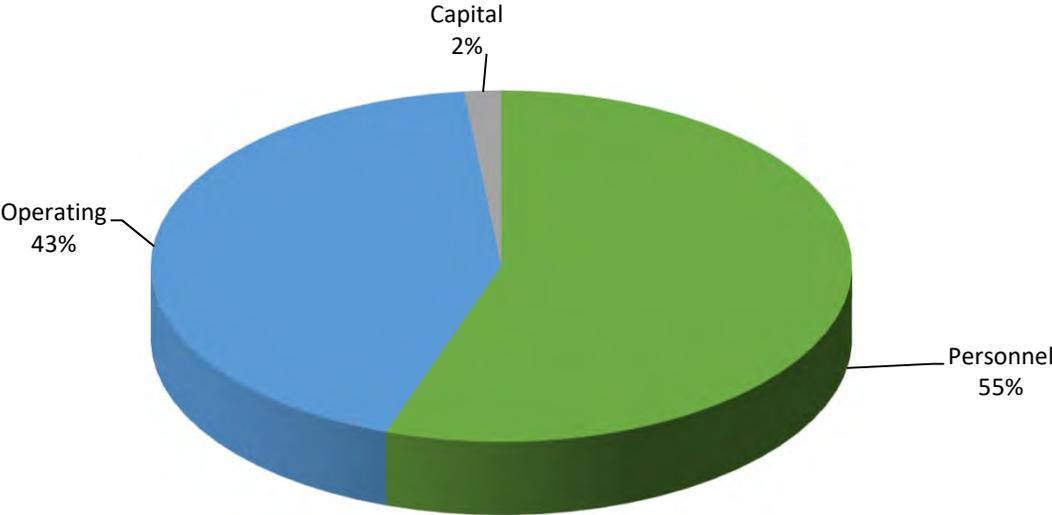
General Fund Budget



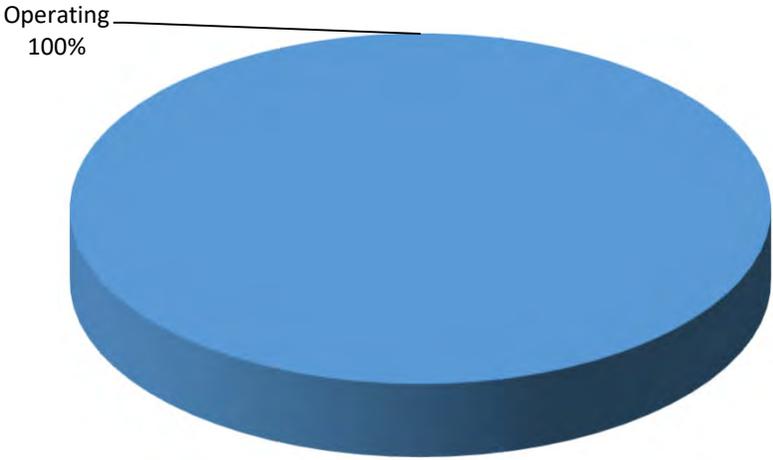
Health and Welfare

LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
CULTURE AND RECREATION

Culture and Recreation function includes the Library Services Department.



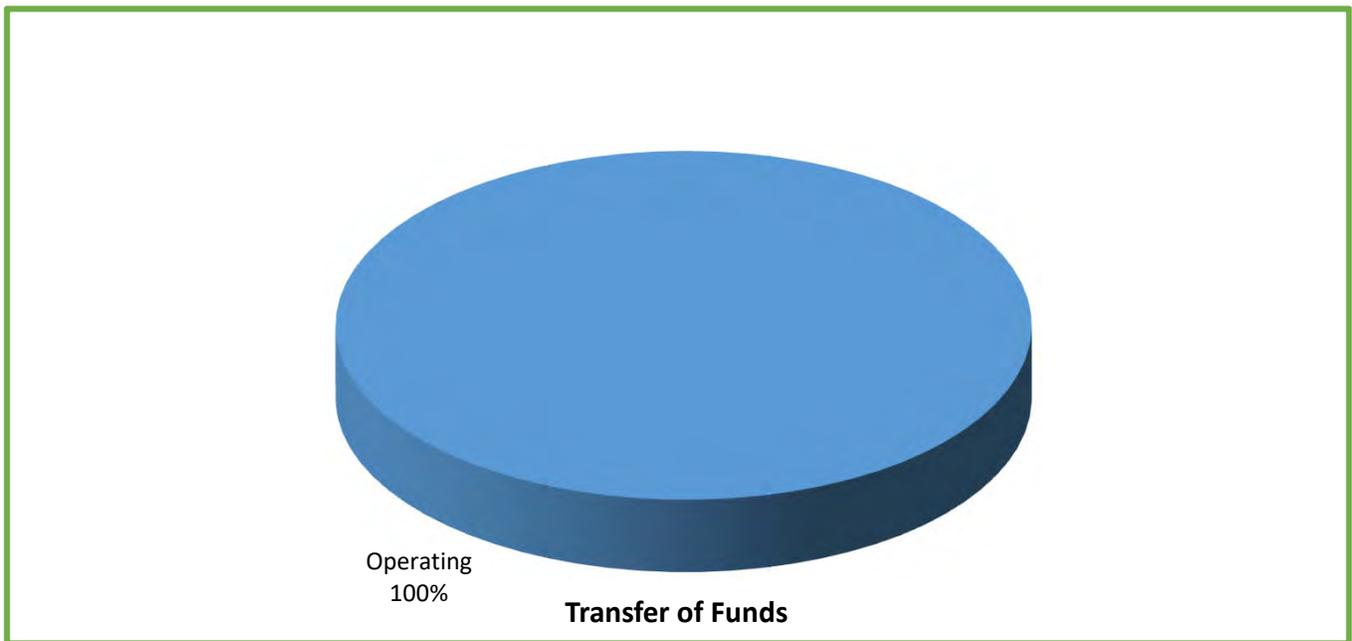
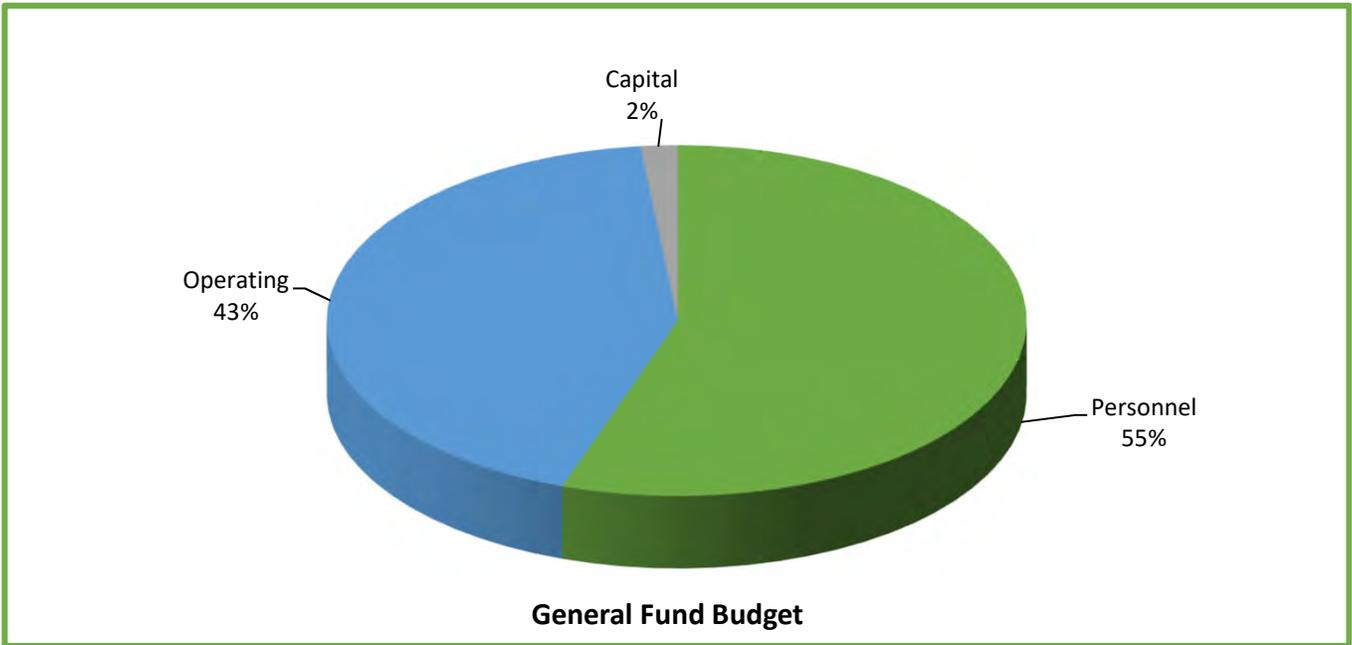
General Fund Budget



Culture and Recreation

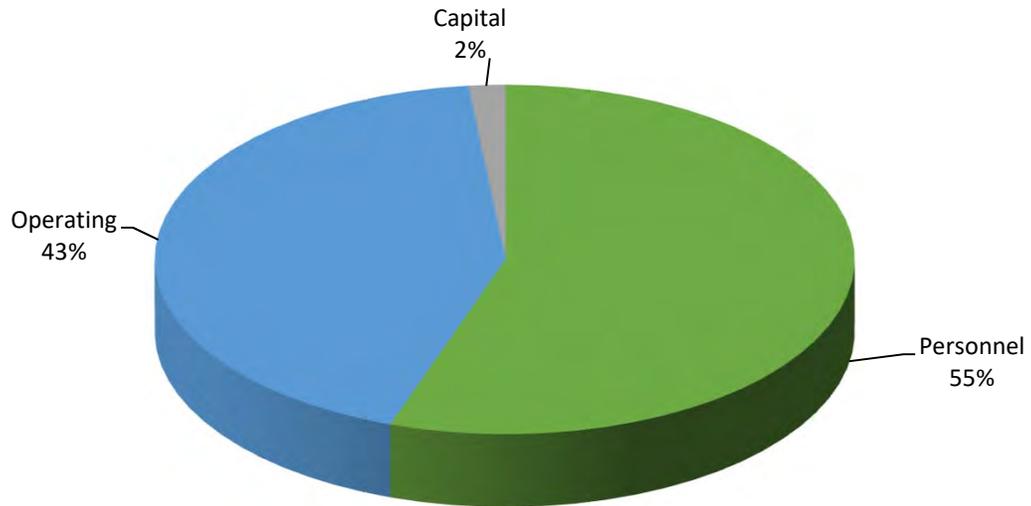
LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
TRANSFER OF FUNDS

This department is used to budget for the Interfund expenditure type transactions between the General Fund and other governmental-type funds.

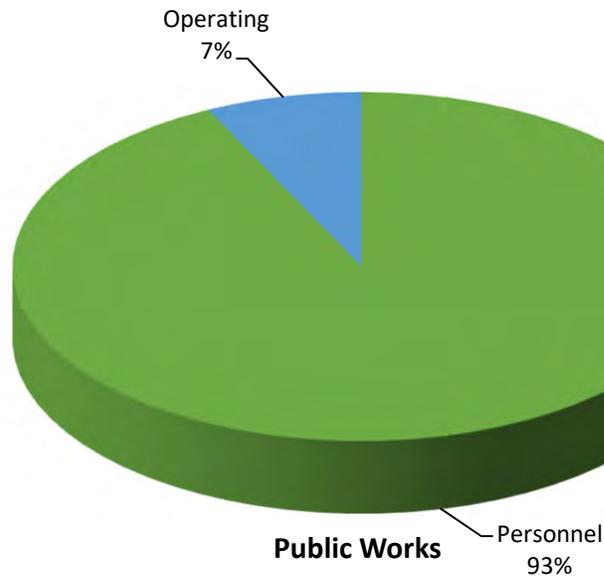


LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
PUBLIC WORKS

The Public Works department assists in the maintenance of county roads in Lubbock County. The department plans and inspects construction of county roads and assists in the planning of new subdivisions, commercial developments, and infrastructure. The department inspects construction of sanitation systems in Lubbock County.



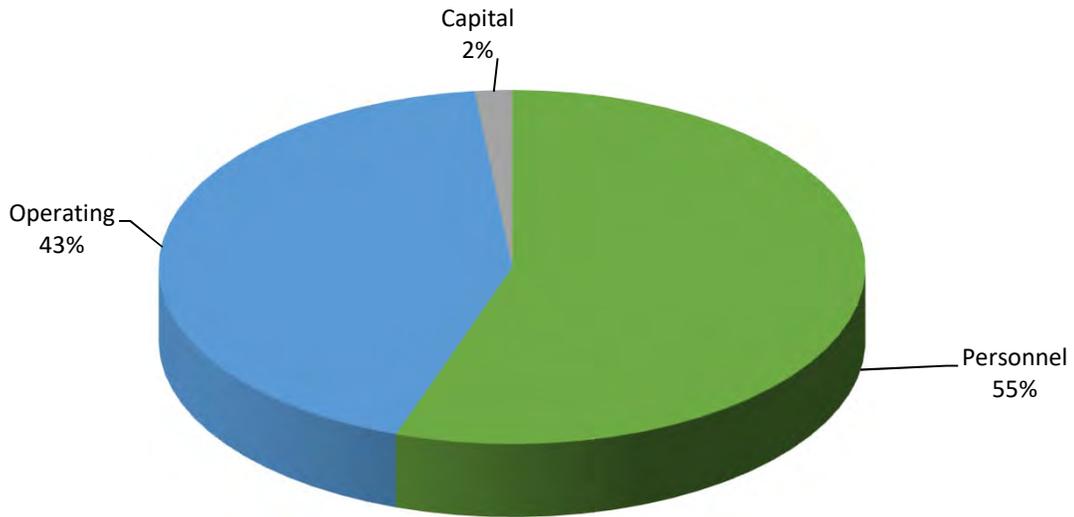
General Fund Budget



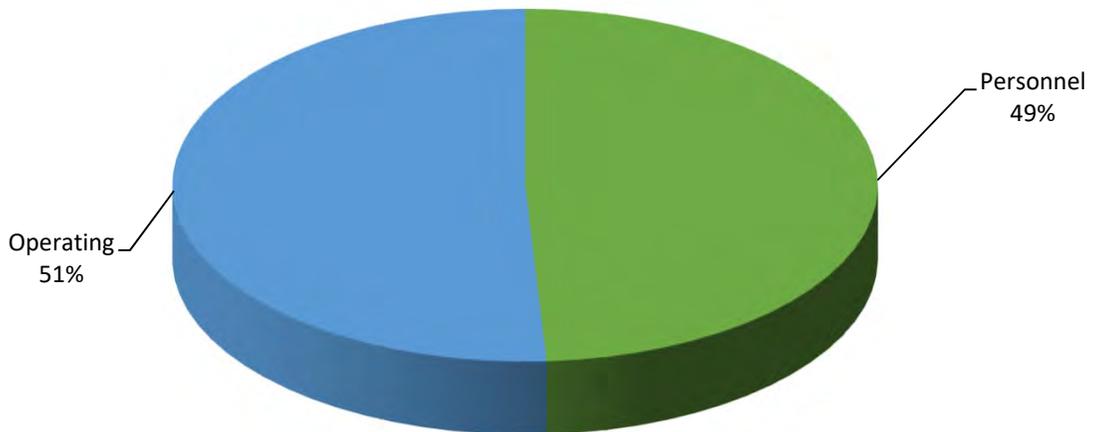
Public Works

LUBBOCK COUNTY, TEXAS
GENERAL FUND EXPENDITURE SUMMARY
MISCELLANEOUS

The "Miscellaneous" function is comprised of the following departments: Elections, Community Supervision Corrections Department, and Texas AgriLIFE Extension.



General Fund Budget



Miscellaneous

Lubbock County, Texas

Adopted Budget

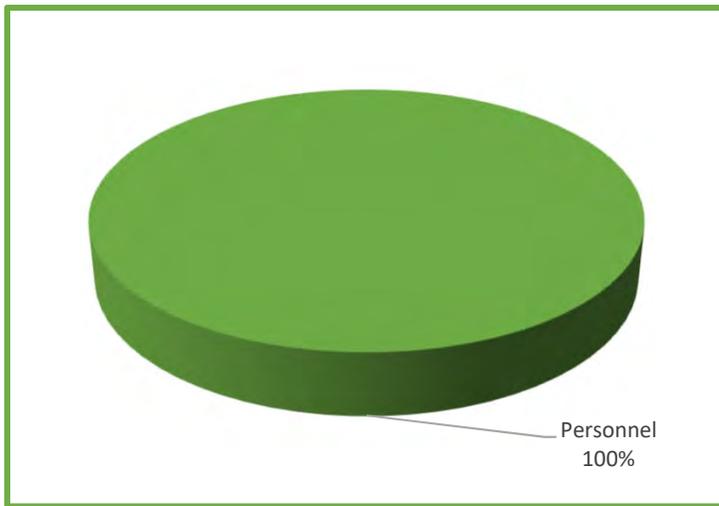
FY 2021- 2022



General Fund
Detail Appropriations by Department

The court is composed of a Chief Justice and three justices. The court has intermediate appellate jurisdiction of both civil and criminal cases appealed from lower courts in its 46 counties.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 18,601.60	\$ 23,604.00	\$ 23,604.00
Operating	\$ -	\$ -	\$ -
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 18,601.60	\$ 23,604.00	\$ 23,604.00



Court of Appeals Justices

Chief Justice Seventh Court of Appeals Place 1
 Brian P. Quinn

Justice Seventh Court of Appeals Place 2
 Judy Parker

Justice Seventh Court of Appeals Place 3
 Patrick A. Pirtle

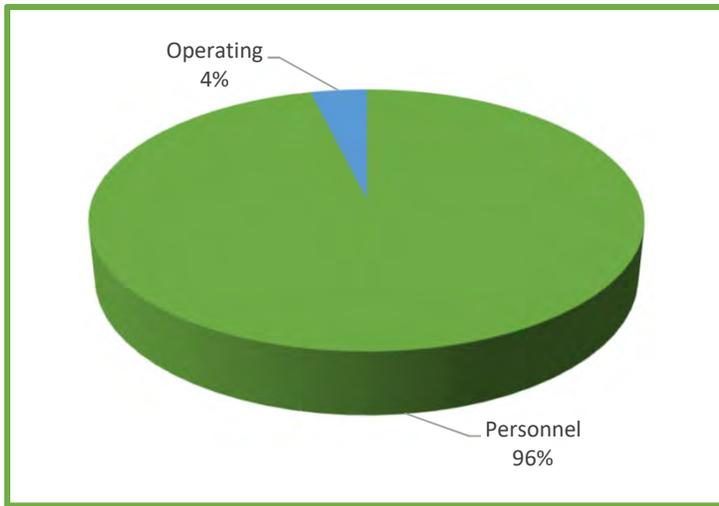
Justice Seventh Court of Appeals Place 4
 Lawrence M. Doss



Staff by Classification	FY20	FY21	FY22
Elected Official	4	4	4

The County Auditor "shall see to the strict enforcement of the law governing county finances." The County Auditor is appointed by the State District Judges of Lubbock County for the term of two years. The Auditor's Office is charged with maintaining general accounting ledgers; preparing financial reports; performing internal audits; processing and auditing payroll, accounts payable, and grants; and assisting in the overall budget process.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 963,070.08	\$ 1,180,696.00	\$ 1,225,415.00
Operating Capital	\$ 61,861.37	\$ 48,785.00	\$ 48,785.00
Total Budget	\$ 1,024,931.45	\$ 1,229,481.00	\$ 1,274,200.00



Appointed Official
County Auditor
Kathy Williams

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a circular border with the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Major Accomplishments in 2021:

- Maintained the Distinguished Budget Presentation awarded by Government Finance Officers Association (GFOA)
- Maintain the Certificate of Achievement Award for Excellence in Financial Reporting awarded by GFOA
- Implemented the ExecuTime timekeeping software in order to achieve efficient operating procedures
- Implemented the departmental conversion from QuickBooks software to the Odyssey Financial Manager to 28 bank accounts
- Updated the County website for financial transparency and applied for the Texas Comptroller of Public Accounts' Transparency Stars program.

Goals for 2022:

- Maintain Distinguished Budget Presentation awarded by Government Finance Officers Association (GFOA).
- Maintain the Certificate of Achievement Award for Excellence in Financial Reporting awarded by GFOA.
- Develop and implement procedures for the payroll process in the new ExecuTime and Munis software to include but not limited to employee and supervisor verification of data entered in timekeeping and financial systems

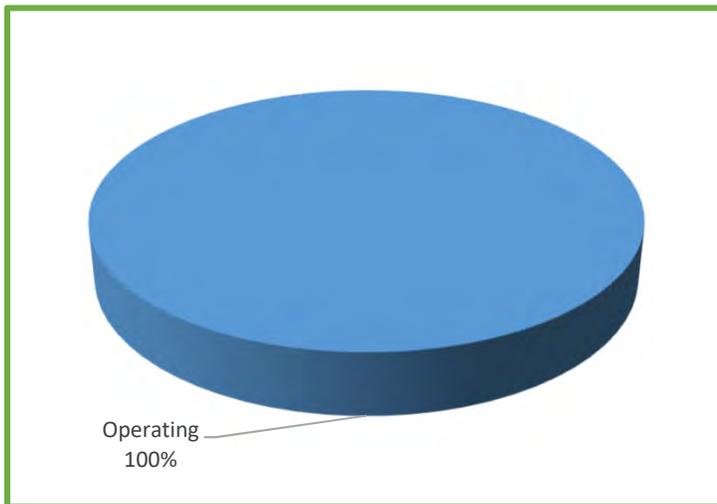
Goals for 2022 continued:

- Reconcile converted data from our legacy system in order to balance financial accounts in Odyssey software for seven departments
- Develop and end user training programs for all Odyssey Financial Manager and Munis Financial software to be viewed during onboarding process and on the County Intranet.

Performance Measures	FY19	FY20	FY21
Accounts Payable Payments Issued	8,056	7,325	6,688
Credit Card Transactions Processed	9,454	7,149	6,042
Payroll EFT/Checks Issued	33,408	37,162	33,808
Grants Processed	84	91	93
Bank Reconciliations Completed	843	821	790
Cash Counts Performed	278	72	172
Budget Adjustments Processed	152	150	143
Quarterly Reviews Performed	76	56	41
Audits Performed	4	0	8
Staff by Classification	FY20	FY21	FY22
Appointed	1	1	1
Administrative	1	1	1
Professional	8	8	8
Clerical	4	4	4
Part-Time	1	1	1

Both the Constitution of the United States and the Texas Constitution guarantee the right to a trial by jury. Funds are available to pay for the necessary supplies and equipment for notifying, selecting, and compensating jurors for all Lubbock County Courts.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 168,194.27	\$ 356,352.00	\$ 404,950.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 168,194.27	\$ 356,352.00	\$ 404,950.00



Elected Official
District Clerk
Barbara Sucsy

Major Accomplishments in 2021:

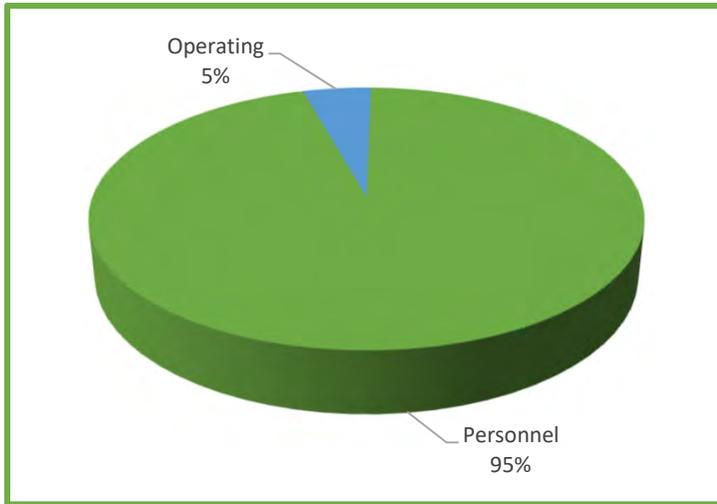
- Continued to review and improve the online juror reporting system.
- Were able to provide sufficient number of jurors for each panel requested.
- We were able to utilize a part-time employee to assist with answering and returning phone calls to jurors, and to enter data based upon juror responses.
- Began the process of transitioning to the Tyler Technologies jury program, which we are confident will offer more benefits to us.
- Worked with the Courts to modify jury procedures during the initial Covid-19 outbreak and will continue to do so until we are able to function as we did previously or as the current situation dictates.

Goals for 2022:

- Continue to investigate ways to improve juror turnout percentages.
- Continue to work with the courts to provide sufficient number of jurors to fill requests for jury panels.
- Complete the transition to Tyler Jury Manager and resolve all issues encountered after go-live date.
- Work with Tyler Jury Manager to correct any reporting deficiencies or errors that occur during the transition process.

The Commissioners' Court purpose is to carry out the local laws, policies, and services as determined by County, State and Federal governments for the good of all citizens.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 670,329.05	\$ 639,662.00	\$ 659,963.00
Operating	\$ 30,909.66	\$ 36,195.00	\$ 31,940.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 701,238.71	\$ 675,857.00	\$ 691,903.00



Elected Officials

Commissioner - Precinct #1
Terence Kovar

Commissioner - Precinct #2
Jason Corley

Commissioner - Precinct #3
Gilbert Flores

Commissioner - Precinct #4
Chad Seay



Major Accomplishments in 2021:

- Created the Lubbock County Expo Center Local Government Corporation.
- Managed the Lubbock County Transportation Road Bond & Plan for better roadway infrastructure.
- Managed a response to COVID-19 to ensure the needs of continued local government management.
- Implemented the new countywide financial system software solution.

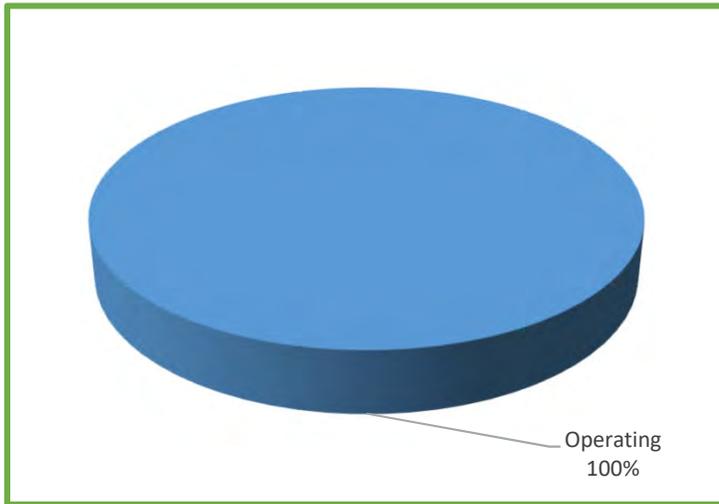
Goals for 2022:

- Finalize Designs, construction and financing plan of the Lubbock County Expo Center.
- Continue to implement new software solutions for Lubbock County.
- Continue working with local, state and federal officials to effectively serve all of the citizens of Lubbock County.
- Develop a plan to distribute the county allocation of the American Rescue Plan Act of 2021.

Performance Measures	FY19	FY20	FY21
Number of Courts Held	24	24	24
Number of Additional Meetings Held	12	17	25
Staff by Classification	FY20	FY21	FY22
Elected Official	4	4	4
Administrative	1	1	1
Professional	1	1	1
Clerical	1	2	2

As outlined in the Government Code, Chapter 76.008 Lubbock County has certain financial responsibilities pertaining to support for the Community Supervision and Corrections Department. "The county served by a department shall provide physical facilities, equipment, and utilities for a department."

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 6,875.73	\$ 10,265.00	\$ 29,504.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 6,875.73	\$ 10,265.00	\$ 29,504.00



Appointed Official
Director
 David D. Rowan

Major Accomplishments in 2021:

- Replacement of employee office chairs that are old or broken.
- Purchase of a new currency counter with counterfeit detection to speed up cash deposit process.

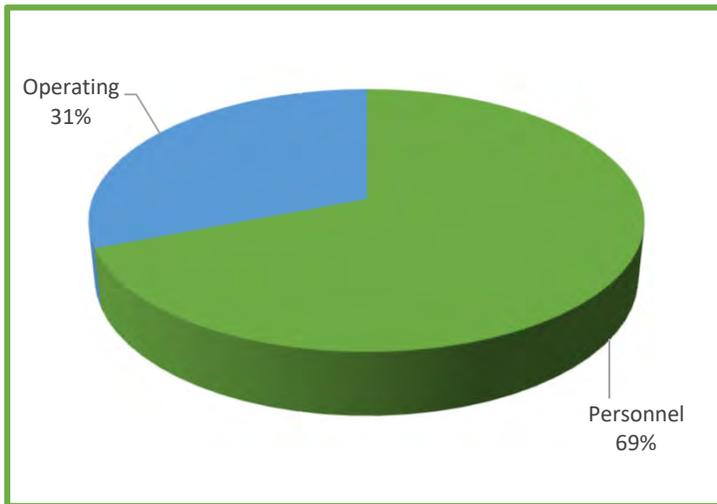
Goals for 2022:

- Replace old and worn chairs in CSCD waiting area.
- Replace remaining employee chairs.
- Purchase new printers for better functionality.

Performance Measures	FY19	FY20	FY21
Average Supervised Monthly	3,279	N/A	N/A
Average Probationers Added Monthly	93	N/A	N/A
Average Revocations Monthly	35	N/A	N/A

As stated in Local Government Code Section 86.021, "A constable shall execute and return as provided by law each process, warrant, and precept that is directed to the constable and is delivered by a lawful officer."

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 70,705.03	\$ 71,452.00	\$ 73,355.00
Operating	\$ 10,242.50	\$ 18,614.00	\$ 32,847.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 80,947.53	\$ 90,066.00	\$ 106,202.00



Elected Official
Constable Precinct 1
 Paul Hanna

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

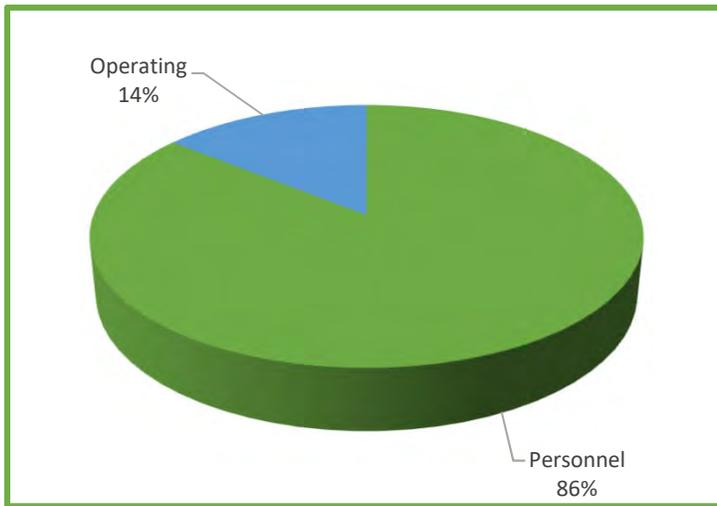
- Major Accomplishments in 2021:**
- Implemented new Civil Serve and CAD program in the department to increase efficiency in the department.
 - Worked hard to maintain efficiency in a one man office with growing demands.

- Goals for 2022:**
- Acquire deputy constables to better the Constable's Office in day to day operation.
 - Maintain an efficient and smooth civil process with the respective JP and out-of-county courts.
 - Diligence in service of warrants issued out of the respective JP courts.
 - Maintain a monthly calendar in connection with the respective JP office's to ensure availability to handle all courts hearings scheduled by respective JP courts.
 - Continue in assisting other Law Enforcement Agencies when extra officers are needed and maintaining law enforcement in Precinct 1.
 - Continue answering calls and complaints in the precinct and promote department relations with citizens Precinct 1.

Performance Measures	FY19	FY20	FY21
Civils Processed	1,064	1,064	1,141
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1

As stated in Local Government Code Section 86.021, "A constable shall execute and return as provided by law each process, warrant, and precept that is directed to the constable and is delivered by a lawful officer."

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 72,028.73	\$ 71,452.00	\$ 73,355.00
Operating Capital	\$ 6,787.89	\$ 13,580.00	\$ 12,202.00
Total Budget	\$ 78,816.62	\$ 85,032.00	\$ 85,557.00



Elected Official
Constable Precinct 2
 Jody Barnes

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches, and the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- Service of civil process in a timely manner issued by the courts.
- Maintained proper schedule with the JP office to bailiff court and provided security during court proceedings.
- Assisted other law enforcement agencies when extra officers were needed.
- The process of modernizing my office to improve efficiency is going well and nearing completion.

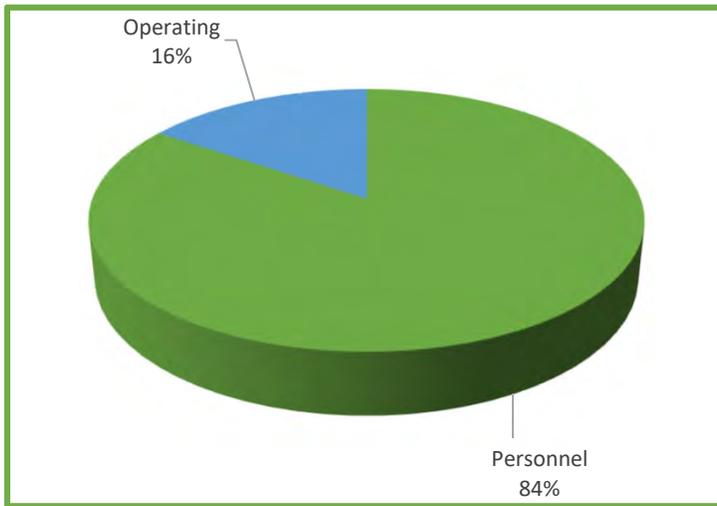
Goals for 2022:

- Properly serve papers from respective courts within time lines associated with each JP, or out-of-county courts.
- Diligence in service of warrants issued out of the respective JP courts.
- Maintain a monthly calendar in connection with the respective JP office's to ensure availability to handle all court hearings scheduled by respective JP courts.
- Continue to assist the other constables and JP' s when help is needed.

Performance Measures	FY19	FY20	FY21
Civils Processed	612	N/A	N/A
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1

As stated in Local Government Code Section 86.021, "A constable shall execute and return as provided by law each process, warrant, and precept that is directed to the constable and is delivered by a lawful officer."

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 70,036.41	\$ 71,452.00	\$ 73,355.00
Operating Capital	\$ 4,970.72	\$ 19,745.00	\$ 13,485.00
Total Budget	\$ 75,007.13	\$ 91,197.00	\$ 86,840.00



Elected Official
Constable Precinct 3
 Marina Garcia

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches, and the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" on a circular border.

Major Accomplishments in 2021:

- 40 hour Mental Health Issues class thru SPAG.
- Coved Vaccination.
- Did not catch COVID.

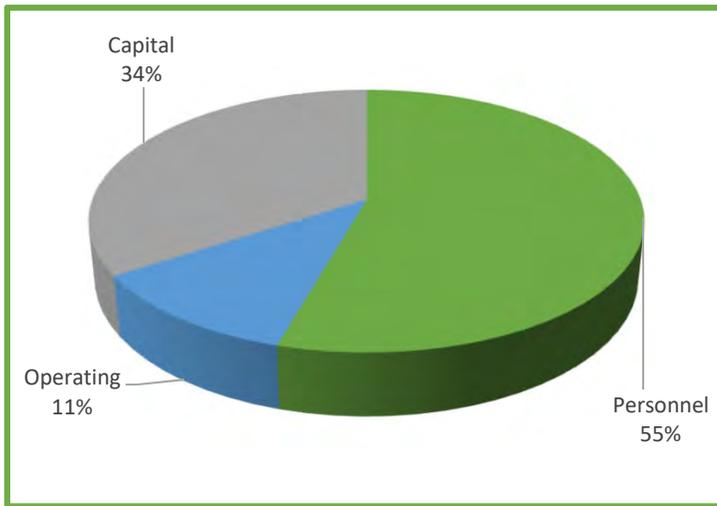
Goals for 2022:

- Try to finish Law Enforcement TCOLE Classes.
- Serve everything in my box.
- Exercise to save my health.

Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1

As stated in Local Government Code Section 86.021, "A constable shall execute and return as provided by law each process, warrant, and precept that is directed to the constable and is delivered by a lawful officer."

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 76,829.29	\$ 71,452.00	\$ 73,355.00
Operating	\$ 13,482.60	\$ 20,713.00	\$ 15,339.00
Capital	\$ -	\$ -	\$ 46,060.00
Total Budget	\$ 90,311.89	\$ 92,165.00	\$ 134,754.00



Elected Official
Constable Precinct 4
 Tony Jackson

Major Accomplishments in 2021:

- Serviced civil process in a timely manner for Justice of Peace Precinct 4.
- Assisted other law enforcement agencies, constables, and JP courts.
- Remained available to the public by returning phone and e-mail messages in a timely manner.
- Maintained public reporting system of job performance consistently throughout the year.
- Improved and maintained patrol vehicle to enhance longevity.
- Improved performance with the new Lubbock County software programs, especially Munis, and performed my administrative duties in a timely manner.

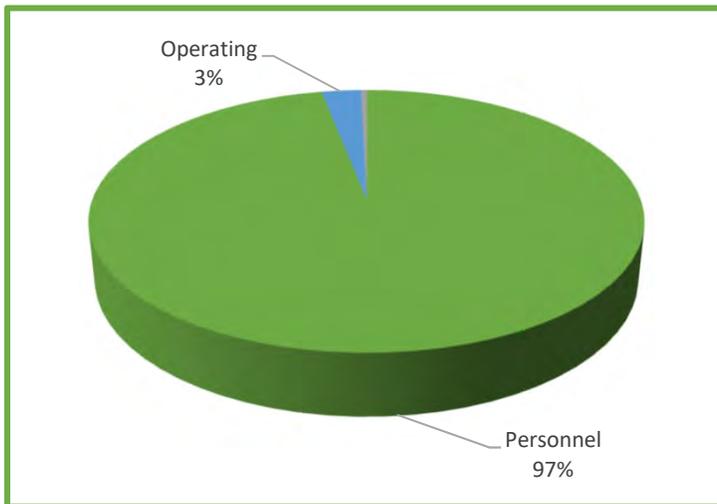
Goals for 2022:

- Continue and build upon the accomplishments of FY2021.
- Properly serve papers from respective courts within time limits.
- Make myself readily available to the courts, other agencies, and the public by consistently answering calls and/or returning messages.
- Maintain my monthly calendar in connection with the respective JP offices to ensure availability to handle all courts hearings scheduled by respective JP courts.

Performance Measures	FY19	FY20	FY21
Civils Processed	846	N/A	N/A
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1

The duties of the County Clerk are to record and keep the records of the County, the County Commissioners' Court and the three County Courts at Law. It is also the duty of the County Clerk to keep and record all Official Public Records and vital statistics, and to collect fines, fees, and court costs as ordered.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 1,138,361.86	\$ 1,334,484.00	\$ 1,343,948.00
Operating	\$ 76,196.75	\$ 96,787.00	\$ 37,112.00
Capital	\$ -	\$ -	\$ 5,500.00
Total Budget	\$ 1,214,558.61	\$ 1,431,271.00	\$ 1,386,560.00



Elected Officials
County Clerk
Kelly Pinion



Major Accomplishments in 2021:

- Continued full services during COVID-19 issue.
- On boarded more companies for delivery of data requests using File Transfer sharing
- Expanded historical indexing, records preservation & customer service utilizing web site.

Goals for 2022:

- Review legislative changes for laws applicable to our office and make any needed changes.
- Work towards successful Odyssey conversion and implementation.
- Continue to expand historical indexing.

Performance Measures	FY19	FY20	FY21
Civil Cases Filed	1,244	1,157	2,490
Criminal Cases Filed	2,595	2,833	1,114
Guardianship Cases Filed	72	89	1,190
Mental Cases Filed	199	173	91
Formal Marriage License Filed	2,113	1,920	138
Informal Marriage License Filed	86	84	2,140
Probate Cases	797	829	50
OPR Documents Recorded	49,553	56,635	66,810

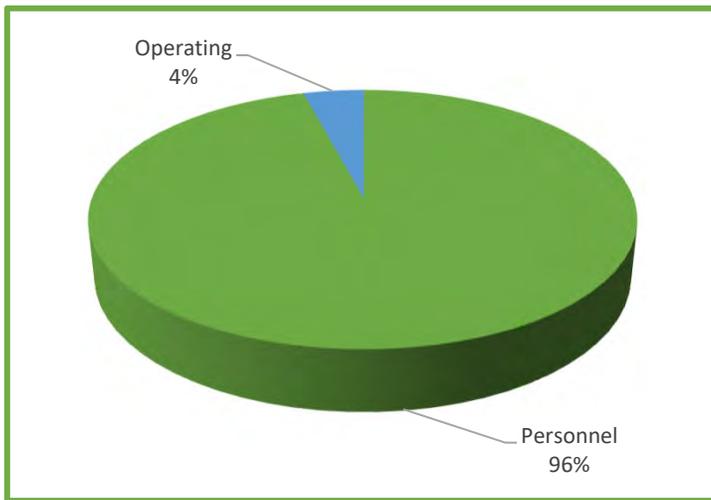
LUBBOCK COUNTY, TEXAS
COUNTY CLERK

G/L 011-003

Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Administrative	1	1	1
Clerical	20	20	20

As outlined in the Texas Constitution Article V, Section 15, the County Judge is the chief executive officer of the County. The County Judge and the four County Commissioners comprise the Commissioners' Court. The County Judge presides at all meetings of the Commissioners' Court.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 265,288.73	\$ 250,331.00	\$ 257,721.00
Operating	\$ 3,856.04	\$ 9,050.00	\$ 11,175.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 269,144.77	\$ 259,381.00	\$ 268,896.00



Elected Officials
County Judge
Curtis Parrish

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Major Accomplishments in 2021:

- Responded to the increasing and imminent threat to the COVID-19 virus by implementing emergency management procedures to ensure continuation of county government.
- Served as Vice Chair on the Ports to Plains Advisory Committee, studying the expansion of I-27.
- The County Court held virtual hearings during the global pandemic and added a new County Court web-page with resources for the public to utilize.
- Worked with West Texas delegation to meet the needs of Lubbock County during the 87th Legislative session.

Goals for 2022:

- Continue working with local state and federal, state, and local officials to effectively serve all of the citizens of Lubbock County.
- Thoughtfully and expeditiously handle probate, guardianship, and mental health.
- Continue to preserve, protect, maintain, or distribute as needed or required the property of a decedent's estate according to Texas law.

Performance Measures	FY19	FY20	FY21
Probate Cases Filed	745	829	932
Mental Health Cases Filed	178	173	108
Guardianship Cases Filed	85	89	72
Hearings Filed	830	854	N/A

LUBBOCK COUNTY, TEXAS
COUNTY JUDGE

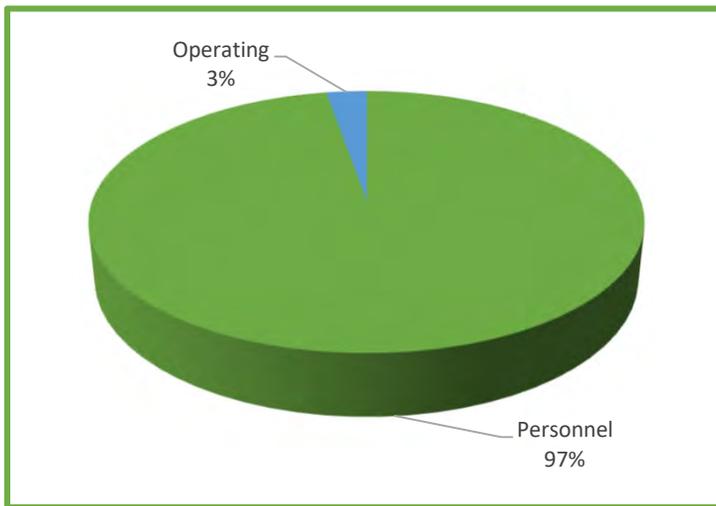
G/L 011-002

Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Appointed	0	0	1
Clerical	1	1	0

The Courts are made up of six District Courts and three County Courts at Law. Each of the District Courts in the County has jurisdiction over criminal and civil cases. The Court sets hearings for pleas, arraignments, summary judgments, default judgments, pre-trial hearings and motions. County Courts at Law hear misdemeanor criminal cases, civil matters with limited jurisdiction, probate, condemnation and family law matters.

Adopted Budget for the Fiscal Year 2021-2022

	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 3,890,326.83	\$ 4,328,786.00	\$ 4,522,312.00
Operating Capital	\$ 86,531.39	\$ 128,120.00	\$ 128,120.00
Total Budget	\$ 3,976,858.22	\$ 4,456,906.00	\$ 4,650,432.00



District Judges
72ND District - Ann-Marie Carruth
99TH District - Phillip Hays
137TH District - John McClendon III
140TH District - Douglas Freitag
237TH District - Leslie Hatch
364TH District - William R. Eichman II
County Court at Law Judges
Court at Law #1 - Mark Hocker
Court at Law #2 - Drue Farmer
Court at Law #3 - Benjamin Webb

Major Accomplishments in 2021:

- The Courts showed great flexibility in moving from all in-person proceedings to a majority of remote hearings in a matter of days. Unlike most of our urban counterparts across the state, Lubbock County resumed jury trials in March, 2021, to help alleviate the backlog created by the COVID-19 pandemic.
- The Courts average just over 10 years of service per employee, the best average for departments having over 30 employees.

Goals for 2022:

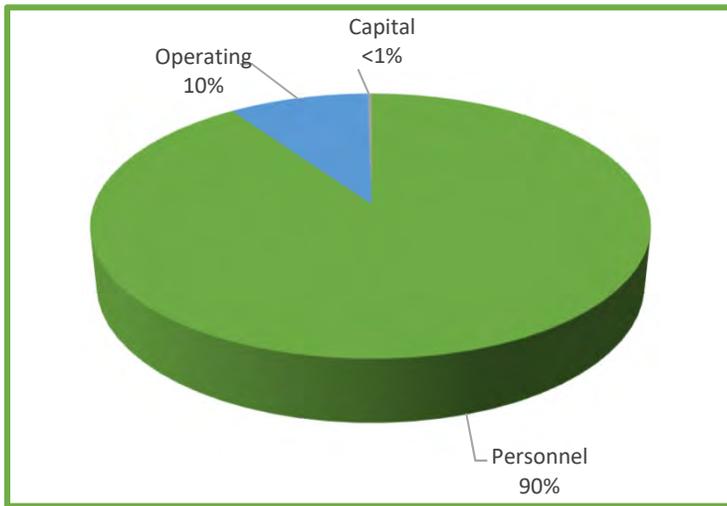
- The Courts would like to continue expanding and enhancing courtroom technology, including continuing to utilize remote capabilities for proceedings.
- The Courts would like to see the Tyler Technology conversion project completed with successful integration and deployment.

Performance Measures	FY19	FY20	FY21
Criminal Cases Disposed	7,804	6,537	4,649
Staff by Classification	FY20	FY21	FY22
Elected Official	9	9	9
Appointed	24	24	24
Administrative	1	1	2
Professional	2	2	8
Clerical	6	11	5
Part-Time	1 118	1	1

The County Jail is responsible for housing and managing offenders and is under the direct supervision of the Sheriff. Jail administration focuses on facilitating the operation and interaction of all sections, shifts and activities of the detention facility. The major jail function is to protect the public by securely and safely isolating from the community those convicted/accused of crimes.

Adopted Budget for the Fiscal Year 2021-2022

	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 22,791,063.19	\$ 24,411,989.00	\$ 24,470,485.00
Operating	\$ 2,224,053.06	\$ 2,532,709.00	\$ 2,553,428.00
Capital	\$ 118,626.50	\$ 5,200.00	\$ 67,700.00
Total Budget	\$ 25,133,742.75	\$ 26,949,898.00	\$ 27,091,613.00



Elected Official
Sheriff
Kelly Rowe

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath and the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Major Accomplishments in 2021:

- Established effective pandemic response, during COVID-19 outbreak, using principles from tabletop exercises in emergency management.
- Involved in the collaborative partnership with newly awarded category 2 Justice in Mental Health Collaboration Program Grant.
- Received a Medication Assisted Treatment Grant and implementing this program.
- Obtained and implemented step 3 of the existing pay chart.
- Established specific housing unit focused on inmates obtaining their GED.

Goals for 2022:

- Continue with implementation of the pay scale and step chart, as well as close the pay disparity gap as presented based locally.
- Transition shift clerical staff to Entry Level Detention Officers.
- Increase mental health staffing to provide 24 hour coverage for screening efforts.
- Successful transition to Tyler Technology services.

Performance Measures	FY19	FY20	FY21
Average Daily Jail Population	1,219	1,256	1,284
Average Daily Number of Fed. Inmates	58	66	64

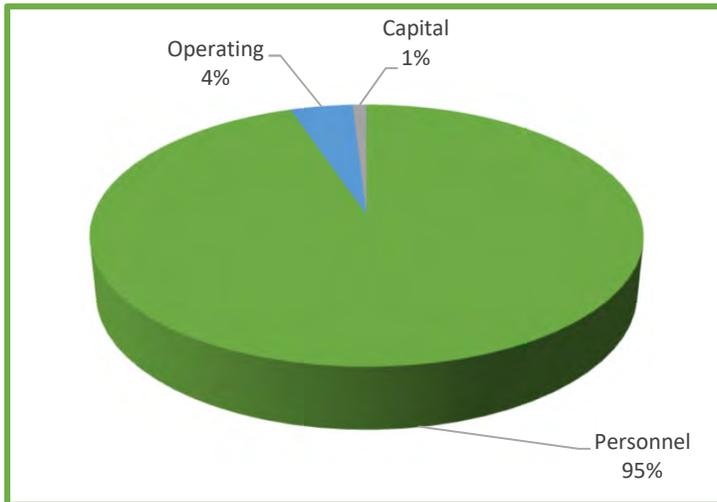
LUBBOCK COUNTY, TEXAS
DETENTION CENTER

G/L 011-047

Staff by Classification	FY20	FY21	FY22
Administrative	3	3	3
Public Safety	287	333	333
Clerical	61	15	15

The Criminal District Attorney's Office functions to prosecute all criminal offenses presented to the office by law enforcement. The Criminal District Attorney's Office is also responsible for representing Lubbock County in all legal proceedings.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 6,619,841.30	\$ 6,858,682.00	\$ 7,218,221.00
Operating	\$ 244,302.95	\$ 305,567.00	\$ 326,266.00
Capital	\$ -	\$ -	\$ 71,240.00
Total Budget	\$ 6,864,144.25	\$ 7,164,249.00	\$ 7,615,727.00



Elected Official
District Attorney
Sunshine Stanek

The seal of the State of Texas, County of Lubbock, featuring a star in the center surrounded by a wreath and the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Major Accomplishments in 2021:

- Continued to operate smoothly amid increased scrutiny of law enforcement, rise of violent crime, and COVID-19. Great cooperation between courts, law enforcement, the DA's office, and the defense attorneys led to successful navigation of the pandemic.
- Moved to Zoom court hearings and pleas and used additional non-jury trial time for training and reviewing old cases.
- Did our part in keeping cases moving and the jail from exceeding capacity.

Goals for 2022:

- Looking forward to trying cases that have been awaiting jury trials.
- Continue to focus on the violent crime cases and work with law enforcement in creative ways to traditional prosecution.
- Committed to training opportunities and community volunteers activities to be an active part of the community.
- We will transition to a new computer system in the coming year. We have spent the past 4 years actively involved in preparing and training for this transition and will continue to ensure the most effective system for our office and for Lubbock County.

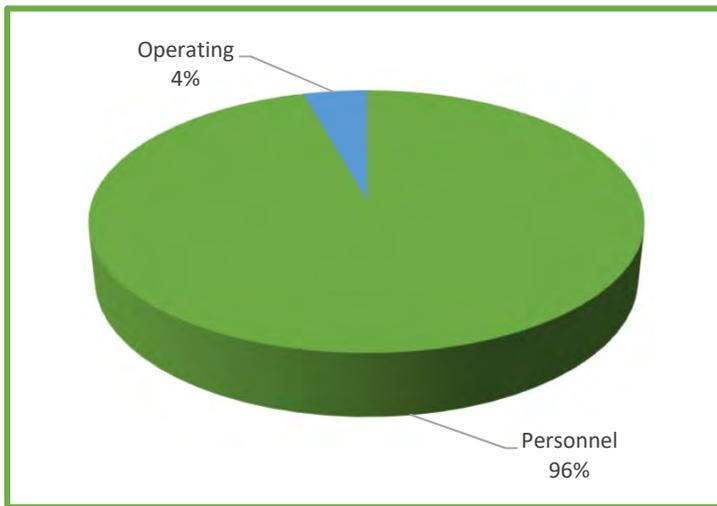
LUBBOCK COUNTY, TEXAS
DISTRICT ATTORNEY

G/L 011-040

Performance Measures	FY19	FY20	FY21
Cases Received	14,462	12,505	10,544
Felony Cases Under Indictment	2,419	2,835	2,018
Misdemeanor Cases Under Indictment	2,594	2,833	1,813
Cases Filed	5,285	5,904	5,009
Felony Cases Closed	6,308	N/A	N/A
Misdemeanor Cases Closed	7,230	N/A	N/A
Total Jury Trials	42	20	20
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Appointed	2	2	2
Administrative	1	1	1
Professional	34	34	37
Public Safety	15	15	15
Clerical	23	21	21
Part Time	3	3	3

As provided by Government Code Section 51.303 the District Clerk has "custody of and shall carefully maintain and arrange the records relating to or lawfully deposited in the clerk's office." The Lubbock County District Clerk is the custodian of records for civil, criminal, family law and adoption cases heard in the six District Courts of Lubbock County, as well as family law matters heard in the three County Courts at Law.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 1,723,727.36	\$ 1,735,657.00	\$ 1,812,248.00
Operating Capital	\$ 61,344.32	\$ 76,770.00	\$ 81,825.00
Total Budget	\$ 1,785,071.68	\$ 1,812,427.00	\$ 1,894,073.00



Elected Official
District Clerk
Barbara Sucsy

The seal of the County of Lubbock, State of Texas, featuring a central five-pointed star surrounded by a wreath of cotton and wheat, with the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" inscribed around the perimeter.

Major Accomplishments in 2021:

- Continued to accept exhibits on a date-forward basis (April 2013) from court reporters, and accepted exhibits that were tendered prior to April 2013 from two retiring court reporters.
- Revised programming for e-filing each time JCIT met in Austin, and updated our systems to coordinate with Rules changes.
- Continue to improve the online reporting for jury duty as comments or suggestions are received from jurors and the courts.
- Completed full disposition of funds to the Comptroller's Office for all funds held and unclaimed (referred to as escheating), including clearing many criminal cash bonds posted over the last 30 years.
- Updated all legislatively mandated fee changes on criminal cases.
- Continued to clear and correct conviction reporting to the Texas Department of Public Safety to improve percentage rates for accurate and timely reporting.
- Extensive number of hours were spent in preparing for the transition to the Tyler Technology Odyssey case management program, including mapping, configuration, and training of staff.

Goals for 2022:

- Complete transition/conversion to Tyler/Odyssey program so that we timely and more efficiently comply with state reporting requirements and to file documents/images into court records. Work through anticipated issues which occurred during transition to Tyler/Odyssey.
- Complete transition to Tyler Jury Manager and resolve issues which occurred during transition.
- Improve mandatory e-filing policies and procedures within the office and with the vendor.

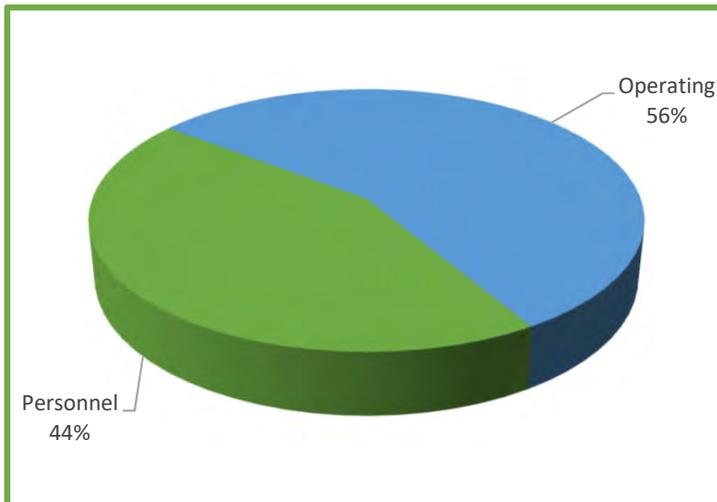
Goals for 2021 continued:

- Complete record retention plan for civil and criminal court shucks and destroy records as allowed by applicable State Library guidelines.
- Continue collection of fines and court costs from inmates convicted in Lubbock County and sentenced to the Texas Department of Criminal Justice.
- Assist Court Reporters with the destruction of exhibits, notes and tapes as allowed by law and within the guidelines of the State Library.
- Continue to escheat funds on a regular basis to reduce the outstanding liability of assets on deposit with the District Clerk's Office.
- Improve employee retention and address any in-house problems that may be causing retention percentages to increase.
- Retain a vendor to go through all images to redact sensitive data such as SSN, DL numbers, etc.
- Assist transition from current district clerk to replacement.

Performance Measures	FY19	FY20	FY21
Civil Law Cases Filed	1,861	1,656	N/A
Family Law Cases Filed	2,395	2,032	N/A
Tax Law Cases Filed	129	35	N/A
Child Support Garnishments Filed	387	302	N/A
Juvenile Cases	220	156	N/A
Passports	1,346	803	N/A
Jury Summons	60,935	38,699	N/A
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Administrative	1	1	1
Clerical	28	28	28

It is the responsibility of the Elections Office to register citizens to vote and to conduct elections for all entities in the County of Lubbock. The Elections Department furnishes maps, labels and lists of registered voters to the candidates and to elected officials.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 749,185.64	\$ 791,187.00	\$ 817,888.00
Operating	\$ 1,350,573.74	\$ 1,351,734.00	\$ 1,039,412.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 2,099,759.38	\$ 2,142,921.00	\$ 1,857,300.00



Department Head
Elections Administrator
Roxzine Stinson

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches, and the words 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK'.

Major Accomplishments in 2021:

- Successfully conducted November 2020 Presidential, City, and School Elections and May 2021 City and School Elections.
- Staff members have been able to attend online Election Center Classes and the Texas Secretary of State City/School Election Conference online.
- We were able to continue using funds from the 2020 HAVA CARES ACT Grant to help supplement the cost of the extra week of early voting for the November 2020 election. This included some staffing and health protocol supplies.

Goals for 2022:

- Conduct secure and transparent elections for Lubbock County and all entities that will contract with Lubbock County for the 2021/2022 election cycle.
- Work with Commissioners Court, Party Chairs, Cities and Schools during the redistricting process to locate polling locations that meet ADA requirements and voter needs for the upcoming election during 2021/2022 election cycle and after redistricting has been finalized.
- Continue working with staff and cross training in voter registration and election processes.
- To implement all legislative changes from the 2021 legislative session as cost effective and as efficiently as possible to have them ready for the 2021/2022 election cycle.

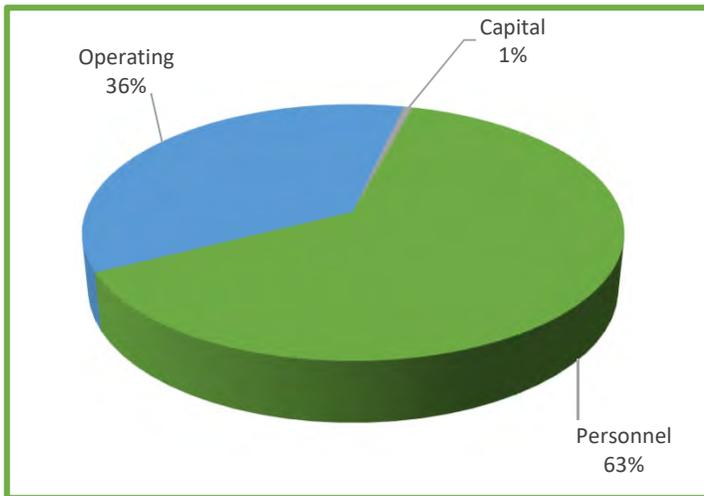
LUBBOCK COUNTY, TEXAS
ELECTIONS

G/L 011-077

Performance Measures	FY19	FY20	FY21
Total Mail Handled	54,675	109,678	53,205
Total Mail Ballot Requests	5,619	3,618	10,778
Election Workers Trained	295	409	478
Staff by Classification	FY20	FY21	FY22
Appointed	1	1	1
Administrative	1	1	1
Professional	1	1	1
Trades and Technical	2	2	2
Clerical	4	4	4

The Maintenance Department is responsible for maintaining seventy-nine facilities covering over 1,480,820 square feet of floor space. The department's goal is to maintain these facilities in a "responsive, pro-active, cost effective, and service oriented manner."

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 3,676,715.60	\$ 3,923,034.00	\$ 4,127,018.00
Operating	\$ 2,120,207.45	\$ 2,347,208.00	\$ 2,342,334.00
Capital	\$ 38,184.25	\$ 30,000.00	\$ 39,000.00
Total Budget	\$ 5,835,107.30	\$ 6,300,242.00	\$ 6,508,352.00



Department Head
Director
 Natalie Harvill



Major Accomplishments in 2021:

- Maintaining clean facilities downtown while also keeping up with supplementary work of disinfecting for COVID-19 and doing thorough disinfection in areas where a County employee who was exposed to COVID-19 had been working and additional disinfection where a department requested. 37 hours in 14 work orders.
- Built and mounted contact barriers to help maintain social distancing for multiple departments and courtrooms to meet distancing requirement and prevent the spread of COVID-19. 16 work orders accounting for 125 hours of work building and installing shields.
- Established a product inventory system to track cost associated with work orders. We are still getting all the parts/products into our system but have made huge strides in getting this complete. We are now including these costs with word orders.
- Keeping up with work orders while consistently being understaffed.
- Maintaining safety training even when we could not meet as a large group.

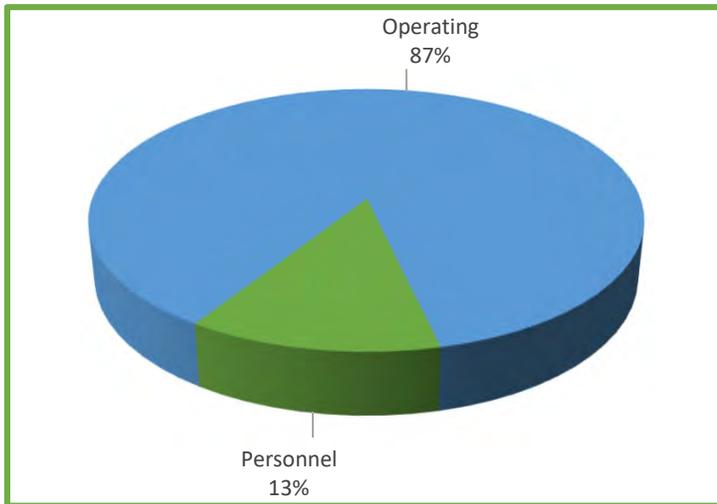
Goals for 2022:

- Replacement of rec-yard sun screens at LCDC (in-house).
- Remodeling of two complete pods at the Lubbock County Detention Center (contracted & in-house).
- Send staff tot training that has been unavailable since early 2020: boiler school, NCIET (life safety) training, basics of HVAC controls, locksmith training.
- Cross training the downtown crew for a good base knowledge of general maintenance and construction practices.
- Start an apprentice program with LISD through Byron Martin Advanced Technology Center. Focusing on having two students a semester work part-time with plumbing, general construction, HVAC or electrical to get experience. This also offers the County an avenue to recruit employees when they graduate.
- Transition to a new construction management software that is easier to use and has unlimited seats. This will enable for multiple departments and people within the County to utilize the software as well as architects, engineers, and contractors.

Performance Measures	FY19	FY20	FY21
Work Orders Completed	26,507	16,769	16,122
Oversaw Permanent Improvements	\$ 7,996,000.00	\$ 14,045,500.00	\$ 5,140,782.00
Staff by Classification	FY20	FY21	FY22
Administrative	2	2	2
Trades and Technical	64	59	59
Clerical	3	3	3
Part-Time	3	3	3

Lubbock County General Assistance is a public, tax-supported family agency established primarily to meet, on a temporary basis, the financial needs of the indigent families who are residents of Lubbock County. The Agency's amounts of assistance are set by the County Commissioners' Court which is solely responsible for all policies, requirements and changes. An advisory board assists the agency in recommending implementation of policies. The board is composed of seven Lubbock citizens appointed by the County Commissioners' Court.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 222,791.66	\$ 228,469.00	\$ 237,540.00
Operating	\$ 185,146.20	\$ 284,740.00	\$ 1,638,924.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 407,937.86	\$ 513,209.00	\$ 1,876,464.00



Department Head
Director
Diana Gurule-Copado

The seal of Lubbock County, Texas, featuring a central five-pointed star surrounded by a circular border with the text "STATE OF TEXAS" at the top and "COUNTY OF LUBBOCK" at the bottom.

Major Accomplishments in 2021:

- Successfully continued operations - serving our clients, while keeping everyone safe during the pandemic
- With the great guidance of our County Auditor, we successfully started working & disbursing finds from an emergency rent and utility grant from the USDT for Lubbock County residents directly affected by COVID-19.

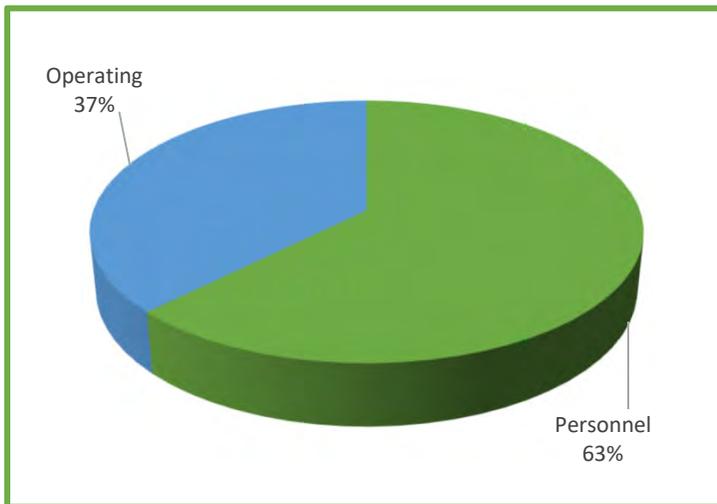
Goals for 2022:

- Continue providing a safe and secure environment for our staff and the public who visit our office daily.
- Continue providing the public with precise and helpful information/direction to other County departments, as well as other agencies and city offices.
- Complete the year without any accident reports or injuries.

Performance Measures	FY19	FY20	FY21
Residents Assisted	1,404	904	874
Pauper Funerals	152	124	132
Staff by Classification	FY20	FY21	FY22
Administrative	1	1	1
Professional	2	2	2
Part-Time	1	1	1

The Human Resources Department is responsible for conducting the business of the County in the areas of personnel management, civil service and employee relations, risk management, human resource development and training, classification, compensation, benefits and employee assistance programs.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 462,612.36	\$ 467,920.00	\$ 571,222.00
Operating Capital	\$ 252,468.44	\$ 333,630.00	\$ 341,450.00
Total Budget	\$ 715,080.80	\$ 801,550.00	\$ 912,672.00



Department Head
Director
Greg George



Major Accomplishments in 2021:

- Audited imported data from InCode to Munis.
- Achieved a seamless file feed from Businesslover to Munis.
- Achieved FMLA accrual process in Munis to provide real-time FMLA data to employees and department leaders.

Goals for 2022:

- Provide robust reporting to Lubbock County's management team.
- Provide Munis training to departments.
- Open on-site wellness facility.

Performance Measures	FY19	FY20	FY21
Applications Accepted	7,737	9,588	5,380
New Hires Processed	275	305	254
Separations Processed	263	294	315
Staff by Classification	FY20	FY21	FY22
Administrative	1	1	2
Professional	4	4	4

The Lubbock County Information Technology Department provides computer services, installation, configuration, implementation, support and training for both hardware and software used throughout Lubbock County Departments. Information Technology supports third party software and customized application software.

Adopted Budget for the Fiscal Year 2021-2022				
	FY 20 Actual	FY 21 Estimates	FY 22 Budget	
Personnel	\$ 97.02	\$ -	\$ -	
Operating	\$ -	\$ -	\$ -	
Capital	\$ -	\$ -	\$ -	
Total Budget	\$ 97.02	\$ -	\$ -	

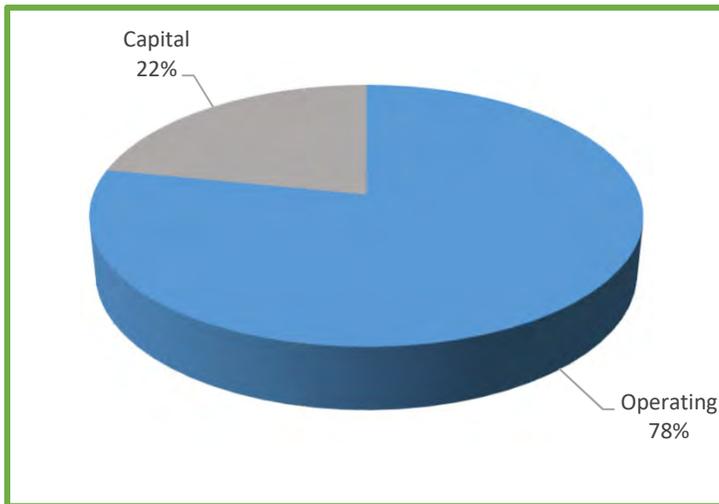


Performance Measures	FY19	FY20	FY21
Work Orders Completed	5,995	0	0
Staff by Classification	FY20	FY21	FY22
Trades and Technical	1	0	0
Clerical	1	0	0

Note: The Technology & Information Systems department G/L 011-005 was created in FY 2019 with related appropriations recorded in that department.

This department provides for transport of prisoners, transporting juveniles if designated and transporting mental patients to the state hospital, if required.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 80,722.92	\$ 114,700.00	\$ 118,100.00
Capital	\$ 28,490.00	\$ 33,000.00	\$ 33,000.00
Total Budget	\$ 109,212.92	\$ 147,700.00	\$ 151,100.00

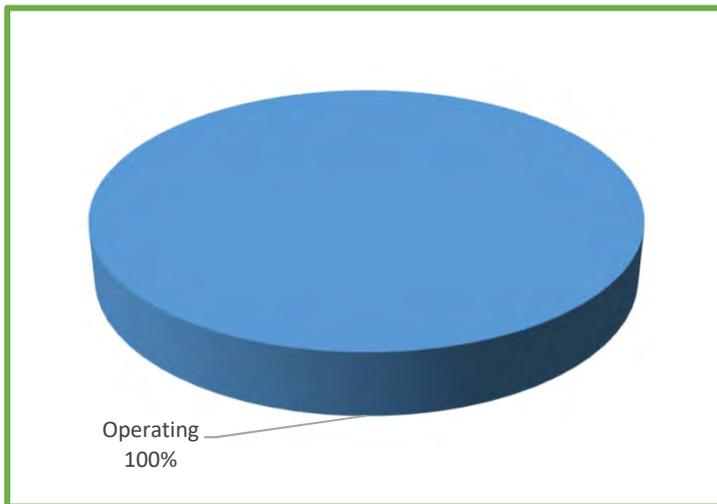


Elected Official
Sheriff
 Kelly Rowe

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath, with the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK' around the perimeter.

To provide counsel for an accused who cannot afford or is unable to retain private counsel without substantial hardship. The department also provides interpreters, court reporters, expert witnesses and other judicial related expenses as required by law.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 6,320,829.19	\$ 6,573,530.00	\$ 6,712,608.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 6,320,829.19	\$ 6,573,530.00	\$ 6,712,608.00



Major Accomplishments in 2021:

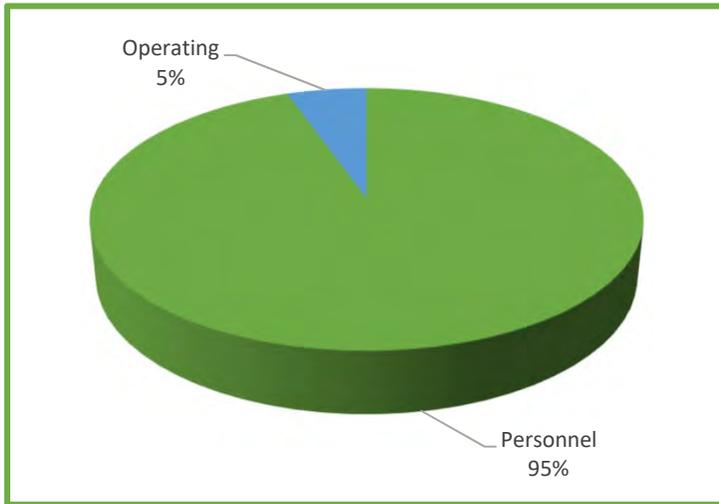
- The criminal courts had a clearance rate of over 84%, which, while not ideal, is better than most Texas courts performance during the COVID-19 pandemic.
- The guardianship caseload management continues to improve resulting in a greater percentage of compliance among guardians and quicker outcomes for wards.

Goals for 2022:

- The courts will strive to increase their clearance rate by the timely disposition of cases and decrease their backlog.
- The courts will strive to ensure that qualified defendants who request court-appointed counsel receive court-appointed counsel expeditiously.
- The courts will continue to improve the pre-trial services program by implementing best practice standards.

The Lubbock County Judicial Compliance Department assists the Lubbock County Criminal Courts at Law, Lubbock County District Courts and the Justices of the Peace with collection of Court-ordered fines, court costs, and attorney fees.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 334,267.42	\$ 365,304.00	\$ 380,509.00
Operating Capital	\$ 16,539.61	\$ 21,900.00	\$ 21,900.00
Total Budget	\$ 350,807.03	\$ 387,204.00	\$ 402,409.00



Department Head
Director
 Lorrie Jarnagin



Major Accomplishments in 2021:

- Implemented permanent collection processes and safety measures to help prevent the spread of COVID-19.
- Completion of all end user training classes for Odyssey of all department employees.
- Continue to work with our third party collection case manager program to implement automated texting and email messaging.

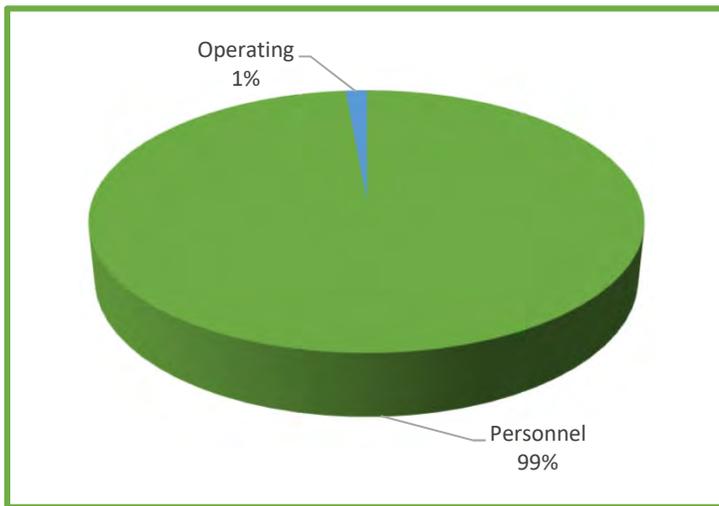
Goals for 2022:

- Revise department training and operation manual with updated policies and procedures to include Odyssey navigation and implementation.
- Continue departmental training of Odyssey procedures and navigation in order to achieve optimal beneficial usage.
- Produce procedures and implementation to refer cases electronically to Lubbock County's third party collection services.

Performance Measures	FY19	FY20	FY21
Total Number of Cases	5,514	3,770	3,343
Total Dollars Collected	\$962,069.99	\$743,742.14	\$732,073.42
Staff by Classification	FY20	FY21	FY22
Administrative	1	1	1
Clerical	5	5	5
Part Time	1	1	1

Each county is required to have a Justice of the Peace, and generally there is one for each precinct. The justice court has jurisdiction over civil, small claims, and eviction suits up to \$10,000. The Justice of the Peace Court serves as a trial court in Class C Misdemeanor Criminal Cases and in three kinds of civil law suits: Small Claims, Justice Court, Evictions and hear Civil Cases.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 345,411.13	\$ 325,882.00	\$ 345,264.00
Operating Capital	\$ 4,310.22	\$ 4,900.00	\$ 5,050.00
Total Budget	\$ 349,721.35	\$ 330,782.00	\$ 350,314.00



Elected Official
Justice of the Peace Precinct 1
 Jim Hansen

Major Accomplishments in 2021:

- Surviving the Pandemic - All four of my staff contracted COVID-19.
- Handled all out of county arraignments for the Sheriff's office, all Drivers License hearings for DPS, and all after hours calls for the District Attorney.
- Developed new protocols to free up the Constable's time, and to help him maintain safety during COVID-19.

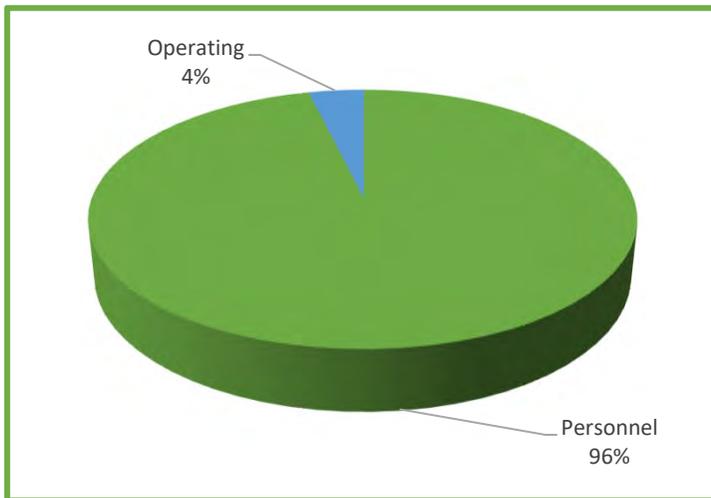
Goals for 2022:

- Work through extensive backlog of Civil and Criminal jury trials.
- Work on streamlining collection protocols with new vendor Perdue Brandon and the Collection Department.
- Continue to look for time saving protocols as we deal with the large influx of cases due to \$20,000 jurisdictional increase post COVID-19.

Performance Measures	FY19	FY20	FY21
Civil Cases Filed	2,980	1,920	2,122
Criminal Cases Filed	4,940	3,377	2,768
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Clerical	4	4	4

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Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 278,793.35	\$ 299,837.00	\$ 317,916.00
Operating Capital	\$ 8,143.25	\$ 12,515.00	\$ 12,515.00
Total Budget	\$ 286,936.60	\$ 312,352.00	\$ 330,431.00



Elected Official
Justice of the Peace Precinct 2
 Susan Rowley

The seal of the State of Texas, County of Lubbock, is centered below the text. It features a five-pointed star in the center, surrounded by a circular border with the text 'STATE OF TEXAS' at the top and 'COUNTY OF LUBBOCK' at the bottom. The seal is set against a light blue background.

Major Accomplishments in 2021:

- As of June 3, 2019 we have gone paperless on our criminal/tickets and Evictions. Evictions are the most organized of the cases coming in. I am still going through every case from 2015 to 2018 sorting the active cases from the disposed of cases. Plus, I am scanning the cases that are still viable so that these can become paperless as well.
- I was given the ability to pull up all pending cases via spreadsheet. All tickets except for DPS and Hot checks that were still pending and over 2 years old I knew HAD to be dismissed. I thought this would take me a whole year to get this done, but I completed that by September 2019. With the aid of the spreadsheet and KiCorp we were able to dispose of approximately 10,000 cases that HAD to be dismissed, many of which had active warrants, which was very upsetting. These cases were disposed of on the computer; however, I still have the daunting task of going through the physical paperwork/shucks now and pulling each one up to make sure they were indeed dismissed so they then can be archived properly.
- I received the generous budget increase from the Commissioners this year so that I could have 4 full time positions: an office manager (which the prior judge never had) and 3 full time clerks. I am currently cross-training staff members so they all know how to do everything, yet they have their individual specialty areas. Plus, I am very proud to say that I made an effort to get to know all of the agency staff members, even the school officials at the various school districts that file Truancies and Parent Contributing cases.
- I have been working directly with Dispute Resolution since I took office to try to utilize them for settling civil cases involving small claims and debt collection. I am a big believer in the power of negotiation. Gene Valentini and I ran the numbers and we have over 85% success rate and now Gene has been speaking to a state wide commission who want to use Lubbock and my plan with Gene as a pilot program for other JP courts. Plus, now the other three courts are on board.

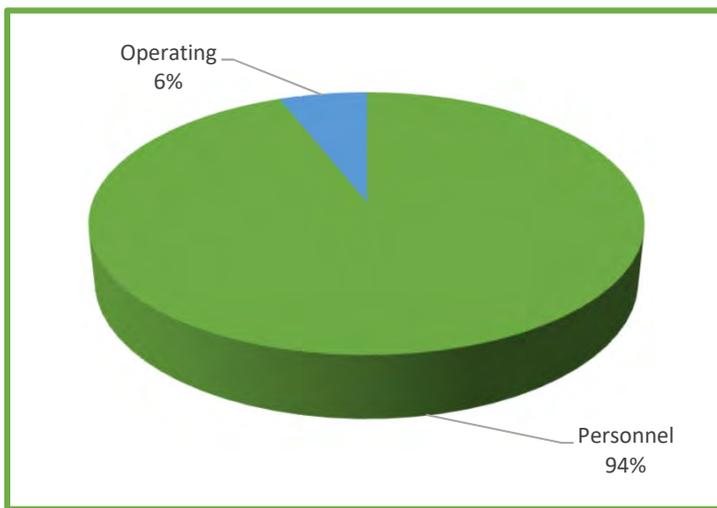
Goals for 2021:

- My main goal this year is to be able to do my job as a judge, which I love. I pray that I can finish sorting through these old files so that I am not doing so much administrative work. I want to have court settings every day.
- This year I tried to set approximately 4,000 viable cases for court so that warrants could be issued for those who have never taken care of their tickets. Of the approximately 4,000 letters generated and mailed to the defendants, approximately 5% actually came in to take care of their business. This left us with thousands of warrants to issue. Unfortunately, by that time KiCorp was no longer helping for free. Since then, I have had countless back and forth with IT and KiCorp, now I finally have a quote from Ki Corp and am in the process of finally getting those warrants issued. This should happen before the budget even comes before the commissioners.
- Make an impact on our child truancy and parent contributing cases. With COVID affecting the 2020 school year, most of these cases could not realistically be pursued.
- As I said earlier, although thousands of cases were disposed of, the paperwork is still being sorted through. The process of going through each case and boxing up the dismissed ones and scanning the viable ones is tremendous. I want to say by the end of our year that every ticket, prior to my taking office, will be gone through. The entire staff has been helping. In fact during the COVID outbreak when cases were not being filed we all brought boxes of ticket files home to sort through them. I want to continue to do this on top of all our new cases. We are already seeing many evictions and doing these hearings on zoom or over the phone. This September our civil caseload will substantially increase because of the jurisdictional increase from 10K to 20K.
- Continue working with Dispute Resolution to finding great solutions that help individuals solve their differences in a more practical and less tenuous environment than the courtroom.

Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Clerical	3	4	4
Part-Time	1	0	0

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Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 282,888.06	\$ 332,343.00	\$ 351,505.00
Operating Capital	\$ 6,744.79	\$ 22,390.00	\$ 22,415.00
Total Budget	\$ 289,632.85	\$ 354,733.00	\$ 373,920.00



Elected Official
Justice of the Peace Precinct 3
 Aurora Chaides-Hernandez



Major Accomplishments in 2021:

- World wide pandemic COVID-19 implementation of operating plan to ensure safety of attorneys, litigants, and public (facial coverings, 6ft.social distancing, sneeze guard door and marked seating areas and floors).
- Fair and Impartial Administration of Justice met for 2019-2020 Improve customer service to the public.
- Collecting, receipting, and reporting fines and fees to the Auditor and appropriate state agencies and safety environment for the public and staff met.

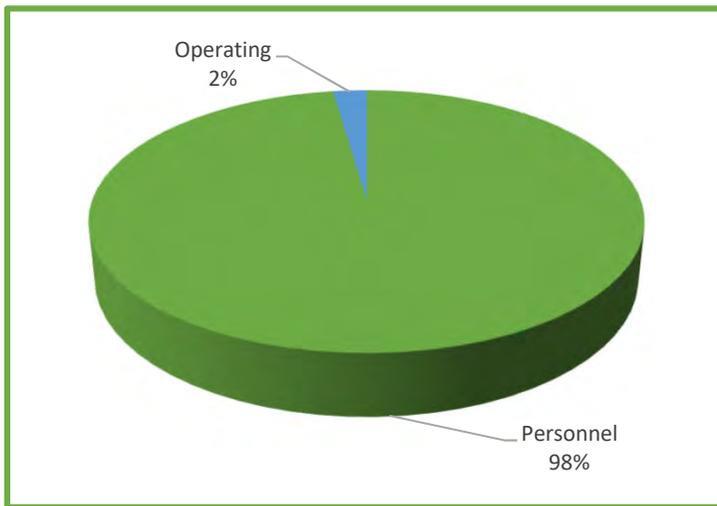
Goals for 2022:

- Fair and impartial administration of justice.
- Improve customer service to the public and ensure quality of Justice provided by the Court.
- Collect, receipt and report fines and fees to Auditor and State Agency. Continued accessibility to the public.
- Continue to enforce policy and procedures to ensure compliance with rules and legislation to be met.
- Improve the infrastructure of court.

Performance Measures	FY19	FY20	FY21
Civil Cases Filed	2,079	N/A	1,884
Criminal Cases Filed	1,465	N/A	782
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Clerical	3	3	4

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Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 344,133.79	\$ 327,025.00	\$ 349,534.00
Operating Capital	\$ 2,702.60	\$ 6,875.00	\$ 8,200.00
Total Budget	\$ 346,836.39	\$ 333,900.00	\$ 357,734.00



Elected Official
Justice of the Peace Precinct 4
 Lance Cansino

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches, with the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- Began referring debt cases in which Defendant has answered when served to the Office of Dispute Resolution for mediation which has increased the collection rate of these cases.
- Due to an increase in small claims cases electing settlements, even though filings have increased the court docket has only increased slightly
- The CDC Moratorium on eviction essentially tripled the time in court taking care of them. We will soon be revisiting these cases when Moratorium ends on June 30th.

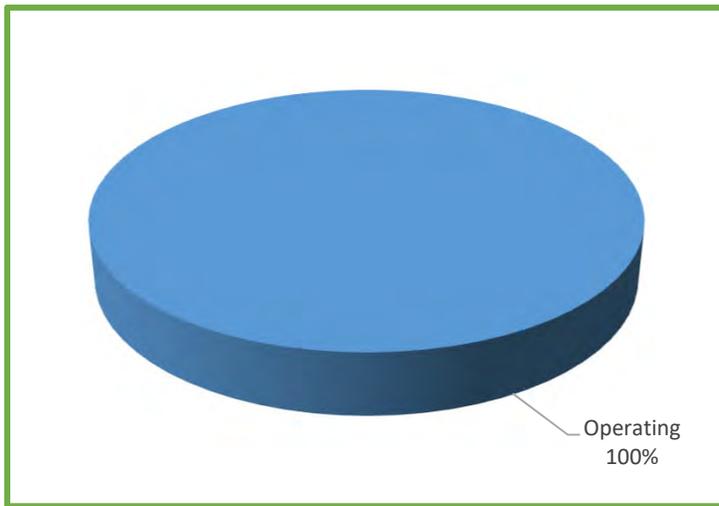
Goals for 2022:

- With Odyssey coming in line we want to make E-Filing available for Justice Court Cases in October.
- We would like to see a 6% raise for our staff for the increase in cost of living due to COVID-19.

Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Clerical	4	4	4

The Library Services department is used to provide resources and support to libraries located within Lubbock County.

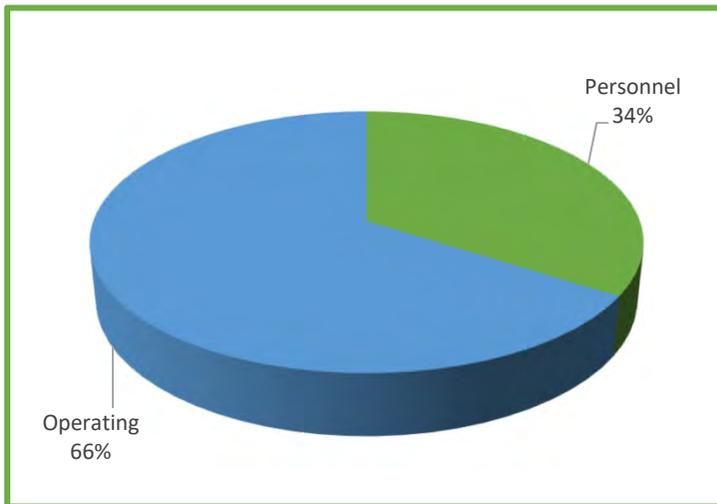
Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 237,105.00	\$ 237,105.00	\$ 237,105.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 237,105.00	\$ 237,105.00	\$ 237,105.00



Performance Measures	FY19	FY20	FY21
Number of Libraries Supported	6	6	6

The Medical Examiner is responsible to conduct medicolegal death investigations according to the Texas Code of Criminal Procedures, Article 49.25, with integrity, compassion and professionalism in order to serve the public and the Criminal Justice System.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 745,395.29	\$ 852,220.00	\$ 916,771.00
Operating Capital	\$ 1,446,390.97	\$ 1,811,042.00	\$ 1,774,885.00
Total Budget	\$ 2,191,786.26	\$ 2,663,262.00	\$ 2,691,656.00



Appointed Official
Acting Chief Medical Examiner
 Charles A. Addington, D.O.



Major Accomplishments in 2021:

- Archived all older autopsy cases files from 1993 to 2012 with the central archive department in order to maintain file room organization/cleanliness.
- Implemented working retention policy for specimens, property, and toxicology.
- Worked in throughout with Lubbock County General Assistance processes & turn-around to make sure that LCME can accommodate any influx of remains due to current pandemic or any future mass casualty event.

Goals for 2022:

- Continue to improve relationship & throughput with Tarrant County Medical Examiner's Office.
- All death investigators to obtain their ABMDI certification
- Continue making improvements with the office, specifically by obtaining access to important databases for completion of cases, providing work related training opportunities for staff and making sure staff morale continues to be a priority.

Performance Measures	FY19	FY20	FY21
Cases	N/A	598	691
Investigation	N/A	3,009	3,285
Autopsy Report Requests	N/A	321	244
Cremation	N/A	1,278	1,509

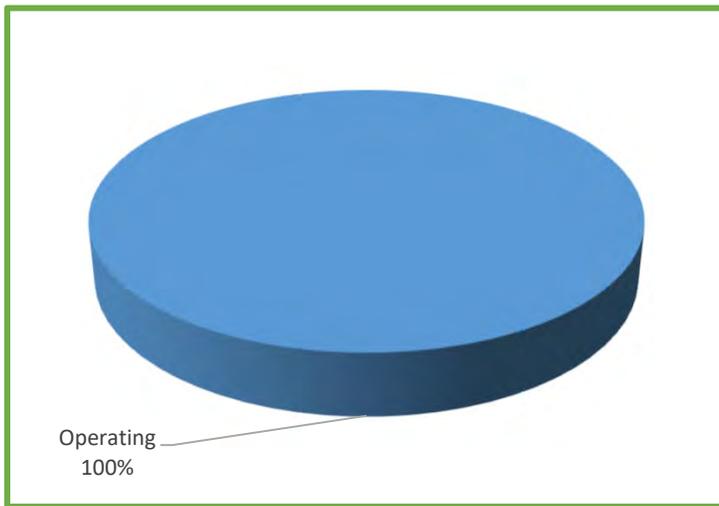
LUBBOCK COUNTY, TEXAS
MEDICAL EXAMINER

G/L 011-045

Staff by Classification	FY20	FY21	FY22
Appointed	0	1	1
Administrative	0	0	0
Professional	1	0	0
Public Safety	1	1	0
Trades & Technical	8	8	7
Clerical	3	3	3

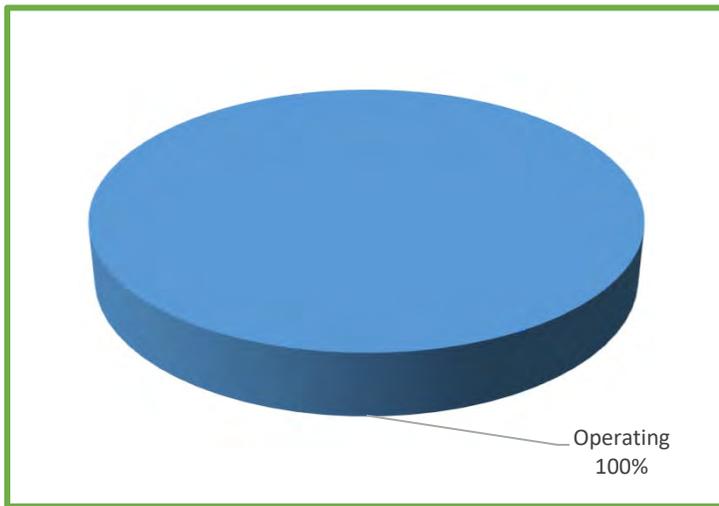
The Non-Departmental is used to handle overall general administrative expenses not attributable to any one department. To list a few expenses: utilities, county-wide association dues, independent audit, and an inter-local agreement with the Appraisal District.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 4,151,092.37	\$ 5,751,690.00	\$ 11,328,397.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 4,151,092.37	\$ 5,751,690.00	\$ 11,328,397.00



Public Safety provides for the prevention of and protection from events that could endanger the safety of the general public. Functions of this department include support to Volunteer Fire Departments, Child Protective Services, and Children's Advocacy Center.

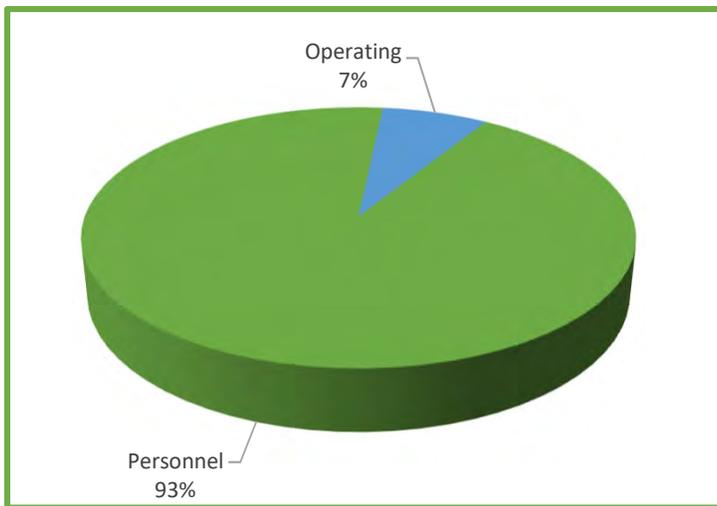
Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 996,443.90	\$ 1,594,829.00	\$ 1,757,443.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 996,443.90	\$ 1,594,829.00	\$ 1,757,443.00



Performance Measures	FY19	FY20	FY21
Fire Departments Supported	11	11	11
Other Agencies Supported	3	3	3

In accordance with Texas State Law and County policies and subject to the supervision of the County Commissioners' Court, the Public Works Department assists in the maintenance of the county roads of Lubbock County. We plan, and inspect construction of county road projects. We assist in the planning of new subdivisions, commercial developments, and infrastructure. We also play a crucial role in responding to the needs of the public in the planning, preparing, mitigating and recovery from general emergencies and disasters.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 170,389.13	\$ 436,499.00	\$ 440,085.00
Operating Capital	\$ 5,331.06	\$ 175,409.00	\$ 34,349.00
Total Budget	\$ 175,720.19	\$ 611,908.00	\$ 474,434.00



Department Head
Director
Jennifer Davidson



Major Accomplishments in 2021:

- Completed and approved Lubbock County master Thoroughfare Plan.
- Septic permits were organized and converted to a digital format in support of new permitting software.
- Successfully integrated 3 departments (Public Works, Septic/Sanitation, and Road & Bridge) into one functional department.
- Successfully filled all vacant positions.

Goals for 2022:

- Complete implementation of new permitting software.
- Implement online payment options for financial transactions for the department.
- Update or create departmental operating policies and procedures.

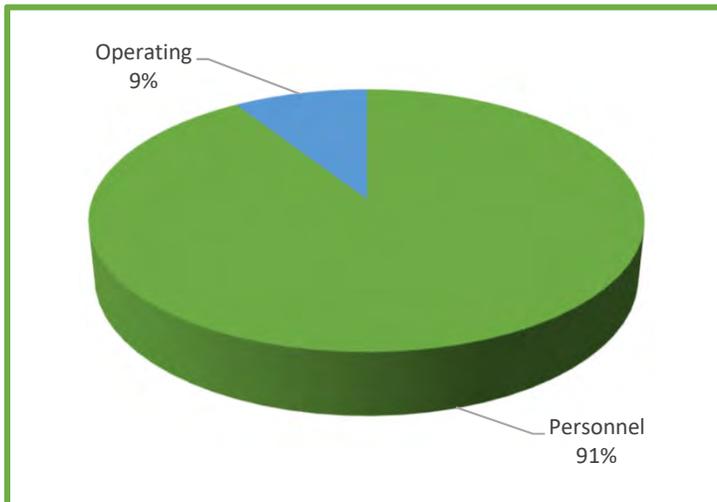
LUBBOCK COUNTY, TEXAS
PUBLIC WORKS

G/L 011-090

Performance Measures	FY19	FY20	FY21
Culvert Applications	N/A	27	N/A
Concrete Drive Applications	N/A	6	N/A
Utility Permit Application	N/A	68	N/A
Plats - Subdivisions	N/A	15	N/A
Staff by Classification	FY20	FY21	FY22
Administrative	1	1	1
Professional	0	1	1
Trades and Technical	0	1	1
Clerical	1	2	2

In accordance with Texas State Law and county policies and subject to the supervision of the County Commissioners' Court, the Purchasing Department shall: Procure or supervise the procurement of all supplies, services, and construction needed by the county; exercise direct supervision over the county's central stores and general supervision over all other inventories of supplies belonging to the county; sell, trade, or otherwise dispose of surplus supplies belonging to the county; and establish and maintain programs of specifications development, and contract administration, inspection and acceptance, in cooperation with the agencies using the supplies, services and construction.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 385,633.74	\$ 427,956.00	\$ 472,383.00
Operating Capital	\$ 48,066.19	\$ 48,694.00	\$ 47,440.00
Total Budget	\$ 433,699.93	\$ 476,650.00	\$ 519,823.00



Department Head
Director
Clint Wehrman

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Major Accomplishments in 2021:

- Completed User Acceptance Testing (UAT) to upgrade several Munis programs to Version 2020.3.
- Developed and implemented a training module to assist department staff on the roles and responsibilities of the procurement policies and procedures.
- As of the end of FY 2021, Purchasing Department will have completed approximately 100 hours of Continuing Education Courses related to Purchasing and Procurement Law.

Goals for 2022:

- Review and update the Purchasing Policy along with the Purchasing Card Program Policy and Procedures Manual.
- Work to increase vendor participation and staff efficiency with the use of Munis software, Bid Management and Vendor Self Service.
- Create a policy and procedures manual for Lubbock County assets and identifying the need of a dedicated staff to monitoring those asset.

LUBBOCK COUNTY, TEXAS
PURCHASING

G/L 011-011

Performance Measures	FY19	FY20	FY21
Purchase Orders	1,681	2,369	1,706
Formal RFPs/Bids	22	26	15
Informal Bids/Quotes	58	100	193
New Contracts	244	102	84
Contract Renewals	185	155	143
Contract Modifications	1	12	13
Staff by Classification	FY20	FY21	FY22
Administrative	1	1	2
Professional	3	3	2
Clerical	2	2	2

The Safety & Environmental Department provides for the evaluation of risk and safety compliance of all Lubbock County Departments and routine inspection of sewer systems in the unincorporated areas of Lubbock County.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 101,362.79	\$ -	\$ -
Operating	\$ 153,229.45	\$ -	\$ -
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 254,592.24	\$ -	\$ -



Major Accomplishments in 2021:

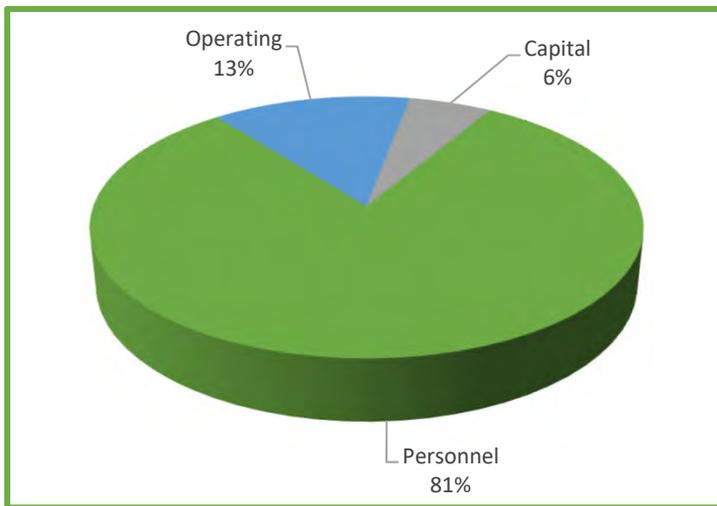
- Worked with Builders, Developers, and Engineers to assist in planning new construction.
- Increased account receivable for the department.

Performance Measures	FY19	FY20	FY21
Number of Properties Inspected	338	363	432
Number of New Properties Inspected	142	135	152
Number of Complaints Processed	36	18	121
Staff by Classification	FY20	FY21	FY22
Administrative	1	1	0

Note: The Safety & Environmental Department was abolished and consolidated into Public Works Department, G/L 011-090.

The Lubbock County Sheriff's Office is dedicated to a standard of excellence in promoting and maintaining a safe and peaceful community. We serve in a community partnership to preserve order, protect life and property, enforce laws and ordinances, and to safeguard individual liberties. We conduct ourselves according to the highest ethical standards, and treat others with fairness, dignity, and respect. We pledge to manage our organization with professionalism, leadership, and integrity.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 9,605,971.05	\$ 12,429,572.00	\$ 12,412,711.00
Operating	\$ 1,464,579.29	\$ 2,045,298.00	\$ 2,085,334.00
Capital	\$ 1,277,658.96	\$ 803,000.00	\$ 870,000.00
Total Budget	\$ 12,348,209.30	\$ 15,277,870.00	\$ 15,368,045.00



Elected Official
Sheriff
Kelly Rowe

- Major Accomplishments in 2021:**
- Completed Radio project. All sites completed and Radio system is in service and operational to date.
 - Continued to work towards the technology conversion, have completed and gone live with CAD and Mobile CAD.
 - Obtained and implemented step 3 of the existing pay chart.

- Goals for 2022:**
- Continue with implementation of the pay scale and step chart, as well as close the pay disparity gap as presented based locally.
 - Fill Patrol, Civil, and Court Deputies position authorized last budget, to accommodate continued growth in the community. Positions have not been filled due to lack of qualified applicants.
 - Work toward the Technology Conversion from current software to new countywide software.
 - Continue with collaborative efforts locally and regionally.

Performance Measures	FY19	FY20	FY21
Active Warrants	13,748	15,199	36,340
Calls for Service - Patrol	16,040	12,183	15,430
Calls Received by Communications	224,017	215,166	219,368

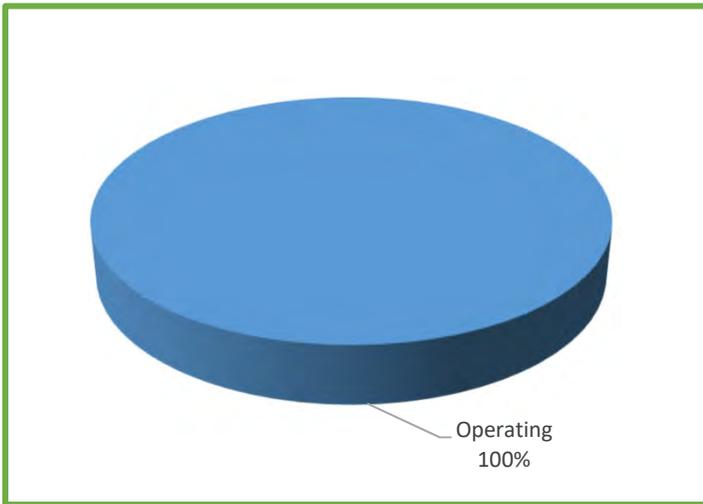
LUBBOCK COUNTY, TEXAS
SHERIFF

G/L 011-046

Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Administrative	2	2	2
Public Safety	124	123	139
Trades & Technical	1	1	2
Clerical	25	25	10
Part-Time	4	4	4

Funds set aside by Commissioners' Court to supplement the South Plains Auto Theft Task Force to purchase supplies not allowed under the grant. The South Plains Auto Theft Task Force specializes in auto theft and crime prevention in twenty-eight counties located in the south plains and panhandle of Texas.

Adopted Budget for the Fiscal Year 2021-2022					
	FY 20 Actual		FY 21 Estimates		FY 22 Budget
Personnel	\$	-	\$	-	\$ -
Operating	\$	2,374.58	\$	2,500.00	\$ 17,000.00
Capital	\$	-	\$	-	\$ -
Total Budget	\$	2,374.58	\$	2,500.00	\$ 17,000.00



Department Head
Director
Doug Clements

The seal of the State of Texas, County of Lubbock, featuring a star in the center surrounded by a wreath and the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK'.

Major Accomplishments in 2021:

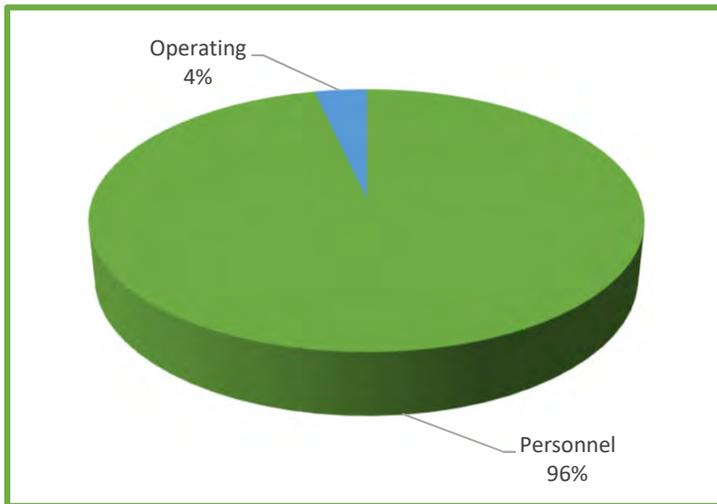
- The South Plains Auto Theft Task Force met all MVCPA goals, strategies and activities for FY19.
- The Task Force is currently projected to accomplish all goals, strategies and activities for FY20, except some crime prevention goals and activities that were cancelled because of COVID-19.
- The Task Force is projected to meet all state TCOLE required training and qualification standards for FY20.

Goals for 2022:

- Purchase ammunition, both duty and training and other miscellaneous supplies needed to meet minimum state standards and provide adequate training for Task Force Investigators with both handguns and rifles.
- Purchase supplies to properly maintain upkeep and repair the Task Force firearms. These purchases are not permissible under the South Plains Auto Theft Task Force grant awarded from MVCPA.

The basic responsibilities of the Tax Assessor/Collector include: registering, licensing, and titling motor vehicles and maintaining accountability for public funds.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 1,870,035.18	\$ 1,902,644.00	\$ 2,021,106.00
Operating Capital	\$ 54,810.63	\$ 76,127.00	\$ 74,754.00
Total Budget	\$ 1,924,845.81	\$ 1,978,771.00	\$ 2,095,860.00



Elected Official
Tax Assessor
Ronnie Keister

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath and the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

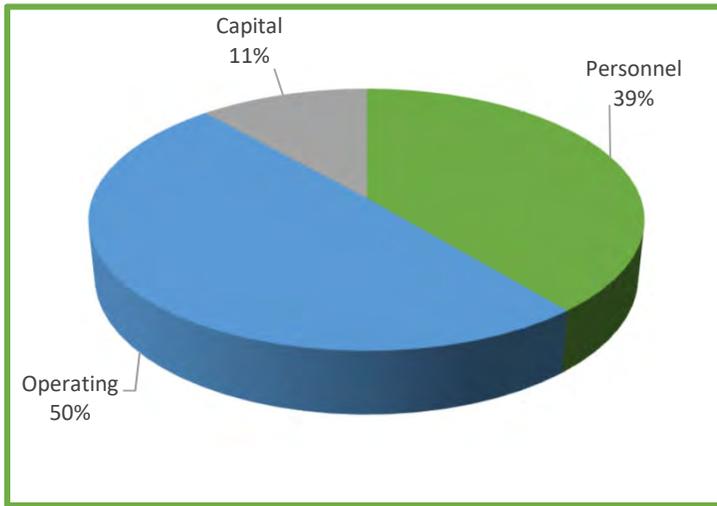
- Major Accomplishments in 2021:**
- Opened a DPS licensing location in Slaton, TX
 - Continued to provide the best quality of service to our customers during a complex year
 - Adapted to ever changing protocols in our to keep our customers safe.

- Goals for 2022:**
- Add an additional location to accommodate our growing population in new areas of town.
 - Audit Venue Tax Submissions.
 - Continue to make sure our customers receive the best customer service.

Performance Measures	FY19	FY20	FY21
Registrations	255,253	249,353	263,129
Title Transactions	81,343	81,357	86,936
Beer and Liquor Fees	240	357	292
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Administrative	2	2	2
Clerical	32	32	32
Part-Time	1	1	1

The Lubbock County Technology & Information Systems Department provides computer services, installation, configuration, implementation, support and training for both hardware and software used throughout Lubbock County Departments. Technology & Information Systems supports third party software and customized application software.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 1,425,323.67	\$ 2,578,859.00	\$ 3,436,999.00
Operating	\$ 4,116,997.86	\$ 4,776,796.00	\$ 4,366,090.00
Capital	\$ 1,318,714.81	\$ 2,735,000.00	\$ 1,012,000.00
Total Budget	\$ 6,861,036.34	\$ 10,090,655.00	\$ 8,815,089.00



Department Head
Director
 Isaac Badu



Major Accomplishments in 2021:

- Maintaining Storage infrastructure to accommodate continual data growth and usability.
- Implementing Tyler ERP products: Odyssey.
- Continual network security improvement: identify and secure egress with appropriate devices.
- Improve Network uptime: Built redundant and implemented resilient network internet connectivity stabilizing regular internet outages of lengthy down to over 98% uptime.
- Establish Backup and Restore Environment: Implemented backup processes to improve county data retention, systems integrity, resiliency and scalability.
- Implement and Enhance Security Camera Infrastructure.
- Single sign-on: Ease of login for users to multiple applications.
- Extend Time entry system to include remote sites.
- Securely connect remote sites into main County infrastructure.
- Consolidate County technology solutions improving visibility and security compliance.

Goals for 2022:

- Complete implementation of remaining Tyler ERP products
- Build reliable enterprise service delivery environment to improve user experience and usability.
- Upgrade Surveillance and access control infrastructure.
- Improve network and environment security to continually prepare for and from potential security risks.

LUBBOCK COUNTY, TEXAS
TECHNOLOGY & INFORMATION SYSTEMS

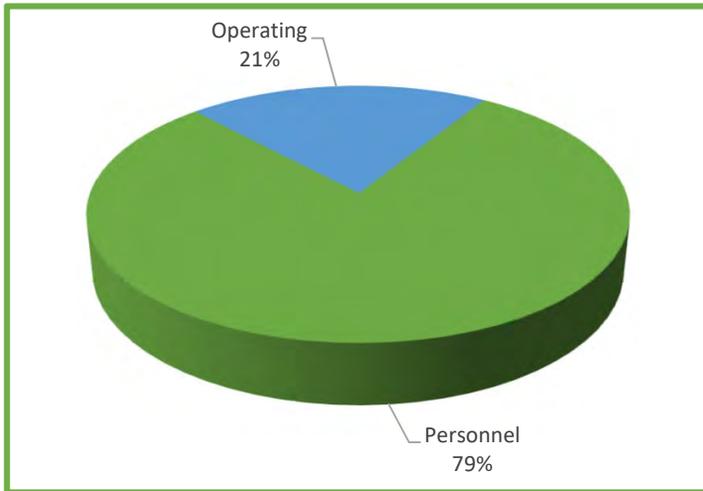
G/L 011-005

Performance Measures	FY19	FY20	FY21
Work Orders Completed	5,995	4,154	5,764
Staff by Classification	FY20	FY21	FY22
Administrative	1	1	1
Clerical	1	2	2
Trades and Technical	27	29	48

Note: The Technology & Information Systems department G/L 011-005 was created in FY 2019 with related appropriations recorded in this department.

Primary Focus: Agriculture and Natural Resources, Family & Consumer Sciences, 4-H & Youth Development, Community Resource & Economic Development.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 235,979.74	\$ 269,568.00	\$ 282,187.00
Operating	\$ 38,664.30	\$ 74,024.00	\$ 74,299.00
Capital	\$ -	\$ 41,975.00	\$ -
Total Budget	\$ 274,644.04	\$ 385,567.00	\$ 356,486.00



Department Head
Director
 Ronda Alexander

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of cotton and wheat, with the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- In-depth educational programs with measurable results were implemented to address the following critical issues identified in 2019: Urban Water Conservation and Management. Ag Profitability, Youth: Life Skills, Communication and Job Skills, Parenting Education, Healthily Eating Across the Lifespan, and BLT /Snap-Ed Programming. Year-end results are posted at: <http://lubbock.agrilife.org> . A total of 1,381 Lubbock County Extension Volunteers provided a total of 2,349 volunteer hours.
- Two Lubbock County 4-H'ers received a \$10,000 Texas 4-H Scholarship and Three Lubbock County 4-H Livestock Exhibitors received a \$10,000 exhibitor scholarship from the San Antonio Livestock show. For the 2019-20 4-H year, Lubbock County 4-H has continued to see growth with our traditional 4-H club membership reaching 374 youth in six Lubbock County 4-H Clubs; 1,842 Lubbock County youth were reached through youth outreach program.
- The CEA-Horticulture position has been filled for the past two years; this position has supported county Master Gardener and horticulture programming. It has become an integral part of the community, working with various agencies, municipalities and organizations that support community/school gardens, local food producers, and providing education to consumers.

Goals for 2022:

- Continue to provide quality and relevant educational programs to the citizens of Lubbock County, as identified by Lubbock County leaders through "Texas Speaks" issue identification.
- Lubbock County 4-H and Youth Development program will be managed for continued sustainable growth, developing leadership and citizenship skills, and life skills in our youth.
- Maintain current staffing, with CEA vacant position being filled, to sustain education programming efforts.

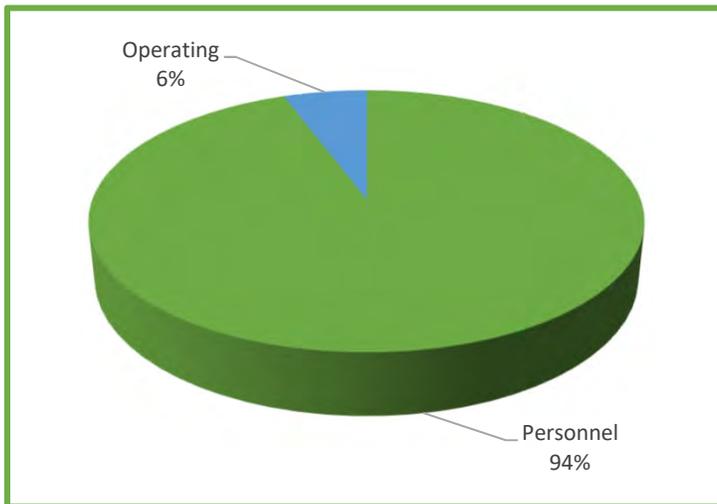
LUBBOCK COUNTY, TEXAS
TEXAS AGRILIFE EXTENSION

G/L 011-072

Performance Measures	FY19	FY20	FY21
Educational Contacts by Newsletters	10,758	8,656	8,538
Total Attendance at Group Meetings	93,496	14,140	16,029
Contact Hours	106,249	47,964	135,497
Total 4-H Enrollment-Lubbock County	4,170	2,316	1,906
Number of Traditional 4-H Members	540	374	335
Staff by Classification	FY20	FY21	FY22
Appointed	6	6	6
Clerical	2	2	2
Part-Time	1	1	1

The County Treasurer serves as the chief custodian of county funds, preserving the system of checks and balances within the administration of county finances. Basic duties include receiving, keeping, paying and disbursing funds as the Commissioners' Court allows, all monies belonging to the county.

Adopted Budget for the Fiscal Year 2021-2022			
	FY 20 Actual	FY 21 Estimates	FY 22 Budget
Personnel	\$ 367,392.86	\$ 355,679.00	\$ 382,715.00
Operating Capital	\$ 12,020.86	\$ 24,702.00	\$ 23,057.00
Total Budget	\$ 379,413.72	\$ 380,381.00	\$ 405,772.00



Elected Official
Treasurer
Chris Winn

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Major Accomplishments in 2021:

- The Bail Bond Securities reconciliation is complete from 1981 to today and the account is now on a regular escheat schedule.
- We have learned much about best practices in Munis improving our effectiveness and efficiency in processing daily, weekly, monthly, and quarterly data and reports. We look forward to adding proficiency through fiscal year 2022.
- We have dedicated time and attention to trainings along with creating and learning new processes with the Odyssey conversion.

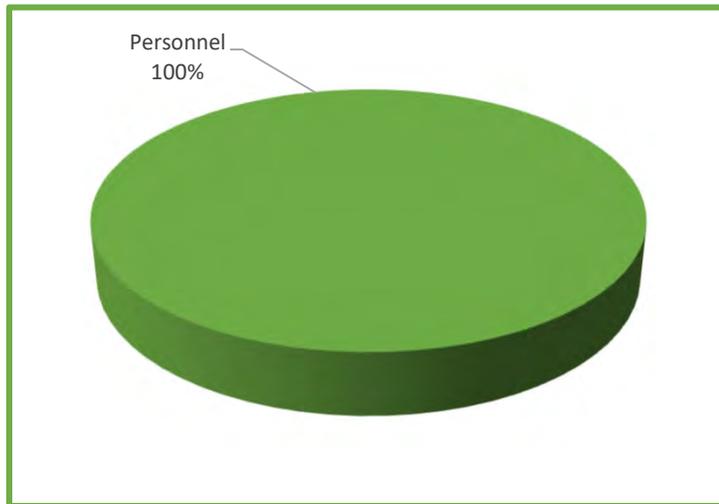
Goals for 2022:

- Continue to serve our County with added proficiency and understanding of the Munis software.
- Assist our County with the Odyssey conversion process and become proficient in the new software.
- Organize and consolidate records using retention guidelines provided by the State of Texas.

Performance Measures	FY19	FY20	FY21
Cash Receipts Processed	4,629	5,185	5,725
Jury Checks Issued	4,063	2,386	669
Staff by Classification	FY20	FY21	FY22
Elected Official	1	1	1
Administrative	1	1	1
Clerical	2	2	2
Part-Time	1 158	1	1

The office is responsible for assisting veterans with Federal programs of Veterans' benefits for veterans, their families, and survivors.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY 20 Actual</u>	<u>FY 21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 68,522.78	\$ 61,944.00	\$ 64,997.00
Operating	\$ -	\$ -	\$ -
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 68,522.78	\$ 61,944.00	\$ 64,997.00



Department Head
Director
 Nick Sisk

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath and the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK'.

- Major Accomplishments in 2021:**
- Provided outstanding service to Lubbock's Veteran population, including surviving spouses and children.
 - Supported West Texas Salute to Veterans and other Veterans outreach events.

- Goals for 2022:**
- Continue to provide top-notch service to Lubbock County's Veteran population.
 - More outreach!

Staff by Classification	FY20	FY21	FY22
Clerical	1	1	1

Lubbock County, Texas

Adopted Budget

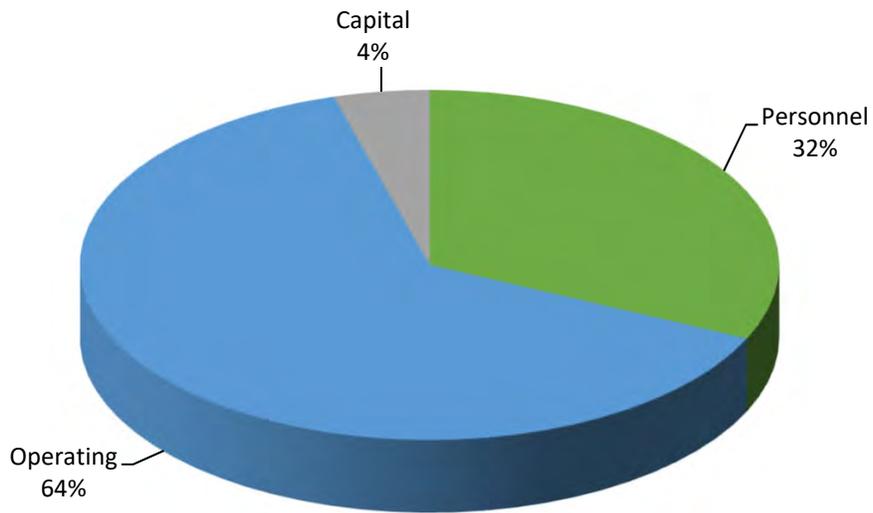
FY 2021 - 2022



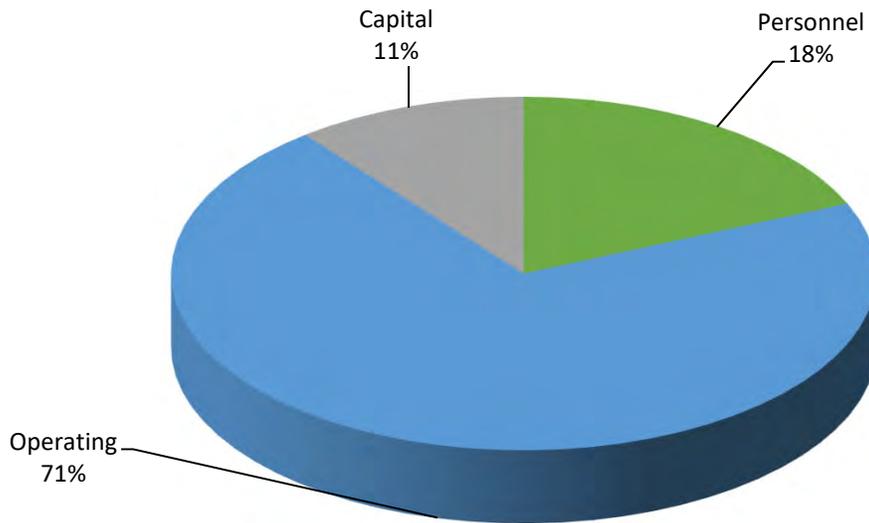
Special Revenue Funds
Revenue & Expenditure
Summaries

LUBBOCK COUNTY, TEXAS
TOTAL BUDGET ALL FUNDS vs. ALL SPECIAL REVENUE FUNDS
EXCLUDING CONSOLIDATED ROAD AND BRIDGE

Special revenue funds are used to account for special earmarked revenues that have legal restrictions as to the specific purpose of the expenditure.



Total Budget All Funds



All Special Revenue Funds excluding Consolidated Road and Bridge Fund

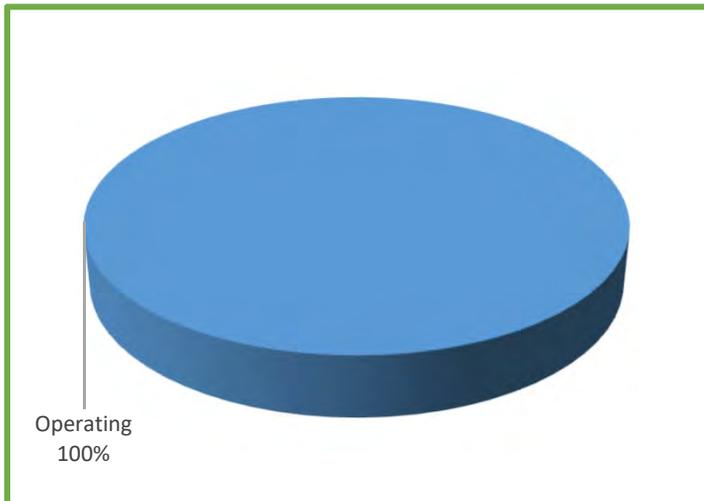
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 AMERICAN RESCUE PLAN ACT (ARPA)

G/L 106

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental		30,162,197	
Fees			
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest			
Other Revenue			
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ -	\$ 30,162,197	\$ -
EXPENDITURES			
Personnel	-	-	77,875
Operating	-	-	28,699,322
Capital	-	-	1,385,000
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ 30,162,197	\$ (30,162,197)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	30,162,197
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
Ending Fund Balance	\$ -	\$ 30,162,197	\$ -

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan Act (ARPA), delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The program ensures that governments have the resources needed to: Fight the pandemic and support families and businesses struggling with its public health and economic impacts; Maintain vital public services, even amid declines in revenue, and; Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ 77,875.00	
Operating	\$ -	\$ -	\$ 28,699,322.00	
Capital	\$ -	\$ -	\$ 1,385,000.00	
Total Budget	\$ -	\$ -	\$ 30,162,197.00	



- Goals for 2022:**
- Create a list of priorities to address the needs of Lubbock County citizens during the COVID-19 pandemic. Create a comprehensive monitoring & tracking system for the request and disbursement of funds.
 - Organize all documentation and report status updates on the program as required by federal, state, and local laws and policies.

Staff by Classification	FY20	FY21	FY22
Professional	0	0	1

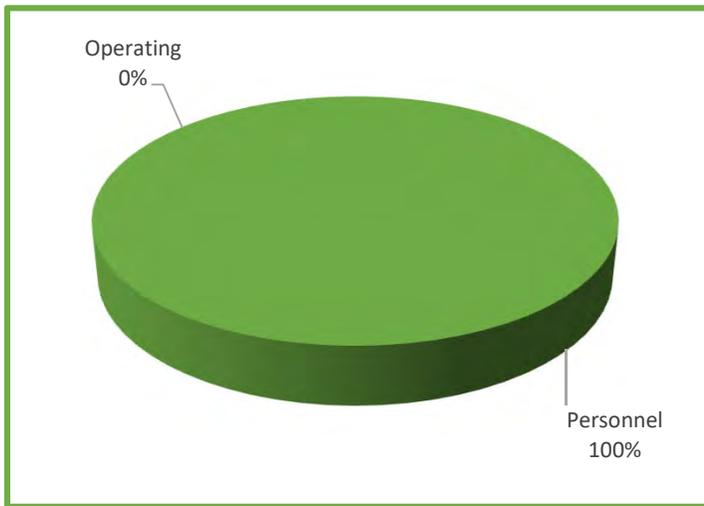
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 CDA BORDER PROSECUTION UNIT

G/L 168

	2019-2020 Actuals		2020-2021 Estimates		2021-2022 Budget
REVENUES					
Tax Collections	\$	-	\$	-	\$ -
Intergovernmental		574		199,700	273,772
Fees		-		-	-
Commissions		-		-	-
Charges for Service		-		-	-
Fines/Forfeitures		-		-	-
Interest		-		-	-
Other Revenue		-		-	-
Licenses/Permits		-		-	-
OTHER REVENUE SOURCES					
Transfers In					
TOTAL REVENUE	\$	574	\$	199,700	\$ 273,772
EXPENDITURES					
Personnel		-		195,000	273,772
Operating		574		4,700	-
Capital					
OTHER SOURCES (USES)					
Transfers out		-		-	-
NET REVENUE (EXPENDITURES)	\$	-	\$	-	\$ -
TRANSFERS TO (FROM) FUND BALANCE					
Beginning Fund Balance		-		-	-
Unrealized Gain		-		-	-
Prior Period Adjustment		-		-	-
ENDING FUND BALANCE	\$	-	\$	-	\$ -

Funds to support programs that provide prosecution resources for District and County Attorneys along the Texas-Mexico border and for counties that are significantly affected by border crime. An attorney, assigned to the Texas Anti-Gang Center of Lubbock, will supply direct prosecution resources to law enforcement personnel from local, state and federal agencies assigned to the TAG unit, providing services such as reviewing affidavits relating to arrest warrants, search warrants, electronic surveillance, mobile tracking devices, and stored communications as well as the execution of those types of orders.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ 195,000.00	\$ 273,772.00	
Operating	\$ 573.78	\$ 4,700.00	\$ -	
Capital	\$ -	\$ -	\$ -	
Total Budget	\$ 573.78	\$ 199,700.00	\$ 273,772.00	



Elected Official
Sunshine Stanek

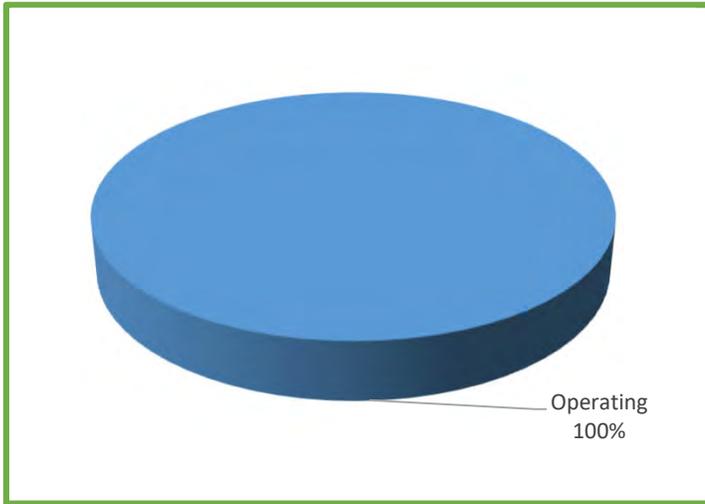
The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK'.

Staff by Classification	FY20	FY21	FY22
Professional	0	0	1

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	50,326	60,000	60,000
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	464	380	380
Other Revenue	31,537	48,120	48,120
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 82,327	\$ 108,500	\$ 108,500
EXPENDITURES			
Personnel	-	-	-
Operating	44,796	108,500	108,500
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 37,532	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	29,518	67,050	67,050
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 67,050	\$ 67,050	\$ 67,050

This fund accounts for the use of criminal investigation funds such as seized property that has been forfeited to the County by court orders.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 44,795.82	\$ 108,500.00	\$ 108,500.00	\$ 108,500.00
Capital	\$ -	\$ -	\$ -	\$ -
Total Budget	\$ 44,795.82	\$ 108,500.00	\$ 108,500.00	\$ 108,500.00



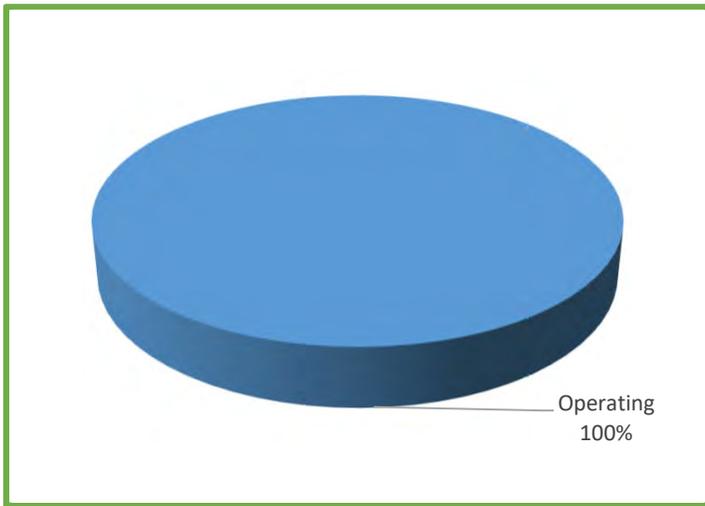
Elected Official
Sunshine Stanek

The seal of the County of Lubbock, State of Texas, is centered. It features a five-pointed star in the center, surrounded by a wreath of olive and oak branches. The words 'STATE OF TEXAS' are at the top and 'COUNTY OF LUBBOCK' are at the bottom of the circular seal.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	660	500	500
Other Revenue	91,873	76,000	76,000
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In			
TOTAL REVENUE	\$ 92,533	\$ 76,500	\$ 76,500
EXPENDITURES			
Personnel	-	-	-
Operating	74,836	76,500	76,500
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 17,697	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	53,735	71,432	71,432
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 71,432	\$ 71,432	\$ 71,432

This fund accounts for the use of criminal investigation funds such as seized property that has been forfeited to the County by court orders.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 74,836.01	\$ 76,500.00	\$ 76,500.00	\$ 76,500.00
Capital	\$ -	\$ -	\$ -	\$ -
Total Budget	\$ 74,836.01	\$ 76,500.00	\$ 76,500.00	\$ 76,500.00



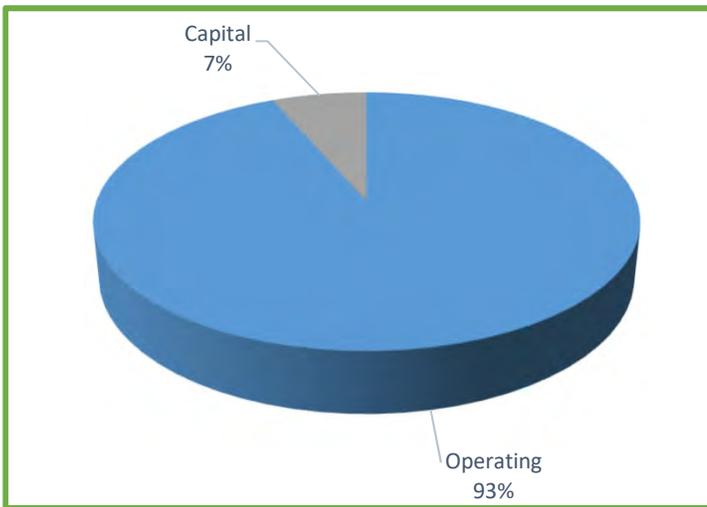
Elected Official
Sunshine Stanek

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	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	59,466	172,422	153,235
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 59,466	\$ 172,422	\$ 153,235
EXPENDITURES			
Personnel	-	-	-
Operating	59,466	152,422	143,235
Capital	-	20,000	10,000
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The Edward Byrne Memorial Justice Assistance Grant (JAG) distributes funds to meet local criminal justice needs. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice in the areas of law enforcement programs, prosecution and court programs, prevention and education programs, corrections programs, drug treatment programs, and planning, evaluation, and technology improvement programs.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 59,466.47	\$ 152,422.00	\$ 143,235.00
Capital	\$ -	\$ 20,000.00	\$ 10,000.00
Total Budget	\$ 59,466.47	\$ 172,422.00	\$ 153,235.00



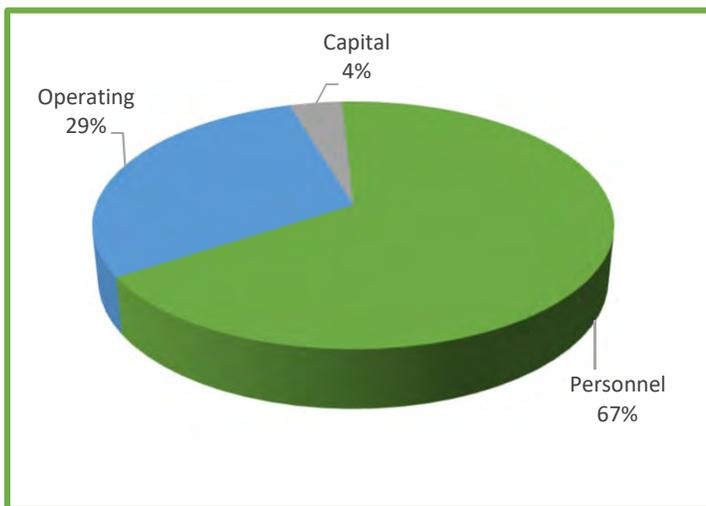
Elected Official
Sunshine Stanek

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath of olive and live oak branches, with the words 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK' inscribed around the perimeter.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	405,701	389,151	446,785
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	186,341	177,217	221,726
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	142,622	151,686	218,469
TOTAL REVENUE	\$ 734,664	\$ 718,054	\$ 886,980
EXPENDITURES			
Personnel	474,185	484,034	591,115
Operating	226,915	234,020	262,265
Capital	33,564	-	33,600
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The South Plains Auto Theft Task Force specializes in auto theft and crime prevention in twenty-eight counties located in the south plains and panhandle of Texas.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 474,185.11	\$ 484,034.00	\$ 591,115.00
Operating	\$ 226,914.58	\$ 234,020.00	\$ 262,265.00
Capital	\$ 33,564.00	\$ -	\$ 33,600.00
Total Budget	\$ 734,663.69	\$ 718,054.00	\$ 886,980.00



Project Manager
Doug Clements

Major Accomplishments in 2021:

- The South Plains Auto Theft Task Force met all MVCPA goals, strategies, and activities for FY20 listed in the grant award. In FY21, the South Plains Auto Theft Task Force saw a budget reduction due to a reduction of MVCPA funds. However, the Task Force is currently projected to accomplish all goals, strategies, and activities for FY21 as listed in the grant award from MVCP.
- In 2020, Lubbock County saw 3.7% decrease in the incidences of motor vehicle theft and a 7.2% decrease in theft from a vehicle. Enhanced enforcement efforts as well as COVID-19 are believed responsible for these decreases.

Goals for 2022:

- The Task Force is in the process of submitting grant application for FY22 funding. This application attempts to secure funding for the addition of 2 investigators. This application will be submitted to the MVCPA board of directors in July 2021. The Task Force goals, strategies, and activities for FY22 are more fully outlined in the grant application. The additional investigators will help combat the substantial increase in vehicle thefts, vehicle burglaries, and other vehicle crimes.
- The Task Force FY22 grant application is attempting to secure 2 new Automatic License Plate Readers as the old one has been removed due to becoming obsolete and inoperable. Other equipment also needs to be replaced.
- Bring the Task Force personnel salary more in line with that of the Criminal District Attorney's Investigators.

Staff by Classification	FY20	FY21	FY22
Administrative	1	1	1
Public Safety	4	4	5
Clerical	1	1	1

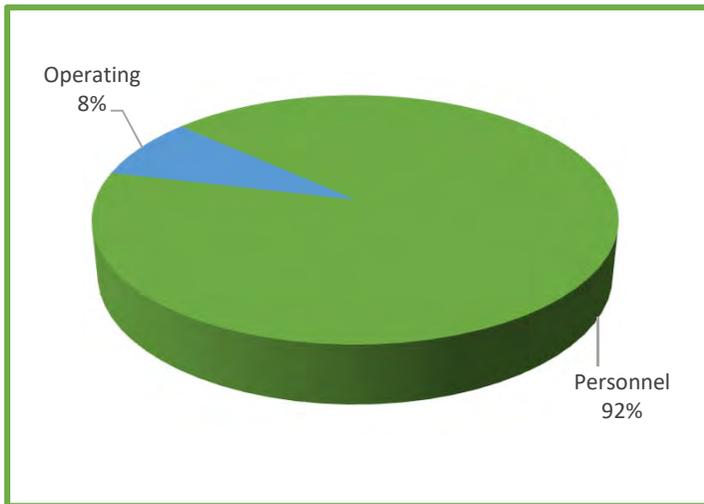
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 CDA VOCA VICTIM ADVOCACY GRANT

G/L 171

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	100,675	216,946	119,970
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	25,169	54,236	29,993
TOTAL REVENUE	\$ 125,844	\$ 271,182	\$ 149,963
EXPENDITURES			
Personnel	125,844	259,182	137,963
Operating	-	12,000	12,000
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The VOCA grant establishes two advocate positions that will serve victims of crimes by responding to the emotional and physical needs of crime victims, assessing the victims' safety needs, and assisting to stabilize their lives after they have been victimized.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 125,844.15	\$ 259,182.00	\$ 137,963.00
Operating	\$ -	\$ 12,000.00	\$ 12,000.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 125,844.15	\$ 271,182.00	\$ 149,963.00



Elected Official
Sunshine Stanek

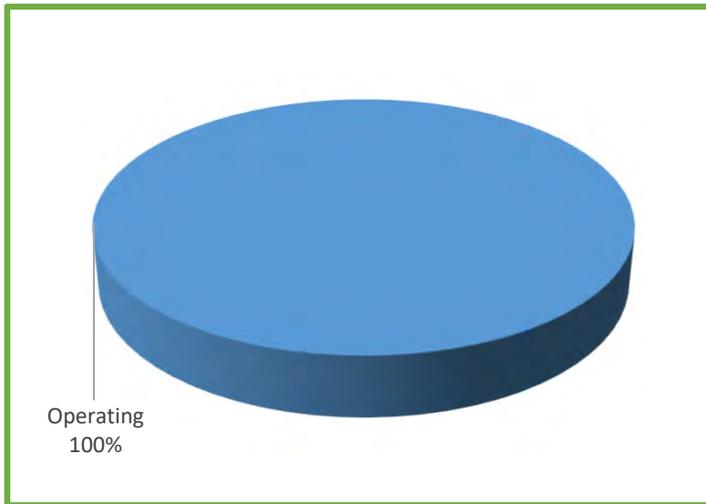
The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath of olive and live oak branches, with the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" inscribed around the perimeter.

Staff by Classification	FY20	FY21	FY22
Clerical	2	2	2

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	273	300	1,000
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	31	25	25
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 304	\$ 325	\$ 1,025
EXPENDITURES			
Personnel	-	-	-
Operating	-	325	5,025
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 304	\$ -	\$ (4,000)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	3,260	3,564	3,564
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 3,564	\$ 3,564	\$ (436)

This fund is established in Chapter 102, Article 102.0186 of the Code of Criminal Procedure. Funds can only be utilized to fund child abuse prevention programs in the county where the court is located.

Adopted Budget for the Fiscal Year 2021-2022					
	FY20 Actual		FY21 Estimates		FY 22 Budget
Personnel	\$	-	\$	-	\$ -
Operating	\$	-	\$	325.00	\$ 5,025.00
Capital	\$	-	\$	-	\$ -
Total Budget	\$	-	\$	325.00	\$ 5,025.00

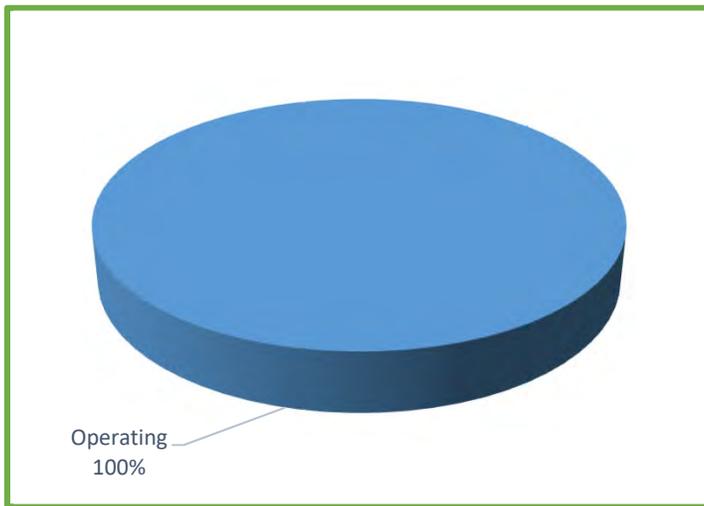


Appointed Official
D. Gene Valentini

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	19,704	48,991	44,092
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 19,704	\$ 48,991	\$ 44,092
EXPENDITURES			
Personnel			
Operating	19,704	48,991	44,092
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The funds from the Lubbock County Adult Drug Court are used to achieve the following goals: 1) to provide early screening, assessment, and court intervention, 2) to provide effective court supervision, 3) to provide an integrated program of drug and alcohol treatment, substance abuse education, and rehabilitation service, and 4) to promote public safety by reducing repeat offenders.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 19,704.16	\$ 48,991.00	\$ 44,092.00	\$ 44,092.00
Capital	\$ -	\$ -	\$ -	\$ -
Total Budget	\$ 19,704.16	\$ 48,991.00	\$ 44,092.00	\$ 44,092.00

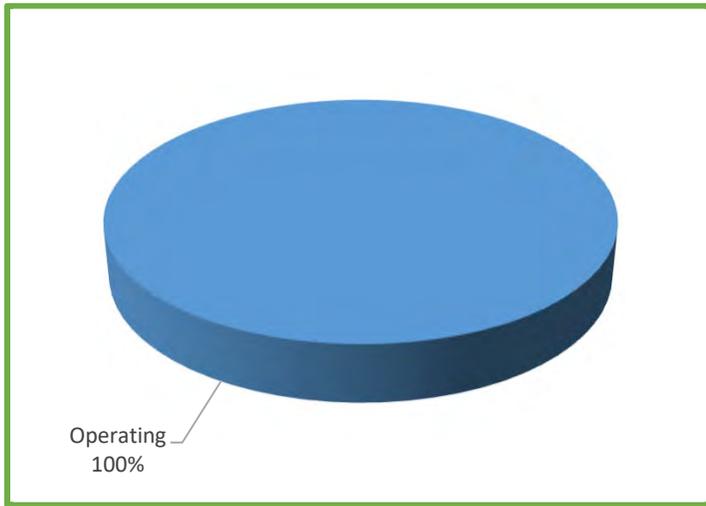


Project Manager
Dean Stanzione

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	25,188	36,612	32,951
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 25,188	\$ 36,612	\$ 32,951
EXPENDITURES			
Personnel			
Operating	25,188	36,612	32,951
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The Funds from the Lubbock County Adult DWI Court are used to achieve the following goals: 1) to provide early screening, assessment, and court intervention. 2) to provide effective court supervision, 3) to provide an integrated program of drug and alcohol treatment, substance abuse education, and rehabilitation service, and 4) to promote public safety by reducing repeat offenders.

Adopted Budget for the Fiscal Year 2021-2022					
	FY20 Actual		FY21 Estimates		FY 22 Budget
Personnel	\$	-	\$	-	\$ -
Operating	\$	25,187.87	\$	36,612.00	\$ 32,951.00
Capital	\$	-	\$	-	\$ -
Total Budget	\$	25,187.87	\$	36,612.00	\$ 32,951.00



Project Manager
Dean Stanzione

The seal of the State of Texas, County of Lubbock, is centered. It features a five-pointed star in the center, surrounded by a wreath. The words 'STATE OF TEXAS' are at the top and 'COUNTY OF LUBBOCK' are at the bottom of the circular seal.

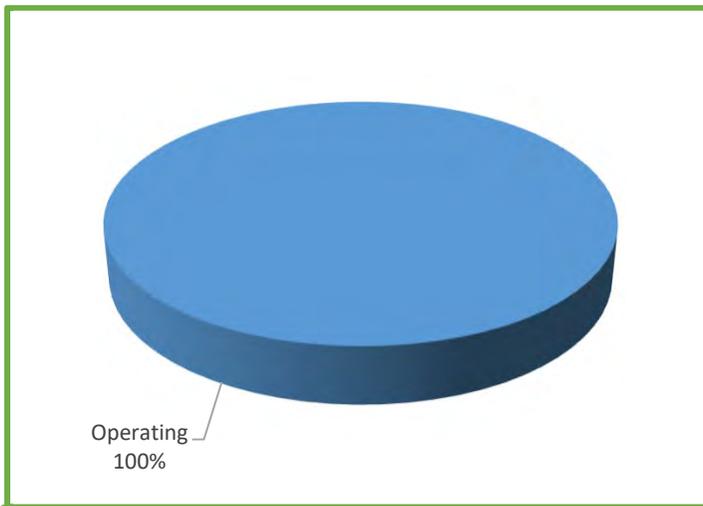
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 CJD RE ENTRY DRUG COURT GRANT

G/L 066

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	32,149	40,953	40,943
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 32,149	\$ 40,953	\$ 40,943
EXPENDITURES			
Personnel			
Operating	32,149	40,953	40,943
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The funds from the Lubbock County Re-Entry Drug Court are used to achieve the following goals: 1) to provide early assessment and intervention, 2) to provide effective court supervision, 3) to provide an integrated program of drug and alcohol treatment, substance abuse education, and rehabilitation service, and 4) to promote public safety by reducing repeat offenders.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 32,149.20	\$ 40,953.00	\$ 40,943.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 32,149.20	\$ 40,953.00	\$ 40,943.00



Project Manager
Dean Stanzione

The seal of the State of Texas, County of Lubbock, featuring a star in the center surrounded by a wreath and the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK'.

Performance Measures	FY19	FY20	FY21
Number of Graduates	44	N/A	N/A

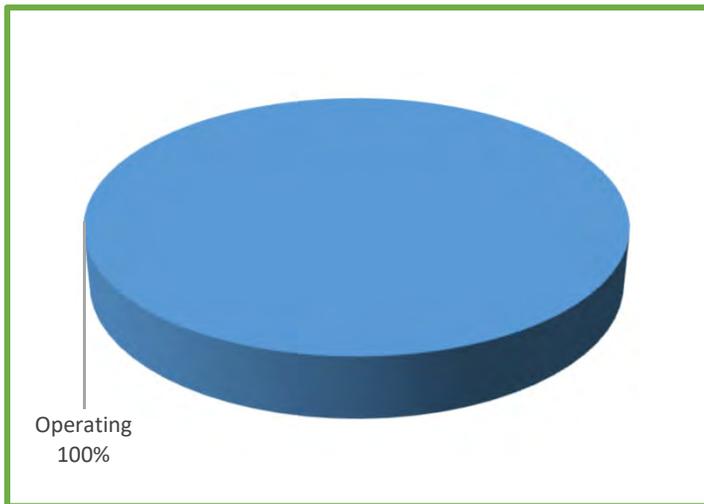
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 COMMUNITY/ECONOMIC DEVELOPMENT PROGRAM

G/L 105

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	248,116	16,000	16,000
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	2,182	-	700
Other Revenue	30,375	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 280,673	\$ 16,000	\$ 16,700
EXPENDITURES			
Personnel	-	-	-
Operating	22,100	16,000	23,500
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 258,573	\$ -	\$ (6,800)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	258,573	258,573
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
Ending Fund Balance	\$ 258,573	\$ 258,573	\$ 251,773

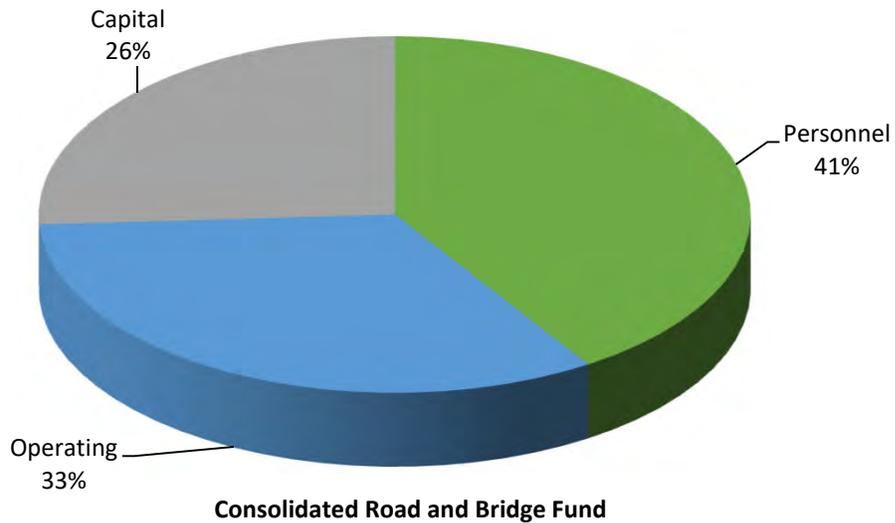
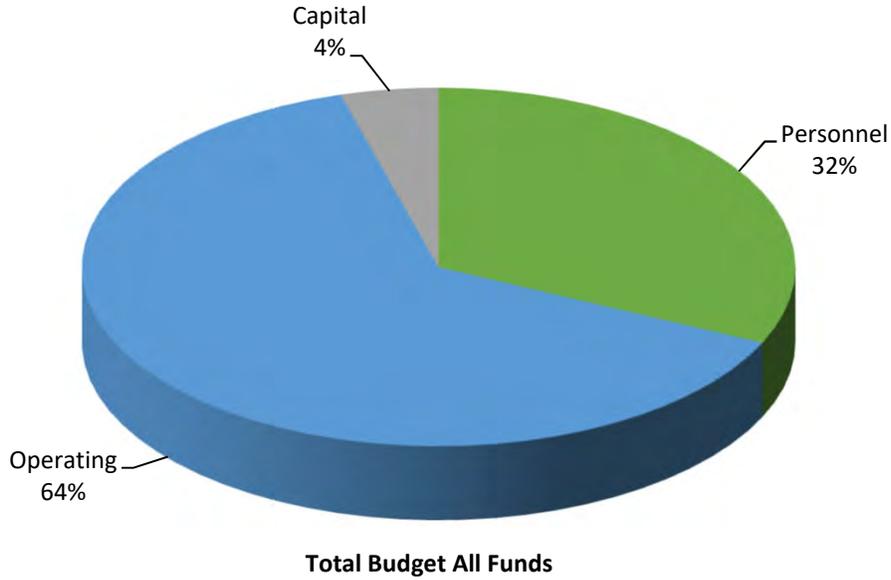
The community Economic Development Program Fund receives funds appropriated by the state legislature per LGC 381.004. These funds may be used for specific purposes to stimulate business and commercial activity including the encouragement, promotion, improvement, and application of the arts.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 22,100.00	\$ 16,000.00	\$ 23,500.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 22,100.00	\$ 16,000.00	\$ 23,500.00



LUBBOCK COUNTY, TEXAS
TOTAL BUDGET ALL FUNDS vs. CONSOLIDATED ROAD AND BRIDGE

Special revenue funds are used to account for special earmarked revenues that have legal restrictions as to the specific purpose of the expenditures. The Consolidated Road and Bridge Fund includes expenditures for the operation, repair and maintenance of roads and bridges located in Lubbock County. The primary source of revenue to the Road and Bridge Fund consists of a portion of the \$10 fee assessed on motor vehicle registrations (as provided by statute) and a transfer from the general fund.



LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 CONSOLIDATED ROAD AND BRIDGE

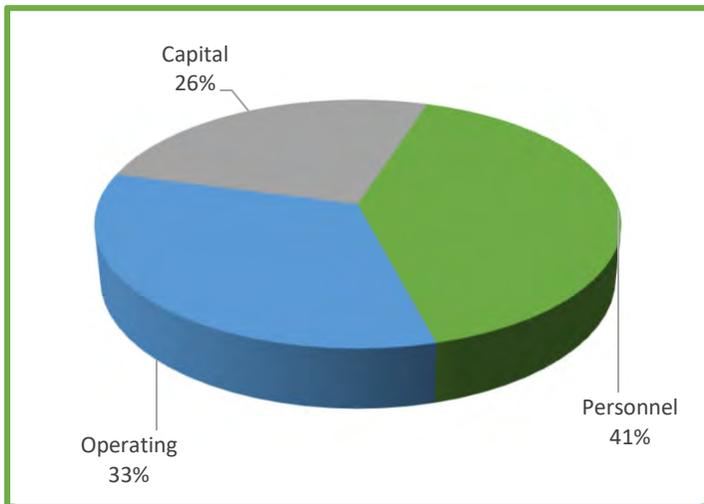
G/L 020

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections			
Intergovernmental	412,275	432,500	432,500
Fees			
Commissions			
Charges for Service	2,676,031	2,750,000	2,750,000
Fines/Forfeitures			
Interest	10,768	60,000	20,000
Other Revenue	313,853	372,500	372,500
Licenses/Permits			
OTHER REVENUE SOURCES			
Transfers In	5,413,380	4,265,368	5,503,273
TOTAL REVENUE	\$ 8,826,306	\$ 7,880,368	\$ 9,078,273
EXPENDITURES			
Personnel	3,124,439	3,304,994	4,094,690
Operating	3,583,203	3,837,651	3,328,230
Capital	1,944,839	2,439,224	2,592,950
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 173,825	\$ (1,701,501)	\$ (937,597)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	2,842,823	3,016,648	1,315,147
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 3,016,648	\$ 1,315,147	\$ 377,550

In accordance with Texas State Law and County policies and subject to the supervision of the County Commissioners' Court, Consolidated Road and Bridge assists in the maintenance of the county roads of Lubbock County. Plans and inspects construction of county road projects. Assists in the planning of new subdivisions, commercial developments, and infrastructure. Plays a crucial role in responding to the needs of the public in the planning, preparing, mitigating and recovery from general emergencies and disasters.

Adopted Budget for the Fiscal Year 2021-2022

	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 3,124,439.12	\$ 3,304,994.00	\$ 4,094,690.00
Operating	\$ 3,583,202.64	\$ 3,837,651.03	\$ 3,328,230.00
Capital	\$ 1,944,839.31	\$ 2,439,224.00	\$ 2,592,950.00
Total Budget	\$ 8,652,481.07	\$ 9,581,869.03	\$ 10,015,870.00



Supervisor
Jennifer Davidson, PE, CFM

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath of olive and live oak branches, with the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- Completed 20 miles of Seal Coat Maintenance.
- Completed 30 miles of Caliche road maintenance.
- Reclaimed 5 miles of recycled asphalt pavement to gravel roads.

Goals for 2022:

- Complete 30 miles of Seal Coat and Caliche road maintenance.
- Reclaim or rebuild 5 miles of roadway.
- Complete 2 miles on-house roadway conversions.

Performance Measures	FY19	FY20	FY21
Work Orders Completed	N/A	1,558	1,354
Miles of County Road Maintained	N/A	1,122	1,122
Miles of Road Caliched	N/A	28	29
Miles of Road Seal Coated	N/A	22	22

Staff by Classification	FY20	FY21	FY22
Administrative	0	1	1
Professional	0	0	1
Trades & Technical	45	48	53
Clerical	3	2	4

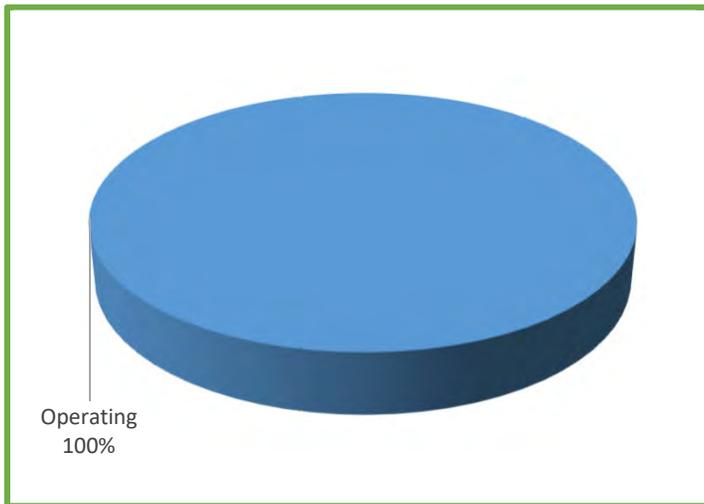
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 COUNTY AND DISTRICT COURT TECHNOLOGY

G/L 099

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	3,306	6,100	6,100
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	632	750	750
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 3,938	\$ 6,850	\$ 6,850
EXPENDITURES			
Personnel	-	-	-
Operating	-	10,000	7,000
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 3,938	\$ (3,150)	\$ (150)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	70,441	74,379	71,229
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 74,379	\$ 71,229	\$ 71,079

This fund was established to account for fees collected upon conviction of a criminal offense in a county court, statutory county court, or district court. The funds can only be used in compliance with Article 102.0169 Code of Criminal Procedures.

Adopted Budget for the Fiscal Year 2021-2022					
	FY20 Actual		FY21 Estimates		FY 22 Budget
Personnel	\$	-	\$	-	\$ -
Operating	\$	-	\$	10,000.00	\$ 7,000.00
Capital	\$	-	\$	-	\$ -
Total Budget	\$	-	\$	10,000.00	\$ 7,000.00



Elected Officials
Kelly Pinion
Barbara Sucsy

Major Accomplishments in 2021:

- Continued to collect the underlying criminal court cost of \$4 per conviction.

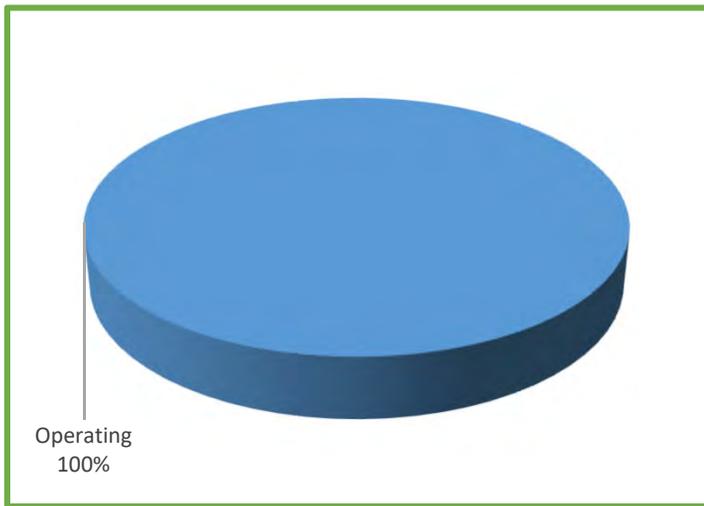
Goals for 2022:

- Use funds available to purchase six Fujitsu Scansnap IX500 scanners and 20 desktop printers to facilitate the e-filing process.
- Continue to save this fee until it can be used for purchases to enhance court processes.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	590,870	691,075	550,000
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	27,307	30,000	10,000
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 618,177	\$ 721,075	\$ 560,000
EXPENDITURES			
Personnel	-	-	-
Operating	982,321	77,587	1,440,000
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (364,144)	\$ 643,488	\$ (880,000)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	2,870,239	2,506,095	3,149,583
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 2,506,095	\$ 3,149,583	\$ 2,269,583

Lubbock County has two archive funds. These funds were established through a fee collected of up to \$10 on all documents filed in the clerks' offices and can only be spent in accordance with a records archive plan filed by the clerks and approved by the Commissioners' Court. Funds can only be used for the specific purpose of archiving and preserving records filed in the clerks' offices prior to 1974.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 982,321.21	\$ 77,587.45	\$ 1,440,000.00	\$ -
Capital	\$ -	\$ -	\$ -	\$ -
Total Budget	\$ 982,321.21	\$ 77,587.45	\$ 1,440,000.00	\$ -



- Major Accomplishments in 2021:**
- Continued to provide all services during the COVID-19 issue.
 - Began vital records preservation indexing and imaging project.
 - Continued indexing historical documents and Commissioner's Court minutes.

- Goals for 2022:**
- Identify damaged books needing recreation and preservation.
 - Complete vital records preservation and imaging project with Index with images downloaded.
 - Continue indexing historical documents and Commissioner's Court minutes.

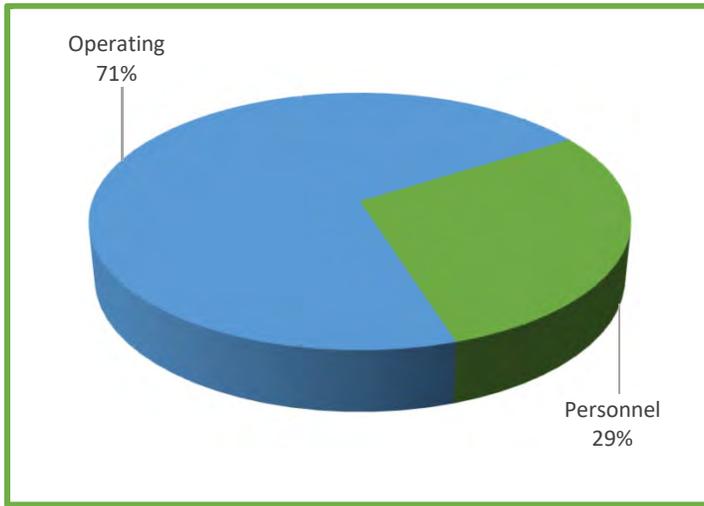
LUBBOCK COUNTY, TEXAS
FINANCIAL SUMMARY
COUNTY CLERK RECORDS MGT AND PRESERVATION

G/L 091

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	593,552	545,725	545,725
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	32,387	40,000	10,000
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 625,939	\$ 585,725	\$ 555,725
EXPENDITURES			
Personnel	82,633	181,034	186,992
Operating	3,855	429,300	459,000
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 539,451	\$ (24,609)	\$ (90,267)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	3,469,914	4,009,365	3,984,756
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 4,009,365	\$ 3,984,756	\$ 3,894,489

Lubbock County has four preservation funds, County Clerk, District Clerk, Commissioners' Court, and Court Record. A defendant convicted of an offense in a county court, a county court at law, or a district court is required to pay a records management and preservation fee. The fee was approved by the State legislature to help fund the requirement to maintain certain records for an extended period of time for the County Clerk.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 82,632.95	\$ 181,034.00	\$ 186,992.00
Operating	\$ 3,855.31	\$ 429,300.00	\$ 459,000.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 86,488.26	\$ 610,334.00	\$ 645,992.00



- Major Accomplishments in 2021:**
- Increased digital data base by continued back indexing of historical documents.
 - Birth & Death records were imaged, indexed, de-acidified, preserved and bound.
 - Continued to provide customer services during COVID-19 issue.

- Goals for 2022:**
- Increase document images available on public system.
 - Identify books needing repair, preservation, or reproduction.
 - Continue to audit and monitor the process of proper records retention and preservation.

Staff by Classification	FY20	FY21	FY22
Clerical	2	2	2
Regular Part-Time	1	1	1

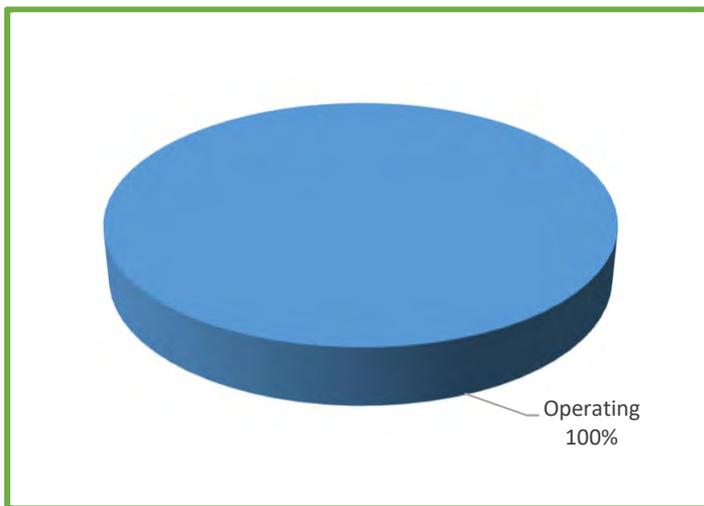
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 COUNTY DRUG COURT COURT COST

G/L 074

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	15,810	37,040	18,520
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	2,024	1,700	700
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 17,834	\$ 38,740	\$ 19,220
EXPENDITURES			
Personnel			
Operating	3,369	38,740	33,240
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 14,465	\$ -	\$ (14,020)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	226,638	241,103	241,103
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 241,103	\$ 241,103	\$ 227,083

Code of Criminal Procedures Article 102.0178 requires a person to pay \$50 as a cost of court on conviction of an offense punishable as a Class B misdemeanor or any higher category of offense under Chapter 49 of the Penal Code or Chapter 481 of the Health and Safety Code. The county is entitled to 50% of the court cost plus an additional 10% as a service fee. The funds collected are to be used exclusively for the maintenance of drug court programs operated by the county.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 3,369.36	\$ 38,740.00	\$ 33,240.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 3,369.36	\$ 38,740.00	\$ 33,240.00



Project Manager
Dean Stanzione

The seal of the State of Texas, County of Lubbock, is centered. It features a five-pointed star in the center, surrounded by a wreath of olive and live oak branches. The words 'STATE OF TEXAS' are at the top and 'COUNTY OF LUBBOCK' are at the bottom of the circular seal.

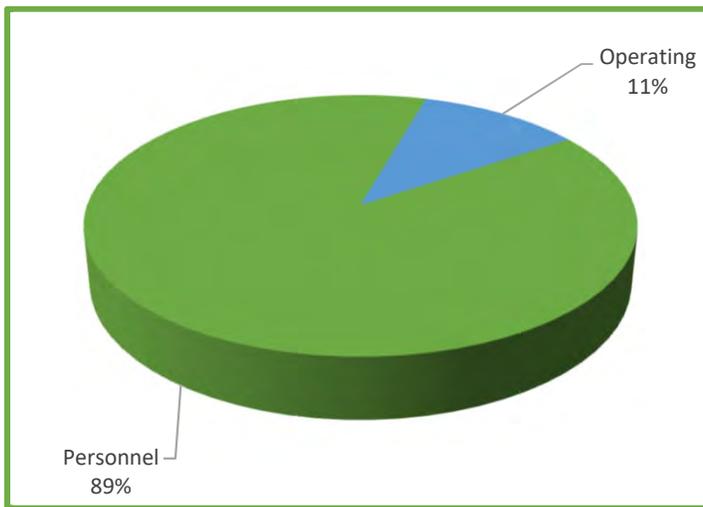
LUBBOCK COUNTY, TEXAS
FINANCIAL SUMMARY
COUNTY RECORDS MGT AND PRESERVATION

G/L 092

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	49,236	58,000	58,000
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	3,972	6,000	6,000
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 53,208	\$ 64,000	\$ 64,000
EXPENDITURES			
Personnel	74,445	69,948	73,755
Operating	2,487	13,000	9,193
Capital	47,732	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (71,457)	\$ (18,948)	\$ (18,948)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	473,355	401,898	382,950
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 401,898	\$ 382,950	\$ 364,002

Lubbock County has four preservation funds, County Clerk, District Clerk, Commissioners' Court, and Court Record. A defendant convicted of an offense in a county court, a county court at law, or a district court is required to pay a records management and preservation fee. The fee was approved by the State legislature to help fund the requirement to maintain certain records for an extended period of time for the County.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 74,445.33	\$ 69,948.00	\$ 73,755.00
Operating	\$ 2,487.44	\$ 13,000.00	\$ 9,193.00
Capital	\$ 47,732.37	\$ -	\$ -
Total Budget	\$ 124,665.14	\$ 82,948.00	\$ 82,948.00



Major Accomplishments in 2021:

- Maintained continued access and intake to the records center warehouse during the COVID-19 pandemic.
- Continued scheduled work days with department to transfer record series from record boxes and file cabinets into newly installed open-shelf filing system.
- Began to implement reorganization plan for the warehouse SpaceSaver units.

Goals for 2022:

- Continue working with department to move record series from boxes and file cabinets to mobile open-filing system.
- Continue working with individual departments on management of physical record storage, focusing on backlogs, and budgeting for their secure destruction.
- Continue working with IT and individual departments on electronic records issues.
- Work with the Records Management Committee on developing the Records Management Plan.
- Continue working on the creation more accessible documentation and inventory systems.
- Continue with developing more effective performance measures to reflect growing transition to digital record keeping by various departments.
- Finish implementation of the reorganization plan for the materials held within the warehouse SpaceSaver units.

Performance Measures	FY19	FY20	FY21
Records Requests	132	193	269
Number of Boxes of Records	3,807	3,826	4,082
Cubic Feet of Records Destroyed	27	27	226
Staff by Classification	FY20	FY21	FY22
Professional	1	1	1

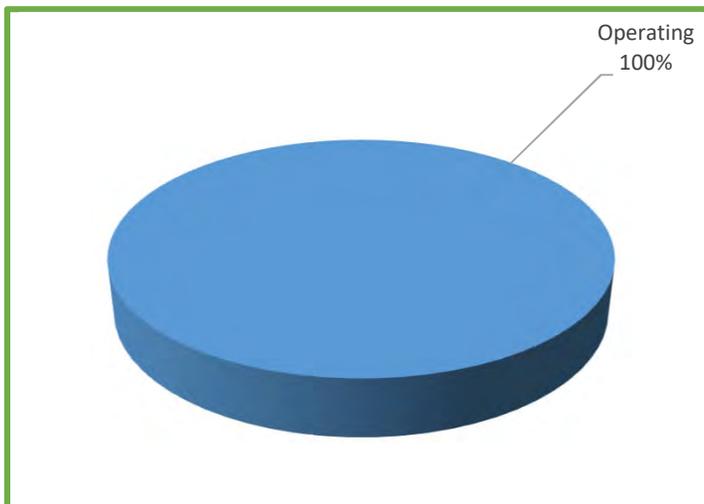
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 COURT RECORD PRESERVATION

G/L 094

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	48,314	48,000	48,000
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	2,069	2,500	600
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 50,384	\$ 50,500	\$ 48,600
EXPENDITURES			
Personnel			
Operating	20,184	50,500	48,600
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 30,200	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	215,193	245,393	245,393
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 245,393	\$ 245,393	\$ 245,393

Lubbock County has four preservation funds, County Clerk, District Clerk, Commissioners' Court, and Court Record. A defendant convicted of an offense in a county court, a county court at law, or a district court is required to pay a records management and preservation fee. The fee was approved by the State legislature to help fund the requirement to maintain certain records for an extended period of time for the County and District Courts.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 20,183.51	\$ 50,500.00	\$ 48,600.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 20,183.51	\$ 50,500.00	\$ 48,600.00



Elected Officials
Kelly Pinion
Barbara Sucsy

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches, and the words 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK'.

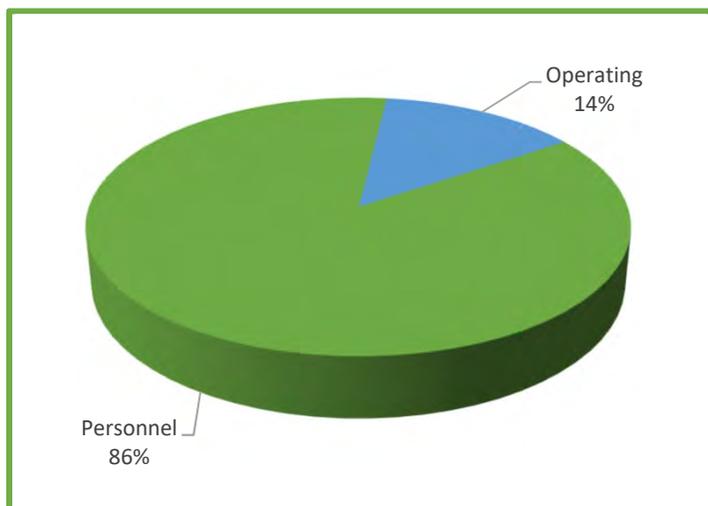
- Major Accomplishments in 2021:**
- At a cost of \$20,000.00, record/judgment books stored at the warehouse were restored and preserved. These books were deteriorating due to age and storage conditions.
 - From the contribution of a part-time deputy clerk, we were able to digitize hundreds of civil and family law cases files/shucks.

- Goals for 2022:**
- Continue to restore and preserve record/judgment books to prevent deterioration of historical records.
 - Continue to digitize historical records.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	107,641	110,000	110,000
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	115	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 107,756	\$ 110,000	\$ 110,000
EXPENDITURES			
Personnel	96,401	94,956	94,956
Operating	7,260	15,044	15,044
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 4,095	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	11,030	15,125	15,125
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 15,125	\$ 15,125	\$ 15,125

This fund accounts for the cost of providing security services for all district, county, and justice courtrooms, and protection for the judges, staff, victims, and the public.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 96,401.49	\$ 94,956.00	\$ 94,956.00
Operating	\$ 7,259.56	\$ 15,044.00	\$ 15,044.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 103,661.05	\$ 110,000.00	\$ 110,000.00



Elected Official
Kelly Rowe

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Staff by Classification	FY20	FY21	FY22
Public Safety	3	3	3

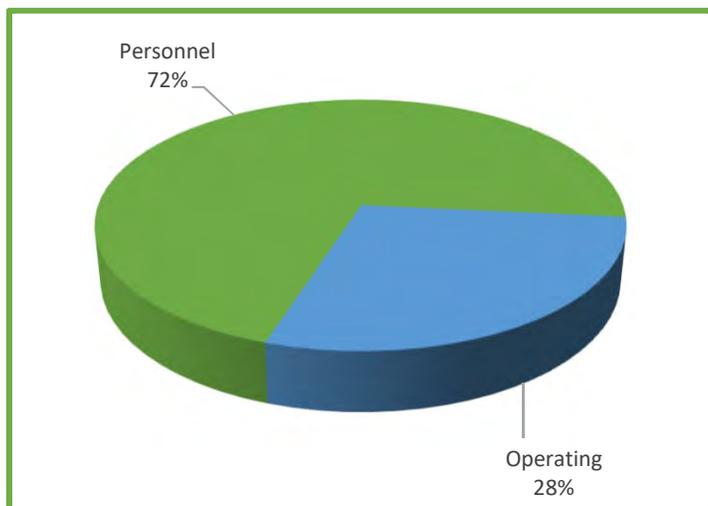
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 DISPUTE RESOLUTION

G/L 075

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	277,629	342,950	371,350
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	491	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 278,120	\$ 342,950	\$ 371,350
EXPENDITURES			
Personnel	262,738	240,200	264,778
Operating	60,934	102,750	105,520
Capital			
OTHER SOURCES (USES)			
Transfers out	16,070	-	1,052
NET REVENUE (EXPENDITURES)	\$ (61,622)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	62,670	1,048	1,048
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 1,048	\$ 1,048	\$ 1,048

This fund was established under Texas Civil Practice and Remedies Code Chapter 152 for the purpose of maintaining an alternative dispute resolution system.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 262,738.31	\$ 240,200.00	\$ 264,778.00
Operating	\$ 60,933.97	\$ 102,750.00	\$ 105,520.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 323,672.28	\$ 342,950.00	\$ 370,298.00



Appointed Official
D. Gene Valentini

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath, with the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- Received funding from the State Justice Institute and collaborated with the National Center for State Courts to have the first nationwide workshop regarding mental health and mediation.
- Assisted with the creation of uniform practices in the Lubbock County Justice Courts for debt cases, including a local rule referring all cases to mediation.
- Implemented effective virtual training and mediation services for Texas.
- Collaborated with the Texas Criminal Defense Lawyers Association on a webinar.

Goals for 2022:

- As part of the State Justice Institute grant, create and publish a Best Practices Guide for mental health and mediation.
- Expand virtual training and meditation services for Texas with in rural area.
- Improve resolution rate for mediated family cases.
- Expand partnership with Texas Tech University for support services, such as informational videos.
- Collaboration with the Texas Criminal Defense Lawyers Association on more webinars.

Performance Measures	FY19	FY20	FY21
Inquiries and referrals	2,328	N/A	2,480
Number Assisted	4,490	N/A	4,960
Average Monthly Collections	\$99,316	N/A	\$83,452
Training Participants	230	N/A	576
Number of Training Sessions	11	N/A	10
Training Hours Provided	158	N/A	158
Staff by Classification	FY20	FY21	FY22
Appointed	1	1	1
Professional	1	1	1
Clerical	1	1	2

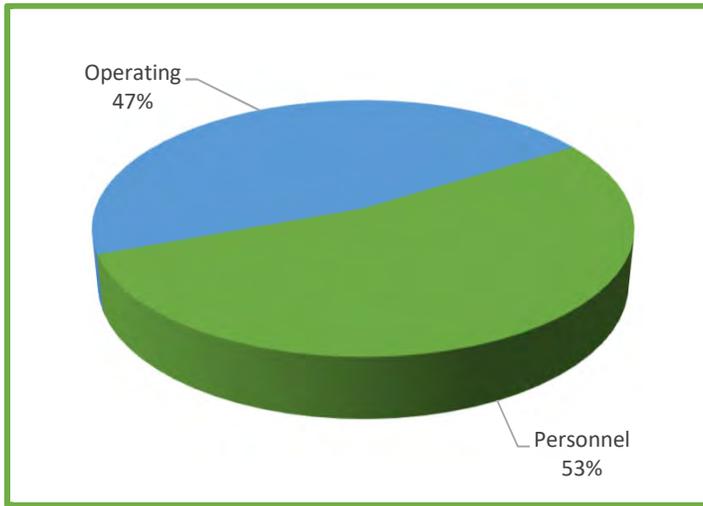
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 DISTRICT CLERK RECORDS MGT AND PRESERVATION

G/L 090

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	18,586	18,800	18,800
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	680	600	600
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 19,266	\$ 19,400	\$ 19,400
EXPENDITURES			
Personnel	14,942	8,852	22,201
Operating	15,510	6,051	19,500
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (11,186)	\$ 4,498	\$ (22,301)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	77,710	66,524	71,022
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 66,524	\$ 71,022	\$ 48,721

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Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 14,941.63	\$ 8,851.67	\$ 22,201.00
Operating	\$ 15,509.62	\$ 6,050.67	\$ 19,500.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 30,451.25	\$ 14,902.34	\$ 41,701.00



Major Accomplishments in 2021:

- Purchased court shucks.
- Continued accepting and organizing storage of exhibits from court reporters and have scanned and filed those exhibits. Several court reporters cleared their offices of exhibits from prior years that had not been turned over to our office until 2021. This took additional time for staff to complete.
- Reviewed State Library guidelines on retention or destruction of capital case and permanent exhibits. Prepared power point with County Clerk to present to the County and District Clerks of Texas at the annual June meeting.

Goals for 2022:

- Work with Courts to receive more exhibits, notes and tapes from various court reporter closets, destroy those exhibits, notes and tapes subject to Texas State Library retention schedules.
- Organize items to be destroyed for shredding by Goodwill Industries.
- Accurately label, organize, and store all exhibits, notes and tapes which are not subject to the Texas State Library retention schedules.
- Continue to scan all exhibits which are permanent records.
- Train another seasonal employee to utilize State Library retention schedules to cull out nonessential records at the warehouse.

District Clerk Records Preservation employs temporary staff, which is not a counted classification.

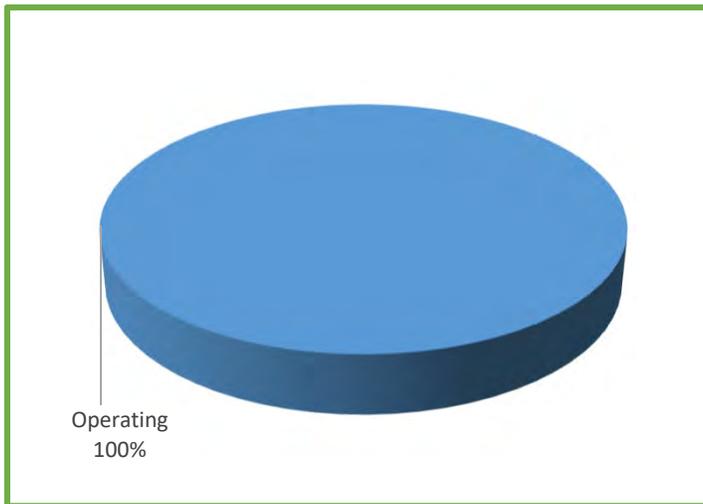
LUBBOCK COUNTY, TEXAS
FINANCIAL SUMMARY
DISTRICT COURT RECORD TECHNOLOGY

G/L 102

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	33,619	32,000	32,000
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	1,145	1,500	1,500
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 34,764	\$ 33,500	\$ 33,500
EXPENDITURES			
Personnel	-	-	-
Operating	47,179	32,492	64,250
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (12,415)	\$ 1,008	\$ (30,750)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	116,922	104,507	105,515
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 104,507	\$ 105,515	\$ 74,765

The Commissioners' Court adopts a district court records archive fee as allowed under Government Code Section 51.305. The fee is for preservation and restoration services performed in connection with maintaining district court records.

Adopted Budget for the Fiscal Year 2021-2022				
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 47,178.68	\$ 32,491.65	\$ 64,250.00	\$ 64,250.00
Capital	\$ -	\$ -	\$ -	\$ -
Total Budget	\$ 47,178.68	\$ 32,491.65	\$ 64,250.00	\$ 64,250.00



Elected Official
Barbara Sucsy

Major Accomplishments in 2021:

- Additional record/judgment books stored at the warehouse will be restored and preserved. These books were deteriorating due to age and storage conditions.

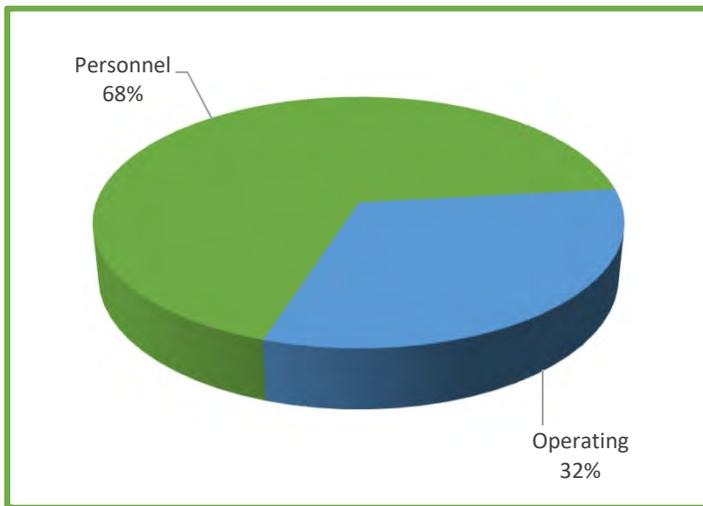
Goals for 2022:

- Continue to restore and preserve record/judgment books to prevent deterioration of historical records.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	193,407	199,000	227,110
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 193,407	\$ 199,000	\$ 227,110
EXPENDITURES			
Personnel	133,778	120,890	154,971
Operating	60,006	78,110	72,139
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (376)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	13,665	13,289	13,289
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 13,289	\$ 13,289	\$ 13,289

This fund is used for the purpose of providing money for services authorized under Texas Family Code, Chapter 203.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 133,777.79	\$ 120,890.00	\$ 154,971.00
Operating	\$ 60,005.61	\$ 78,110.00	\$ 72,139.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 193,783.40	\$ 199,000.00	\$ 227,110.00



Major Accomplishments in 2021:

- Established reporting process with dedicated phone line and voicemail, making staff time more efficient.
- Proposed Office of the Attorney General contract renewal for 5 years with small percentage increase.
- Maintained collection rate in excess of 50% during pandemic.

Goals for 2022:

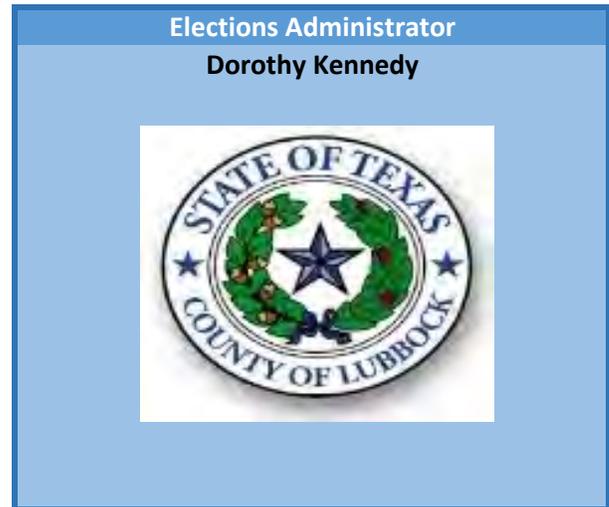
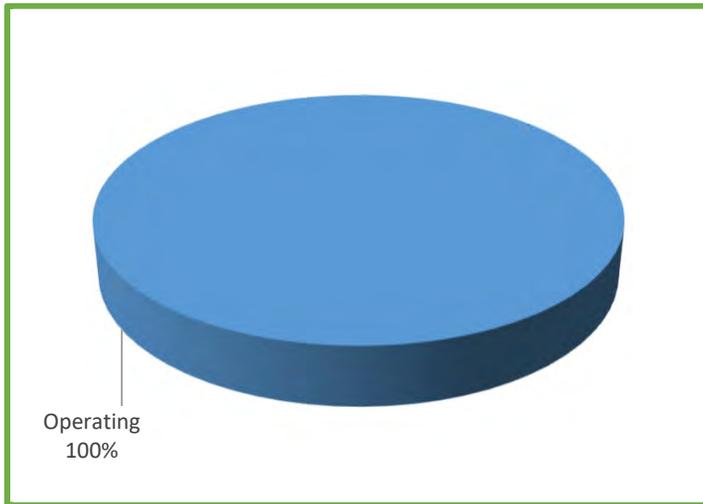
- Increase collection percentage for Community Supervision by requiring more virtual reporting.
- Offer more employment opportunities for those in supervised visitation.
- Increase referrals from Office of the Attorney General.
- Provide new online education opportunities for Community Supervision participants.

Staff by Classification	FY20	FY21	FY22
Clerical	3	3	2

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	2,125	67,700	64,000
Fines/Forfeitures	-	-	-
Interest	1,225	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 3,350	\$ 67,700	\$ 64,000
EXPENDITURES			
Personnel	-	-	-
Operating	32,036	67,700	64,000
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (28,686)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	194,448	165,762	165,762
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 165,762	\$ 165,762	\$ 165,762

Lubbock County is allowed to charge all entities a 10% administrative fee for conducting their elections. As per Texas Elections Administrative Code, a fee charged by the officer may not exceed 10% of the total amount of the contract, but may not be less than \$75 and cannot be considered as part of the County's General Revenue Fund.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 32,036.15	\$ 67,700.00	\$ 64,000.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 32,036.15	\$ 67,700.00	\$ 64,000.00



Major Accomplishments in 2021:

- Our department was able to use funds from the 10% Election Administration Fee to maintain and pay licensing fees for our website www.votelubbock.org, Election Night Reporting program and Control. The website houses voting results for past elections, voters are able to check voter registration status, and various other items pertaining to voters and elections. The website houses all mandatory web postings that were passed by legislation during the 2019 session: House Bill 305, House Bill 440, Senate Bill 902, House Bill 933, House Bill 1850, and House Bill 2640.

Goals for 2022:

- Continue using funds from this account to maintain Elections Department website and all items associated with it.
- Use funds to help fund travel for continuing education classes and conferences to achieve and maintain staff's CERA certifications.

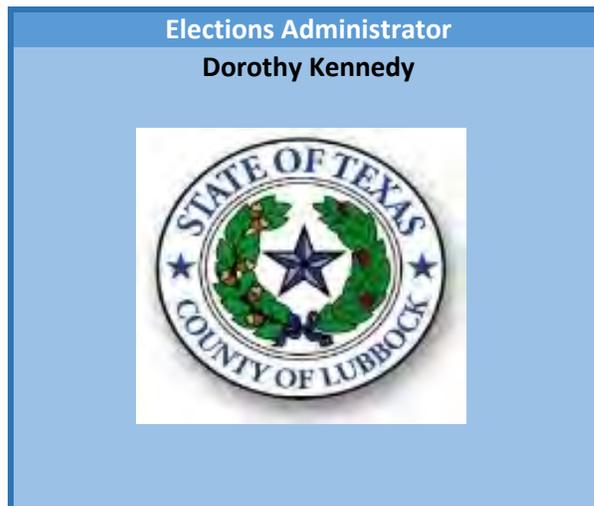
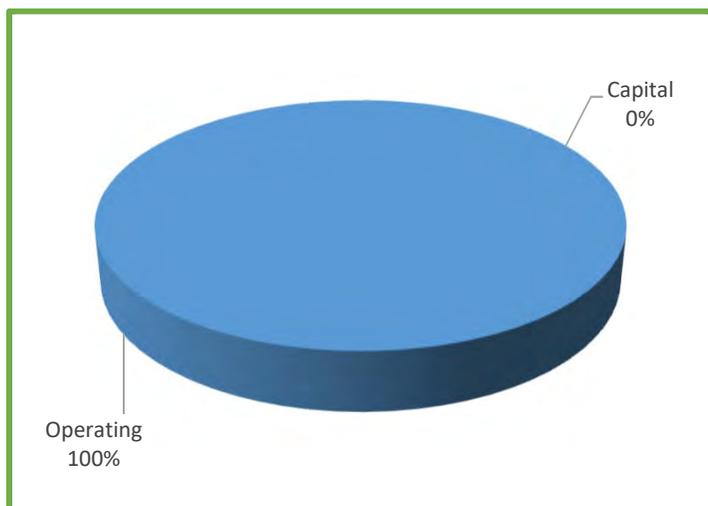
**10% fee is allowable under Texas Election Code Section 31.100(d).

**Texas Administrative Code Title 1, Part 4, Chapter 81, Subchapter H, Rule §81.161.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	15,953	79,500	75,000
Fines/Forfeitures	-	-	-
Interest	2,546	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 18,499	\$ 79,500	\$ 75,000
EXPENDITURES			
Personnel	-	-	-
Operating	79,500	79,500	75,100
Capital	65,400	6,000	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (126,401)	\$ (6,000)	\$ (100)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	375,974	249,573	243,573
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 249,573	\$ 243,573	\$ 243,473

This fund contains monies charged to the parties and entities for the rental of Controller, Touch, and Touch with Access. Monies expended from this fund are used to replace or to purchase more electronic voting equipment.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 79,500.00	\$ 79,500.00	\$ 75,100.00
Capital	\$ 65,400.00	\$ 6,000.00	\$ -
Total Budget	\$ 144,900.00	\$ 85,500.00	\$ 75,100.00



Major Accomplishments in 2021:

- Our department was able to sue some funds from election contracts to pay for an Extended Warranty for the Hart Verity election equipment.

Goals for 2022:

- Continue using a portion of the contracted funds to pay for future Extended Warranties for the County election equipment.
- To be able to use some of these funds to help meet the required changes that will come from the 2021 legislative session in regards to election equipment.
- Work with the Commissioners court and evaluate raising the rental fee of the election equipment after 2021/2022 redistricting session.

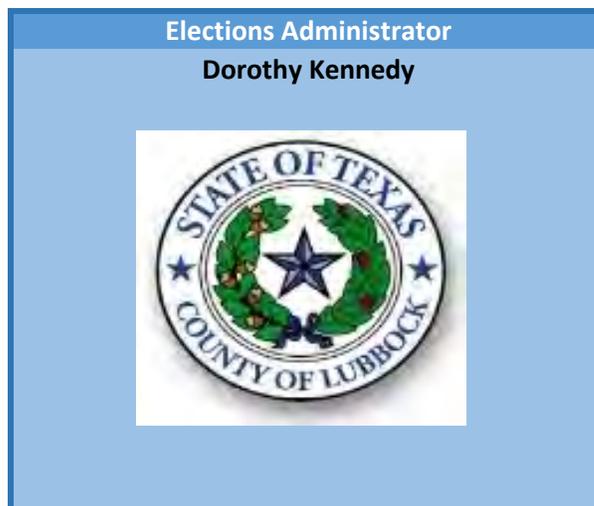
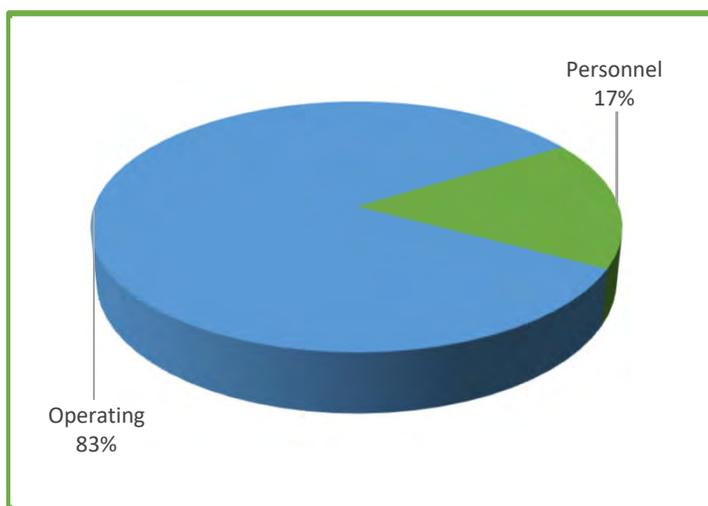
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 ELECTION SERVICES

G/L 083

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	125,498	769,775	769,775
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 125,498	\$ 769,775	\$ 769,775
EXPENDITURES			
Personnel	20,783	126,258	128,828
Operating	104,716	643,517	640,947
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (0)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	119,333	119,333	119,333
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 119,333	\$ 119,333	\$ 119,333

Reimbursable services provided to the Lubbock County Democratic and Republican parties, Lubbock County cities, schools, and other political subdivisions as well as election services for those entities within Lubbock County that have voters in outlying counties. Lubbock County provides all services related to conducting elections for the above mentioned entities and parties in regards to their needs for their elections and then the entities reimburse Lubbock County.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 20,782.69	\$ 126,258.00	\$ 128,828.00
Operating	\$ 104,715.60	\$ 643,517.00	\$ 640,947.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 125,498.29	\$ 769,775.00	\$ 769,775.00



Major Accomplishments in 2021:

- Successfully conducted November 2020 Presidential with the City and School Elections sharing the ballot and May 2021 City and School Elections.
- With the help of the Purchasing Department and Emergency Management Office, we were able to procure enough health supplies to meet the Health Protocols recommended by the CDC and the Texas Secretary of State's Office for the poll workers and voters for the November 2020 Presidential and City/School Elections.

Goals for 2022:

- Conduct secure and transparent elections for those 20 entities that will contract with Lubbock County.
- Continue to cross train staff in documenting , auditing, and maintaining receipts in order to bill contracting entities for their elections.
- Work on putting together a comprehensive list of instructions on how to document, audit, and maintaining receipts and election documents for entity elections.
- Work with Commissioner's Court and Auditor's Office to update billing cost for all contracted elections: provisional ballot kits, mail ballot kits, paper supply kits, election equipment rental cost, air card cost (used with poll books during early voting and election day).

Performance Measures	FY19	FY20	FY21
Number of Contracted Elections	11	4	21
Election Workers Trained	183	475	187
Total Mail Ballot Requests	3,178	9,998	4,545

* Staff is composed of County employees (already counted in other departmental funds) and non-County staff from a third party.

LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 HAVA CARES ACT

G/L 084

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	145,504	200,000	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 145,504	\$ 200,000	\$ -
EXPENDITURES			
Personnel			
Operating	125,504	100,000	-
Capital	20,000	100,000	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance		-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Emergency funds made available to prevent, prepare for, and respond to the coronavirus for the 2020 federal election cycle. The amounts are awarded based on voter registration activity for the most recent voting year. Funds may be used for additional voting processes, staffing, security and training, communications, supplies, and equipment necessary to help mitigate the spread of the coronavirus during the election process.

Adopted Budget for the Fiscal Year 2021-2022				
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>	
Personnel	\$ -	\$ -	\$ -	-
Operating	\$ 125,503.66	\$ 100,000.00	\$ -	-
Capital	\$ 20,000.00	\$ 100,000.00	\$ -	-
Total Budget	\$ 145,503.66	\$ 200,000.00	\$ -	-



Major Accomplishments in 2021:

- Our department was able to use funds that were applied for and received through the 202 CARES ACT Grant to purchase various products for PPE use during the July 2020 Primary Runoff election and the November Presidential election due to COVID-19 pandemic.
- We were able to use money from the Elections Department's Chapter 19 Fund to meet the required 20% grant match (These are funds the department receives from the state by completing various voter registration duties throughout the year).

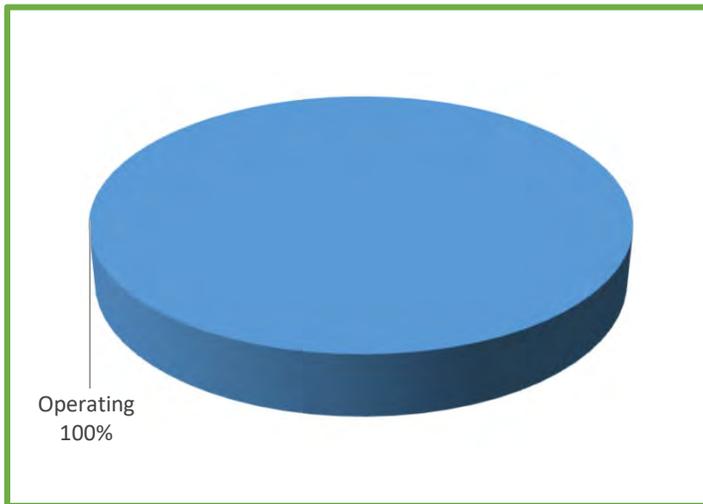
Goals for 2022:

- At this time, there are no available HAVA funds. However, if any fund become available and Lubbock County qualifies for those funds, then we will use them within the guidelines that are set out at the time the funds are received.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	59	600	600
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	8,100	5,750	5,550
TOTAL REVENUE	\$ 8,159	\$ 6,350	\$ 6,150
EXPENDITURES			
Personnel	-	-	-
Operating	5,855	6,350	6,150
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 2,305	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	11,189	13,494	13,494
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 13,494	\$ 13,494	\$ 13,494

The purpose of the Lubbock County Historical Commission is to identify, protect and interpret the history of Lubbock County.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ -	
Operating	\$ 5,854.83	\$ 6,350.00	\$ 6,150.00	
Capital	\$ -	\$ -	\$ -	
Total Budget	\$ 5,854.83	\$ 6,350.00	\$ 6,150.00	



Historical Commission Liaison
Lindsey Diaz

Major Accomplishments in 2021:

- Despite COVID restrictions Lubbock CHC held two quarterly meetings, submitted the annual report to THC, held a recognition for the Texas Historic Cemetery designation for Wolfforth Cemetery, received the 2019 Distinguished Service Award from THC (the 13th consecutive year). Four historic marker applications were submitted - two county-funded and two privately funded. An Undertold Marker application for Dunbar School was also submitted, which, unfortunately, was unsuccessful.
- The annual TCH conference "Real Places" was virtual this year. Seven LCHC members were in attendance.. The LCHC Chair was recognized with the John Ben Shepperd County Historical Commission Leadership Award.
- Four new members were appointed to LCHC, with greater geographical representation.

Goals for 2022:

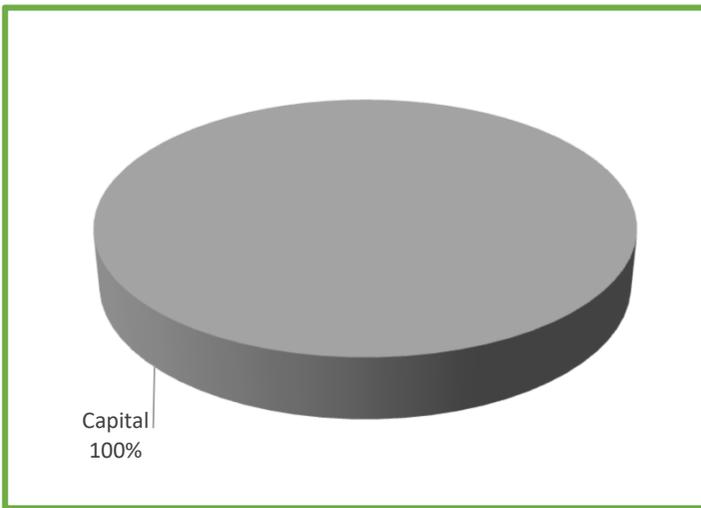
- Because of backlog at the foundry, LCHC expects 5 markers from 2019 to be dedicated next FY. LCHC will coordinate ceremonies with partner organizations and utilize electronic invitation to reduce costs.
- Submit applications for two county-funded historic markers plus any privately funded ones.
- Continue public awareness of Lubbock's historical heritage through Texas Historical Marker information, educational programs and electronic media.

Performance Measures	FY19	FY20	FY21
Number of Markers Unveiled	5	2	N/A

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	89,874	135,962	25,000
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 89,874	\$ 135,962	\$ 25,000
EXPENDITURES			
Personnel			
Operating	34,721	-	-
Capital	55,153	135,962	25,000
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The Homeland Security/Hazard Mitigation grant is designated to fund the development of a Federal Emergency Management Agency (FEMA) approved county-wide Hazard Mitigation Action Plan for the South Plains Association of Governments. FEMA requires the Hazard Mitigation Actions Plans be updated and approved every five years.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 34,721.01	\$ -	\$ -
Capital	\$ 55,152.70	\$ 135,962.00	\$ 25,000.00
Total Budget	\$ 89,873.71	\$ 135,962.00	\$ 25,000.00



Project Manager
Clinton Thetford

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath of olive and live oak branches, with the words 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK' around the perimeter.

LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 HOT AND SHORT TERM VEHICLE RENTAL TAX

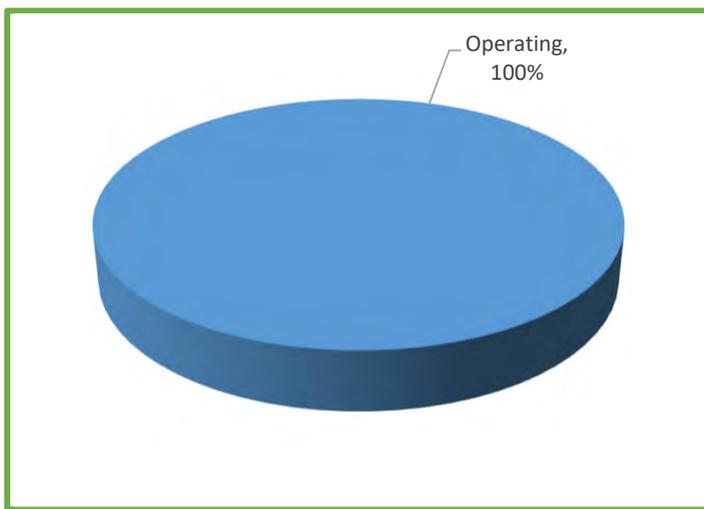
G/L 079

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 2,240,097	\$ 2,105,000	\$ 2,305,000
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	19,155	15,000	40,000
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 2,259,252	\$ 2,120,000	\$ 2,345,000
EXPENDITURES			
Personnel			
Operating	5,085	1,515,433	1,735,048
Capital			
OTHER SOURCES (USES)			
Transfers out	-	604,567	609,952
NET REVENUE (EXPENDITURES)	\$ 2,254,167	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	(2,254,167)	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

On November 6, 2018 a majority of the voters of the County voted in favor of the County providing for the planning, acquisition, development, establishment, renovation and financing of a Venue Project, and to impose a hotel occupancy tax not to exceed 5% and a short-term motor vehicle rental tax not to exceed 5% for the purpose of financing the Venue Project. This fund accounts for the collection of those funds.

Adopted Budget for the Fiscal Year 2021-2022

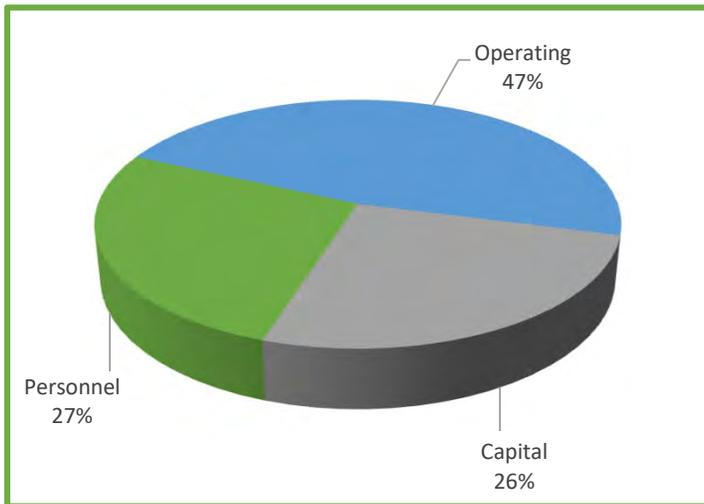
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 5,085.00	\$ 1,515,433.00	\$ 1,735,048.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 5,085.00	\$ 1,515,433.00	\$ 1,735,048.00



	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 106,729	\$ 112,360	\$ 119,768
Intergovernmental	-		
Fees	-		
Commissions	-		
Charges for Service	-		
Fines/Forfeitures	-		
Interest	2,523	5,000	1,000
Other Revenue	4,675	6,200	6,200
Licenses/Permits	-		
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 113,927	\$ 123,560	\$ 126,968
EXPENDITURES			
Personnel	74,275	77,104	51,532
Operating	9,308	18,033	32,244
Capital	-	-	50,000
OTHER SOURCES (USES)			
Transfers out	-	-	58,484
NET REVENUE (EXPENDITURES)	\$ 30,344	\$ 28,423	\$ (65,292)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	232,158	262,502	290,925
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 262,502	\$ 290,925	\$ 225,633

Expenditures from the Park Funds are generally for the operation, repair, maintenance, and upkeep associated with county owned parks. The majority of revenue comes from ad valorem taxes, along with some interest income and miscellaneous usage fees.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 74,274.75	\$ 77,104.00	\$ 51,532.00
Operating	\$ 9,308.23	\$ 18,033.00	\$ 90,728.00
Capital	\$ -	\$ -	\$ 50,000.00
Total Budget	\$ 83,582.98	\$ 95,137.00	\$ 192,260.00



Elected Official
Gilbert Flores

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Goals for 2022:

- Seal Coat Idalou and New Deal parking lots - add speed bumpers.
- Repair or replace appliances in Idalou.
- Purchase new truck - \$50,000

Staff by Classification	FY20	FY21	FY22
Trades & Technical	0	0	0
Regular Part-Time	1	1	1

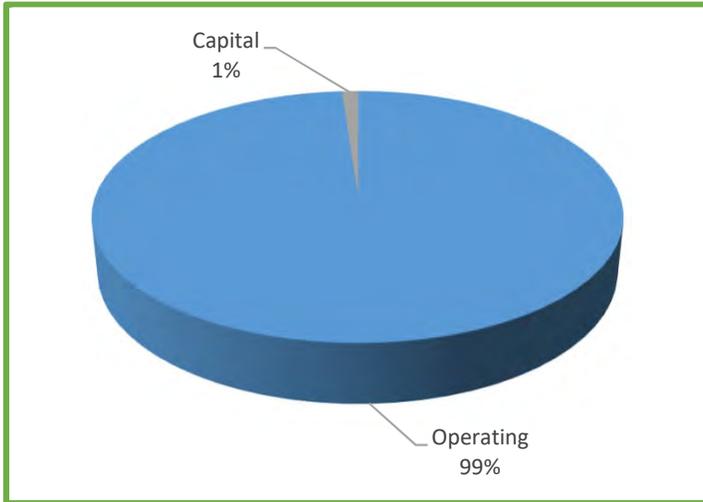
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 INMATE SUPPLY

G/L 124

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	43,567	17,000	17,000
Other Revenue	1,131,278	847,000	847,000
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 1,174,845	\$ 864,000	\$ 864,000
EXPENDITURES			
Personnel			
Operating	648,247	854,000	854,000
Capital	-	10,000	10,000
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 526,599	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	2,945,258	3,471,857	3,471,857
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 3,471,857	\$ 3,471,857	\$ 3,471,857

This is a discretionary fund of the Sheriff's Office. It is used to maintain the Sheriff's Commissary accounts.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 648,246.65	\$ 854,000.00	\$ 854,000.00
Capital	\$ -	\$ 10,000.00	\$ 10,000.00
Total Budget	\$ 648,246.65	\$ 864,000.00	\$ 864,000.00



Elected Official
Kelly Rowe

The seal of the County of Lubbock, State of Texas, featuring a central five-pointed star surrounded by a wreath, with the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK' around the perimeter.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	33,473	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	19,429	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 52,902	\$ -	\$ -
EXPENDITURES			
Personnel	-	-	-
Operating	52,902	-	-
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Provide coordinated and accessible mental health services for people with mental illnesses who come in contact with the criminal justice system of Lubbock County by: collecting data, developing screening and assessment tools, and collecting baseline data on the general inmate population.

Adopted Budget for the Fiscal Year 2021-2022					
	<u>FY20 Actual</u>		<u>FY21 Estimates</u>		<u>FY 22 Budget</u>
Personnel	\$	-	\$	-	\$ -
Operating	\$	52,902.15	\$	-	\$ -
Capital	\$	-	\$	-	\$ -
Total Budget	\$	52,902.15	\$	-	\$ -



	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	17,990	-	-
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	2,694	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 20,684	\$ -	\$ -
EXPENDITURES			
Personnel			
Operating	7,141	-	-
Capital			
OTHER SOURCES (USES)			
Transfers out	316,012	-	-
NET REVENUE (EXPENDITURES)	\$ (302,469)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	302,469	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

This fund was established in FY 2006 to account for fees collected upon conviction of a misdemeanor offense in a justice court. Funds can only be utilized to finance the purchase and maintenance of technological enhancements for justice courts and for the cost of continuing education and training regarding technological enhancements for judges and justice court clerks.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ -	-
Operating	\$ 7,141.25	\$ -	\$ -	-
Capital	\$ -	\$ -	\$ -	-
Total Budget	\$ 7,141.25	\$ -	\$ -	-

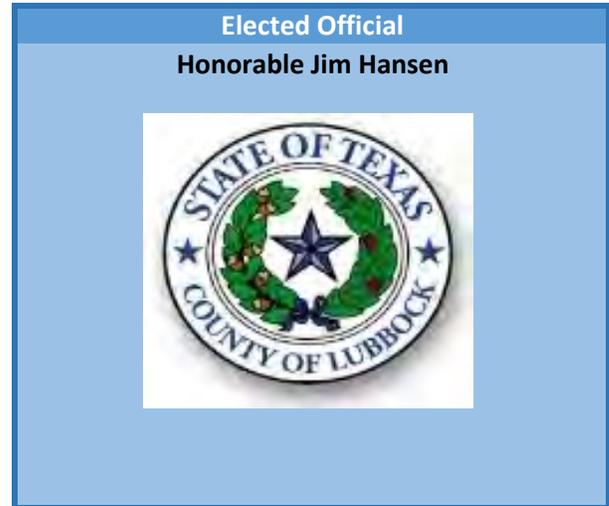
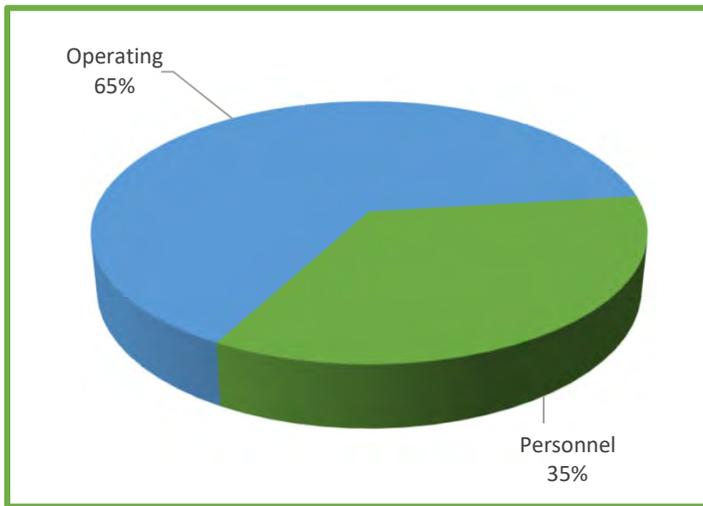


Note: The Justice Court Technology Fund was closed and divided into four funds, one for each of the Justice Courts.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	7,500	7,500
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	5	1,500	1,500
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	78,938	-	-
TOTAL REVENUE	\$ 78,943	\$ 9,000	\$ 9,000
EXPENDITURES			
Personnel	-	8,627	20,253
Operating	-	3,021	37,900
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 78,943	\$ (2,647)	\$ (49,153)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	78,943	76,296
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 78,943	\$ 76,296	\$ 27,143

This fee was established in FY 2006 to account for the fees collected upon conviction of a misdemeanor offense in a justice court. Prior to January 1, 2020, funds could only be utilized to finance the purchase and maintenance of technological enhancements for justice courts as well as continuing education and training regarding technological enhancements. Starting January 1, 2020, LGC Sec. 134.103 allocates 28.5714% of the revenues collected from the Local Court Cost fee to this fund. Now these funds may also be utilized to include salaries for technology.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ 8,626.52	\$	20,253.00
Operating	\$ -	\$ 3,020.55	\$	37,900.00
Capital	\$ -	\$ -	\$	-
Total Budget	\$ -	\$ 11,647.07	\$	58,153.00



Major Accomplishments in 2021:

- Continually updated County Website with various, ever changing rules and requirement during the eviction moratorium.
- Initiated and managed both Zoom hearings, telephone hearings throughout the year.
- Served as Justice Court Administrator for all things related to Odyssey, including IT coordination/office of the courts.

Goals for 2022:

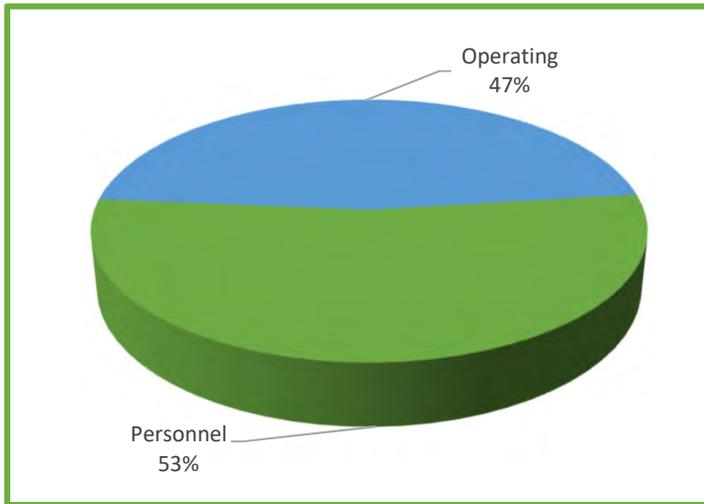
- Initiate E-filing.
- Computer preparations for new legislation/changing court costs, which I have done every session since 1991.
- Implement Odyssey.

Note: Personnel budget is for a Temporary Position.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	2,710	2,000
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	7	333	333
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	107,791	-	-
TOTAL REVENUE	\$ 107,797	\$ 3,043	\$ 2,333
EXPENDITURES			
Personnel	-	-	22,812
Operating	-	-	20,000
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 107,797	\$ 3,043	\$ (40,479)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	107,797	110,840
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 107,797	\$ 110,840	\$ 70,361

This fee was established in FY 2006 to account for the fees collected upon conviction of a misdemeanor offense in a justice court. Prior to January 1, 2020, funds could only be utilized to finance the purchase and maintenance of technological enhancements for justice courts as well as continuing education and training regarding technological enhancements. Starting January 1, 2020, LGC Sec. 134.103 allocates 28.5714% of the revenues collected from the Local Court Cost fee to this fund. Now these funds may also be utilized to include salaries for technology.

Adopted Budget for the Fiscal Year 2021-2022					
	FY20 Actual		FY21 Estimates		FY 22 Budget
Personnel	\$	-	\$	-	\$ 22,812.00
Operating	\$	-	\$	-	\$ 20,000.00
Capital	\$	-	\$	-	\$ -
Total Budget	\$	-	\$	-	\$ 42,812.00



Major Accomplishments in 2021:

- This year was very different because of COVID. Zoom is now a daily occurrence. It took a while to figure out Zoom but now it's a very good tool.
- Training for Odyssey has been going great with all my staff and I'm looking forward to the go live date
- We ordered some cameras for the courtroom so that if a party is on zoom with another present we can have everyone seen.

Goals for 2022:

- Want to set up a Justice of Peace 2 website with the help of IT.
- Finish making the courtroom as technologically advanced as possible in preparation for Odyssey change.
- Train staff for technology training.

Staff by Classification	FY20	FY21	FY22
Regular Part-Time	0	0	1

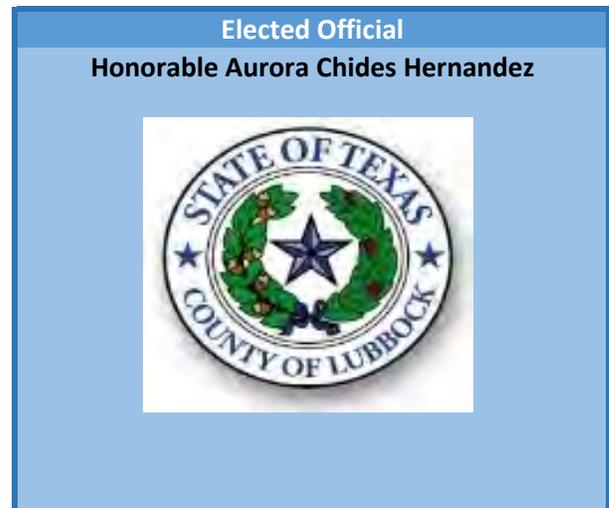
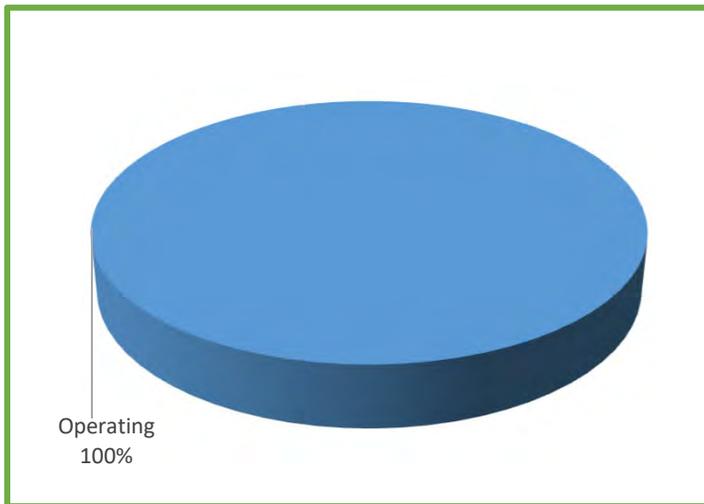
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 JUSTICE COURT TECHNOLOGY JP#3

G/L 110

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	2,000	2,000
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	2	101	101
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	32,297	-	-
TOTAL REVENUE	\$ 32,299	\$ 2,101	\$ 2,101
EXPENDITURES			
Personnel			
Operating	-	4,082	15,700
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 32,299	\$ (1,981)	\$ (13,599)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	32,299	30,318
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 32,299	\$ 30,318	\$ 16,719

This fee was established in FY 2006 to account for the fees collected upon conviction of a misdemeanor offense in a justice court. Prior to January 1, 2020, funds could only be utilized to finance the purchase and maintenance of technological enhancements for justice courts as well as continuing education and training regarding technological enhancements. Starting January 1, 2020, LGC Sec. 134.103 allocates 28.5714% of the revenues collected from the Local Court Cost fee to this fund. Now these funds may also be utilized to include salaries for technology.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ -	\$ 4,082.00	\$ 15,700.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ -	\$ 4,082.00	\$ 15,700.00



Major Accomplishments in 2021:

- Performance of systems update department wide with Odyssey and Munis
- Have enhanced and improved computer programs for Odyssey implementation. Continued training for Odyssey integration by all of staff.
- Policy and procedures enforced to ensure compliance with COVID requirement and Legislation.

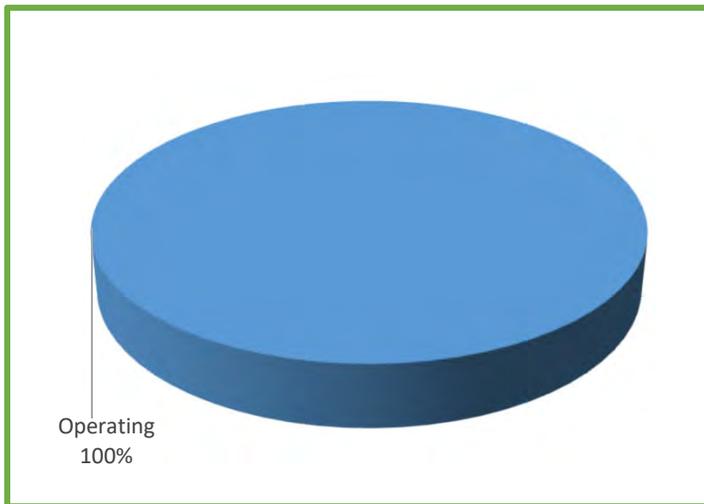
Goals for 2022:

- Continue to integrate office video and teleconferencing., TAC education, cybersecurity by all off department.
- Accessibility to the public via electronic methods, remote/hybrid hearings
- Continued Implementation of operating platform for COVID-19.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	7,330	7,330
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	6	300	300
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	96,986	-	-
TOTAL REVENUE	\$ 96,992	\$ 7,630	\$ 7,630
EXPENDITURES			
Personnel	-	-	-
Operating	-	8,500	8,550
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 96,992	\$ (870)	\$ (920)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	96,992	96,122
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 96,992	\$ 96,122	\$ 95,202

This fee was established in FY 2006 to account for the fees collected upon conviction of a misdemeanor offense in a justice court. Prior to January 1, 2020, funds could only be utilized to finance the purchase and maintenance of technological enhancements for justice courts as well as continuing education and training regarding technological enhancements. Starting January 1, 2020, LGC Sec. 134.103 allocates 28.5714% of the revenues collected from the Local Court Cost fee to this fund. Now these funds may also be utilized to include salaries for technology.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ -	\$ 8,500.00	\$ 8,550.00	\$ 8,550.00
Capital	\$ -	\$ -	\$ -	\$ -
Total Budget	\$ -	\$ 8,500.00	\$ 8,550.00	\$ 8,550.00



Major Accomplishments in 2021:

- Purchased 3 laptops and 4 mobile scanners with our technology budget and borrowed 2 laptops from IT to allow our staff Social Distance by having one clerk in office and having 3 other clerks work remotely from home.

Goals for 2022:

- We want to purchase 2 more laptops to make our office completely capable of operating remotely during any future emergency.
- Being able to work remotely will also increase flexibility for our clerks.

LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 JUVENILE DETENTION

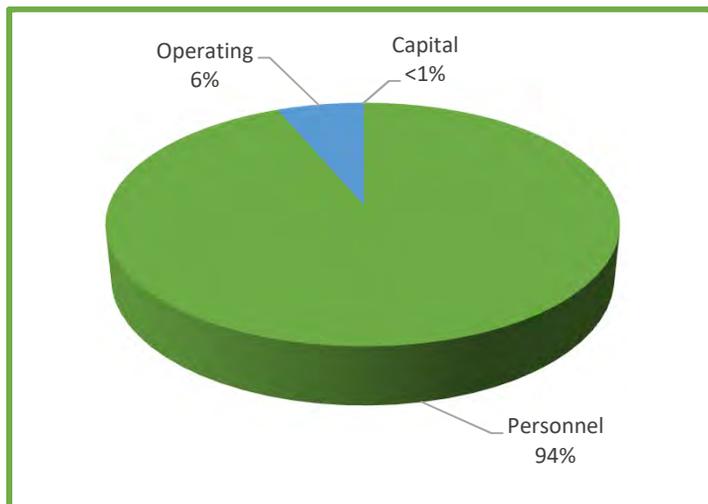
G/L 055

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	265,300	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	768,701	500,000	500,000
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	2,521,095	4,004,336	4,603,377
TOTAL REVENUE	\$ 3,555,096	\$ 4,504,336	\$ 5,103,377
EXPENDITURES			
Personnel	3,429,220	4,174,264	4,779,305
Operating	119,129	314,072	324,072
Capital	6,746	16,000	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Juvenile Probation Funds are used to account for the cost of administering the Juvenile Probation Department including Juvenile Detention functions. Funding includes general fund transfer, grant proceeds, probation fees, interest income, and other miscellaneous revenue.

Adopted Budget for the Fiscal Year 2021-2022

	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 3,429,220.09	\$ 4,174,264.00	\$ 4,779,305.00
Operating	\$ 119,129.48	\$ 314,072.00	\$ 324,072.00
Capital	\$ 6,746.29	\$ 16,000.00	\$ -
Total Budget	\$ 3,555,095.86	\$ 4,504,336.00	\$ 5,103,377.00



Appointed Official
William A. Carter II

The seal of Lubbock County, Texas, featuring a central five-pointed star surrounded by a wreath, with the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK'.

Major Accomplishments in 2021:

- This fund is the basic operating fund for our secure facility including pre-adjudication and post adjudication. It includes state funding for Mental Health. Our Sex Offender unit is funded with this fund. The major accomplishment for this fund is that it continues to divert youth from very costly residential placement outside of Lubbock County and diverted numerous youth from commitment to the state facility.

Goals for 2022:

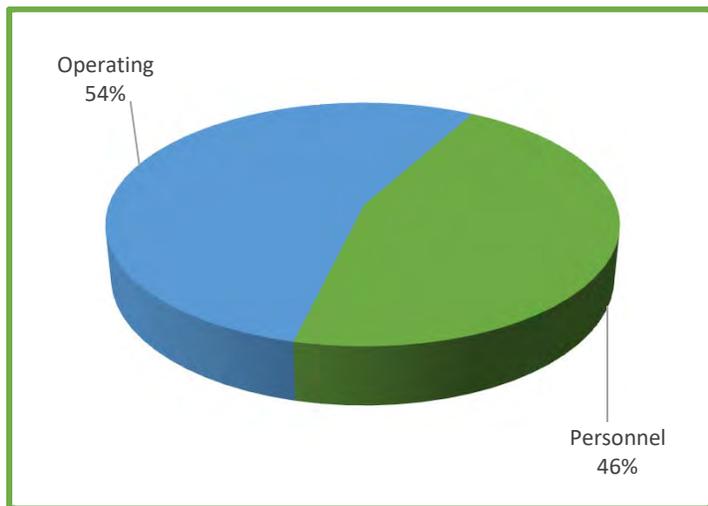
- Continue to work with a larger population of juveniles than in recent past years.

Staff by Classification	FY20	FY21	FY22
Administrative	1	1	2
Professional	3	3	4
Public Safety	59	59	63
Clerical	1	1	1
Regular Part-Time	3	3	3

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	144,316	157,449	157,449
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	184,298	224,789	230,963
TOTAL REVENUE	\$ 328,614	\$ 382,238	\$ 388,412
EXPENDITURES			
Personnel	144,080	171,288	177,462
Operating	184,534	210,950	210,950
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Juvenile Probation Funds are used to account for the cost of administering the Juvenile Probation Department including Juvenile Detention functions. Funding includes General Fund Transfer, grant proceeds, probation fees, interest income, and other miscellaneous revenue.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 144,079.60	\$ 171,288.00	\$ 177,462.00
Operating	\$ 184,534.43	\$ 210,950.00	\$ 210,950.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 328,614.03	\$ 382,238.00	\$ 388,412.00



Appointed Official
William A. Carter II

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK'.

Major Accomplishments in 2021:

- Completed a federal food service audit and passed with a few minor corrective action items.
- Met all the National School Lunch Program requirements to provide healthy food for the juveniles in our care.

Goals for 2022:

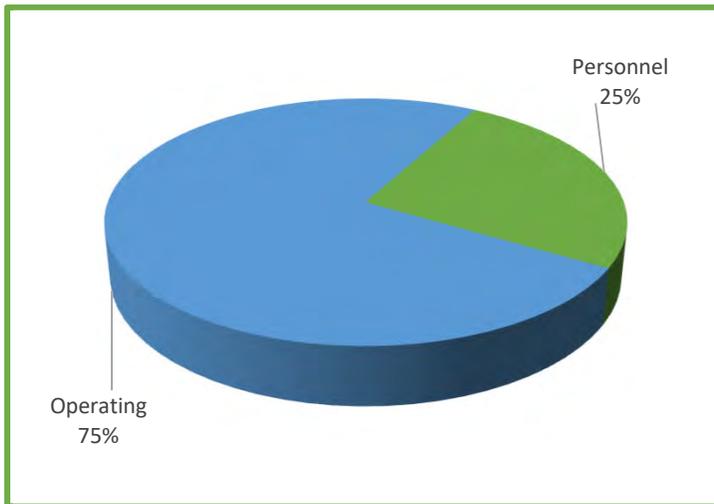
- Continue to meet all the National School Lunch Program requirements to provide healthy food for the juveniles in our care.

Staff by Classification	FY20	FY21	FY22
Trades & Technical	3	3	3

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections			
Intergovernmental			
Fees			
Commissions			
Charges for Service	4,413	5,000	5,000
Fines/Forfeitures			
Interest	53,320	75,000	75,000
Other Revenue	825	2,000	2,000
Licenses/Permits			
OTHER REVENUE SOURCES			
Transfers In	6,000,000	4,216,154	7,966,144
TOTAL REVENUE	\$ 6,058,558	\$ 4,298,154	\$ 8,048,144
EXPENDITURES			
Personnel	1,750,598	1,939,649	2,040,466
Operating	281,301	407,151	406,971
Capital	5,100	-	-
OTHER SOURCES (USES)			
Transfers out	2,962,878	4,921,779	5,600,707
NET REVENUE (EXPENDITURES)	\$ 1,058,682	\$ (2,970,425)	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	5,268,306	6,326,988	3,356,563
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 6,326,988	\$ 3,356,563	\$ 3,356,563

Juvenile Probation Funds are used to account for the cost of administering the Juvenile Probation Department including Juvenile Detention functions. Funding includes general fund transfer, grant proceeds, probation fees, interest income, and other miscellaneous revenue.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 1,750,598.00	\$ 1,939,649.00	\$ 2,040,466.00
Operating	\$ 3,244,178.79	\$ 5,328,930.00	\$ 6,007,678.00
Capital	\$ 5,100.00	\$ -	\$ -
Total Budget	\$ 4,999,876.79	\$ 7,268,579.00	\$ 8,048,144.00



Appointed Official
William A. Carter II

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Major Accomplishments in 2021:

- The Lubbock County Juvenile Probation Department successfully handled a significant increase in juvenile referrals within the allotted budget.
- The Lubbock County Juvenile Probation Department, utilizing the Noble P.A.C.T. Risk and Needs Assessment Tool, diverted more first time offenders from further activity in the juvenile justice system.

Goals for 2022:

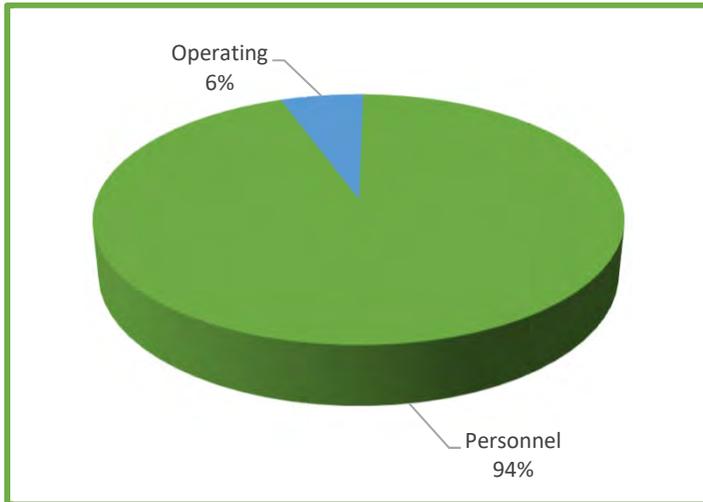
- Continue to develop a vocational education program designed to provide job skills to young adults, both male and female, by providing instruction in wood working, metal working and nursing skills.
- Continue to work with at risk youth in an effort to divert them from the criminal justice system.

Performance Measures	FY19	FY20	FY21
Juveniles Served	19,423	21,166	7,155
Community Service Hours Performed	10,354	10,094	6,135
Staff by Classification	FY20	FY21	FY22
Appointed	1	1	1
Administrative	2	2	2
Professional	16	16	15
Trades & Technical	1	1	1
Public Safety	4	4	4
Clerical	3	3	3

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections			
Intergovernmental	362,839	425,000	425,000
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	1,895	1,895	1,895
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	143,920	175,000	198,595
TOTAL REVENUE	\$ 508,654	\$ 601,895	\$ 625,490
EXPENDITURES			
Personnel	498,252	565,304	588,899
Operating	10,402	36,591	36,591
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Juvenile Probation Funds are used to account for the cost of administering the Juvenile Probation Department including Juvenile Detention functions. Funding includes general fund transfer, grant proceeds, probation fees, interest income, and other miscellaneous revenue.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 498,251.65	\$ 565,304.00	\$ 588,899.00
Operating	\$ 10,402.15	\$ 36,591.00	\$ 36,591.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 508,653.80	\$ 601,895.00	\$ 625,490.00



Appointed Official
William A. Carter II

The seal of Lubbock County, Texas, featuring a central five-pointed star surrounded by a wreath, with the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- Continued to provide juveniles who have been expelled for any discretionary offense from their regular campus a place to continue their education.
- Continued to work with "at-risk" youth who are referrals from their home campus or parents but not yet committed a delinquent act.
- Enhanced services provided to the Juvenile Case Manager that is a City of Lubbock funded program.

Goals for 2022:

- Continue to provide juveniles who have been expelled for any discretionary offense from their regular campus a place to continue their education.
- Continue to work with "at-risk" youth who are referrals from their home campus or parents but not yet committed a delinquent act.
- Focus on service learning and vocational training for the older aged juveniles.

Staff by Classification	FY20	FY21	FY22
Public Safety	8	8	8

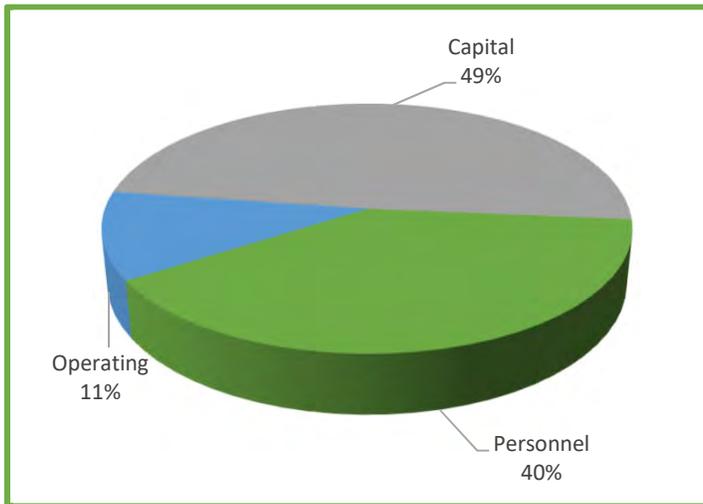
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 LAW LIBRARY

G/L 081

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	164,976	172,200	172,200
Fines/Forfeitures	-	-	-
Interest	53	-	-
Other Revenue	378	200	200
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	9,353	26,505	30,475
TOTAL REVENUE	\$ 174,761	\$ 198,905	\$ 202,875
EXPENDITURES			
Personnel	59,915	76,088	80,133
Operating	19,439	23,648	23,056
Capital	101,922	99,169	99,686
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (6,514)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	16,925	10,411	10,411
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 10,411	\$ 10,411	\$ 10,411

The Law Library Fund provides library services to residents, attorneys, judges, and county departments for researching areas of the law. These services are provided by fees collected on court case filings that are set at a level that will sufficiently operate the department.

Adopted Budget for the Fiscal Year 2021-2022				
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>	
Personnel	\$ 59,914.71	\$ 76,088.00	\$	80,133.00
Operating	\$ 19,438.92	\$ 23,648.00	\$	23,056.00
Capital	\$ 101,921.91	\$ 99,169.00	\$	99,686.00
Total Budget	\$ 181,275.54	\$ 198,905.00	\$	202,875.00



Librarian
Michele Campbell



Major Accomplishments in 2021:

- **MANAGEMENT:** trained new substitute; hosted two college volunteers; worked with Kim Dayton's paralegal classes; participated in numerous continuing ed webinars; maintained membership in AALL and SWALL; began working with attorney from LANWT to provide pro se workshops in Law Library; reached out to the Lubbock Public Library as a partner for the "Bring-a-Blanket Story Time."
- **PHYSICAL SPACE:** completed remaining signage for all stacks and the perimeter bookcases; created a lending library for county employees called the "Tiny Library"; decorated the library for Halloween and Christmas; reorganized all superseded criminal and family law resources; moved the Professor John Krahrmer collection to a more visible location; inventoried the entire collection and updated the Master Collection Spreadsheet with actual stack location; participated in the October Online Auction.
- **DIGITAL:** replaced the paper sign-in with inline form; maintained the Law Library's online presence (website & Facebook); continued producing The Golden Gavel newsletter; expanded legal form service to patrons via email.

Goals for 2022:

- Expand the library's social media presence - possible starting Twitter and Instagram accounts.
- Work with the Lubbock Area Bar Association's reinstated Law Library Committee
- Continue improving the physical space of the library : specific signage within the bookcases, etc.

Performance Measures	FY19	FY20	FY21
Library Patrons	N/A	1,125	1,753
Texas Law Forms Distributed	N/A	1,407	3,420
Social Media Reach	N/A	3,993	9,878
Staff by Classification	FY20	FY21	FY22
Professional	1	1	1

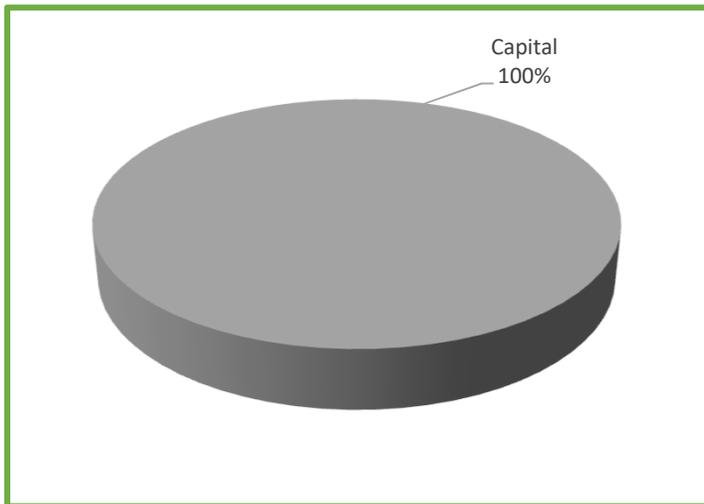
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 LCETRZ NO1 TAX INCREMENT FUND

G/L 043

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections			
Intergovernmental			
Fees			
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	5,243	3,000	1,000
Other Revenue			
Licenses/Permits			
OTHER REVENUE SOURCES			
Transfers In	145,801	145,800	188,025
TOTAL REVENUE	\$ 151,044	\$ 148,800	\$ 189,025
EXPENDITURES			
Personnel	-	-	-
Operating	-	-	-
Capital	-	703,090	189,025
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 151,044	\$ (554,290)	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	409,524	560,568	6,278
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 560,568	\$ 6,278	\$ 6,278

These are funds collected from a county energy transportation reinvestment zone formed by order of the Commissioners' Court. The funds in the Lubbock County Energy Transportation Reinvestment Zone NO1 Tax Increment Fund may only be used according to Texas Transportation Code 222.1071.

Adopted Budget for the Fiscal Year 2021-2022					
	FY20 Actual		FY21 Estimates		FY 22 Budget
Personnel	\$	-	\$	-	\$ -
Operating	\$	-	\$	-	\$ -
Capital	\$	-	\$	703,090.00	\$ 189,025.00
Total Budget	\$	-	\$	703,090.00	\$ 189,025.00



Major Accomplishments in 2021:

- Utilized funding in partnership with the City of Lubbock to begin improvement in Indiana Ave/CR 2100 from FM 1585 to Woodrow Road.

Goals for 2022:

- Complete construction on Indiana Ave/CR 2100 from FM 1585 to Woodrow Road.

LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 LECD EMERGENCY COMMUNICATION GRANT

G/L 146

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	8,304	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 8,304	\$ -	\$ -
EXPENDITURES			
Personnel	-	-	-
Operating	8,304	-	-
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The LECD (Lubbock Emergency Communications District) Technology Grant provides funds to local emergency services providers to underwrite projects that enhance the delivery of 9-1-1 services.

Adopted Budget for the Fiscal Year 2021-2022

	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 8,304.30	\$ -	\$ -
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 8,304.30	\$ -	\$ -



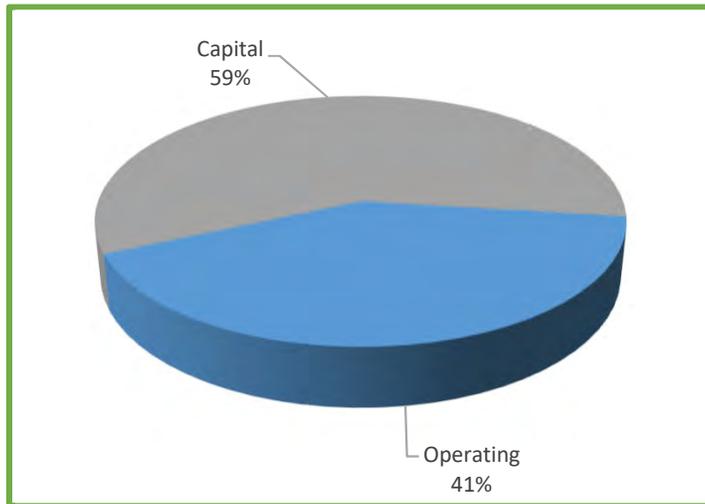
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 LEOSE SHERIFF

G/L 142

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	23,243	119,188	119,188
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	1,152	1,500	1,500
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 24,395	\$ 120,688	\$ 120,688
EXPENDITURES			
Personnel			
Operating	15,752	25,000	50,000
Capital	-	95,688	70,688
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 8,643	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	125,931	134,574	134,574
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 134,574	\$ 134,574	\$ 134,574

According to Section 1701.157 of the Texas Occupations Code, each year the Comptroller allocates funds to the law enforcement officer standards and education fund (LEOSE). These funds are used for expenses related to the continuing education of law enforcement officers.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 15,752.46	\$ 25,000.00	\$ 50,000.00
Capital	\$ -	\$ 95,688.00	\$ 70,688.00
Total Budget	\$ 15,752.46	\$ 120,688.00	\$ 120,688.00



Elected Official
Kelly Rowe

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath of olive and live oak branches, with the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" inscribed around the perimeter.

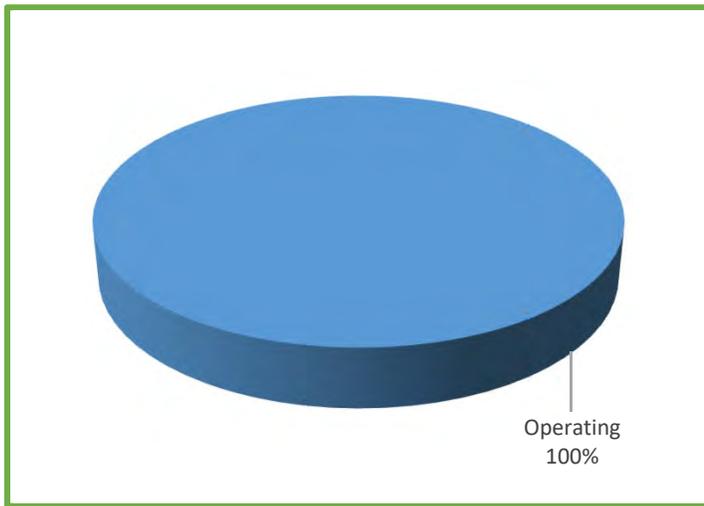
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 LOCAL TRUANCY PREVENTION AND DIVERSION

G/L 095

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	9,317	15,262	10,000
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	2	-	15
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 9,319	\$ 15,262	\$ 10,015
EXPENDITURES			
Personnel	-	-	-
Operating	-	160	19,333
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 9,319	\$ 15,102	\$ (9,318)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	9,319	24,421
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
Ending Fund Balance	\$ 9,319	\$ 24,421	\$ 15,103

Starting January 1, 2020, LGC Sec. 134.103 allocates 35.7143% of the revenues collected from the Local Court Cost fee to the local truancy prevention and diversion fund. These funds may be used by a county to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of a juvenile case manager.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ -	\$ 160.00	\$ 19,333.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ -	\$ 160.00	\$ 19,333.00



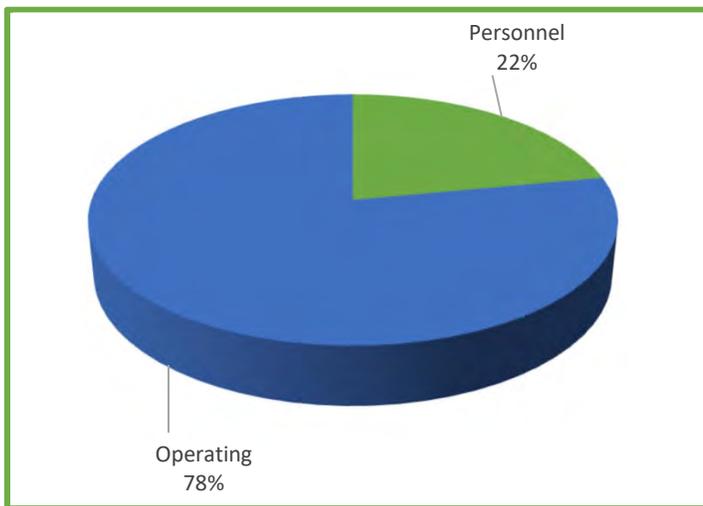
Department Head
William A. Carter, II

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	5,227	219,984	214,049
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 5,227	\$ 219,984	\$ 214,049
EXPENDITURES			
Personnel	5,227	79,923	47,130
Operating	-	140,061	166,919
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

MAT – Medication Assisted Treatment Re-Entry Program

The purpose of the MAT program is to provide inmates in a county jail facility access to Federal Drug Administration approved, evidence-based medication-assisted treatment for alcohol and opioid dependence. The treatment is administered while the inmate is confined in a county jail and/or when participating in outpatient care upon release.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 5,227.05	\$ 79,923.00	\$ 47,130.00
Operating	\$ -	\$ 140,061.00	\$ 166,919.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 5,227.05	\$ 219,984.00	\$ 214,049.00



Elected Official
Kelly Rowe

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath, with the text 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK' around the perimeter.

Staff by Classification	FY20	FY21	FY22
Professional	0	0	2

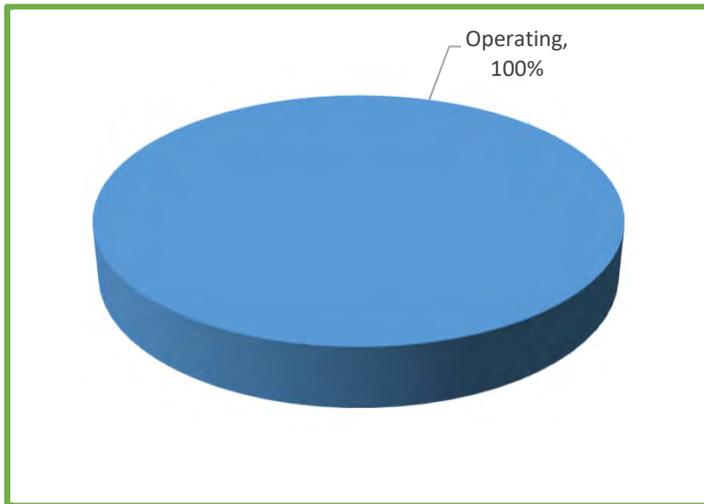
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 MEDIATION MENTAL HEALTH GRANT

G/L 078

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections			
Intergovernmental	-	-	8,759
Fees			
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest			
Other Revenue	-	-	4,791
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	1,052
TOTAL REVENUE	\$ -	\$ -	\$ 14,602
EXPENDITURES			
Personnel			
Operating	-	-	14,602
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The Mediation & Mental Health grant fund is used for dual objectives for educating mediators about mental health. The first objective is to develop a series of workshops focusing on mental health, and secondly, to utilize this information to create a Best Practices guide for mediators. According to the National Alliance of Mental Illness (NAMI), one in five adults in the United States will experience some form of mental illness. Many of these adults access the judicial system, frequently due to alleged criminal acts, and also for civil matters. Alternative dispute resolution (ADR) is ordered or requested in many of these cases. Since mediation is a significant part of the judicial system, mediators need to know how to recognize signs of a person’s mental illness and to be able to respond accordingly.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ -	\$ -	\$ -	-
Operating	\$ -	\$ -	\$ 14,602.00	
Capital	\$ -	\$ -	\$ -	-
Total Budget	\$ -	\$ -	\$ 14,602.00	

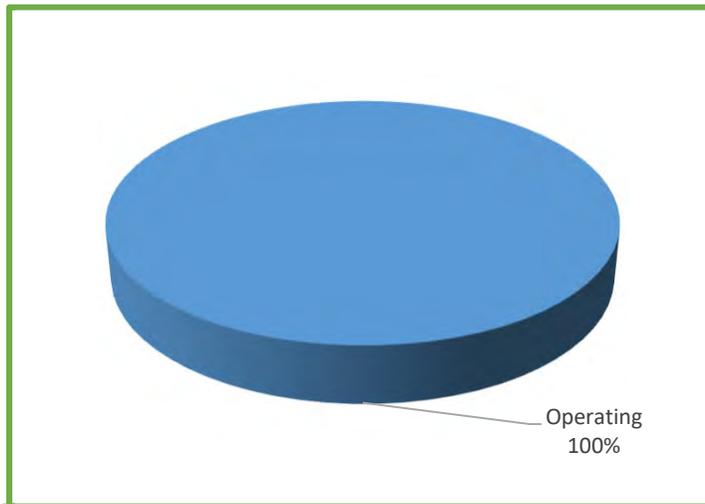


Appointed Official
D. Gene Valentini

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	39,231	35,000	35,000
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	2,963	4,000	4,000
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 42,194	\$ 39,000	\$ 39,000
EXPENDITURES			
Personnel			
Operating	47,468	14,033	185,000
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (5,274)	\$ 24,967	\$ (146,000)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	324,952	319,678	344,645
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 319,678	\$ 344,645	\$ 198,645

The online access fund is used to account for fees received by the courts for public access to court documents that are public information. Local Government Code, 191.008, gives the county the authority to set a reasonable fee for use of the system. The fee is dedicated to the enhancement of courtroom technology.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 47,467.94	\$ 14,033.00	\$ 185,000.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 47,467.94	\$ 14,033.00	\$ 185,000.00



Project Manager
Dean Stanzione

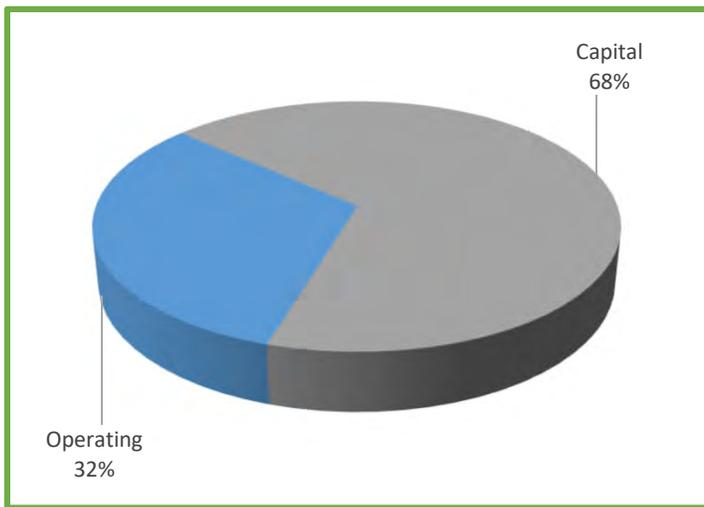
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 PERMANENT IMPROVEMENT

G/L 041

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 2,134,575	\$ 2,247,180	\$ 2,395,366
Intergovernmental			
Fees			
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	35,790	50,000	35,000
Other Revenue	483,732	483,732	483,732
Licenses/Permits			
OTHER REVENUE SOURCES			
Transfers In	2,028,961	2,068,943	2,384,027
TOTAL REVENUE	\$ 4,683,058	\$ 4,849,855	\$ 5,298,125
EXPENDITURES			
Personnel	-	-	-
Operating	371,300	450,200	2,325,000
Capital	3,525,428	3,833,663	4,973,125
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 786,330	\$ 565,992	\$ (2,000,000)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	2,062,381	2,848,711	3,414,703
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 2,848,711	\$ 3,414,703	\$ 1,414,703

Projects in the Permanent Improvement Fund are those capital projects that do not require the expenditure of bond funds but are still necessary to the efficient operation of the County. Revenues come from ad valorem taxes as required in the Constitution, interest income, rental of the Court Residential Treatment Center Facility and transfer from the General Fund.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 371,300.23	\$ 450,200.00	\$ 2,325,000.00
Capital	\$ 3,525,428.22	\$ 3,833,662.95	\$ 4,973,125.00
Total Budget	\$ 3,896,728.45	\$ 4,283,862.95	\$ 7,298,125.00



Department Head
Natalie Harvill

The seal of Lubbock County, Texas, featuring a central five-pointed star surrounded by a wreath of cotton and wheat, with the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- Completed the second of three areas of irrigation for the Slaton City Park (contracted).
- Completion of the roof replacement at the Courthouse completed (contracted).
- Majority of concrete/leak repair at the Courthouse utility tunnel and at 916 Main West basement under the sidewalk completed (contracted).
- Completion of the renovation of LCJJC for the original building, including Admin and Alpha pod (contracted).
- Completion of an upgraded fire alarm installation at the Courthouse (contracted).
- Majority of upgrades to the domestic hot water system at the LCDC (contracted).
- Completed IT Room HVAC Modifications at 916 Main to add redundancy to the cooling for the server room (contracted).
- Majority of the reroof for 916 Main completed (contracted).
- Replace exterior sewer lines in the west side of the Courthouse (contracted).
- Completed the following (FIMs) included in the Phase I Performance Contract with Johnson Controls: Sewer pipe replacement at the Courthouse, LCDC HVAC smoke controls upgrade, installation of a domestic water control system at LCDC, and waterproofing alley.
- Completed project development for Phase II projects with Johnson Controls.
- Completed renovation of the 12th floor of 916 Main to reconfigure for Public Works and LMPO (self-performed).
- Completed renovation of the 5th floor of 916 Main to reconfigure for 7th court of Appeals and Court Administration (self-performed).

Major Accomplishments for 2021 continued:

- Renovation and structural repairs of meeting room at the Shallowater Club House (self-performed).
- Architectural & Engineering Design completed for the renovation of the Third Floor at 916 Main.
- Structural engineering report of the parking garage next 916 Main.

Goals for 2022:

- Remodeling of two complete pods at the LCDC (contracted & in-house).
- Renovate and upgrade property conveyor at LCDC (contracted & in-house).
- Upgrade fire alarm & sprinkler system at LCDC (contracted).
- Complete roof replacement of 916 Main (contracted).
- Reseal doors and windows, repoint and seal top 44' of limestone at the Courthouse (contracted).
- Start and complete roof replacement at LCJJC (contracted).
- Replace emergency generator at LCJJC (contracted).
- Design and start construction of a Ten Classroom Addition at LCJJC.
- Architectural and engineer planning & design for the replacement of the Adult Probation Building and the Parking Garage.
- 915 Buddy Holly elevated parking moisture control renovations (in-house).
- Start of Phase II of Facility Improvement Measure Projects with Johnson Controls.

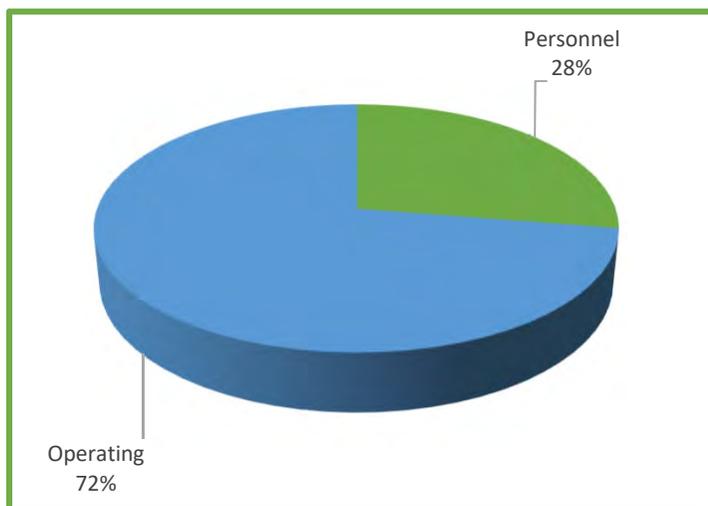
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 PRECINCT 1 PARK

G/L 031

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 106,729	\$ 112,359	\$ 119,768
Intergovernmental Fees			
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	6,167	8,000	8,000
Other Revenue	5,200	8,000	8,000
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 118,095	\$ 128,359	\$ 135,768
EXPENDITURES			
Personnel	76,671	83,726	50,682
Operating	12,954	46,132	75,000
Capital			
OTHER SOURCES (USES)			
Transfers out	-	100,000	58,484
NET REVENUE (EXPENDITURES)	\$ 28,471	\$ (101,499)	\$ (48,398)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	649,738	678,209	576,710
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 678,209	\$ 576,710	\$ 528,312

Expenditures from the Park Funds are generally for the operation, repair, maintenance, and upkeep associated with county owned parks. The majority of revenue comes from ad valorem taxes, along with some interest income and miscellaneous usage fees.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 76,671.19	\$ 83,726.00	\$ 50,682.00
Operating	\$ 12,953.65	\$ 146,132.00	\$ 133,484.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 89,624.84	\$ 229,858.00	\$ 184,166.00



Elected Official
Terence Kovar

Major Accomplishments in 2021:

- Continue to provide an affordable , well maintained venue for the community
- Created an online rental service to better serve the community.
- Updated the rental policies and rental agreement.

Goals for 2022:

- All rentals will be fully online. This will make renting the clubhouse easier for Lubbock County residents.
- Continue providing a safe, clean, affordable event center for the community.
- We will add places to hang decorations inside and outside the building. We will also start repainting the inside of the building.

Staff by Classification	FY20	FY21	FY22
Trades & Technical	1	1	1
Regular Part-Time	1	1	1

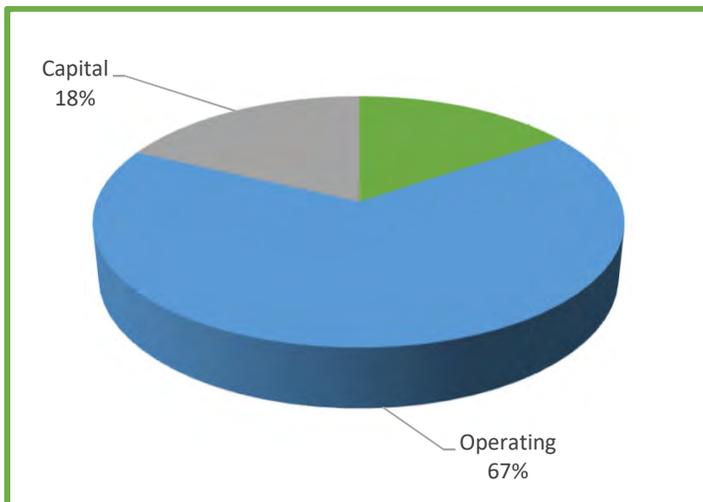
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 PROJECT SAFE NEIGHBORHOOD GRANT

G/L 130

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	89,839
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ 89,839
EXPENDITURES			
Personnel	-	-	13,902
Operating	-	-	59,798
Capital	-	-	16,139
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE		\$ -	\$ -

The purpose of the Project Safe Neighborhoods Program is to create and foster safer neighborhoods through a sustained reduction in violent crime, including, but not limited to, addressing criminal gangs and felonious possession and use of firearms. Due to a variety of factors, the region surrounding Lubbock, has become a primary center for gangs and other organizations engaged in serious and violent criminal activities such as human trafficking, drug trafficking, gun trafficking, assaults, kidnapping, torture, murder, etc. Multiple Law Enforcement agencies at the federal, state, and local level have responsibilities for the investigation and prosecution of related criminal activities and organizations. Enhanced cooperation among these different agencies in addressing the threat posed by criminal organizations furthers the ability of each to achieve their goals and mission to enhance public safety.

Adopted Budget for the Fiscal Year 2021-2022				
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>	
Personnel	\$ -	\$ -	\$	13,902.00
Operating	\$ -	\$ -	\$	59,798.00
Capital	\$ -	\$ -	\$	16,139.00
Total Budget	\$ -	\$ -	\$	89,839.00



LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 REGIONAL PUBLIC DEFENDER GRANT

G/L 113

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	6,315,543	6,197,871	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	16,269	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	103,114	103,114	-
TOTAL REVENUE	\$ 6,434,926	\$ 6,300,985	\$ -
EXPENDITURES			
Personnel	4,652,253	8,177,914	-
Operating	848,849	1,132,812	-
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 933,824	\$ (3,009,741)	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	2,075,917	3,009,741	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 3,009,741	\$ -	\$ -

In FY 2008, Lubbock County was awarded a grant from the Task Force for Capital Murder Cases. The office is based in Lubbock County and currently has inter-local agreements with 181 counties to provide public defense for capital murders. Each county pays a pre-determined rate based on historical information relating to capital murders in that respective county.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ 4,652,253.11	\$ 8,177,914.00	\$ -	-
Operating	\$ 848,848.85	\$ 1,132,812.00	\$ -	-
Capital	\$ -	\$ -	\$ -	-
Total Budget	\$ 5,501,101.96	\$ 9,310,726.00	\$ -	-



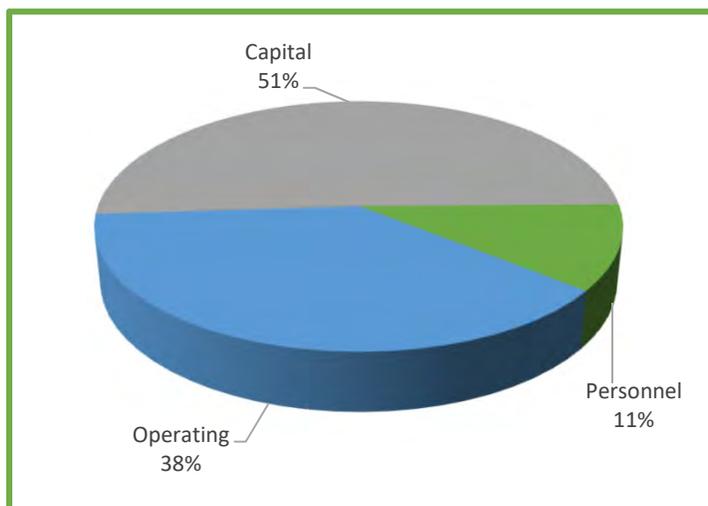
Note: The Regional Public Defender's office separated from Lubbock County on December 31, 2020 and became their own entity.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 106,729	\$ 112,359	\$ 119,768
Intergovernmental Fees			
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	3,237	5,000	1,000
Other Revenue	2,760	2,500	2,250
Licenses/Permits			
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 112,726	\$ 119,859	\$ 123,018
EXPENDITURES			
Personnel	52,009	37,749	32,542
Operating	23,267	18,922	54,700
Capital	77,212	40,887	150,000
OTHER SOURCES (USES)			
Transfers out	-	-	58,484
NET REVENUE (EXPENDITURES)	\$ (39,762)	\$ 22,301	\$ (172,708)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	316,479	276,717	299,018
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 276,717	\$ 299,018	\$ 126,310

Expenditures from the Park Funds are generally for the operation, repair, maintenance, and upkeep associated with county owned parks. The majority of revenue comes from ad valorem taxes, along with some interest income and miscellaneous usage fees.

Adopted Budget for the Fiscal Year 2021-2022

	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 52,008.59	\$ 37,748.85	\$ 32,542.00
Operating	\$ 23,267.16	\$ 18,921.85	\$ 113,184.00
Capital	\$ 77,211.55	\$ 40,887.39	\$ 150,000.00
Total Budget	\$ 152,487.30	\$ 97,558.09	\$ 295,726.00



Elected Official
Chad Seay

The seal of Lubbock County, Texas, featuring a central five-pointed star surrounded by a wreath, with the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- Drill water well.
- Remodel small rental room.

Goals for 2022:

- Fix park sprinkler systems 'get off city system'.
- Repaint large rental room.
- Attach bleachers for baseball field.

Staff by Classification	FY20	FY21	FY22
Trades & Technical	1	1	1
Regular Part-Time	1	1	1

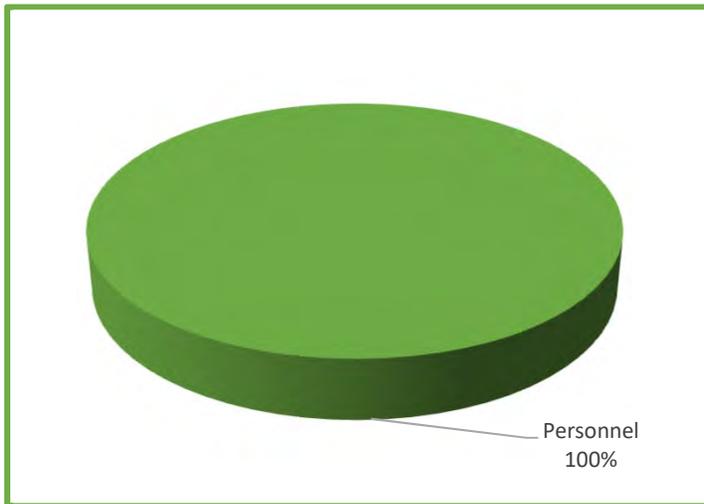
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 SHERIFF COMMISSARY SALARY

G/L 145

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	662,633	656,701	680,525
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 662,633	\$ 656,701	\$ 680,525
EXPENDITURES			
Personnel	577,614	656,701	680,525
Operating			
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 85,020	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	130,326	215,345	215,345
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 215,345	\$ 215,345	\$ 215,345

The Sheriff Commissary Salary fund is funded through inmate purchases from the commissary. The funds generated through commissary sales are used to establish, staff, and equip the commissary operation and fund the salaries of staff responsible for managing the inmates' commissary accounts.

Adopted Budget for the Fiscal Year 2021-2022				
	FY20 Actual	FY21 Estimates	FY 22 Budget	
Personnel	\$ 577,613.90	\$ 656,701.00	\$	680,525.00
Operating	\$ -	\$ -	\$	-
Capital	\$ -	\$ -	\$	-
Total Budget	\$ 577,613.90	\$ 656,701.00	\$	680,525.00



Elected Official
Kelly Rowe

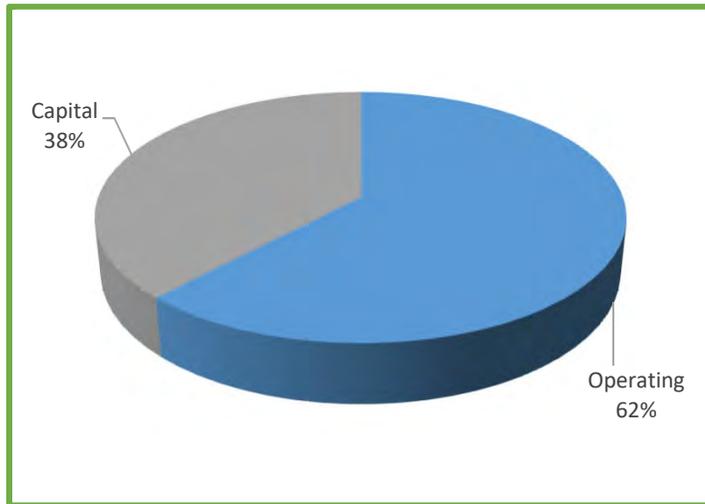
The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches. The words 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK' are inscribed around the perimeter.

Staff by Classification	FY20	FY21	FY22
Professional	3	4	5
Public Safety	1	2	2
Trades & Technical	2	1	1
Clerical	1	1	1
Regular Part-Time	1	1	0

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	185,431	350,000	250,000
Interest	3,664	3,500	3,500
Other Revenue	75,233	10,000	10,000
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 264,328	\$ 363,500	\$ 263,500
EXPENDITURES			
Personnel			
Operating	114,670	263,500	163,500
Capital	40,178	100,000	100,000
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 109,480	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	437,509	546,989	546,989
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 546,989	\$ 546,989	\$ 546,989

This is a discretionary fund of the Sheriff's Office and it is supported by funds and assets that are seized and subsequently awarded to the County by court orders.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 114,669.90	\$ 263,500.00	\$ 163,500.00
Capital	\$ 40,178.00	\$ 100,000.00	\$ 100,000.00
Total Budget	\$ 154,847.90	\$ 363,500.00	\$ 263,500.00



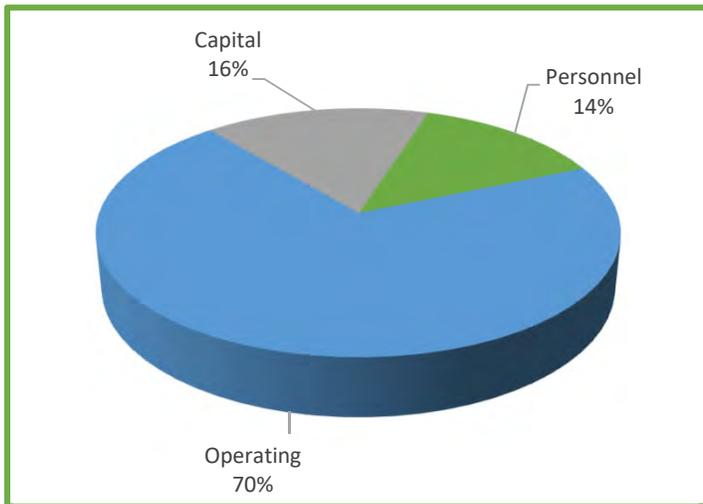
Elected Official
Kelly Rowe

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches. The words 'STATE OF TEXAS' are at the top and 'COUNTY OF LUBBOCK' are at the bottom of the circular seal.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 106,729	\$ 112,359	\$ 119,768
Intergovernmental Fees			
Commissions			
Charges for Service			
Fines/Forfeitures			
Interest	1,672	3,000	1,000
Other Revenue	2,650	8,000	8,000
Licenses/Permits			
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 111,051	\$ 123,359	\$ 128,768
EXPENDITURES			
Personnel	76,352	73,598	42,166
Operating	30,722	38,372	217,758
Capital	50,000	14,584	50,000
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (46,024)	\$ (3,195)	\$ (181,156)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	147,573	101,549	98,354
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 101,549	\$ 98,354	\$ (82,802)

Expenditures from the Park Funds are generally for the operation, repair, maintenance, and upkeep associated with county owned parks. The majority of revenue comes from ad valorem taxes, along with some interest income and miscellaneous usage fees.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 76,352.13	\$ 73,598.00	\$ 42,166.00
Operating	\$ 30,722.11	\$ 38,372.00	\$ 217,758.00
Capital	\$ 50,000.00	\$ 14,584.00	\$ 50,000.00
Total Budget	\$ 157,074.24	\$ 126,554.00	\$ 309,924.00



Elected Official
Jason Corley

Major Accomplishments in 2021:

- Completion of Phase 1 & 2 of the sprinkler system.
- Encourage taxpayer utilization of their county park creation of "Picnic in the park with the Arts".
- Safety hazards caused by aging trees were removed.

Goals for 2022:

- Replace the 20 + year old roof on Clubhouse
- Finish Phase 3 of the park sprinkler system.
- Creation of the Park's master plan.

Staff by Classification	FY20	FY21	FY22
Trades & Technical	1	1	1
Regular Part-Time	1	1	1

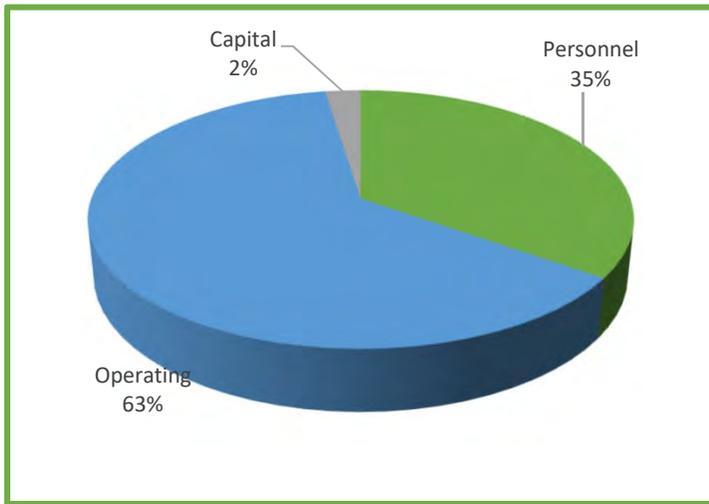
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 TAG GRANT

G/L 150

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	640,005	1,002,028	845,891
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 640,005	\$ 1,002,028	\$ 845,891
EXPENDITURES			
Personnel	259,614	294,043	294,043
Operating	300,098	594,208	531,135
Capital	80,293	113,777	20,713
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The Texas Anti-Gang Program, or TAG Grant, is designated to enhance coordinated law enforcement activity targeted at gangs and other criminal organizations operating in or affecting the region.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 259,614.23	\$ 294,043.00	\$ 294,043.00
Operating	\$ 300,097.91	\$ 594,208.00	\$ 531,135.00
Capital	\$ 80,293.30	\$ 113,777.00	\$ 20,713.00
Total Budget	\$ 640,005.44	\$ 1,002,028.00	\$ 845,891.00



Department Head
David Ponce

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches, and the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Staff by Classification	FY20	FY21	FY22
Administrative	1	1	1
Clerical	1	2	2

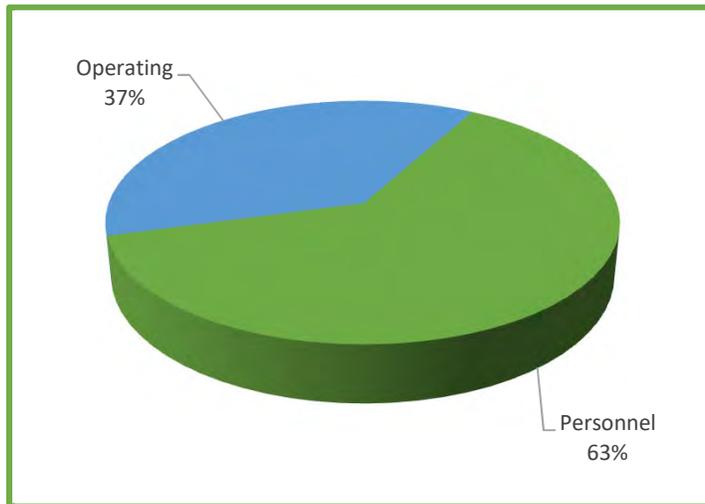
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 TJJJ (A) JUVENILE PROBATION COMMISSION GRANT

G/L 054

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	1,709,977	1,649,081	1,649,081
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	68,339	411,254	461,372
TOTAL REVENUE	\$ 1,778,315	\$ 2,060,335	\$ 2,110,453
EXPENDITURES			
Personnel	961,510	1,272,698	1,322,816
Operating	816,806	787,637	787,637
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Juvenile Probation Funds are used to account for the cost of administering the Juvenile Probation Department including Juvenile Detention functions. Funding includes general fund transfer, grant proceeds, probation fees, interest income, and other miscellaneous revenue.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ 961,509.63	\$ 1,272,698.00	\$ 1,322,816.00
Operating	\$ 816,805.81	\$ 787,637.00	\$ 787,637.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 1,778,315.44	\$ 2,060,335.00	\$ 2,110,453.00



Appointed Official
William A. Carter II

The seal of the State of Texas, County of Lubbock, featuring a central five-pointed star surrounded by a wreath and the text "STATE OF TEXAS" and "COUNTY OF LUBBOCK".

Major Accomplishments in 2021:

- State Aid is a basic operating fund from the Texas Juvenile Justice Department covering anything from basic salaries to residential placement.
- LCJJC continues to leverage state funds to provide the best services available to at risk youth in Lubbock County.

Goals for 2022:

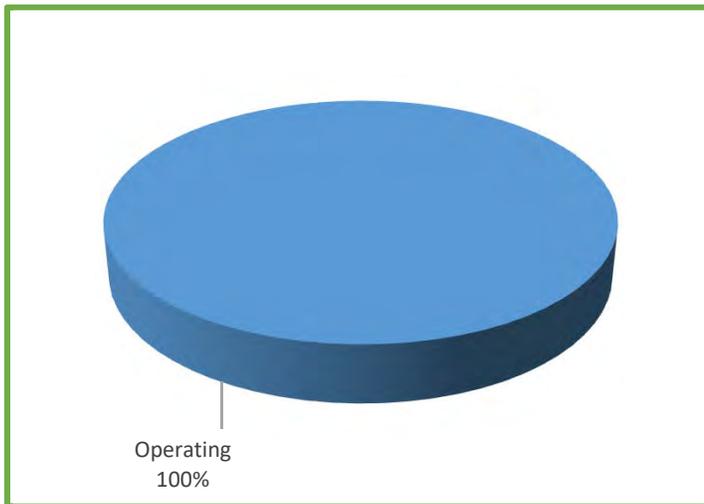
- Continue to work with an ever decreasing state funding stream.

Staff by Classification	FY20	FY21	FY22
Professional	8	8	8
Public Safety	6	6	6

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	30,307	99,000	98,000
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	29,989	105,400	106,400
TOTAL REVENUE	\$ 60,295	\$ 204,400	\$ 204,400
EXPENDITURES			
Personnel	-	-	-
Operating	60,295	204,400	204,400
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Juvenile Probation Funds are used to account for the cost of administering the Juvenile Probation Department including Juvenile Detention functions. Funding includes general fund transfer, grant proceeds, probation fees, interest income, and other miscellaneous revenue.

Adopted Budget for the Fiscal Year 2021-2022				
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 60,295.45	\$ 204,400.00	\$ 204,400.00	\$ 204,400.00
Capital	\$ -	\$ -	\$ -	\$ -
Total Budget	\$ 60,295.45	\$ 204,400.00	\$ 204,400.00	\$ 204,400.00



Appointed Official
William A. Carter II

Major Accomplishments in 2021:

- Continued to screen juveniles for eligibility to be placed utilizing these federal funding streams.

Goals for 2022:

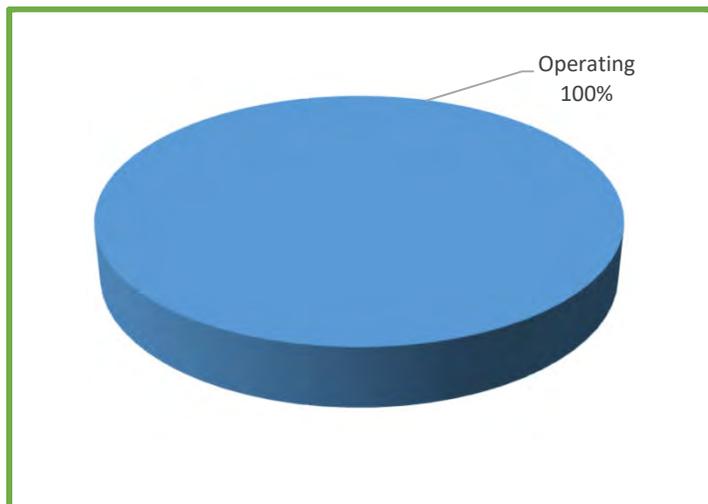
- Continue to screen juveniles for eligibility to be placed utilizing these federal funding streams.

Staff by Classification	FY20	FY21	FY22
Professional	1	1	1

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections			
Intergovernmental	53,325	80,000	80,000
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 53,325	\$ 80,000	\$ 80,000
EXPENDITURES			
Personnel	-	-	-
Operating	53,325	80,000	80,000
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Juvenile Probation Funds are used to account for the cost of administering the Juvenile Probation Department including Juvenile Detention functions. Funding includes general fund transfer, grant proceeds, probation fees, interest income, and other miscellaneous revenue.

Adopted Budget for the Fiscal Year 2021-2022				
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 53,325.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Capital		\$ -	\$ -	\$ -
Total Budget	\$ 53,325.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00



Appointed Official
William A. Carter II

The seal features a five-pointed star in the center, surrounded by a wreath. The words 'STATE OF TEXAS' are at the top and 'COUNTY OF LUBBOCK' are at the bottom.

Major Accomplishments in 2021:

- Continued to provide juveniles who have been expelled for any mandatory offense from their regular campus a place to continue their education.
- Due to the COVID-19 virus the last half of the spring semester of 2019 became an online learning experience. The JJAEP adapted by assisting LISD in providing virtual learning while maintaining a high level of supervision. The Fall 2020 semester returned to full-in person instruction.

Goals for 2022:

- Continue to provide juveniles who have been expelled for any mandatory offense from their regular campus a place to continue their education.
- Continue "service learning" programs.

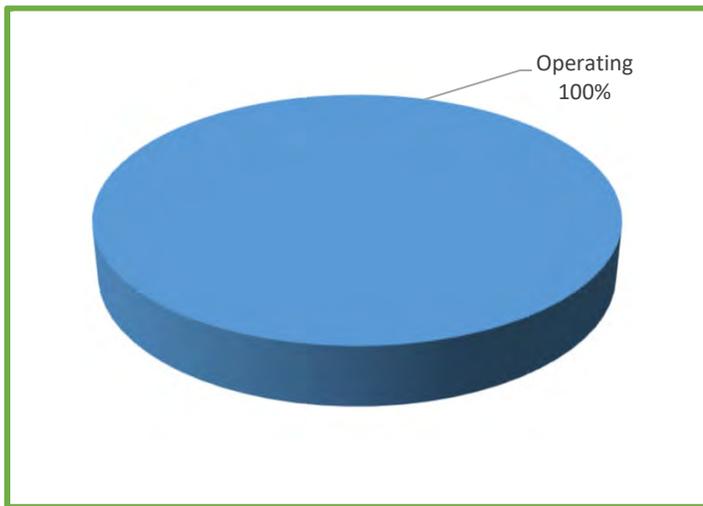
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 TJJJ (R) REGIONAL DIVERSION GRANT

G/L 047

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections			
Intergovernmental	12,421	15,628	15,628
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In			
TOTAL REVENUE	\$ 12,421	\$ 15,628	\$ 15,628
EXPENDITURES			
Personnel	-	-	-
Operating	12,421	15,628	15,628
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Grant R - Regional Diversions Alternatives (FY2017) provides resources to local juvenile probation departments for an array of programs, services, placements, other operating costs and capital purchases.

Adopted Budget for the Fiscal Year 2021-2022				
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>	
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 12,421.34	\$ 15,628.00	\$ 15,628.00	\$ 15,628.00
Capital	\$ -	\$ -	\$ -	\$ -
Total Budget	\$ 12,421.34	\$ 15,628.00	\$ 15,628.00	\$ 15,628.00



Appointed Official
William A. Carter II

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches. The words 'STATE OF TEXAS' and 'COUNTY OF LUBBOCK' are inscribed around the perimeter.

Major Accomplishments in 2021:

- The Lubbock County Juvenile Justice Center continues to utilize this grant to divert juvenile from commitment to the state facilities.
- The Lubbock County Juvenile Probation Department utilizing the "Grant "C" Commitment Diversion Grant" to provide services in a residential treatment center setting including the in-house specialized treatment programs.

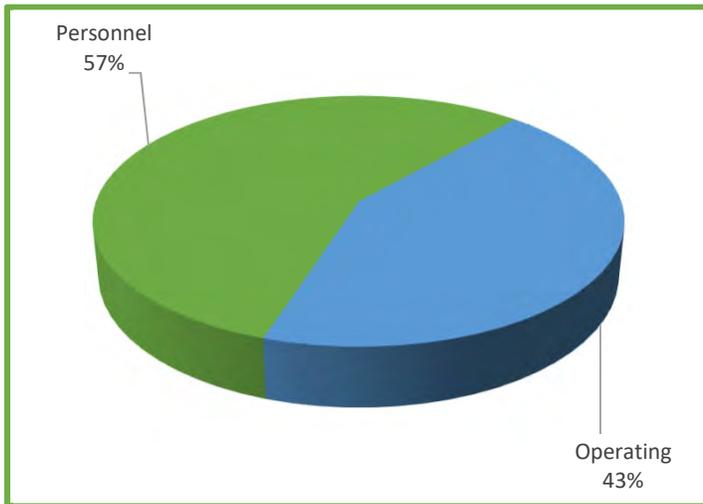
Goals for 2022:

- Develop additional community resources to assist youth within the community in lieu of detaining the youth utilizing these funds creatively.
- Continue to develop and implement a literacy program for youth and their parents served within the facility.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	121,100	300,000	300,000
Fees	363	1,500	1,500
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	35,830	118,500	118,500
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	16,070	-	-
TOTAL REVENUE	\$ 173,362	\$ 420,000	\$ 420,000
EXPENDITURES			
Personnel	120,115	190,000	237,511
Operating	53,197	230,000	182,489
Capital			
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The USDA Ag Mediation fund is used for tracking grant revenues and expenses for the USDA state certified agricultural mediation program. Each state has the option of designating one entity to provide this service, and Lubbock County is the entity designated for the state of Texas.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ 120,115.16	\$ 190,000.00	\$ 237,511.00
Operating	\$ 53,197.15	\$ 230,000.00	\$ 182,489.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 173,312.31	\$ 420,000.00	\$ 420,000.00



Appointed Official
D. Gene Valentini

The seal of the State of Texas, County of Lubbock, featuring a five-pointed star in the center, surrounded by a wreath of olive and live oak branches, and the words "STATE OF TEXAS" and "COUNTY OF LUBBOCK" around the perimeter.

Major Accomplishments in 2021:

- Received first referral from Texas Department of Agriculture.
- Developed framework to provide debt mediation services for rural Texas.
- Spoke at the State Bar of Texas Annual Agricultural Law Symposium.
- Educated and expanded referral options from Texas Department of Agriculture.

Goals for 2022:

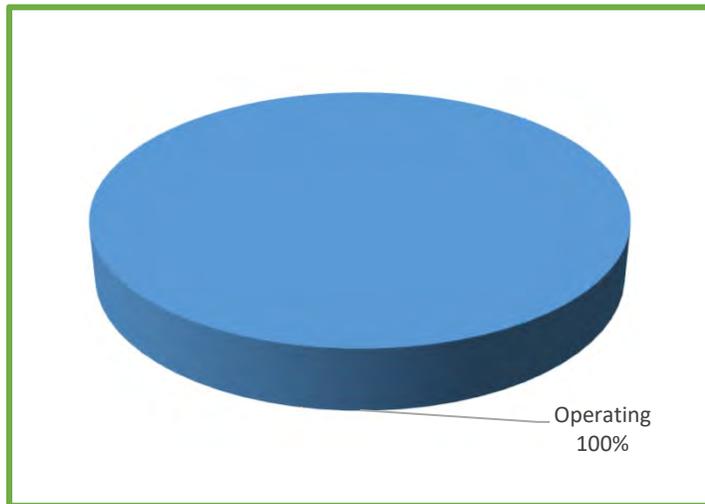
- Revive outreach efforts throughout the state using debt mediation as the tool to access respective communities.
- Provide two virtual workshops for rural Justice Courts, attorneys, and residents about available services.
- Conduct two in-person workshops in rural communities.

Staff by Classification	FY20	FY21	FY22
Professional	0	0	1
Clerical	2	2	2

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	30,170	30,171	30,171
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 30,170	\$ 30,171	\$ 30,171
EXPENDITURES			
Personnel	-	-	-
Operating	30,170	30,171	30,171
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

The purpose of the VINE (Victim Information Notification Everyday) Grant is to maintain Lubbock County in a statewide system that provides relevant offender release information, notification of relevant court settings or events, promote public safety and support the rights of victims of crime.

Adopted Budget for the Fiscal Year 2021-2022			
	FY20 Actual	FY21 Estimates	FY 22 Budget
Personnel	\$ -	\$ -	\$ -
Operating	\$ 30,170.24	\$ 30,171.00	\$ 30,171.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 30,170.24	\$ 30,171.00	\$ 30,171.00



Project Manager
Daniel Corbin

Lubbock County, Texas

Adopted Budget

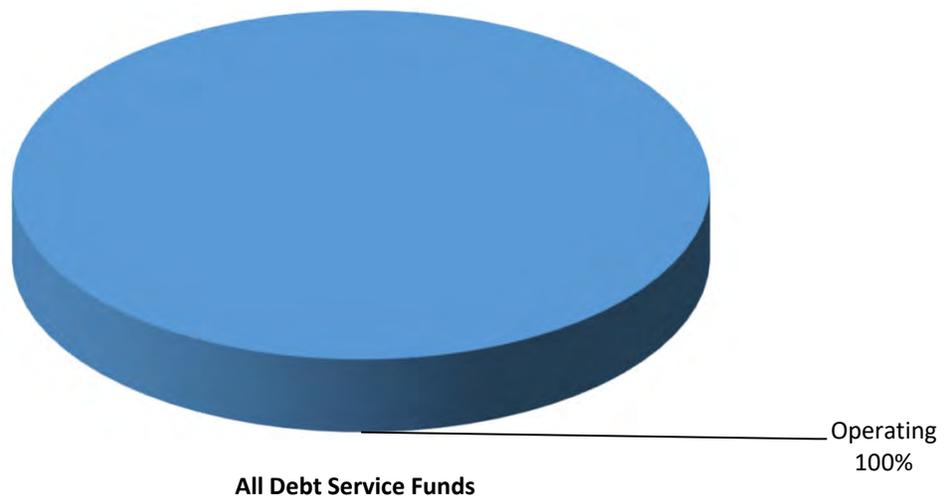
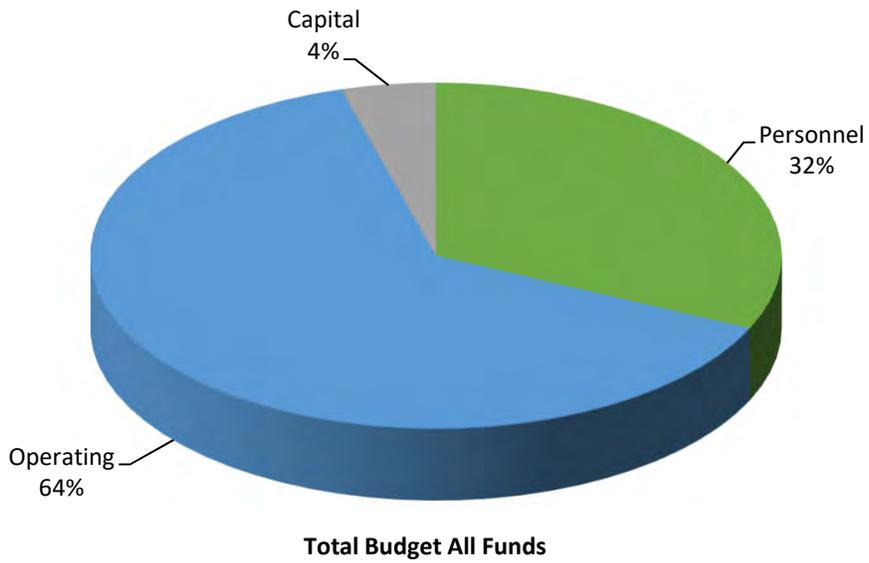
FY 2021 - 2022



Debt Service Funds
Revenue & Expenditure
Summaries

LUBBOCK COUNTY, TEXAS
TOTAL BUDGET ALL FUNDS vs. ALL DEBT SERVICE FUNDS

These funds are used to accumulate monies for payment of debt service on general obligation bonds, tax notes and certificates of obligation which are due in annual installments. Property tax is levied to finance the debt service.



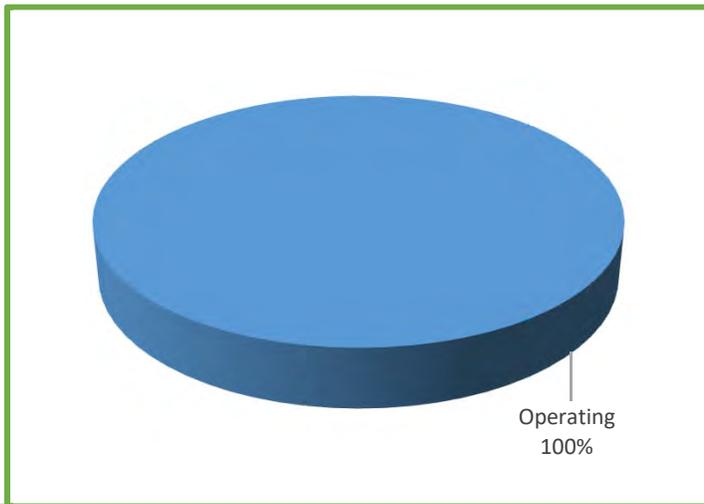
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013

G/L 206

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 196,699	\$ 890,011	\$ 720,250
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	2,750	1,000	1,000
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 199,449	\$ 891,011	\$ 721,250
EXPENDITURES			
Personnel	-	-	-
Operating	173,200	816,058	796,050
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 26,249	\$ 74,953	\$ (74,800)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	216,124	242,373	317,326
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 242,373	\$ 317,326	\$ 242,526

The Debt Service Funds are used to accumulate monies for payment of debt service on general obligation bonds, certificates of obligation and tax notes which are due in annual installments. Property tax is levied to finance the debt service.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 173,200.00	\$ 816,058.00	\$ 796,050.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 173,200.00	\$ 816,058.00	\$ 796,050.00



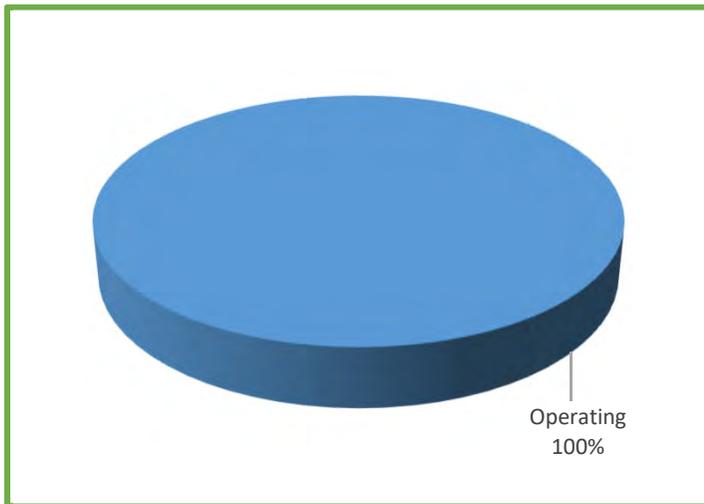
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016

G/L 201

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 6,394,884	\$ 6,397,503	\$ 5,188,298
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	28,356	30,000	10,000
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 6,423,240	\$ 6,427,503	\$ 5,198,298
EXPENDITURES			
Personnel	-	-	-
Operating	5,734,693	6,009,102	5,733,250
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 688,547	\$ 418,401	\$ (534,952)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	1,419,687	2,108,234	2,526,635
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 2,108,234	\$ 2,526,635	\$ 1,991,683

The Debt Service Funds are used to accumulate monies for payment of debt service on general obligation bonds, certificates of obligation and tax notes which are due in annual installments. Property tax is levied to finance the debt service.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 5,734,693.00	\$ 6,009,101.51	\$ 5,733,250.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 5,734,693.00	\$ 6,009,101.51	\$ 5,733,250.00



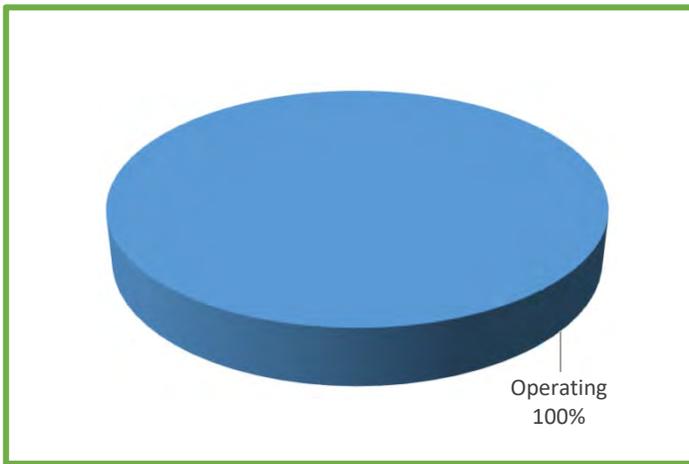
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 SPECIAL TAX REVENUE BONDS, SERIES 2020

G/L 208

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections			
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest			
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	604,567	609,952
TOTAL REVENUE	\$ -	\$ 604,567	\$ 609,952
EXPENDITURES			
Personnel	-	-	-
Operating	-	604,567	609,952
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ -	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	888,531	888,531	888,531
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 888,531	\$ 888,531	\$ 888,531

The Debt Service Funds are used to accumulate monies for payment of debt service on general obligation bonds, certificates of obligation and tax notes which are due in annual installments. Revenues from a voter-approved venue tax comprised of hotel occupancy tax and a short-term rental tax are collected to finance this debt service.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ -	\$ 604,567.00	\$ 609,952.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ -	\$ 604,567.00	\$ 609,952.00



	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 1,410,227	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	4,714	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 1,414,941	\$ -	\$ -
EXPENDITURES			
Personnel	-	-	-
Operating	1,238,300	-	-
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	344,916	-
NET REVENUE (EXPENDITURES)	\$ 176,641	\$ (344,916)	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	168,275	344,916	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 344,916	\$ -	\$ -

The Debt Service Funds are used to accumulate monies for payment of debt service on general obligation bonds, certificates of obligation and tax notes which are due in annual installments. Property tax is levied to finance the debt service.

Adopted Budget for the Fiscal Year 2021-2022				
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>	
Personnel	\$ -	\$ -	\$ -	-
Operating	\$ 1,238,300.00	\$ -	\$ -	-
Capital	\$ -	\$ -	\$ -	-
Total Budget	\$ 1,238,300.00	\$ -	\$ -	-



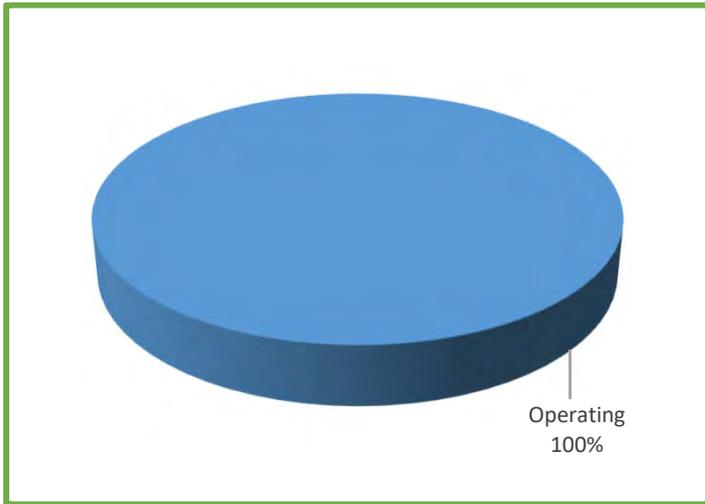
LUBBOCK COUNTY, TEXAS
FINANCIAL SUMMARY
UNLIMITED TAX ROAD BONDS, SERIES 2019

G/L 202

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ 393,050	\$ 1,394,686	\$ 1,406,431
Intergovernmental	-	-	
Fees	-	-	
Commissions	-	-	
Charges for Service	-	-	
Fines/Forfeitures	-	-	
Interest	1,254	1,000	1,200
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 394,304	\$ 1,395,686	\$ 1,407,631
EXPENDITURES			
Personnel	-	-	-
Operating	348,973	1,437,858	1,567,088
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 45,330	\$ (42,172)	\$ (159,457)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	-	45,330	3,158
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	45,330	\$ 3,158	\$ (156,299)

The Debt Service Funds are used to accumulate monies for payment of debt service on general obligation bonds, certificates of obligation and tax notes which are due in annual installments. Property tax is levied to finance the debt service.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 348,973.39	\$ 1,437,857.67	\$ 1,567,088.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 348,973.39	\$ 1,437,857.67	\$ 1,567,088.00



Lubbock County, Texas

Adopted Budget

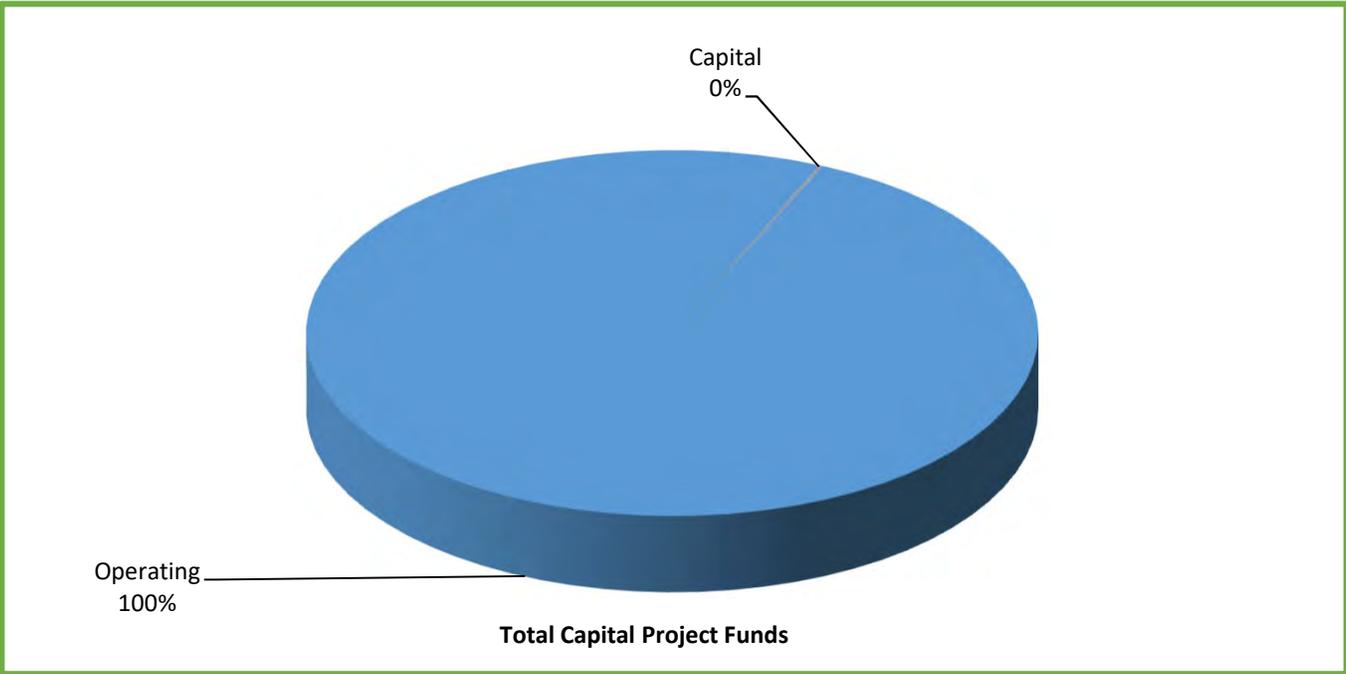
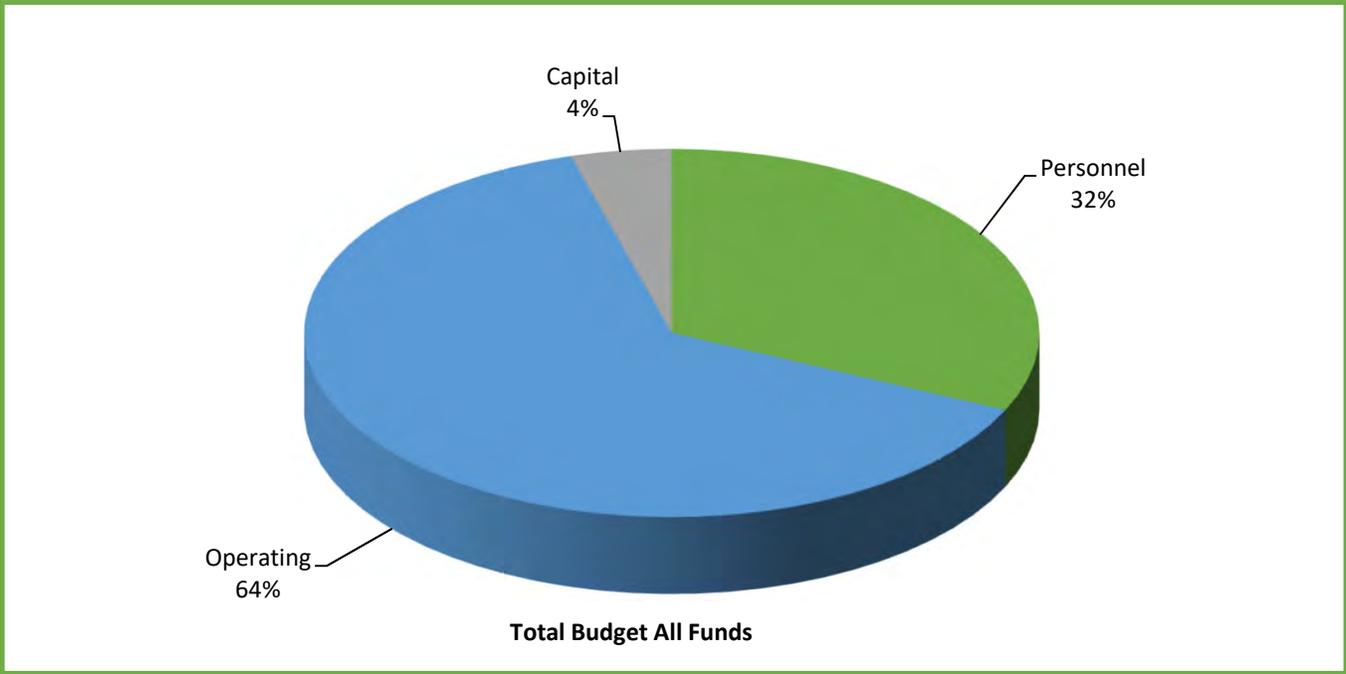
FY 2021 - 2022



**Capital Project Funds
Revenue & Expenditure
Summaries**

LUBBOCK COUNTY, TEXAS
TOTAL BUDGET ALL FUNDS vs. TOTAL CAPITAL PROJECT FUNDS

Capital Project Funds are a type of Governmental Fund that are used for the acquisition or construction of general fixed assets.



LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 CRTS RENOVATIONS

G/L 306

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	-	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ -	\$ -	\$ -
EXPENDITURES			
Personnel	-	-	-
Operating	-	-	-
Capital	234,012	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (234,012)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	234,012	-	-
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -

Capital Project Funds are a type of Governmental Fund that are used for the acquisition, construction or renovation of general fixed assets. This fund will be used to track costs of the renovation of the CRTC building financed by Tax Notes proceeds.

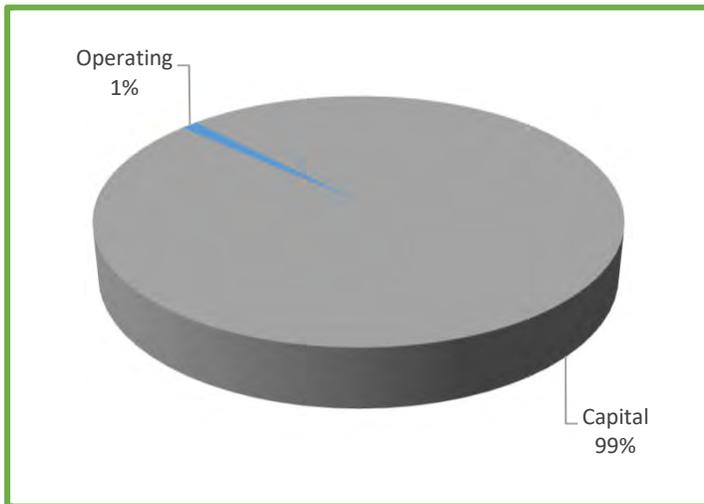
Adopted Budget for the Fiscal Year 2021-2022					
	<u>FY20 Actual</u>		<u>FY21 Estimates</u>		<u>FY 22 Budget</u>
Personnel	\$	-	\$	-	\$ -
Operating	\$	-	\$	-	\$ -
Capital	\$	234,012.00	\$	-	\$ -
Total Budget	\$	234,012.00	\$	-	\$ -



	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	2,397	3,000	700
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	1,998,213	1,958,000	-
TOTAL REVENUE	\$ 2,000,610	\$ 1,961,000	\$ 700
EXPENDITURES			
Personnel	-	-	-
Operating	50,445	-	700
Capital	1,910,587	335,356	60,000
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 39,578	\$ 1,625,644	\$ (60,000)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	435,533	475,111	2,100,755
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 475,111	\$ 2,100,755	\$ 2,040,755

Capital Project Funds are a type of Governmental Fund that are used for the acquisition, construction or renovation of general fixed assets. This fund will be used to track costs of the renovation of the CRTC building financed through general revenues.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 50,445.11	\$ -	\$ 700.00
Capital	\$ 1,910,586.58	\$ 335,356.39	\$ 60,000.00
Total Budget	\$ 1,961,031.69	\$ 335,356.39	\$ 60,700.00



Major Accomplishments in 2021:

- Completed Phase III, North Pod renovation and restroom/laundry addition at the Lubbock County Residential Treatment Center.
- Started design for Phase IV & V Renovation. The intent is to bid phases together and perform one at a time spanning over two fiscal years.

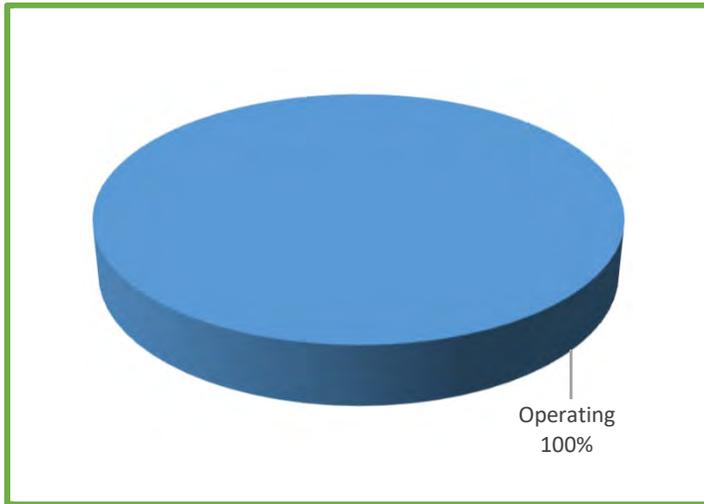
Goals for 2022:

- Start Phase IV, South Pod renovation at the Lubbock County Residential Treatment Center.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	962,850	1,721,096	694,441
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	841	-	-
Other Revenue	-	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	210,000
TOTAL REVENUE	\$ 963,691	\$ 1,721,096	\$ 904,441
EXPENDITURES			
Personnel	-	-	-
Operating	1,087,147	1,721,096	904,441
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (123,456)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	141,811	18,355	18,355
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
Ending Fund Balance	\$ 18,355	\$ 18,355	\$ 18,355

Capital Project Funds are a type of Governmental Fund that are used for the acquisition, construction or renovation of general fixed assets. This fund will be used to track costs of the construction of county roads financed through general revenues.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 1,087,147.35	\$ 1,721,096.00	\$ 904,441.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 1,087,147.35	\$ 1,721,096.00	\$ 904,441.00



Major Accomplishments in 2021:

- Obtained environmental clearance for Woodrow Road design from SL 493 to FM 1730.

Goals for 2022:

- Complete design and begin Right of Way Acquisition for Woodrow Road SL 493 to FM 1730.

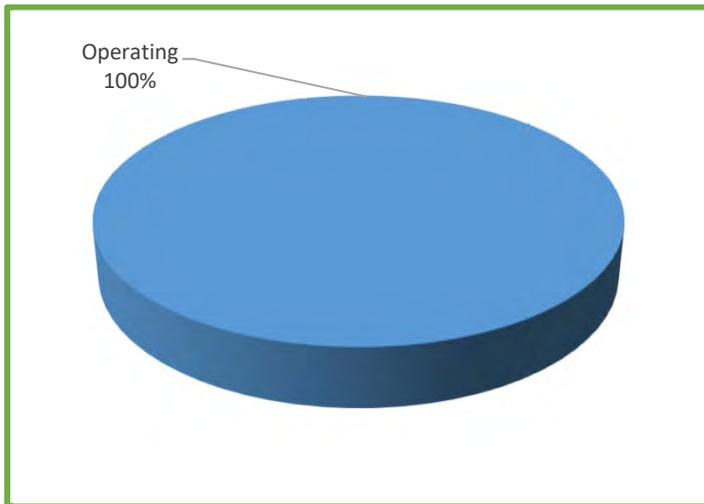
LUBBOCK COUNTY, TEXAS
 FINANCIAL SUMMARY
 TAX ROAD BONDS CONSTRUCTION

G/L 302

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	44,479	60,000	60,000
Other Revenue	-	46,031,727	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 44,479	\$ 46,091,727	\$ 60,000
EXPENDITURES			
Personnel	-	-	-
Operating	464,456	7,940,997	38,846,657
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (419,976)	\$ 38,150,730	\$ (38,786,657)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	5,151,098	4,731,122	42,881,852
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 4,731,122	\$ 42,881,852	\$ 4,095,195

Capital Project Funds are a type of Governmental Fund that are used for the acquisition, construction or renovation of general fixed assets. This fund will be used to track costs of the construction of county roads financed through Tax Road Bond Funds.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 464,455.65	\$ 7,940,996.53	\$ 38,846,657.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 464,455.65	\$ 7,940,996.53	\$ 38,846,657.00



Major Accomplishments in 2021:

- Executed design contracts for 6 bond Projects: CR 6900, Alcove Ave, CR 2300, CR 7300, CR2500 and CR3300.
- Executed interlocal agreement with City of Wolfforth/EDC for improvements on Alcove Ave.
- Executed advanced funding agreement for Pedestrian Improvement with the Lubbock MPO/TXDOT for Woodrow Road, Phase 2 Slide Road to CR 2100

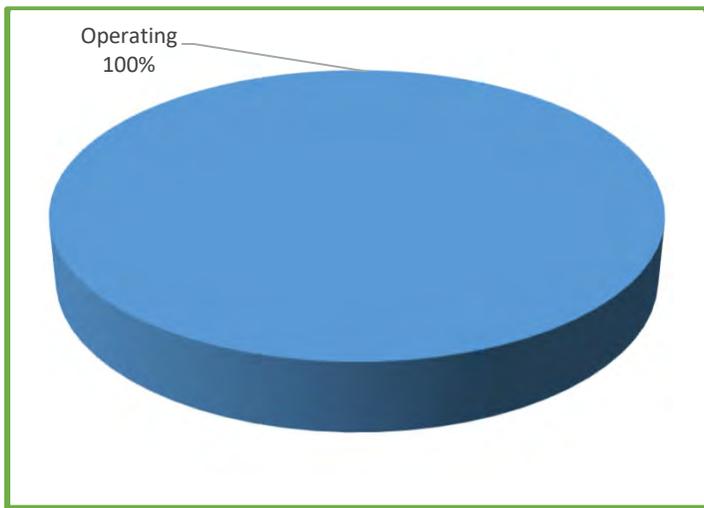
Goals for 2022:

- Begin roadway construction of CR 6900 from FM 179 to Upland Ave.
- Begin roadway construction on CR 2300 from 146th St to Woodrow Road.

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	5,332	-	5,000
Other Revenue	5,085,000	-	-
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 5,090,332	\$ -	\$ 5,000
EXPENDITURES			
Personnel	-	-	-
Operating	324,484	-	3,005,000
Capital	-	1,595,790	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ 4,765,848	\$ (1,595,790)	\$ (3,000,000)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	2,102,348	6,868,196	5,272,406
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 6,868,196	\$ 5,272,406	\$ 2,272,406

Capital Project Funds are a type of Governmental Fund that are used for the acquisition, construction or renovation of general fixed assets. This fund will be used to track costs of the construction for the Lubbock County Expo Center financed through revenue collected from a hotel occupancy tax and a short-term car rental tax.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 324,483.82	\$ -	\$ 3,005,000.00
Capital	\$ -	\$ 1,595,789.85	\$ -
Total Budget	\$ 324,483.82	\$ 1,595,789.85	\$ 3,005,000.00



Lubbock County, Texas

Adopted Budget

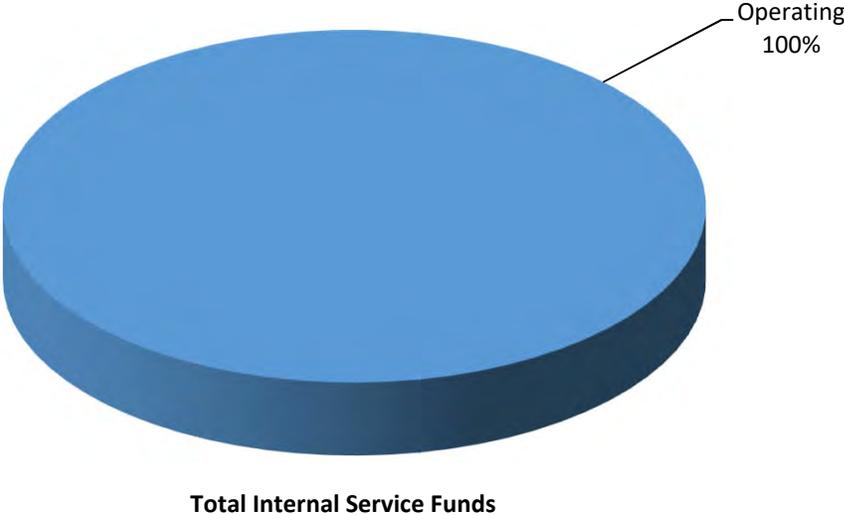
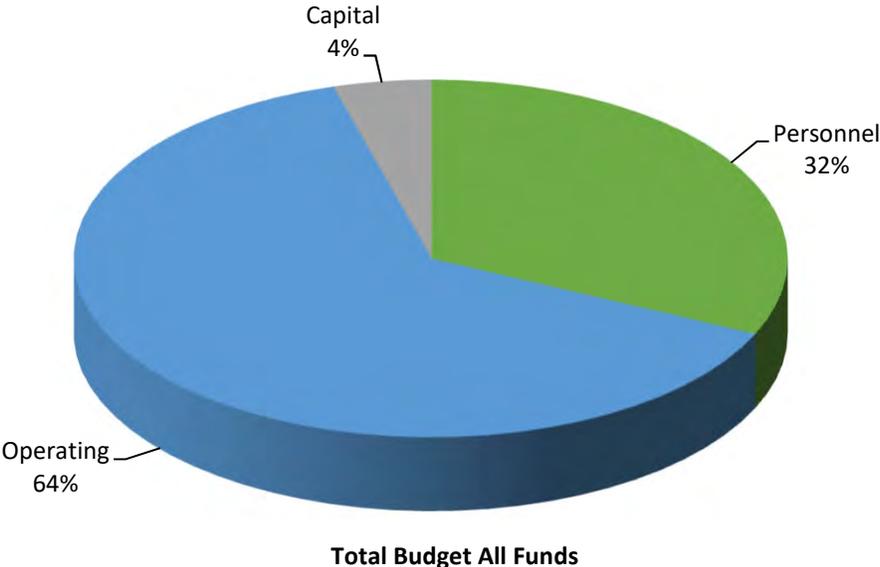
FY 2021 - 2022



Internal Service Funds
Revenue & Expenditure
Summaries

LUBBOCK COUNTY, TEXAS
TOTAL BUDGET ALL FUNDS vs. TOTAL INTERNAL SERVICE FUNDS

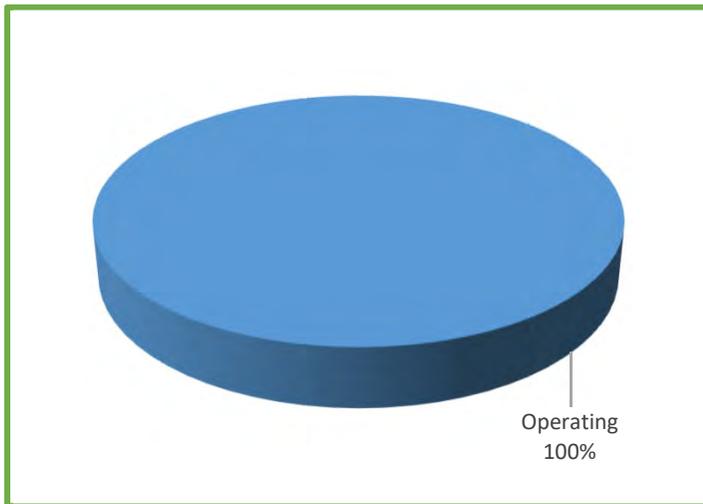
Internal Service funds, a type of proprietary fund, are used to report activities that provide supplies and services for the County's other programs and activities.



	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	79,521	100,000	20,000
Other Revenue	11,210,213	12,778,000	12,787,000
Licenses/Permits	-	-	-
OTHER REVENUE SOURCES			
Transfers In	-	-	-
TOTAL REVENUE	\$ 11,289,733	\$ 12,878,000	\$ 12,807,000
EXPENDITURES			
Personnel	-	-	-
Operating	11,308,263	13,444,802	13,961,140
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	-	-	-
NET REVENUE (EXPENDITURES)	\$ (18,530)	\$ (566,802)	\$ (1,154,140)
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	7,649,120	7,630,590	7,063,788
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 7,630,590	\$ 7,063,788	\$ 5,909,648

Internal Service funds are used to report activities that provide supplies and services for the County's other programs and activities. Lubbock County has two Internal Service Funds: Employee Health Fund and Workers' Compensation Fund.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 11,308,263.43	\$ 13,444,802.00	\$ 13,961,140.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 11,308,263.43	\$ 13,444,802.00	\$ 13,961,140.00



Major Accomplishments in 2021:

- Migrated and implemented the HealthEquity platform for HSA, FSA, and HRA products.
- Negotiated a renewal service agreement with MedImpact for Pharmacy Benefit Management services through December 2023.
- Managed COVID-19 issues.

Goals for 2022:

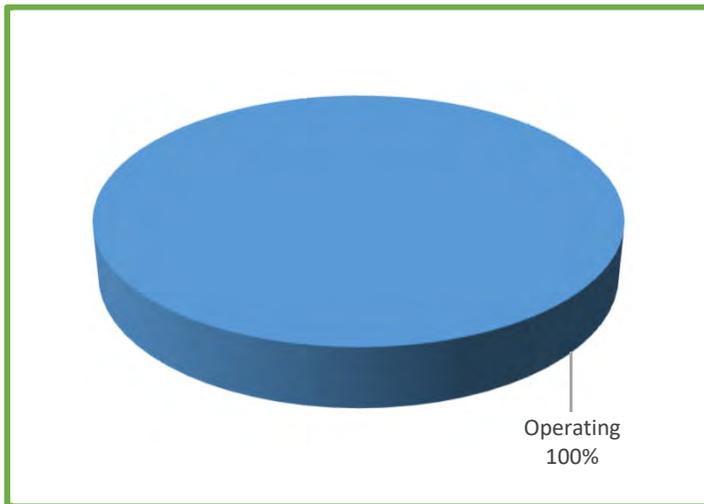
- Complete roll out of employee Wellness Activity Center.
- Continue funding our local Wellness partner which reduces claims cost and improves productivity.
- Consider adding a \$50 a month Tobacco surcharge for employees enrolled in medical coverage effective January 1, 2023.

Performance Measures	FY19	FY20	FY21
Average Covered Employees	935	932	N/A
Average Covered Pre-65 Retirees	24	30	N/A
Marketplace	4	5	N/A
Average Post-65 Retirees Medicare	58	67	N/A

	2019-2020 Actuals	2020-2021 Estimates	2021-2022 Budget
REVENUES			
Tax Collections	\$ -	\$ -	\$ -
Intergovernmental	-	-	-
Fees	-	-	-
Commissions	-	-	-
Charges for Service	-	-	-
Fines/Forfeitures	-	-	-
Interest	57,359	120,000	15,000
Other Revenue	1,669,211	1,510,500	1,510,500
Licenses/Permits			
OTHER REVENUE SOURCES			
Transfers In			
TOTAL REVENUE	\$ 1,726,570	\$ 1,630,500	\$ 1,525,500
EXPENDITURES			
Personnel	-	-	-
Operating	617,021	1,630,500	1,525,500
Capital	-	-	-
OTHER SOURCES (USES)			
Transfers out	2,500,000	-	-
NET REVENUE (EXPENDITURES)	\$ (1,390,450)	\$ -	\$ -
TRANSFERS TO (FROM) FUND BALANCE			
Beginning Fund Balance	6,896,389	5,505,939	5,505,939
Unrealized Gain	-	-	-
Prior Period Adjustment	-	-	-
ENDING FUND BALANCE	\$ 5,505,939	\$ 5,505,939	\$ 5,505,939

Internal Service funds are used to report activities that provide supplies and services for the County's other programs and activities. Lubbock County has two Internal Service Funds: Employee Health Fund and Workers' Compensation Fund.

Adopted Budget for the Fiscal Year 2021-2022			
	<u>FY20 Actual</u>	<u>FY21 Estimates</u>	<u>FY 22 Budget</u>
Personnel	\$ -	\$ -	\$ -
Operating	\$ 617,020.70	\$ 1,630,500.00	\$ 1,525,500.00
Capital	\$ -	\$ -	\$ -
Total Budget	\$ 617,020.70	\$ 1,630,500.00	\$ 1,525,500.00



Major Accomplishments in 2021:

- Transitioned to new claims and reporting systems with TPA Sedgwick.
- Implemented a new payment method for claims administration with TPA Sedgwick.
- Monthly review of all claims involving lost time or modified duty.

Goals for 2022:

- Implement My Texas Direct with assistance from My Texas Direct team members and Sedgwick. Notify all employees of the network, hold supervisor training and add to the on-boarding process.
- Budget based on Workers' Compensation code and actual claim cost.
- Enhance the employee safety incentive program.

Performance Measures	FY19	FY20	FY21
Total Claims Processed	118	146	N/A
Number of Days of Lost Time	236	201	N/A

Lubbock County, Texas

Adopted Budget

FY 2021 - 2022



Appendix



RESOLUTION

SETTING THE 2021 TAX RATE FOR THE COUNTY OF LUBBOCK, STATE OF TEXAS

WHEREAS, the applicable statutes of the State of Texas require an annual determination by the Lubbock County Commissioners' Court of the Tax Rate for Lubbock County, Texas based upon the actual financial needs of the county for the year in which such tax rate is to be determined and set, as provided by Article 26.05 (a) and (b) of the Texas Tax Code;

AND WHEREAS, it has come to the attention of the Lubbock County Commissioners' Court from the statutory sources of information upon which it may rely regarding the financial needs of Lubbock County for the current period beginning in 2021, that the tax rate for the year 2021 must be set according to law at 0.339978 cents per one hundred dollar (\$100) valuation, in order to meet the money needs of Lubbock County under the law in the judgment of the Lubbock County Commissioners' Court, the same to be broken down by the proper authorities of this county into two components based upon needs for maintenance and operation and for payment of principal and interest on debt retirement for Lubbock County;

NOW THEREFORE, this Court hereby **ORDERS** in a regular session hereof that the 2021 Tax Rate for Lubbock County be and the same is hereby **ADOPTED** on \$100.00 valuation for the tax year 2021, as follows:

\$.329655	for the purpose of maintenance and operation
\$.030335	for the payment of principal and interest on debt
\$.359990	TOTAL TAX RATE

BE IT FURTHER ORDAINED AND ORDERED, that the 2021 original Tax Levy for Lubbock County is \$ 80,725,103

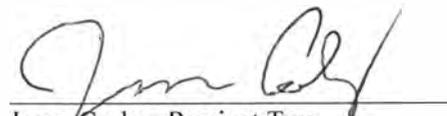
THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

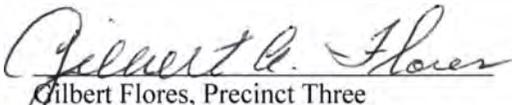
ACCORDINGLY, the Lubbock Central Appraisal District is hereby authorized to assess and collect the taxes of Lubbock County, Texas in accordance herewith.

SO ORDERED AND ORDAINED on this the 23rd day of August, 2021, to which witness the hand of the Lubbock County Commissioners' Court on the date last written above herein.


Curtis Parrish, County Judge

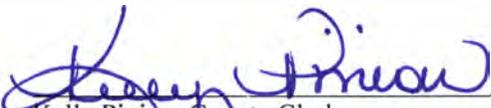

Terence Kovar, Precinct One


Jason Corley, Precinct Two


Gilbert Flores, Precinct Three


Chad Seay, Precinct Four

ATTEST:


Kelly Pinion, County Clerk

REVIEWED FOR FORM:


Neal Burt, CDA-Civil
w/permission

Goal 1:
Efficient Government:
 Manage all county resources to anticipate and respond effectively and efficiently to the growing needs of Lubbock County.
 Goal Chairperson: Bill McCay, Commissioner Precinct #1

Objective 1: Continue to evaluate and plan for efficient use of all County land and property.

Strategy 1: Subcommittee to continue to evaluate county-wide needs.

Responsible Party: LE-Chief Deputy, Detention-Chief Deputy, District Attorney, Purchasing Director, Information Technology Assistant Director, Commissioner Precinct #4, Maintenance Director, Court Administrator, Public Works Director, AgriLife Extension Agent, and Commissioner Precinct #1
 Subcommittee appointed; ongoing.

Strategy 2: Continued development of a Records & Management Plan for Preservation Threat/Mitigation and Recovery.

Responsible Party: Contract Manager, Maintenance Director, Civil-Attorney, Emergency Management Coordinator, District Clerk, Information Technology Assistant Director, Justice of the Peace #4, and Central Archivist

Strategy 3: The Central Archivist will meet with Lubbock County Department Directors.

Responsible Party: Commissioners' Court

Objective 2: Begin to implement a plan for utilization of regional resources and opportunities.

Strategy 1: Begin gathering surveys and compile data.

Responsible Party: Dispute Resolution Director, (Chair), Efficient Government Committee, Court Administrator, Sheriff's Office & LCJJ

Objective 3: Identify all collectable fees and fines

Strategy 1: Establish a Fee Review Committee and reevaluate annually.

** Committee appointed, Civil-District Attorney, District Clerk, County Clerk, Auditor(Chair), Sheriff's Office Chief Administrator, Information Technology Director, Dispute Resolution Director, Court Administrator, and Judicial Compliance Director

Strategy 2: Continue to review all fees and fines that can legally be collected.

Responsible Party: Civil-District Attorney

Objective 4: Develop Master Plan and implement improvements for Lubbock County Criminal Justice System.

Strategy 1: Maintain regular contact through regularly scheduled quarterly meetings with the Criminal Justice Committee.

Responsible Party: Commissioner Precinct #1

Strategy 2: Prepare a report that identifies and documents pertinent issues to be addressed within the Criminal Justice System.

Responsible Party: Criminal Justice Committee

Strategy 3: The Criminal Justice Improvement is ongoing.

Responsible Party: Criminal Justice Committee

Strategy 4: Annually by June meet with Commissioners' Court for priority budgeting in the Criminal Justice system.

Responsible Party: Sheriff's Office, District Attorney's Office, Court Administration & Facilities

Accomplished and ongoing goals:

- Maintain Strategic Planning Coordinator.
- Each department will provide a projected five-year budget and updated Strategic Plan with annual budget request.
- Ongoing Internal Communication Committee (ICC) (Lunch & Learn) meetings to address operational issues.
- Form the Efficient Government Committee to develop a format for the incorporation of individual Department Plans into the county-wide plan.
- Create a job description for a Central Archivist for Lubbock County.
- Present Central Archivist position to the Personnel Committee.
- Hired a Central Archivist.
- Developed a plan for investigation & utilization of regional resources & opportunities.
- By September of each year update the five-year county-wide plan.
- Lunch & Learn

Goal 2:

Public Safety:

Promote a safe and secure environment for the people of Lubbock County.

Goal Chairperson: Cody Scott and Mike Reed, Sheriff's Office

Objective 1: Complete the enhancement of the security of County Facilities.

Strategy 1: Annually reevaluate all recommendations in place and operating.

Responsible Party: Commissioners' Court and Sheriff's Office

Strategy 2: Complete the remodeling of the courthouse holding cells.

Responsible Party: Commissioners' Court, Sheriff's Office, Maintenance Department

Accomplished and ongoing goals:

- Implementation of recommendations from Security Studies.
- Transition to new detention facility.

Goal 3:
Employee Excellence:
Enhance the quality, productivity, recruiting and retention of the County workforce.
Goal Chairperson: Greg George with the Personnel Committee

- Objective 1:** Employee engagement.
- Strategy 1:** Reevaluate and research employee engagement vendors as needed.
Responsible Party: Personnel Committee and HR
 - Strategy 2:** Employee engagement survey.
Responsible Party: Outside Vendor
 - Strategy 3:** Analyze data and create an action plan that includes targeted training topics as needed.
Responsible Party: Vendor, Personnel Committee & Human Resources
 - Strategy 4:** Maintain results and feedback to employees on survey.
Responsible Party: Vendor, Department Directors & Human Resources
- Objective 2:** Enhance communication and education between administration, employee and department.
- Strategy 1:** Reevaluate and enhance intranet potential.
Responsible Party: LCIT & Web Site Committee
- Objective 3:** Provide employee health and wellness program.
- Strategy 1:** Review and implement new health and wellness program(s).
Responsible Party: Human Resources & Vendor
 - Strategy 2:** Work to incorporate new health and wellness program with wellness fair.
Responsible Party: Human Resources & Vendor
 - Strategy 3:** Assess the program and results.
Responsible Party: Human Resources & Insurance Committee
- Objective 4:** Affirmative Action
- Strategy 1:** Evaluate current tracking system
Responsible Party: Human Resources
 - Strategy 2:** Assess and consider enhancement or purchase of software
Responsible Party: Human Resources & Payroll
 - Strategy 3:** Maintain AA plan
Responsible Party: Human Resources

Accomplished and ongoing goals:

- Prepare annual attrition reports.
- Begin intranet development
- Monthly utilize the Gazebo Gazette.
- Continue to offer quality training on a variety of topics for Department Directors and staff.
- Provide Employee Health and Wellness Program.
- Negotiate a new fitness center discounted rate.
- Host Wellness Fair
- Create and maintain documentation of recruitment record for each job posting and recruitment efforts.
- Expand recruitment efforts to minorities
- Analyzed setbacks of rollout and processes from vendors.
- Work with vendor to create new program and incorporate with wellness fair.

Goal 4:
Service Excellence:
 Provide the public with access to quality services that
 are both beneficial and responsive.
 Goal Chairperson: Ronda Alexander, Texas AgriLife Extension Agent

Objective 1: Provide accessibility to services that can be provided on the County website.

Strategy 1: By budget deadline ensure that Department Directors have available on-line services.

Responsible Party: Department Directors and Web Master

Strategy 2: Encourage department Heads to quarterly review and update possible services.

Responsible Party: Department Directors

Objective 2: Ongoing improve accessibility to public information.

Strategy 1: Review with Department Directors public information and services available through websites for County Departments.

Responsible Party: Webmaster & Contract Manager

Strategy 2: Encourage departments to work with LCIT to develop electronic document storage.

Responsible Party: LCIT, Maintenance and Records Management Officer

Strategy 3: Investigate the use of Social Media for Public Information.

Responsible Party: LCIT, Court Administrator, Human Resources Director, AgriLife Extension Agent

Objective 3: Improve accessibility of making payments owed to Lubbock County.

Strategy 1: Review and develop county policy for acceptance of funds in compliance with Texas Statutes (i.e. inter-departmentally).

Responsible Party: Auditor, Civil District Attorney, Treasurer, Court Administrator (Chair), Information Technology Director, Clerks, Judicial Compliance Director and Dispute Resolution

Objective 4: Ongoing customer service communication.

Strategy 1: Develop and investigate a feedback instrument for internal and external customers.

Responsible Party: AgriLife Extension Agent, Tax Assessor/Collector, County Clerk, Human Resources Director, County Judge Office Manager and Elections Director

Objective 5: Ongoing, encourage departments to utilize intranet to provide employees access to available resources.

Responsible Party: Department Directors

Accomplished and ongoing goals:

- Expand services offered on web-site including intranet.

Goal 5:
Emergency Management
Maintain a comprehensive emergency management
program.

Goal Chairperson: Clinton Thetford, Emergency Management Coordinator

- Objective 1:** Ensure emergency management compliance is ongoing.
Strategy 1: Develop a comprehensive Animal Issues Committee.
Responsible Party: Texas AgriLife Office and Emergency Management Coordinator
Strategy 2: Ongoing Annual review of the Animal Issues Emergency Response Team.
Responsible Party: Animal Issues Committee
- Objective 2:** Prepare for the internal Emergency Response Plan.
Strategy 1: Evaluate and continuously assess the development of internal Emergency Response Plan and Emergency Response Action Guides.
Responsible Party: Emergency Management Coordinator & Department Directors
Strategy 2: Review all existing departmental evacuation plans and have all the plans be consistent with the Counties Emergency Response Plan.
Responsible Party: Safety Committee
- Objective 3:** Evaluate and continuously assess external County-wide Emergency Operations Plan.
Strategy 1: Development of procedures to integrate all agencies and jurisdictions within Lubbock County into an Emergency Operations Planning Group.
Responsible Party: County Judge and Emergency Management Coordinator
Strategy 2: Provide appropriate training to emergencies operations planning group to allow for development of County-wide Emergency Operations Plan.
Responsible Party: County Judge and Emergency Management Coordinator
- Objective 4:** Establish Lubbock County Continuity of Operations Plan.
Strategy 1: Begin to develop strategies for a Continuity of Operations Plan
Responsible Party: Safety Committee
Strategy 2: Review and train department directors on developing a Continuity of Operations Planning.
Responsible Party: Emergency Management Coordinator
Strategy 3: Review all departmental Disaster Recovery Plan.
Responsible Party: Emergency Management Coordinator and Department Directors
Strategy 4: Revise and develop and approve a Lubbock County Department Continuity of Operations Plan.
Responsible Party: Emergency Management Coordinator and Commissioners' Court

Objective 5: To participate in regional emergency response planning with our SPAG partners to allow for support to any jurisdiction within the region during times of disaster.

Strategy 1: To participate in regional training and exercising.

Responsible Party: Emergency Management Coordinator and Commissioners' Court

Accomplished and ongoing goals:

- Distribute the "City/County Emergency Response Plan" to Department Directors.
- Identify and schedule classes for those who need to complete NIMS training.
- Prepare annual evacuation plans.

LUBBOCK COUNTY, TEXAS

Summary of Financial Policies

The County has an important responsibility to the citizens of Lubbock County to carefully account for public funds and to plan for adequate funding of services. These financial policies enable the County to achieve responsible stewardship and full disclosure.

Personnel Policy

Lubbock County has implemented the use of a Personnel Committee. The committee is made up of permanent voting members. The permanent members are made up of the Human Resources Director, Human Resource Assistant Director, the Civil District Attorney, two members of the Commissioners' Court, the County Auditor and Payroll Manager.

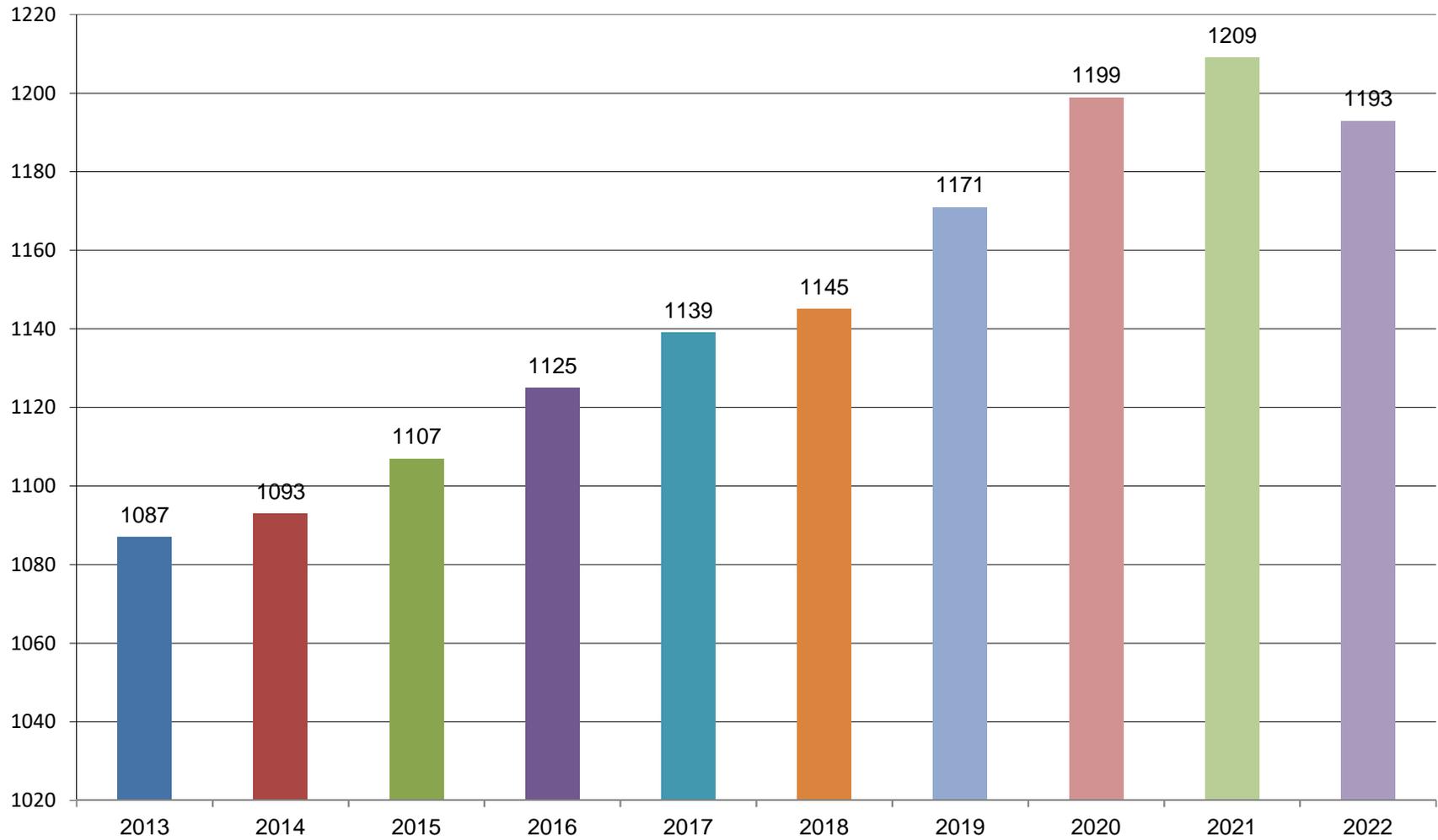
Lubbock County Commissioners' Court approved a 3% COLA for Elected Official excluding those that are supplemented by the State of Texas, a 5% COLA to all employees except to Lubbock County Law Enforcement and Detention Center officers. The following salary increases, and re-classes are as follows for the FY2022 budget.

- Auditor-Retitle Internal Auditor to Staff Accountant PR02, IA Supervisor PR02 to PR03
- Commissioners' Court – Office Administrator AD01 to AD02
- Consolidated Road & Bridge – Assist. Director of PW AD02 to AD03, Pavement Mgr. TC05
- Courts - Re-class, Executive Assistant CL04 to Administrative Manager PR02
- Detention Center – Re-class 24, Sergeant PS05 to Staff Sergeant PS05
- Elections – Re-class Office Manager CL03 to CL04
- JJC – Re-title and Re-class Administrative Assistant CL02 to Data Coordinator CL03
- Sheriff/Detention Center – increase in disparity, overtime, longevity and incentive pay
- Sheriff – Re-class 5 Communication Supervisor PS04-PS05
Re-class 4, Communication Operators PS02 to Lead Communication Operators PS02
Re-class 1, Mechanic SC05 to Fleet maintenance Supervisor SC05
Re-class 1, Assistant Mechanic SC03 to Mechanic SC03
Re-class 2, Investigator PS05 to Staff Sergeant PS05
Re-class 7, Sergeant PS05 to Staff Sergeant PS05

Lubbock County will add new staff to several departments for the 2021-2022 budget including the following positions:

- Auditor (ARPA) 1
- CDA 2
- Consolidated Road and Bridge 7
- Courts 1
- Facilities Maintenance 1
- Facilities Maintenance Apprentice Student (TEMP) 2
- Human Resources 1
- Technology and Information Services 10
- JJC 7
- Sheriff 2
- SPATF 1

**LUBBOCK COUNTY, TEXAS
EMPLOYEE HISTORY
TEN FISCAL YEARS**



LUBBOCK COUNTY, TEXAS
NUMBER OF POSITIONS BY DEPARTMENT-COMPARATIVE SUMMARY*

Department	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Administrative Research	3	2	2	2	2	2	0	0	0	0
ARPA	0	0	0	0	0	0	0	0	0	1
Commissioners' Court	5	5	5	5	5	5	7	8	7	8
County Clerk	22	22	22	22	22	22	22	22	22	22
County Clerk Records Mgt. and Preservation	3	3	3	3	3	3	3	3	3	3
County Judge	2	3	3	3	3	1	1	2	2	2
County Records Mgt. and Preservation	1	1	1	1	1	1	1	1	1	1
Information & Technology Systems	0	0	0	0	0	0	14	29	32	51
Information Services	16	15	15	15	15	15	2	0	0	0
<u>General Administration</u>	<u>36</u>	<u>36</u>	<u>36</u>	<u>36</u>	<u>36</u>	<u>34</u>	<u>50</u>	<u>65</u>	<u>67</u>	<u>88</u>
Auditor	13	14	15	15	15	15	15	15	15	15
Human Resources	4	5	5	5	5	5	5	5	5	6
Purchasing	5	5	5	5	5	5	5	6	6	6
Tax	30	30	32	32	33	36	36	36	36	36
Treasurer	4	4	4	4	5	5	5	5	5	5
<u>Financial</u>	<u>56</u>	<u>58</u>	<u>61</u>	<u>61</u>	<u>63</u>	<u>66</u>	<u>66</u>	<u>67</u>	<u>67</u>	<u>68</u>
Appellate Court	0	4	4	4	4	4	4	4	4	4
CJD Drug Court	2	1	1	0	0	0	0	0	0	0
District Clerk	30	30	30	30	30	30	30	30	30	30
District Courts	38	40	41	41	42	42	44	43	48	49
Judicial Compliance	6	6	6	7	7	7	7	7	7	7
Justice Court Technology #2	0	0	0	0	0	0	0	0	1	1
Justice of the Peace 1	4	4	4	5	5	5	5	5	5	5
Justice of the Peace 2	5	5	5	5	5	5	5	5	5	5
Justice of the Peace 3	4	4	4	4	4	4	4	4	5	5
Justice of the Peace 4	5	5	5	5	5	5	5	5	5	5
<u>Judicial</u>	<u>94</u>	<u>99</u>	<u>100</u>	<u>101</u>	<u>102</u>	<u>102</u>	<u>104</u>	<u>103</u>	<u>110</u>	<u>111</u>

* Note: Years are based on the fiscal year starting October 1st through September 30th.

LUBBOCK COUNTY, TEXAS
NUMBER OF POSITIONS BY DEPARTMENT-COMPARATIVE SUMMARY*

Department	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
CDA Border Prosecution	0	0	0	0	0	0	0	0	1	1
CDA Business Crimes	1	1	0	0	0	0	0	0	0	0
CDA SPATTF Grant	6	6	6	6	6	6	6	6	6	7
CDA VOCA Victim Advocacy Project	0	0	0	0	2	2	2	2	2	2
Dispute Resolution	3.65	3.00	3.00	3	3	3	3	3	4	4
District Attorney	72	72	74	74	74	75	77	77	77	80
Domestic Relations Office	2.40	3.00	3.00	3	3	3	3	3	2	2
Domestic Violence Grant	2	2	2	2	1	0	0	0	0	0
Domestic Violence Recovery	0	0	0	0	0	0	0	0	0	0
Law Library	1	1	1	1	1	1	1	1	1	1
Regional Public Defender Grant	64	55	55	55	55	55	56	56	56	0
TIDC Grant	0	0	0	1	0	0	0	0	0	0
Trauncy	0.50	1.00	0.00	0	0	0	0	0	0	0
USDA AG Mediation Grant	1.45	1.00	0.00	1	1	2	2	2	2	3
Legal	154	145	144	146	146	147	150	150	151	100
Constable Precinct 1	1	1	1	1	1	1	1	1	1	1
Constable Precinct 2	1	1	1	1	1	1	1	1	1	1
Constable Precinct 3	1	1	1	1	1	1	1	1	1	1
Constable Precinct 4	1	1	1	1	1	1	1	1	1	1
Courthouse Security	3	2	3	3	3	3	3	3	3	3
Detention Center	349	349	354	357	350	350	351	351	351	351
MAT-Medication Assisted Treatment Re-Entry	0	0	0	0	0	0	0	0	2	0
Medical Examiner	13	13	13	14	18	18	13	13	13	11
Sheriff	133	134	138	148	148	148	148	157	156	158
Sheriff Commissary Salary	0	0	0	0	8	8	8	8	9	9
TAG Grant	0	0	0	0	0	0	2	2	3	3
Public Safety	502	502	512	526	531	531	529	538	541	539
Facility Maintenance	59	64	65	66	71	71	71	72	67	68
Facilities	59	64	65	66	71	71	71	72	67	68

LUBBOCK COUNTY, TEXAS
NUMBER OF POSITIONS BY DEPARTMENT-COMPARATIVE SUMMARY*

Department	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Safety and Enviromental	1	1	1	1	1	1	1	1	0	0
Health	<u>1</u>	<u>0</u>	<u>0</u>							
General Assistance	4	4	4	4	4	4	4	4	4	4
Veteran's Affairs	1	1	1	1	1	1	1	1	1	1
Welfare	<u>5</u>									
Texas AgriLife Extension	8	8	8	8	9	9	9	9	9	9
Conservation	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
Elections	9	9	9	9	9	9	9	9	9	9
Elections	<u>9</u>									
Consolidated Road and Bridge	43	42	42	43	43	48	48	51	51	59
Public Works	2	2	2	2	1	1	2	2	5	5
Transportation	<u>45</u>	<u>44</u>	<u>44</u>	<u>45</u>	<u>44</u>	<u>49</u>	<u>50</u>	<u>53</u>	<u>56</u>	<u>64</u>
Idalou/New Deal Park	2	2	2	1	1	1	1	1	1	1
Precinct 1 Park	2	2	2	2	2	2	2	2	2	2
Shallowater Park	2	2	2	2	2	2	2	2	2	1
Slaton/Roosevelt Park	3	3	3	2	2	2	2	2	2	2
Culture/Recreation	<u>7</u>	<u>6</u>								
Juvenile Detention	52	57	57	60	61	61	67	67	67	73
Juvenile Food Service	3	3	3	3	3	3	3	3	3	3
Juvenile Probation	25	25	25	27	28	27	27	27	27	26
Juvenile Star Program	9	7	9	9	8	8	8	8	8	9
TJJD (A) Juvenile Probation Commission Grant	20	21	19	14	14	14	14	14	14	14
TJJD (E) Title IV E	1	1	1	1	1	1	1	1	1	1
TJJD (S) Prevention/Intervention Grant	1	1	1	0	0	0	0	0	0	0
Corrections	<u>111</u>	<u>115</u>	<u>115</u>	<u>114</u>	<u>115</u>	<u>114</u>	<u>120</u>	<u>120</u>	<u>120</u>	<u>126</u>
Total Budgeted Positions	<u>1087</u>	<u>1093</u>	<u>1107</u>	<u>1125</u>	<u>1139</u>	<u>1145</u>	<u>1171</u>	<u>1199</u>	<u>1209</u>	<u>1193</u>

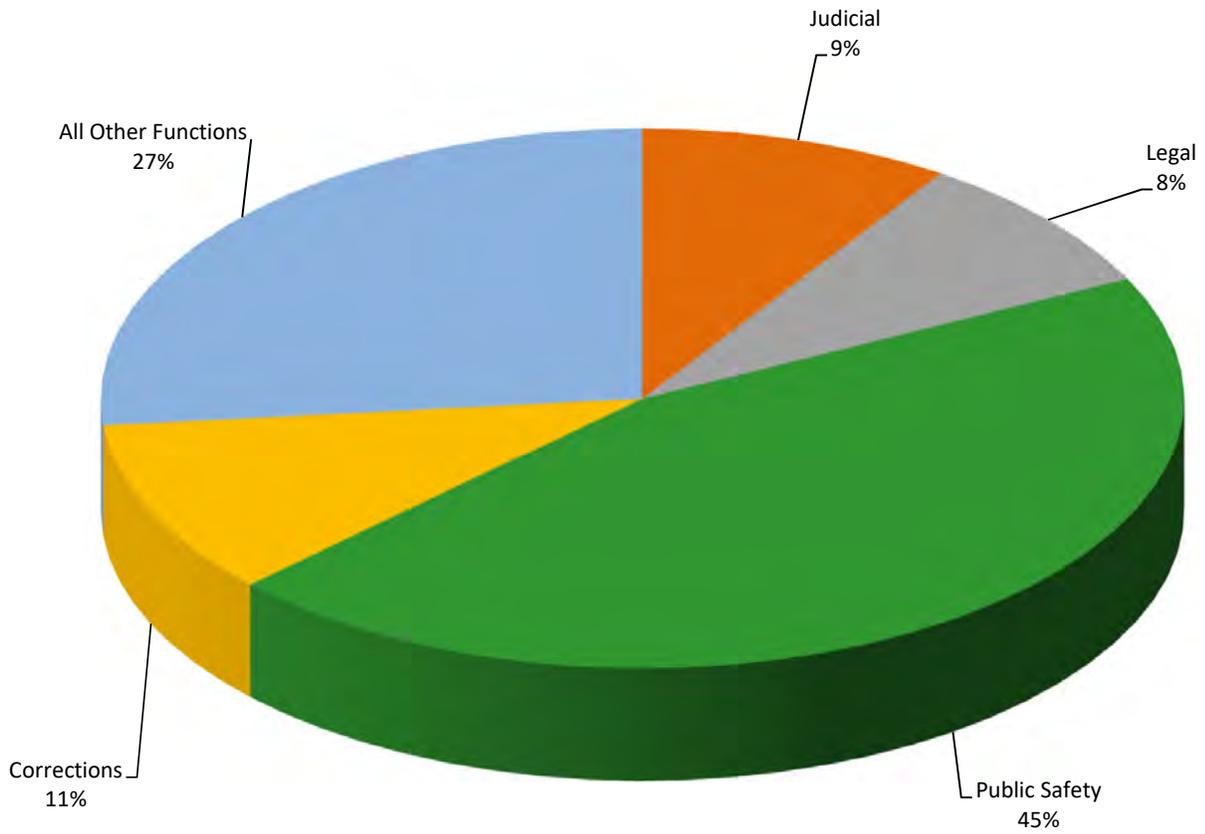
LUBBOCK COUNTY, TEXAS

COMPARATIVE SUMMARY OF EMPLOYEES BY FUNCTION*

<u>Function</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
<u>General Administration</u>	36	36	36	36	36	34	50	65	67	88
<u>Financial</u>	56	58	61	61	63	66	66	67	67	68
<u>Judicial</u>	94	99	100	101	102	102	104	103	110	111
<u>Legal</u>	154	145	144	146	146	147	150	150	151	100
<u>Public Safety</u>	502	502	512	526	531	531	529	538	541	539
<u>Facilities</u>	59	64	65	66	71	71	71	72	67	68
<u>Health</u>	1	1	1	1	1	1	1	1	0	0
<u>Welfare</u>	5	5	5	5	5	5	5	5	5	5
<u>Conservation</u>	8	8	8	8	9	9	9	9	9	9
<u>Elections</u>	9	9	9	9	9	9	9	9	9	9
<u>Transportation</u>	45	44	44	45	44	49	50	53	56	64
<u>Culture/Recreation</u>	7	7	7	7	7	7	7	7	7	6
<u>Corrections</u>	111	115	115	114	115	114	120	120	120	126
<u>Grand Total of Employees</u>	<u>1087</u>	<u>1093</u>	<u>1107</u>	<u>1125</u>	<u>1139</u>	<u>1145</u>	<u>1171</u>	<u>1199</u>	<u>1209</u>	<u>1193</u>

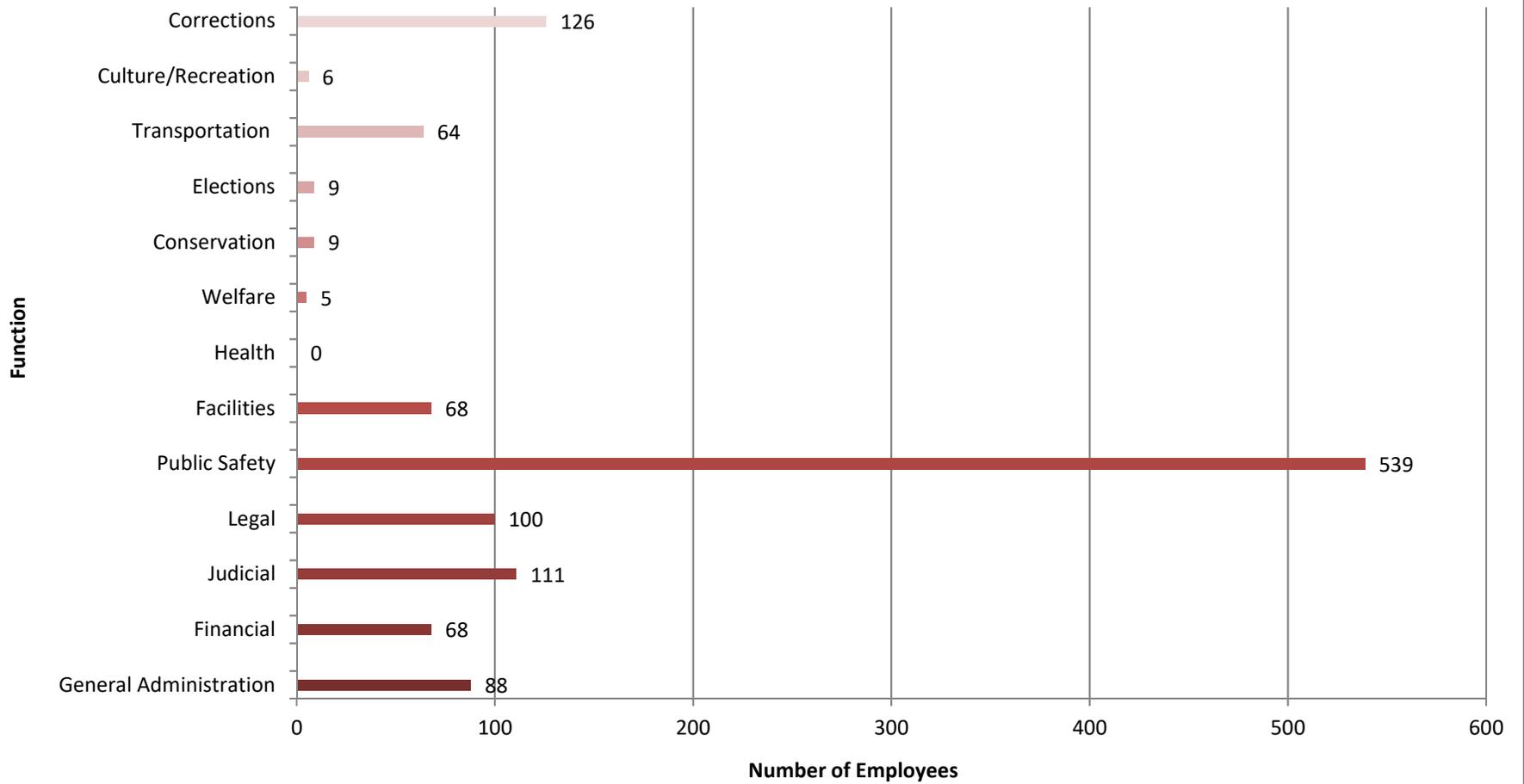
* Note: Years are based on the fiscal year starting October 1st through September 30th.

LUBBOCK COUNTY, TEXAS Employee Summary By Function



LUBBOCK COUNTY, TEXAS

Employee Summary By Function



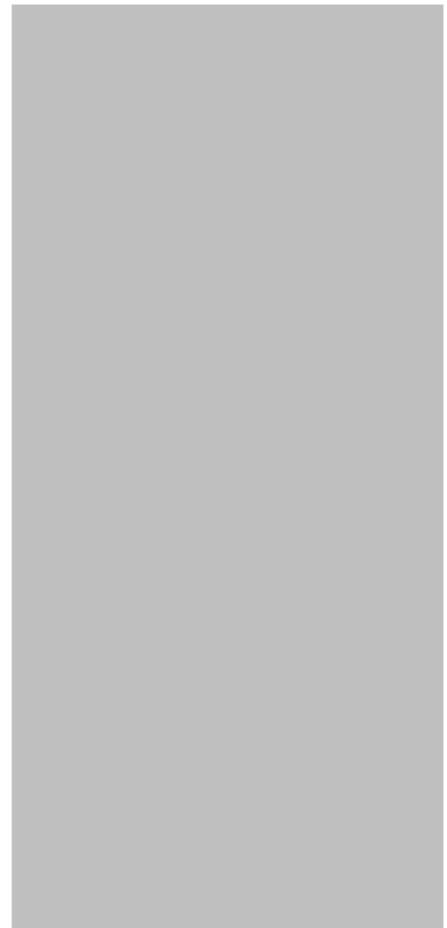
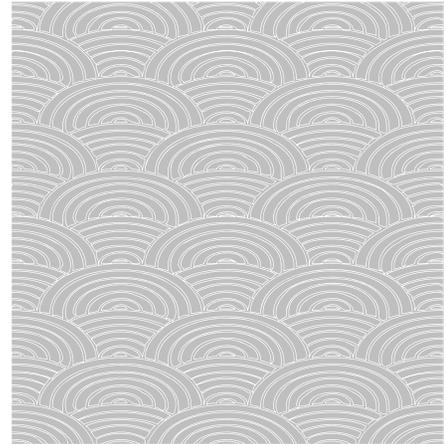
LUBBOCK COUNTY, TEXAS
Number of Positions by Classification
FY 2022

	Elected	Appointed	Administrative	Professional	Public Safety	Trades & Technical			Clerical	Regular Part Time	Total
						SC	SM	TE			
General Administration											
Commissioners' Court	4	0	1	1	0	0	0	0	2	0	8
ARPA	0	0	0	1	0	0	0	0	0	0	1
County Clerk	1	0	1	0	0	0	0	0	20	0	22
County Clerk Records Mgt. and Preservation	0	0	0	0	0	0	0	0	2	1	3
County Judge	1	1	0	0	0	0	0	0	0	0	2
County Records Mgt. and Preservation	0	0	0	1	0	0	0	0	0	0	1
Information & Technology Systems	0	0	1	0	0	0	0	48	2	0	51
General Administration Classification Total:	6	1	3	3	0	0	0	48	26	1	88
Judicial											
Appellate Court	4	0	0	0	0	0	0	0	0	0	4
District Clerk	1	0	1	0	0	0	0	0	28	0	30
District Courts	9	24	2	8	0	0	0	0	5	1	49
Judicial Compliance	0	0	1	0	0	0	0	0	5	1	7
Justice Court Technology JP#2	0	0	0	0	0	0	0	0	0	1	1
Justice of the Peace 1	1	0	0	0	0	0	0	0	4	0	5
Justice of the Peace 2	1	0	0	0	0	0	0	0	4	0	5
Justice of the Peace 3	1	0	0	0	0	0	0	0	4	0	5
Justice of the Peace 4	1	0	0	0	0	0	0	0	4	0	5
Judicial Classification Total:	18	24	4	8	0	0	0	0	54	3	111
Legal											
CDA Border Prosecution	0	0	0	1	0	0	0	0	0	0	1
CDA SPATTF Grant	0	0	1	0	5	0	0	0	1	0	7
CDA VOCA Victim Advocacy Project	0	0	0	0	0	0	0	0	2	0	2
Dispute Resolution	0	1	0	1	0	0	0	0	2	0	4
District Attorney	1	2	1	37	15	0	0	0	21	3	80
Domestic Relations Office	0	0	0	0	0	0	0	0	2	0	2
Law Library	0	0	0	1	0	0	0	0	0	0	1
USDA Ag Mediation Grant	0	0	0	1	0	0	0	0	2	0	3
Legal Classification Total:	1	3	2	41	20	0	0	0	30	3	100
Financial Administration											
Auditor	0	1	1	8	0	0	0	0	4	1	15
Human Resource	0	0	2	4	0	0	0	0	0	0	6
Purchasing	0	0	2	2	0	0	0	0	2	0	6
Tax	1	0	2	0	0	0	0	0	32	1	36
Treasurer	1	0	1	0	0	0	0	0	2	1	5
Financial Administration Classification Total:	2	1	8	14	0	0	0	0	40	3	68
Public Facilities											
Facility Maintenance	0	0	2	1	0	34	25	0	3	3	68
Public Facilities Classification Total:	0	0	2	1	0	34	25	0	3	3	68

LUBBOCK COUNTY, TEXAS
Number of Positions by Classification
FY 2022

	Elected	Appointed	Administrative	Professional	Public Safety	Trades & Technical			Clerical	Regular Part Time	Total
						SC	SM	TE			
Public Safety											
Constable Precinct 1	1	0	0	0	0	0	0	0	0	0	1
Constable Precinct 2	1	0	0	0	0	0	0	0	0	0	1
Constable Precinct 3	1	0	0	0	0	0	0	0	0	0	1
Constable Precinct 4	1	0	0	0	0	0	0	0	0	0	1
Courthouse Security	0	0	0	0	3	0	0	0	0	0	3
Detention Center	0	0	3	0	333	0	0	0	15	0	351
Medical Examiner	0	1	0	0	0	0	0	7	3	0	11
Sheriff	1	0	2	0	139	2	0	0	10	4	158
Sheriff Commissary Salary	0	0	0	5	2	1	0	0	1	0	9
TAG Grant	0	0	1	0	0	0	0	0	2	0	3
Public Safety Classification Total:	5	1	6	5	477	3	0	7	31	4	539
Transportation											
Consolidated Road and Bridge	0	0	1	1	0	37	16	0	4	0	59
Public Works	0	0	1	1	0	1	0	0	2	0	5
Transportation Classification Total:	0	0	2	2	0	38	16	0	6	0	64
Miscellaneous											
Elections	0	1	1	1	0	0	0	2	4	0	9
General Assistance	0	0	1	2	0	0	0	0	0	1	4
Idalou/New Deal Park	0	0	0	0	0	0	0	0	0	1	1
Juvenile Detention -055	0	0	2	4	63	0	0	0	1	3	73
Juvenile Food Service	0	0	0	0	0	0	3	0	0	0	3
Juvenile Probation	0	1	1	15	4	0	1	0	4	0	26
Juvenile Star Program	0	0	0	1	8	0	0	0	0	0	9
Precinct 1 Park	0	0	0	0	0	0	1	0	0	1	2
Shallowater Park	0	0	0	0	0	0	0	0	0	1	1
Slaton/Roosevelt Park	0	0	0	0	0	0	1	0	0	1	2
Texas Agrilife Extension	0	6	0	0	0	0	0	0	2	1	9
TJJD (A) Juvenile Probation Commission Grant	0	0	0	8	6	0	0	0	0	0	14
TJJD (E) Title IV E Grant	0	0	0	1	0	0	0	0	0	0	1
Veteran's Affairs	0	0	0	0	0	0	0	0	1	0	1
Miscellaneous Classification Total:	0	8	5	32	81	0	6	2	12	9	155
Total All Classifications	32	38	32	106	578	75	47	57	202	26	1193

Lubbock County Classification Matrix FY2022



Clerical

Occupations in which workers are responsible for internal and external communication, recording and retrieval of data and/or information and other paperwork required in an office.

CL01	CL02	CL03	CL04
Entry level clerical work	Demonstrates proficiency in job related tasks.	Duties include experience and independent judgement on some job related task. May include supervision.	Office management and supervision. Includes Executive Assistant positions. Exempt

Professional

Work requiring advanced knowledge defined as predominantly intellectual in character. The advance knowledge must be acquired by a prolonged course of specialized intellectual instruction.

PR01	PR02	PR03	PR04
Meets the qualifications of the position. Often an entry level professional position.	Requires proficiency in position related tasks. Entry level Attorney.	Utilizes independent judgment and decision making with little oversight. Licensed professional.	Enjoys considerable work autonomy and may include supervision duties. May require a professional license.
PR05	PR06	PR07	
Enjoys considerable work autonomy with limited management duties. Licensed professional.	Experienced manager and a licensed professional. Advanced degree required.	Responsible for a division within the department. Licensed professional. Advanced degree required.	

Administrative

Occupations in which employees set broad policies, exercise overall responsibility for execution of these policies, or direct individual departments or special phases of the County's operations.

AD01	AD02	AD03	AD04
Supervises the operation of a department and/or special phase of the County's operation.	First Assistant or senior management official in a department.	First Assistant or senior management official in a department who (manages a division within the department with more than 50 employees or is responsible for a highly technical function of the County).	Department Director

Technician

Occupations requiring a combination of basic scientific or technical knowledge which can be obtained through specialized post-secondary school education or through equivalent on-the-job training.

TE01	TE02	TE03	TE04
Meets the qualifications of the position.	Requires basic experience in job related tasks.	Intermediate level duties. May require advanced certification and/or education.	Requires job related experience. Has advanced technical skills. May require advanced certification and/or education.
TE05	TE06		
Requires proficiency in job related tasks and working supervisor. May require advanced certification and/or education.	Responsible for a division within the department. May require license, certification and/or education.		

Protective Service

Occupations in which workers are entrusted with public safety, security, and protection from destructive forces.

PS01	PS02	PS03	PS04
Demonstrates ability and motivation to develop the qualifications for the position.	Requires proficiency in job related tasks.	Requires proficiency in job related tasks. Has obtained license or intermediate job certification.	Requires proficiency in job related tasks and may include supervision.
PS05	PS06	PS07	
Requires proficiency in job related tasks and may include supervision. Has obtained advanced job certification.	Second in command for a division within the department and/or shift.	Responsible for a division within the department and/or shift.	

Occupations in which workers perform duties which result in or contribute to the comfort, convenience, hygiene, or safety of the general public or which contribute to the upkeep and care of buildings, facilities or grounds of public property. Workers in this group may operate machinery.

**Service
Maintenance**

SM01	SM02	SM03	SM04
Performs duties such as maintenance, housekeeping and/or food service in facilities and/or grounds of the County.	Performs duties requiring basic knowledge of methods, procedures equipment and mechanical devices of the trade.	Acquires proficiency in job related task and includes supervision.	Manager of a division within a department.

Occupations in which workers perform jobs which require special manual skill and a thorough and comprehensive knowledge of the processes involved in the work, which is acquired through on-the-job training and experience or through apprenticeship or other formal training programs.

Skilled Craft

SC01	SC02	SC03	SC04
Meets the qualifications of the position.	Requires proficiency in job related tasks.	Intermediate level duties of the trade. May require position specific certification.	Duties include supervision and proficiency in job related tasks. May require position specific certification or licensing.
SC05			
Specialist in their trade and includes supervision. May require advanced certification or licensing.			

FY2022 Lubbock County Pay Bands

FY2022	Min	Median	Max
CL01	\$ 22,620.00	\$ 30,160.00	\$ 37,700.00
CL02	\$ 26,910.00	\$ 35,880.00	\$ 44,850.00
CL03	\$ 35,880.00	\$ 47,840.00	\$ 59,800.00
CL04	\$ 46,176.00	\$ 61,568.00	\$ 76,960.00

PR01	\$ 31,200.00	\$ 41,600.00	\$ 52,000.00
PR02	\$ 43,563.00	\$ 58,084.00	\$ 72,605.00
PR03	\$ 47,249.28	\$ 62,999.04	\$ 78,748.80
PR04	\$ 55,125.72	\$ 73,500.96	\$ 91,876.20
PR05	\$ 60,000.72	\$ 80,000.96	\$ 100,001.20
PR06	\$ 62,250.24	\$ 83,000.32	\$ 103,750.40
PR07	\$ 71,120.40	\$ 94,827.20	\$ 118,534.00

AD01	\$ 51,035.40	\$ 68,047.20	\$ 85,059.00
AD02	\$ 53,040.00	\$ 70,720.00	\$ 88,400.00
AD03	\$ 74,686.56	\$ 99,582.08	\$ 124,477.60
AD04	\$ 83,179.20	\$ 110,905.60	\$ 138,632.00

TE01	\$ 26,295.36	\$ 35,060.48	\$ 43,825.60
TE02	\$ 31,098.60	\$ 41,464.80	\$ 51,831.00
TE03	\$ 34,878.48	\$ 46,504.64	\$ 58,130.80
TE04	\$ 37,293.36	\$ 49,724.48	\$ 62,155.60
TE05	\$ 44,146.64	\$ 58,862.18	\$ 73,577.73
TE06	\$ 52,692.12	\$ 70,256.16	\$ 87,820.20

SM01	\$ 18,642.00	\$ 24,856.00	\$ 31,070.00
SM02	\$ 26,520.00	\$ 35,360.00	\$ 44,200.00
SM03	\$ 26,437.32	\$ 35,249.76	\$ 44,062.20
SM04	\$ 39,702.00	\$ 52,936.00	\$ 66,170.00

SC01	\$ 28,860.00	\$ 38,480.00	\$ 48,100.00
SC02	\$ 31,824.00	\$ 42,432.00	\$ 53,040.00
SC03	\$ 37,440.00	\$ 49,920.00	\$ 62,400.00
SC04	\$ 40,655.16	\$ 54,206.88	\$ 67,758.60
SC05	\$ 45,282.90	\$ 60,377.20	\$ 75,471.50

PS01	\$ 24,601.20	\$ 32,801.60	\$ 41,002.00
PS02	\$ 25,144.08	\$ 33,525.44	\$ 41,906.80
PS03	\$ 33,376.20	\$ 44,501.60	\$ 55,627.00
PS04	\$ 37,666.20	\$ 50,221.60	\$ 62,777.00
PS05	\$ 45,965.40	\$ 61,287.20	\$ 76,609.00
PS06	\$ 52,486.20	\$ 69,981.60	\$ 87,477.00
PS07	\$ 66,683.76	\$ 88,911.68	\$ 111,139.60

**LUBBOCK COUNTY SHERIFF'S OFFICE
FY22 PAY BAND STEP CHART**

Security Officer		(PS-01)	
	Hourly	Annual	
Starting	16.791	\$34,925.28	
Step 0	17.752	\$36,924.16	
Step 3	18.624	\$38,737.92	
Step 5	19.531	40,624.48	
Step 7	20.475	42,588.00	

Entry Level Jailer		(PS-01)	
	Hourly	Annual	
Starting	17.694	\$36,803.52	
Step 0	18.634	\$38,758.72	
Step 3	19.464	\$40,485.12	
Step 5	20.334	42,294.72	
Step 7	21.254	44,208.32	

Dispatch		(PS-02)	
	Hourly	Annual	
Starting	17.953	37,342.24	
Step 0	18.886	39,282.88	
Step 3	19.874	41,337.92	
Step 5	20.922	43,517.76	
Step 7	22.033	45,828.64	

Dispatch-Lead		(PS-02)	
	Hourly	Annual	
Starting	18.886	39,282.88	
Step 0	19.874	41,337.92	
Step 3	20.922	43,517.76	
Step 5	22.033	45,828.64	
Step 7	23.080	48,006.40	

Deputy/Detention Officer		(PS-03)	
	Hourly	Annual	
Starting	23.809	\$49,522.72	
Step 0	24.650	\$51,272.00	
Step 3	25.409	\$52,850.72	
Step 5	26.199	54,493.92	
Step 7	27.021	56,203.68	

Corporal/Comm Supervisor		(PS-04)	
	Hourly	Annual	
Starting	26.573	\$55,271.84	
Step 0	27.294	\$56,771.52	
Step 3	28.159	\$58,570.72	
Step 5	29.059	60,442.72	
Step 7	29.995	62,389.60	

Criminal		(PS-05)	
	Hourly	Annual	
Starting	30.660	\$63,772.80	
Step 0	31.380	\$65,270.40	
Step 3	32.409	\$67,410.72	
Step 5	33.479	69,636.32	
Step 7	34.592	71,951.36	

**LUBBOCK COUNTY SHERIFF'S OFFICE
FY22 PAY BAND STEP CHART**

Staff Sergeant		(PS-05)	
	Hourly	Annual	
Starting	31.380	65,270.40	
Step 0	32.409	67,410.72	
Step 3	33.479	69,636.32	
Step 5	34.592	71,951.36	
Step 7	35.702	74,260.16	

Lieutenant		(PS-06)	
	Hourly	Annual	
Step 0	36.429	\$75,772.32	
Step 3	37.659	\$78,330.72	
Step 5	38.939	80,993.12	
Step 7	40.270	83,761.60	

Emergency Mngmnt Coord			
	Hourly	Annual	
Step 0	42.198	\$87,771.84	
Step 3	43.659	\$90,810.72	
Step 5	45.179	93,972.32	
Step 7	46.760	97,260.80	

Captain		(PS-07)	
	Hourly	Annual	
Step 0	42.198	\$87,771.84	
Step 3	43.659	\$90,810.72	
Step 5	45.179	93,972.32	
Step 7	46.760	97,260.80	

Assistant Chief Deputy			
	Hourly	Annual	
Step 0	47.967	\$99,771.36	
Step 3	49.236	\$102,410.88	
Step 5	50.544	105,131.52	
Step 7	51.890	107,931.20	

Chief Deputy and Chief Admin			
	Hourly	Annual	
Step 0	53.737	\$111,772.96	
Step 3	55.179	\$114,772.32	
Step 5	56.664	117,861.12	
Step 7	58.194	121,043.52	

LUBBOCK COUNTY, TEXAS

Summary of Financial Policies

Revenue Policies

- Establish user fees and charges permitted by law at reasonable levels to provide those services at or near the cost of providing the services.
- Pursue the enactment of new legislation.
- Collect ad valorem property tax revenues.
- Collect outstanding fines and fees due the County.
- Monitor the General Fund unreserved fund balance and not utilize the fund balance by an amount greater than 25% of the General Fund appropriation.

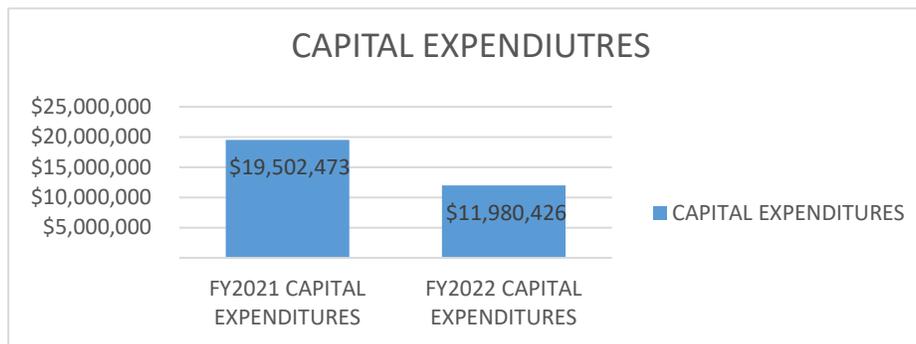
Capital Expenditure Policy

As noted in the Lubbock County Purchasing Policy:

Individual purchases exceeding \$5,000 are defined and budgeted as capital expenditures. Expenditures that are more than \$1,000 and less than \$5,000 are budgeted as non-capital expenditures. Expenditures less than \$1,000 are budgeted as supplies. Lubbock County routinely budgets the purchase of vehicles in the capital expenditure annually; the amount budgeted is relatively insignificant.

Respectively, non-recurring capital expenditures are defined as expenses that are not repetitive in nature, are less predictable, are not incurred frequently and are due to an extraordinary or one off circumstance. Lubbock County utilizes excess fund balance as outlined in the Fund Balance Policy for emergencies or unforeseen capital expenditures.

The current capital expenditure budget for Lubbock County is \$11,980,426, which is a decrease of \$7,522,047 from the 2021 budget.

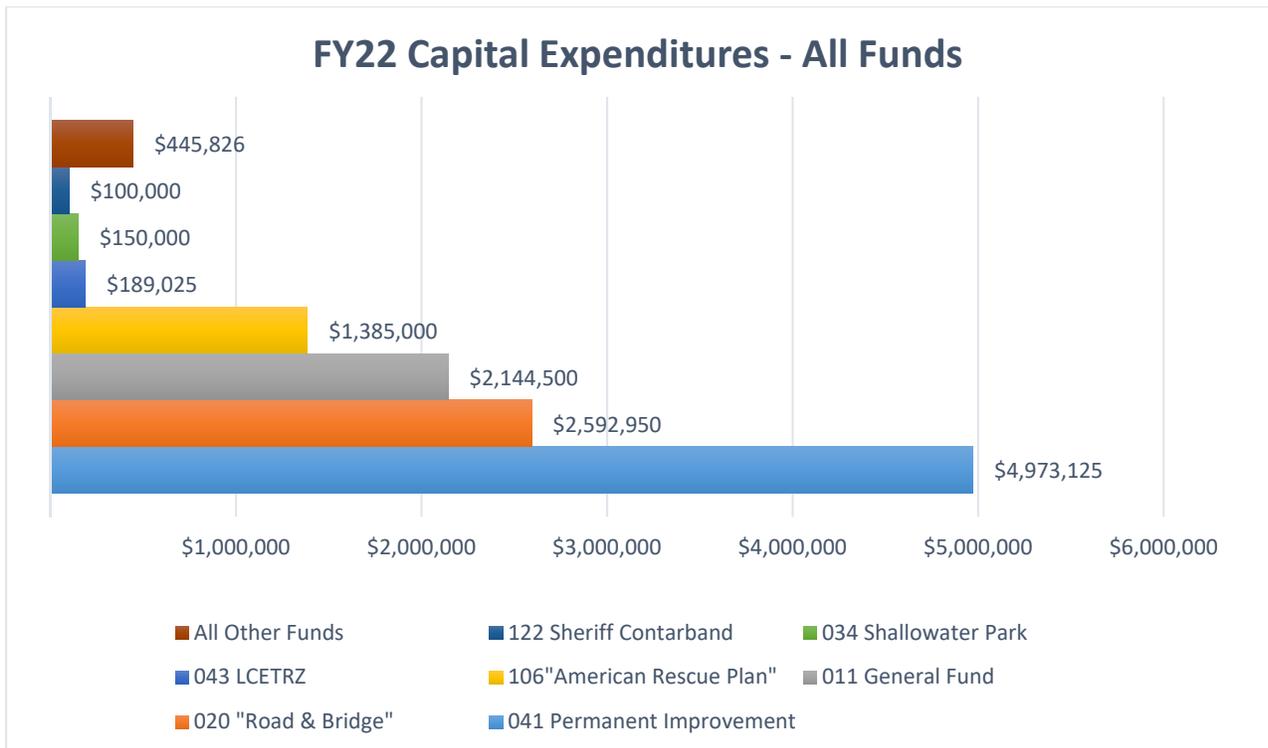


- The Permanent Improvement Fund accounts for 41.51% of the 2022 capital expenditure budget. These funds will be used to renovate the Courthouse, the Lubbock County Office Building, and the Lubbock County Juvenile Justice Center. The improvements include renovation for critical life safety upgrades and security enhancements.
- The Consolidated Road and Bridge Fund accounts for 21.64% of the 2022 capital expenditure budget. These funds will be used for the Loop 88 Right of Way installment payment, motor grader, belly dump, dump truck, chip spreader and other equipment to maintain county roads, road projects that are needed due to the growth in the unincorporated areas of the County.
- The General Fund accounts for 17.90% of the 2022 capital expenditure budget. The court approved the purchase of a plat cabinet for the County Clerk’s Office, a washer, dryer, cooler and slicer for the Detention Center. Implementation of Tyler Technology Medical Examiner casework program. In addition, 19 vehicles for law enforcement, inmate transportation, Maintenance, District Attorney, and Constable Precinct #4.
- The American Rescue Plan Act (ARPA) Fund accounts for 11.56% of the 2022 capital expenditure budget. The court approved capital expenditures for infrastructure costs related to enhancing security for Lubbock County networks.

The schedule below shows capital expenditures included in the 2022 budget, all funds with capital expenditure budgets under \$100,000 are listed under “All other funds”:

Fund	Amount
041 PERMANENT IMPROVEMENT	4,973,125.00
020 CONSOLIDATED ROAD AND BRIDGE	2,592,950.00
011 GENERAL FUND	2,144,500.00
106 AMERICAN RESCUE PLAN ACT	1,385,000.00
043 LCETRZ NO1 TAX INCREMENT FUND	189,025.00
034 SHALLOWATER PARK	150,000.00
122 SHERIFF CONTRABAND	100,000.00
All Other Funds	445,826.00
Total Capital Expenditures	\$11,980,426.00

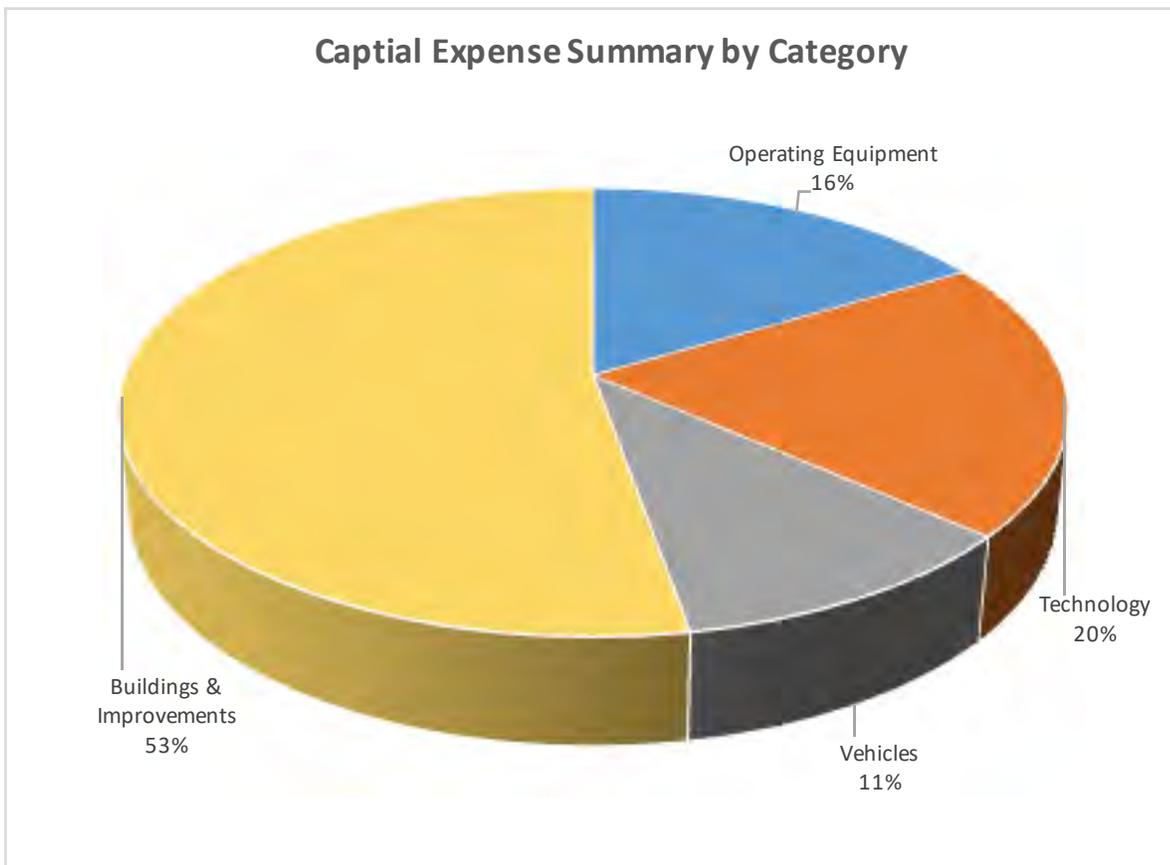
The Court will evaluate the County’s capital needs throughout the year and especially during the budget process for fiscal budget impact.



**LUBBOCK COUNTY, TEXAS
CAPITAL EXPENSE SUMMARY BY CATEGORY
FY 2021 AND FY 2022**

Below are the combined capital line items for all funds by category

Description	FY 2021 Budget	FY 2022 Budget
Operating Equipment	\$ 3,078,095	\$ 1,968,426
Technology	\$ 2,747,015	\$ 2,404,950
Vehicles	\$ 960,975	\$ 1,284,900
Buildings & Improvements	\$ 12,716,388	\$ 6,322,150
GRAND TOTAL	\$ 19,502,473	\$ 11,980,426



LUBBOCK COUNTY, TEXAS
FY 2021-2022
CAPITAL EXPENSE EQUIPMENT

Line Item	Description	Adopted		
		Qty	Unit Price	Total Price
01100310 - County Clerk				
660300	Plat Cabinet	1	5,500.00	5,500.00
660300 - Capital Outlay - County Clerk				5,500.00
01100310 - Department Total				5,500.00
01100510 - Technology Information Systems				
660500	Tyler Technolgy Implementation	1	1,000,000.00	1,000,000.00
660500	MDILog - Medical Examiner CaseWork	1	12,000.00	12,000.00
660500 - Capital Outlay - Technology Information Systems				1,012,000.00
01100510 -Department Total				1,012,000.00
01104025 - District Attorney				
604000	2022 Chevrolet Tahoe PPV	1	71,240.00	71,240.00
604000 - Capital Outlay - District Attorney				71,240.00
01104025 - Department Total				71,240.00
01104430 - Constable Precinct 4				
664400	2021 Ford F150 4x4 Pickup	1	46,060.00	46,060.00
664400 - Capital Outlay - Constable Precinct 4				46,060.00
01104430 - Department Toal				46,060.00
01104630 - Sheriff				
664600	Tahoo PPV (Patrol)	11	62,000.00	682,000.00
664600	Tahoe PPV (K-9)	1	62,000.00	62,000.00
664600	3/4 Ton 4X4 Pickup	1	41,000.00	41,000.00
664600	Chevy Equinox	1	32,000.00	32,000.00
664600	1/2 Ton 4x4 Pickup	1	53,000.00	53,000.00
664600 - Capital Outlay - Sheriff				870,000.00
01104630 - Department Total				870,000.00
01104730 - Detention Center				
664700	Clothes Dryer	1	17,500.00	17,500.00
664700	Roll-in Cooler	2	8,500.00	17,000.00
664700	Washer	1	28,000.00	28,000.00
664700	Slicer	1	5,200.00	5,200.00
664700 - Capital Outlay - Detention Center				67,700.00
01104730 - Department Total				67,700.00
01104830 - Inmate Transportation				
604800	Transport Van	1	33,000.00	33,000.00
604800 - Capital Outlay - Inmate Transportation				33,000.00
01104830 - Department Total				33,000.00
01106140 - Facility Maintenance				
666100	2022 4x2 Regular Cab	1	39,000.00	39,000.00
666100 - Capital Outlay - Facility Maintenance				39,000.00
01106140 - Department Total				39,000.00
02019090 - Consolidated Road and Bridge				
640500	Motorgrader	3	280,000.00	840,000.00
640500	Belly Dumps	3	34,000.00	102,000.00
640500	Dump Trucks	2	140,000.00	280,000.00
640500	Chip Spreader	1	313,000.00	313,000.00
640500 - Capital Outlay - Heavy Equipment				1,535,000.00
640700	Shop Compressor	1	8,000.00	8,000.00
640700 - Capital Outlay - Other Equipment				8,000.00
640800	Rugged Tablets	3	2,650.00	7,950.00
640800 - Capital Outlay - Computer Equipment				7,950.00
650200	3/4 Ton Pickup	2	45,000.00	90,000.00
650200	1 Ton Pickup	1	52,000.00	52,000.00
650200 - Capital Outlay - Vehicles				142,000.00
02019090 - Department Total				1,692,950.00

**LUBBOCK COUNTY, TEXAS
FY 2021-2022
CAPITAL EXPENSE EQUIPMENT**

Line Item	Description	Adopted		
		Qty	Unit Price	Total Price
03319380 - Precinct 3 Park				
640600	Pickup	1	50,000.00	50,000.00
640600 - Capital Outlay - Precinct 3 Park				50,000.00
03319380 - Department Total				50,000.00
08108125 - Law Library				
630200	Print Materials Agreements	1	99,686.00	99,686.00
630200 - Capital Outlay - Law Library				99,686.00
08108125 - Department Total				99,686.00
10600110 - American Rescue Plan Act				
660500	Fiber Entrance @ JJC	1	15,000.00	15,000.00
660500	Storage Replacement	1	200,000.00	200,000.00
660500	Consolidated Backup Storage Solution	1	300,000.00	300,000.00
660500	Video Surveillance and Access Control	1	300,000.00	300,000.00
660500	Vulnerability Scanner	1	40,000.00	40,000.00
660500	Network Broadband Backup	1	500,000.00	500,000.00
660500	916 Main Meeting Room Technology	1	30,000.00	30,000.00
660500 - Capital Outlay - American Rescue Plan Act				1,385,000.00
10600110 - Department Total				1,385,000.00
12204630 - Sheriff Contraband				
640700	Other Equipment	1	100,000.00	100,000.00
640700 - Capital Outlay - Sheriff Contraband				100,000.00
12204630 - Department Total				100,000.00
12404730 - Inmate Supply				
664700	Inmate Commissary Programs	1	10,000.00	10,000.00
664700 - Capital Outlay - Inmate Supply				10,000.00
12404730 - Department Total				10,000.00
12804630 - Homeland Security Grant				
664600	Capital Outlay	1	25,000.00	25,000.00
664600 - Capital Outlay - Homeland Security Grant				25,000.00
12804630 - Department Total				25,000.00
13004630 - Project Safe Neighborhood				
664600	Capital Outlay	1	16,139.00	16,139.00
664600 - Project Safe Neighborhood				16,139.00
13004630 - Department Total				16,139.00
14204630 - LEOSE Sheriff				
664600	LEOSE approved Capital Outlay	1	70,688.00	70,688.00
664600 - Capital Outlay - LEOSE Sheriff				70,688.00
14204630 - Department Total				70,688.00
15004630 - TAG Grant				
664600	Capital Outlay	1	20,713.00	20,713.00
664600 - Capital Outlay - TAG Grant				20,713.00
15004630 - Department Total				20,713.00
16404025 - CDA SPATTF Grant				
640700	4x4 Crew Cab Pickup	1	33,600.00	33,600.00
640700 - Capital Outlay - CDA SPATTF Grant				33,600.00
16404025 - Department Total				33,600.00
16604025 - CDA JAG Grant				
640810	JAG20 Capital Outlay	1	10,000.00	10,000.00
640810 - Capital Outlay - CDA JAG Grant				10,000.00
16604025 - Department Total				10,000.00
GRAND TOTAL				5,658,276.00

LUBBOCK COUNTY, TEXAS
FY 2021-2022
CAPITAL EXPENSE BUILDINGS/INFRASTRUCTURE

Line Item	Description	Adopted		
		Qty	Unit Price	Total Price
02019090 - Consolidated Road and Bridge				
623000	University Avenue Project	1	900,000.00	900,000.00
'02019090 - Department Total				900,000.00
03219280 - Precinct 2 Park				
620500	Sprinkler	1	50,000.00	50,000.00
620500 - Capital Outlay - Precinct 2 Park				50,000.00
03219280 - Department Total				50,000.00
03419480 - Precinct 4 Park				
640600	Projects	1	150,000.00	150,000.00
640600 - Capital Outlay - Precinct 4 Park				150,000.00
03419480 - Department Total				150,000.00
04106140 - Permanent Improvement				
620800	Courthouse Renovations	1	250,000.00	250,000.00
620800	Fire Alarm Certification	1	25,000.00	25,000.00
620800 - Capital Outlay - Courthouse Renovations				275,000.00
621100	Server Room Backup HVAC	1	145,000.00	145,000.00
621100	Roof Replacement	1	100,000.00	100,000.00
621100 - Capital Outlay - 900 Main Renovations				245,000.00
621700	Emergency Generator Replacement	1	140,000.00	140,000.00
621700	Roof Replacement	1	700,000.00	700,000.00
621700	10 Classroom Addition	1	1,400,000.00	1,400,000.00
621700 - Capital Outlay - LCJC Renovations				2,240,000.00
622300	LCDC Pod Refurbishing	1	130,000.00	130,000.00
622300	LCDC Inmate Property Conveyor	1	190,000.00	190,000.00
622300	LCDC HVAC Redundancy IT Server Room	1	750,000.00	750,000.00
622300	LCDC DHW System Upgrade	1	210,000.00	210,000.00
622300	LCDC Upgrade Fire Alarm & Sprinkler	1	1,000,000.00	100,000.00
622300	LSO Shooting Range Remodel for ADA	1	350,000.00	350,000.00
622300 - Capital Outlay - Other Building Renovations				1,730,000.00
622600	Energy and Conservation Grant Payment	1	483,125.00	483,125.00
622600 - Capital Outlay - Energy and Conservation Grant				483,125.00
04106140 - Department Total				4,973,125.00
04309090 - LCETRZ No1 Tax Increment Fund				
623000	LCETRZ	1	189,025.00	189,025.00
623000 - Capital Outlay - LCETRZ				189,025.00
04309090 - Department Total				189,025.00
30730093 - CRTC Renovations #2				
610000	CRTC Fire Alarm Upgrad	1	60,000.00	60,000.00
610000 - Capital Outlay - CRTC Renovations #2				60,000.00
30730093 - Department Total				60,000.00
GRAND TOTAL				6,322,150.00



Lubbock County Capital Improvement Program

Overview

Lubbock County recognizes the importance of developing long-range capital improvement planning to maintain the growth and vitality of the community. The County also recognizes that a properly prepared capital program is essential to the future financial health of an organization and continued delivery of services to citizens and businesses of Lubbock County. The Capital Improvement Program represents the County's commitment to plan and invest in its roads, infrastructure, technology, major repairs and upgrades to county facilities and major equipment as well as replacement of capital equipment.

The Capital Improvement Program is an infrastructure plan that matches the County's highest priority capital needs with a financing schedule. It identifies the major capital needs of the county on a minimum of a five year planning process with six to ten years noted on the horizon. The program offers a structured process that will facilitate the identification, inclusion of funding options and the impact of projects on operating budgets that are necessary for County operations.

The Capital Improvement Program has oversight from the Budget Committee (Committee). Members on the Committee include the County Judge, four Commissioners and the County Auditor with the Facilities Maintenance, Information Technology Services, Public Works, and Purchasing directors as subject matter experts.

The Committee will consider the feasibility of all proposed capital projects submitted by County departments. They will evaluate their necessity, priority, location, and cost while recommending methods of financing for the various projects. Priority will be given to projects of a life-safety nature. Once the CIP is approved by the Commissioners' Court, the Committee will meet throughout the year to monitor the progress of the projects and recommend revisions as needed. Capital improvement project requests will include the project description, funding summary breakdown by category, available funding allocation, operating budget impact, and revenue or efficiency factors.

Upon completion and adoption, the Capital Improvement Program will become the guide for the County Auditor, Commissioners' Court and County departments with respect to bond sales, lease agreements or annual budget processing. Projects that are less than \$100,000 will be funded in the annual budget process. The Commissioners' Court will approve all capital expenditures and projects during the annual budget process. All other subsequent years on a department's capital improvement plan are considered estimates only.

Budget Committee

The Budget Committee is responsible to annually review the departments' capital improvement plan and will consider the feasibility of providing recommendations to the Commissioners' Court. The Committee is also given the authority to request the assistance of other subject matter experts in the development of the CIP. The Committee will evaluate the necessity, priority, location, and cost. Financing methods are also recommended for the various projects. Once the CIP is approved by Commissioners' Court, the progress of the plan is monitored and revisions made as needed. The overall goal of the Budget Committee is to develop a capital improvement program with recommendations that:

- Preserve the past by investing in the continued upgrade of county assets and infrastructure,
- Protect the present with improvements and or additions to facilities, roads, technology and investments,
- Plan for the future of the county.

Development and Review

Proposed projects will be submitted to the County Auditor's Office by the various county departments. A meeting with the Committee will be scheduled for the departments to present their program needs. The County Auditor will prepare an in depth analysis and review of the projects requested. The Committee will conduct an internal project ranking process and will use criteria that will include, but not limited to, public health and safety, federal or state mandates, preservation of the County's existing capital investments, alleviation of overcrowding, demand for services and consistency. All projects will be categorized by priority and the criteria listed:

- Immediate – Projects are in progress or expected to be started within one year
- Short-term – Projects are expected to start within the next 2-3 years
- Long Term – Projects are expected to begin within the next 4-5 years
- Horizon (Future) Projects – Projects are anticipated, but not scheduled within the 5 yr. planning stage.

The Committee will evaluate capital projects based on the urgency of the project, the readiness of the project, whether the project is suitable for separating into phases, financing required, and whether the project is consistent with the overall program.

Over the course of any fiscal year, and as situations change, projects are reviewed, reevaluated, added, revised, or removed from the program accordingly. Request are made by department directors with the County Auditor offering recommendations to the Commissioners' Court. Final decisions are made by the Commissioners' Court during the fiscal year's budget process.

Funding Options

Funding for the proposed Capital Improvement Program is derived from two major sources, the issuance of long-term debt payable through property taxes or the County's annual general fund appropriations. An additional revenue stream is a hotel motel tax approved by the Lubbock County voters. The Commissioners' Court may allocate a portion of the tax rate for Maintenance and Operations (M&O) and dedicate it for the Capital Improvement Program. At this time, one cent of M&O is allocated to Permanent Improvements and .0005 is allocated for each of the four County precinct parks.

Capital Project Evaluation Questions

Urgency of the Project

1. What are the most urgent projects and why?
2. Is the project needed to respond to state of federal mandates?
3. Will the project improve unsatisfactory environmental, health and safety conditions?
4. What will happen if the project is not funded?
5. Does the project accommodate increases in demand for services?

Readiness of the Project

1. Has the research and planning of the project been completed?
2. Are plans, permits and other similar requirement ready?
3. Have affected citizens received notice and briefings?
4. Are the departments ready to move forward with the projects?
5. Is the project compatible with the implementation of the other proposed projects?
6. Can this project be separated into different phases?

7. Is the timing of the project affected because funds are not available?
8. Does the project have a net impact on the operating budget?
If so, which years are impacted?
9. Does the project preserve previous capital investments or restore a capital facility to adequate operating conditions?

Planning for the Project

1. Is the project consistent with the CIP?
2. Can projects of similar use or purpose be located at one location?
3. Does the project increase the efficacy of the service delivery?
4. What are the number and types of persons likely to benefit from the project?
5. Will any group be adversely affected by the project?
6. What geographical areas will the project serve?
7. Are there any operation service changes that could affect the development estimates?

Financing the Project

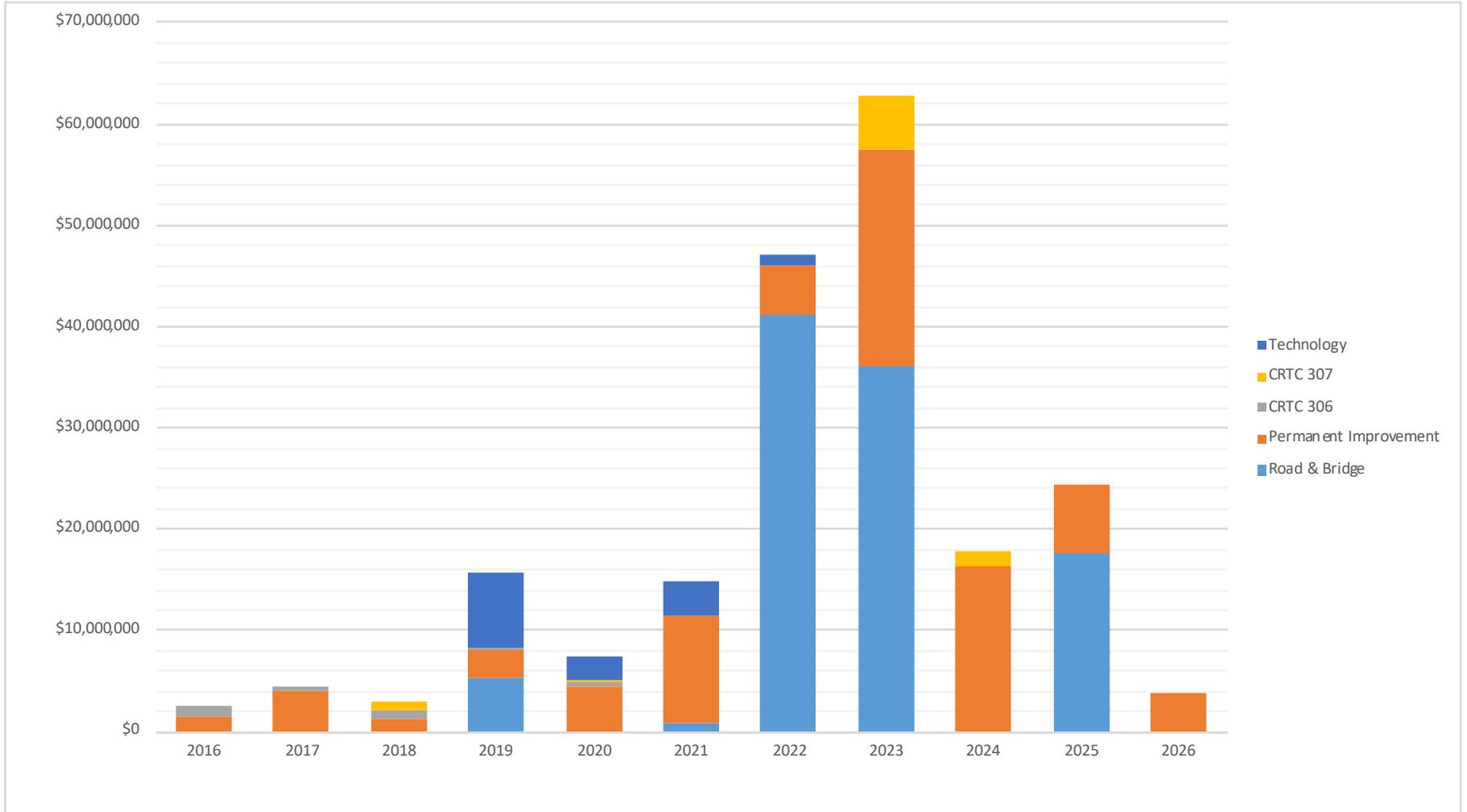
1. Will the project be financed through annual operating budget?
2. Will an amount of the M&O tax rate be set aside for the CIP project?
3. If so, how much?
4. Will the project be financed by means of bond proceeds?
5. Will the project be financed by other means such as lease agreements?

While project rating are important in determining recommendations, the County's overall financial situation is critical to ALL decisions.

Capital Improvement Program Calendar

	STEPS	RESPONSIBLE PARTY	TIMELINE
1	Department directors identify the capital asset needs by developing capital asset life.	Department Directors	By May 31 st of each fiscal year
2	Departments directors develop a 5 year capital improvement plan with 6-10 year horizon projects includes meeting with subject matter experts for each project as applicable.	Department Directors	By May 31 st of each fiscal year
3	Request for Projects listed with the departments priorities. Should include the 5-10 year CIP with list of asset useful life.	Departments Directors and Elected Officials	Packets go out by May 10th, due to the County Auditor's Office by June 10th of the fiscal year
4	Assemble all eligible submitted projects for review.	Auditor's Office	June of each fiscal year
5	Departments present projects or equipment to the Commissioners' Court. Requests are reviewed, and project/equipment are prioritized.	County Auditor and Commissioners' Court	July of each fiscal year
6	Identify and recommend funding strategies for Capital Improvement Program	Department Directors and County Auditor	July of each fiscal year
7	Recommendations are made by County Auditor and Commissioners' Court	County Auditor and Commissioners' Court	July of each fiscal year
8	Allow departments to appeal before final recommendation.	Department Directors	By July 31 st of each fiscal year
9	Approve recommendations for funding of Capital Improvement Plan	Commissioners' Court	1 st full week of August for each fiscal year

**LUBBOCK COUNTY CAPITAL IMPROVEMENT PROGRAM
FY16-FY26 PROPOSED SCHEDULE**



LUBBOCK COUNTY CAPITAL IMPROVEMENT PROGRAM

FY2016 - FY 2026

ROAD & BRIDGE PROJECT NAME:	Est. Cost (FY19-26)	FY'16	FY'17	FY'18	FY'19	FY'20
CR 2100 (Indiana Ave)	\$7,030,090	-	-	-	-	-
University Avenue Project						
BETTER SAFER ROADS PROGRAM						
Woodrow Road	\$14,600,000	-	-	-	\$300,000	-
Woodrow Road	\$17,000,000	-	-	-	-	-
CR2300 (Ave P)	\$2,100,000	-	-	-	\$110,000	-
CR6900 (50th St.)	\$5,000,000	-	-	-	\$250,000	-
CR1500 (Alcove Ave)	\$8,000,000	-	-	-	\$210,000	-
Tier II Roads - Indiana Ave.	\$2,000,000	-	-	-	-	-
Misc. Road Conversions	\$500,000	-	-	-	\$91,000	-
CR3600 (Horseshoe Bend)	\$750,000	-	-	-	-	-
CR 2500 (MLK BLVD)	\$6,000,000	-	-	-	\$600,000	-
CR 7300	\$4,400,000	-	-	-	\$440,000	-
CR 7700	\$5,000,000	-	-	-	-	-
Misc. Road Conversions	\$1,500,000	-	-	-	\$273,000	-
CR 2900 (MBCI Road)	\$200,000	-	-	-	\$200,000	-
CR 3300 (Walnut St)	\$1,400,000	-	-	-	\$140,000	-
CR 6400	\$200,000	-	-	-	\$200,000	-
Misc. Road Conversions	\$3,000,000	-	-	-	\$545,000	-
FM1294	\$13,500,000	-	-	-	\$675,000	-
AVE N	\$1,000,000	-	-	-	-	-
Misc. Road Conversions	\$500,000	-	-	-	\$91,000	-
TxDot Project Match	\$9,000,000	-	-	-	-	-
Program Administration	\$4,000,000	-	-	-	1,000,000	-
Total Better Safer Roads	\$99,650,000	-	-	-	\$5,125,000	-
Total Road & Bridge Costs	\$106,680,090				\$5,125,000	
PERMENANT IMPROVEMENT 041 PROJECT NAME:	Est. Cost (FY16-26)	FY'16	FY'17	FY'18	FY'19	FY'20
Courthouse Renovation	\$1,555,903	\$18,103	\$621,574	\$215,000	-	\$407,154
LCCH - Carpet - general	\$450,000	-	-	-	-	-
Reseal windows, doors, limestone & repoint top 44' of bldg	\$250,000	-	-	-	-	-
Fire Alarm Certification	\$25,000	-	-	-	-	-
Main Renovations	\$2,457,625	\$848,597	\$1,138,964	-	-	-
916 Main 2nd floor	\$3,420,606	-	-	\$118,443	\$764,951	\$2,537,212
Sewer Re-pipe	\$2,800,000	-	-	-	-	-
Server room backup HVAC	\$213,335	-	-	-	-	-
Fire Command Center & Other High Rise Requirements	\$1,050,000	-	-	-	-	-
Renovations 3rd Fl	\$2,036,000	-	-	-	-	-
Renovations 1st Floor-2 phases	\$3,500,000	-	-	-	-	-
Renovation basement	\$2,500,000	-	-	-	-	-
Roof Replacement (continued from FY21)	\$300,000	-	-	-	-	-
Reseal parking lot over basement	\$35,000	-	-	-	-	-
LCJJC Renovations	\$205,729	\$205,729	-	-	-	-
JJAEP Barrack	1,730,882	-	\$1,609,849	\$96,839	\$ 24,194	-
Security Controls & Intercom	30,000	-	-	-	-	\$30,000
Alpha Pod Renovation	3,249,756	-	-	-	-	\$1,200,000

LUBBOCK COUNTY CAPITAL IMPROVEMENT PROGRAM

FY2016 - FY 2026

FY'21	FY'22	FY'23	FY'24	FY'25	FY'26	COMMENTS
\$703,090	-	-	-	-		Budget Appropriation
	\$900,000					Budget Appropriation
-	\$6,300,000	\$3,000,000	-	\$5,000,000		Voter Approved Bonds
-	\$17,000,000	-	-	-	-	Voter Approved Bonds
-	\$1,990,000	-	-	-	-	Voter Approved Bonds
-	\$4,750,000	-	-	-	-	Voter Approved Bonds
-	\$590,000	\$7,200,000	-	-	-	Voter Approved Bonds
-	\$2,000,000	-	-	-	-	Voter Approved Bonds
-	\$91,000	\$91,000	-	\$227,000	-	Voter Approved Bonds
-	-	-	-	\$750,000	-	Voter Approved Bonds
-	\$300,000	\$5,100,000	-	-	-	Voter Approved Bonds
-	\$1,980,000	\$1,980,000	-	-	-	Voter Approved Bonds
-	-	-	-	\$5,000,000	-	Voter Approved Bonds
-	\$273,000	\$273,000	-	\$681,000	-	Voter Approved Bonds
-	-	-	-	-	-	Voter Approved Bonds
-	\$1,260,000	-	-	-	-	Voter Approved Bonds
-	-	-	-	-	-	Voter Approved Bonds
-	\$795,000	-	-	\$1,660,000	-	Voter Approved Bonds
-	-	\$12,825,000	-	-	-	Voter Approved Bonds
-	-	\$1,000,000	-	-	-	Voter Approved Bonds
-	\$91,000	\$91,000	-	\$227,000	-	Voter Approved Bonds
-	\$2,580,000	\$3,500,000	-	\$2,920,000	-	Voter Approved Bonds
-	\$1,000,000	\$1,000,000	-	\$1,000,000	-	Voter Approved Bonds
-	\$41,000,000	\$36,060,000	-	\$17,465,000	-	
\$703,090	\$41,000,000	\$36,060,000		\$17,465,000		

FY'21	FY'22	FY'23	FY'24	FY'25	FY'26	COMMENTS
\$294,072	-					Budget Appropriation
-	-	\$225,000	\$225,000			Budget Appropriation
	\$250,000					Budget Appropriation
-	\$25,000					Budget Appropriation
\$470,064	-					Budget Appropriation
	-					Budget Appropriation
-	-	\$2,800,000				Budget Appropriation
-	\$145,000	\$68,335				Budget Appropriation
-	-		\$1,050,000			Budget Appropriation
-	-	\$2,036,000				Budget Appropriation
-	-	\$1,750,000	\$1,750,000			Budget Appropriation
-	-			\$2,500,000		Budget Appropriation
200,000.00	\$100,000					Budget Appropriation
-	-	\$35,000				Budget Appropriation
-	-					Budget Appropriation
-	-					Budget Appropriation
-	-					Budget Appropriation
\$2,049,756	-					Budget Appropriation

LUBBOCK COUNTY CAPITAL IMPROVEMENT PROGRAM

FY2016 - FY 2026

Fire Sprinkler System Expansion	\$140,000	-	-	-	-	-
Emergency generator replacement	\$140,000	-	-	-	-	-
Roof Replacement	\$700,000	-	-	-	-	-
10 Classroom Addition	\$2,800,000	-	-	-	-	-
Parking Garage - Replacement	\$7,200,000	-	-	-	-	-
Other Building Renovations	\$4,161,189	\$244,190	\$575,379	\$829,155	\$1,982,084	\$279,416
LCDC Pod Refurbishing	\$690,188	-	-	-	-	-
Renovate/Update inmate property conveyor	\$190,000	-	-	-	-	-
LCDC - Carpet & VCT Replacement @ Pods	\$800,000	-	-	-	-	-
LCDC - Enclose Main Entrance Canopy	\$50,000	-	-	-	-	-
LCDC - HVAC & Redundancy for IT Server room	\$750,000	-	-	-	-	-
LCDC - DHW system upgrade (continued from FY21)	\$425,806	-	-	-	-	-
LCDC - Upgrade Fire Alarm & Sprinkler System Upgrades	\$100,000	-	-	-	-	-
Carp. Shop & Welding Shop - Fire Protection Install (FA & Sprinkler)	\$56,000	-	-	-	-	-
SO - Shooting Range - Classroom & Restroom Remodel For ADA	\$350,000	-	-	-	-	-
Pave Dirt Lot Located at Ave F & Main St.	\$175,000	-	-	-	-	-
Demolish APO Building & paving	\$400,000	-	-	-	-	-
New APO Building	\$12,250,000	-	-	-	-	-
SO Fleet Maint. & Auto Task Force Facility	\$7,500,000	-	-	-	-	-
Energy & Conservation Grant		-	-	-	-	-
Phase I Yrly Pmt FY22 Y. 2 of 15	\$9,662,500	-	-	-	-	-
Phase II Yrly Pmt FY22 Yr. 1 of 15	\$12,030,755					
TOTAL 041 ESTIMATED COSTS	\$86,381,274	\$1,316,619	\$3,945,766	\$1,259,437	\$2,771,229	\$4,453,782
PROJECT NAME:	Est. Cost (FY16-26)	FY'16	FY'17	FY'18	FY'19	FY'20
CRTC RENOVATIONS: 306 Phase II & III	\$2,683,131	\$1,031,307	\$464,951	\$730,671	\$222,190	234,012.00
CRTC RENOVATIONS 307 Phase IV & V	\$7,887,603	-	-	\$989,591	-	234,012.00
Technology PROJECT NAME:	Est. Cost (FY16-26)	FY'16	FY'17	FY'18	FY'19	FY'20
Technology			-	-	-	-
Tyler Technology	\$9,697,273	-	-	-	\$6,103,734	\$902,219
Other: Legacy Software	\$4,471,984	-	-	-	\$1,321,984	\$1,500,000
TOTAL Technology	\$14,169,257	-	-	-	\$7,425,718	\$2,402,219

LUBBOCK COUNTY CAPITAL IMPROVEMENT PROGRAM

FY2016 - FY 2026

-	-		\$140,000			Budget Appropriation
-	\$140,000					Budget Appropriation
-	\$700,000					Budget Appropriation
-	\$1,400,000	\$1,400,000				Budget Appropriation
-	-	\$3,600,000	\$3,600,000			Budget Appropriation
\$250,965	-					Budget Appropriation
-	\$130,000	\$133,900	\$137,917	\$142,055	\$146,316	Budget Appropriation
-	\$190,000	-	-			Budget Appropriation
-	-	-	-	\$400,000	\$400,000	Budget Appropriation
-	-	-	-	\$50,000		Budget Appropriation
-	\$750,000	-	-			Budget Appropriation
215,806	\$210,000	-	-			Budget Appropriation
-	\$100,000	-	-			Budget Appropriation
-	-	\$56,000				Budget Appropriation
-	\$350,000					Budget Appropriation
-	-			\$175,000		Budget Appropriation
-	-			\$400,000		Budget Appropriation
-	-	\$6,125,000	\$6,125,000			Budget Appropriation
-	-	\$1,875,000	\$1,875,000	\$1,875,000	\$1,875,000	Budget Appropriation
-	-					
\$7,246,875	\$483,125	\$483,125	\$483,125	\$483,125	\$483,125	Lease Agreement
		\$800,740	\$800,940	\$801,140	\$801,364	Lease Agreement
\$10,727,538	\$4,973,125	\$21,388,100	\$16,186,982	\$6,826,320	\$3,705,805	
FY'21	FY'22	FY'23	FY'24	FY'25	FY'26	COMMENTS
-	-	-	-	-	-	Tax Notes
		\$5,154,000	\$1,510,000	-	-	Budget Appropriation
FY'21	FY'22	FY'23	FY'24	FY'25	FY'26	COMMENTS
-	-	-	-	-	-	
\$1,691,320	\$1,000,000	-	-	-	-	Budget Appropriation
\$1,650,000	-	-	-	-	-	Budget Appropriation
\$3,341,320	\$1,000,000	-	-	-	-	

Lubbock County, Texas

Fund Balance Policy

Revised for GASB 54

Purpose

The purpose of this policy is to establish a key element of the financial stability of the County by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the County maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the County's general operations.

Definitions

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that is spendable and nonspendable. These are broken up into five categories:

- 1) **Nonspendable fund balance** – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory and prepaid items.
- 2) **Restricted fund balance** – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants, certain fees and major construction projects.
- 3) **Committed fund balance** – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that the imposed the constraint originally.
- 4) **Assigned fund balance** – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- 5) **Unassigned fund balance** – is the residual category of the general fund and includes all amounts not contained in other categories. Unassigned amounts are technically available for any purpose.

Policy

Committed Fund Balance

- The Commissioners' Court is the County's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is an order approved by the Commissioner's Court. The order must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Assigned Fund Balance

- When it is appropriate for fund balance to be assigned, the Commissioners' Court has authorized the County Auditor as the official authorized to assign fund balance to a specific purpose as approved by the fund balance policy. Assignments may occur subsequent to fiscal year end.

Minimum Unassigned Fund Balance

It is the goal of the County to achieve and maintain an unassigned fund balance in the general fund equal to 25% of expenditures to provide the County with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The County considers a balance of less than 15% to be cause for concern, barring unusual or deliberate circumstances.

If unassigned fund balance falls below the goal or has a deficiency, the County intends to take action during the annual budget process to reach compliance within two annual budget cycles. Actions in the budget process available to increase the unreserved general fund balance may include increasing taxes, decreasing spending in specific areas, dedicating one-time revenues to fund reserves or making transfers of excess fund balances from other funds.

Order of Expenditures of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is funded partly by a grant, funds set aside by the Commissioners' Court, and unassigned fund balance), the County will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

Now, therefore, be it resolved that the Lubbock County Commissioners' Court commits a portion of its General Operating Fund Balance to the following:

- Major Capital Projects –major building and equipment purchases, replacement or repair.
- Technology Equipment Expenditures – future replacement or enhancement of computer hardware and software including emerging advance computer technology.
- Special Programs and Strategic Planning Expenditures – development and implementation of programs benefitting Lubbock County.

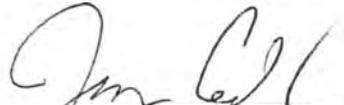
Be it further ordered that the Lubbock County Commissioners' Court commits a portion of its Special Revenue Fund Balance to the following:

- County Road Infrastructure and Lubbock Metropolitan Planning Organization Projects – Funds that are generated by and dedicated for the purpose of building and maintain county roadways.

SO ORDERED on this the 27th day of September, 2021, to which witness the hand of the Lubbock County Commissioners' Court on the date last written above herein.



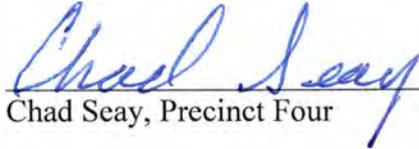
Terence Kovar, Precinct One



Jason Corley, Precinct Two



Gilbert Flores, Precinct Three



Chad Seay, Precinct Four



Curtis Parrish, County Judge

ATTEST:

REVIEWED FOR FORM:



Kelly Pinion, County Clerk

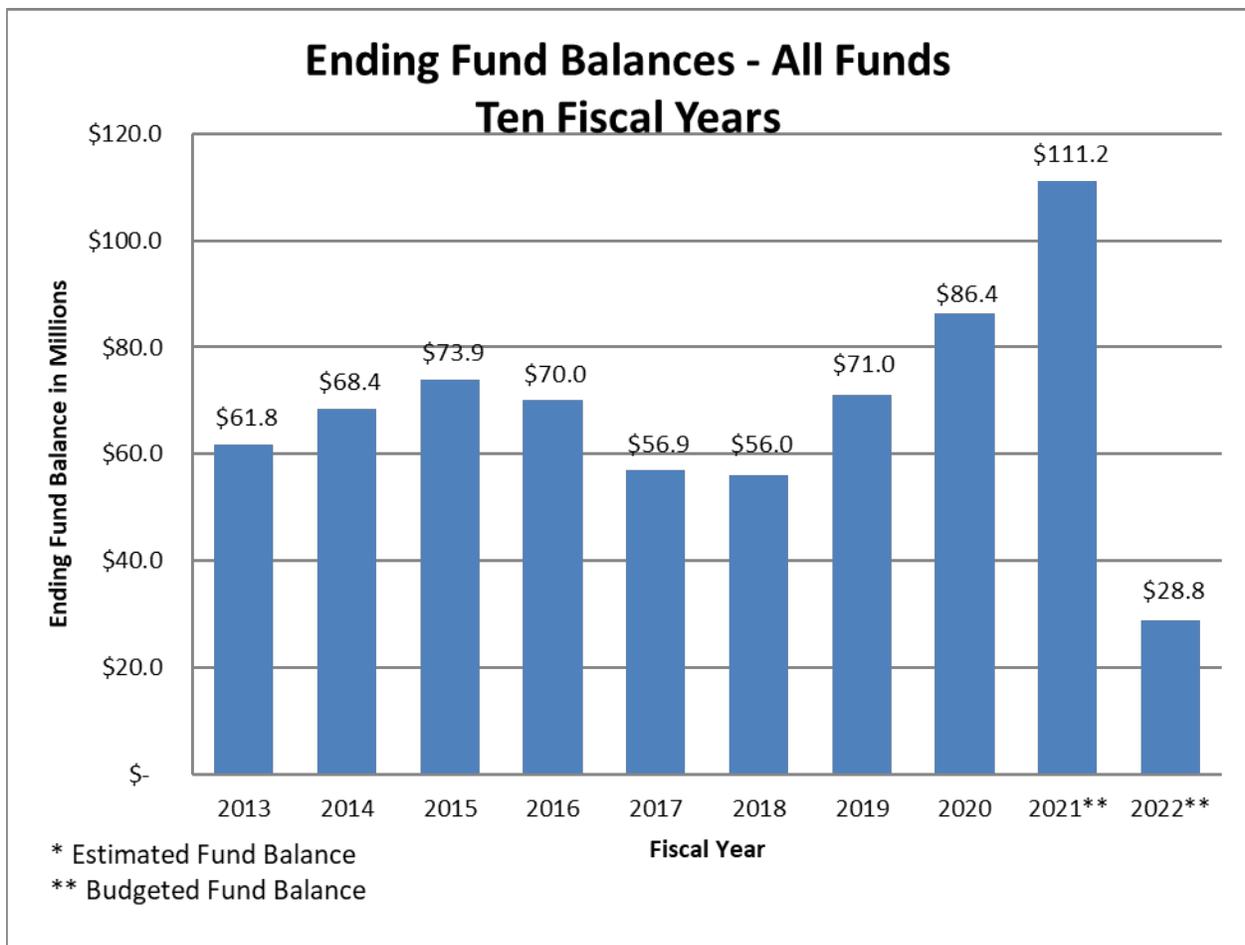


Neal Burt, CDA-Civil

General Fund Unreserved Fund Balance Policy

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls, disasters and unanticipated expenditures) and to ensure stable tax rates. Fund balance levels are a crucial consideration, too, in long-term financial planning. In most cases, discussions of fund balance will properly focus on a government's *general fund*.

Credit rating agencies carefully monitor levels of fund balance and unreserved fund balance in a government's general fund to evaluate a government's continued creditworthiness. Likewise, laws and regulations often govern appropriate levels of fund balance and unreserved fund balance for state and local governments. The following chart shows fund balance for all funds for the past ten fiscal years. The chart illustrates the use of the tax notes and general funds for renovations to the Law Enforcement Center and CRTC Building during 2014-2018, throughout the construction phase of the project. Various building renovations, technology enhancements and road projects are reflected in FY 2020 budgeted fund balance. The following chart shows estimated fund balance for FY 2021 and budgeted fund balance for FY 2022.



Lubbock County, Texas Fund Balance Commitment

WHEREAS, the Government Standards Accounting Board (GASB) has issued Statement No. 54 establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the Commissioners' Court is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by the Commissioners' Court; and

WHEREAS, the Commissioners' Court has determined it will commit \$12,775,000.00 of fund balance from General Fund Reserves to fund:

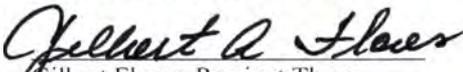
- | | |
|---|-----------------|
| • Election Equipment – State Mandated(FY22) | \$ 4,500,000.00 |
| • CRTC Renovations Phase IV (FY23) | \$ 1,450,000.00 |
| • 916 Main 3rd Floor Renovations (FY23) | \$ 1,500,000.00 |
| • LCJJC 12 Classroom Addition (FY23) | \$ 1,225,000.00 |
| • CRTC Renovations Phase V (FY24) | \$ 1,000,000.00 |
| • 916 Main 1 st Floor Renovations (FY24) | \$ 1,000,000.00 |
| • APO Relocation (FY25) | \$ 1,500,000.00 |
| • Detention Center Flooring (FY25) | \$ 300,000.00 |
| • Detention Center Flooring (FY26) | \$ 300,000.00 |

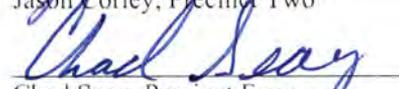
NOW, THEREFORE, be it ordered, the Commissioners' Court of Lubbock County, Texas in accordance with the provisions of GASB 54 hereby commits \$12,775,000.00 from General Fund Reserves. These funds in the General Fund cannot be used for any purpose other than directed above, unless the Commissioners Court adopts another order to remove or change the constraint. In addition, the General Fund remaining fund balance will be unassigned and will be used to maintain general operations.

SO ORDERED on this the 29th day of September, 2021, to which witness the hand of the Lubbock County Commissioners' Court on the date last written above herein.


Terence Kovar, Precinct One

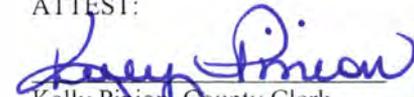

Jason Corley, Precinct Two


Gilbert Flores, Precinct Three

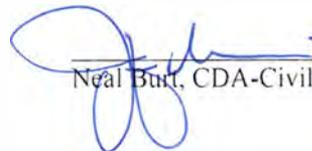
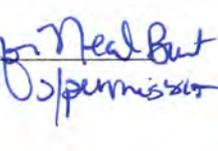

Chad Seay, Precinct Four


Curtis Parish, County Judge

ATTEST:


Kelly Pinion, County Clerk

REVIEWED FOR FORM:


Neal Butt, CDA-Civil 

Budget Policy and Procedures

The preparation and administration of the budget is one of the most important activities in county government. Funding priority is given to mandated functions when allocating scarce resources. All other additions or expansions will be dependent upon available revenue resources or decline in offsetting expenditures. The County Auditor is by law responsible for establishing and maintaining the accounting system of County government and is independent of the Commissioners' Court. Pursuant to the Texas Local Government Code, Section 111.034(b)(4) and Section 111.039 (b), the County Auditor provides revenue estimates and the budget must be balanced using these estimates plus any fund balance left on the last day of the preceding fiscal year, if needed. The budget adopted by Commissioners' Court is a balanced budget where revenues and a small portion of fund balance, if needed, equal expenditures. The County Auditor's revenue estimates count only cash expected to be received during the fiscal year.

Lubbock County's budget for governmental and proprietary funds is maintained on a modified accrual basis. The County's Annual Comprehensive Financial Statement is also prepared using a modified accrual basis of accounting. This means that revenues are recorded when available and measurable and expenditures are recorded when the services or goods are received and the liabilities are incurred.

The County Commissioners' Court, under budgetary laws established by the Texas legislature, is required to adopt an annual budget for all governmental fund types to cover all the proposed expenditures of the county government, and to levy a tax sufficient, when considered with other revenues and available funds, to provide for these expenditures. Once the budget is approved, no expenditures may be made except in strict compliance with the budget. During the fiscal year, the Commissioners' Court evaluates the budget and makes revisions in response to economic conditions and unanticipated and unfunded expenditure demands. Emergency expenditures in case of grave public necessity, to meet unusual and unforeseen conditions which could not, by reasonably diligent thought and attention, have been included in the original budget, may from time to time be authorized by the Court as amendments to the original budget. The Commissioners' Court by order may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure. The Commissioners' Court is the sole agency having discretionary power to determine existence of such facts as would constitute an emergency justifying a budget adjustment.

The following procedures are followed in establishing the budgetary data:

- a. Prior to June 15, the County Auditor, as the County's Chief Budgetary Officer, will submit to the Commissioners' Court a preliminary operating budget for the fiscal year commencing the following October 1.
- b. After the presentation of the proposed budget and prior to September 1, the Commissioners' Court will conduct a series of hearings with the individual department

heads to review and analyze their expenditure requests. These meetings are all open to the public to encourage public comment.

- c. Prior to September 15, the Commissioners' Court will finalize the proposed budget and file it with the County Clerk.
- d. Prior to October 1, public hearings will be held to receive citizen input, adopt the budget, and set the tax rate for the upcoming year.
- e. All budget amendments are approved by the Commissioners' Court.
- f. Budgets for the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America for governments, using the modified accrual basis of accounting.
- g. By law, appropriations for the total County budget cannot exceed total resources that will be available for the year as forecasted by the County Auditor.
- h. The level of budgetary control (that is the level at which expenditures may not legally exceed appropriations) is established by organization within an individual fund.

Texas Budget Policy

The following information outlines the budget requirements prescribed in Chapter 111 of the Local Government code.

- a. County Auditor serves as budget officer
- b. Annual budget is required
- c. Expenditures are not allowed to be made until the Commissioners' Court has adopted a budget for that fiscal year
- d. Proposed budget is required to be filed with the County Clerk and made available for public inspection
- e. Public hearing is required to be held on proposed budget
- f. Adoption of budget
- g. Approved budget is to be filed with County Clerk

The Commissioners' Court is to spend funds in strict compliance with the approved budget. It is Lubbock County policy that all budget amendments must be presented to Commissioners' Court for approval. The departments must submit the amendments with a specific description stating the reason for the amendment, no generic reasons are accepted. The Commissioners' Court does not generally accept moving money to or from personnel line items to or from operating line items.

The Budget Calendar for the current Fiscal Year is presented on the following page.

<u>Date</u>	<u>Calendar of Events</u>	<u>Time</u>
April 12, 2021	Public Meeting - Approve Budget Calendar.	10:15 AM
April 30, 2021	Chief Appraiser delivers "Estimate of Total Taxable Value." Tax Code 26.01(e)	
May 10, 2021	Departmental Budget Preparation Packets distributed.	
May - June 2021	Departments complete Departmental Request Forms.	
June 10, 2021	Deadline for Departments to submit initial Budget Requests.	Noon
June 30, 2021	Compile initial revenue estimates/Prepare Preliminary Budget.	
July 12, 2021	Public Meeting - Budget Workshop with Commissioners' Court.	1:30 PM
July 13, 2021	Public Meeting - Departmental Hearings with Commissioners' Court. (Departments TBD)	1:30 PM
July 14, 15 & 16, 2021	Public Meeting - Departmental Hearings with Commissioners' Court. (Departments TBD)	9:00 AM/1:30 PM
July 23, 2021	Public Meeting - Departmental Hearings with Commissioners' Court. (Departments TBD)	9:00 AM/1:30 PM
July 19 & 21, 2021	Public Meeting - Budget Workshop with Commissioners' Court.	9:00 AM/1:30 PM
July 26, 2021	Certified Roll Delivered from LCAD. (statutory date July 25) Tax Code 26.01, (a-1)	
July 26, 2021	Public Meeting - to select Grievance Committee Members.	10:30 AM
July 26, 2021	Public Meeting - Budget Workshop with Commissioners' Court.	1:30 PM
July 28, 2021	Public Meeting - Budget Workshop with Commissioners' Court.	9:00 AM/1:30 PM
July 30, 2021	**File proposed budget with the County Clerk LGC 111.006, 111.037, 111.066	** Suggested date
July 30 & Aug 6, 2021	Public Meeting - Departmental Hearings with Commissioners' Court. (Departments TBD)	9:00 AM 9:00 AM/1:30 PM
August 3, 2021	LCAD sends calculated no new revenue, formerly called "effective rate". Tax Code 26.04(b)(e-2)	
August 5, 2021	Public Meeting - Budget Workshop with Commissioners' Court.	9:00 AM/1:30 PM
August 5, 2021	Publish "Notice of Proposed Elected Officials Salaries". LGC 152.013(c)	
August 9, 2021	Public Meeting - to discuss tax rate. Tax Code 26.17, Tax Code 26.04(e)	10:30 AM
August 9, 2021	Public Meeting - Budget Workshop with Commissioners' Court.	1:30 PM
August 10, 2021	Public Meeting - Budget Workshop with Commissioners' Court.	1:30 PM
August 11 & 12, 2021	Public Meeting - Budget Workshop with Commissioners' Court.	9:00 AM/1:30 PM
August 13, 2021	Publish and Post on Website "Notice of Proposed Tax Rate". (if needed)	
August 16, 2021	Public Meeting - Call/Order an election if the proposed tax rate is more than the Voter Approval Rate. 78th day before the uniform election. Election Code Sec. 3.005(c)	4:00 PM
August 23, 2021	Public Meeting - to set the salary, expenses, and other allowances of elected county or precinct officers.	10:15 AM
August 23, 2021	Public Meeting - 1st Public Hearing on Tax Increase. (if needed)	10:15 AM
August 23, 2021	Public Meeting - Adopt tax rate. If an election was called/ordered, 71st day before the uniform election. Tax Code 26.05(a)	10:45 AM
August 23, 2021	Public Meeting - Workshop with Commissioners' Court.	1:30 PM
August 24, 2021	Notify each elected county or precinct officers of their salary and expense allowances.	
August 30, 2021	Public Meeting - Consider Grievance Committee recommendation. (if needed)	10:15 AM
August 31, 2021	Notify departments of proposed Budget appropriations.	
September 3, 2021	Publish and Post on Website "Notice of Public Hearing on Budget".	
September 3, 2021	File proposed Budget with County Clerk and make it available for public review on Website.	
September 13, 2021	Public Meeting - Hearing on Budget.	10:45 AM
September 13, 2021	Public Meeting - Adopt Budget. File copy of Adopted Budget with County Clerk.	10:45 AM
November 2, 2021	Unified election w/tax increase on the ballot	7:00 AM-7:00 PM

Summary of Financial Policies

Risk Management

The County developed the Workers Comp Fund for the purpose of self-insuring. Funding is in the form of departmental contributions based on risk exposure and prior experience. The County has consistently maintained insurance policies for liability, fire and property coverage. The County actively encourages staff to participate in programs to reduce expenses by actively managing claims and encouraging and supporting strong safety and loss prevention programs.

Self-Insurance Fund

The County's health insurance plan is self-insured. The County purchases stop loss coverage on an individual and aggregate basis in the event costs exceed a certain amount. Funding for the plan is derived from charges to departments on a per employee basis. Coverage is offered to all full-time employees and part-time employees meeting certain requirements. A nominal premium is assessed to all participating employees by payroll deduction. Dependent coverage is also available by payroll deduction. Plan options are offered to eligible retirees.

Retirement Plan

Each qualified employee is included in the Texas County and District Retirement System (TCDRS). The County does not maintain accounting records, hold the investments or administer the fund. Funds are appropriated annually to meet the actuarially determined funding levels of the plan.

General Obligation Refunding Bonds Series 2013

On January 17, 2013 Lubbock County issued general obligation refunding bonds to advance refund certain outstanding ad valorem tax obligations of the County's to achieve a debt service savings and to pay the costs of issuance related to the Bonds. The bonds were issued as \$5,085,000 General Obligation Refunding Bonds, Series 2013 maturing February 15, 2014 through February 15, 2026. The bonds were issued pursuant to the Constitution and general laws of the State of Texas including particularly Chapter 1207, Texas Government Code, as amended, and are direct obligations of Lubbock County, Texas payable from a continuing ad valorem tax levied on all taxable property within the County, within the limits prescribed by law, as provided in the order of the Commissioners' Court authorizing the issuance of the Bonds.

See Debt Service Maturity Schedule – Refunding Bonds Series 2013 on page 392.

General Obligation Refunding Bonds, Series 2016

On November 1, 2016 Lubbock County issued general obligation refunding bonds to refund certain of the County's outstanding ad valorem tax obligations (the "Refunded Obligations") and to pay cost associated with the issuance of the Bonds. The refunding is being undertaken to lower the County's debt service payments and result in a present value savings to the county. The bonds were issued at \$34,225,000 General Obligation Refunding Bonds, Series 2016 maturing February 15, 2017 through February 15, 2023. The bonds were issued pursuant to the constitution and general laws of the State of Texas including particularly Chapter 1207, Texas Government Code as amended, and are direct obligations of Lubbock County, Texas payable from a continuing ad valorem tax levied on all taxable property within the county, within the limits prescribed by law, as provided in the order of the Commissioners' Court authorizing issuance of the bonds.

See Debt Service Maturity Schedule – Refunding Bonds, Series 2016 on page 393.

Unlimited Tax Road Bonds, Series 2019

On August 26, 2019 Lubbock County issued unlimited tax road bonds to be used for construction, maintenance, and operations of macadamized, graveled or paved roads and turnpikes, or in aid thereof, throughout the County and to pay professional services and the costs of issuance related to the bonds. The bonds were issued as \$5,015,000 unlimited tax road bonds, series 2019 maturing February 15, 2020 through February 15, 2040. The bonds were issued pursuant to the Constitution and general laws of the State of Texas including particularly Article III, Section 52 of the Texas Constitution, as amended, Chapter 1471, Texas Government Code, as amended and are direct and voted obligations of the County payable from a direct and continuing ad valorem tax levied on all taxable property within the County within the limits

prescribed by law, as provided in the order of the Commissioners' Court authorizing the issuance of the bonds.

See Debt Service Maturity Schedule – Unlimited Tax Road Bonds, Series 2019 on page 394.

Special Tax Revenue Bonds, Series 2020

On June 11, 2020, Lubbock County issued special tax revenue bonds to be used for the County's contribution for the planning, acquisition, establishment, development, renovation and construction of a multipurpose arena and adjacent support facilities and any related infrastructure as a venue project, The Lubbock County Expo Center. The bonds were issued as \$5,085,000 special tax revenue bonds, series 2020 maturing March 15, 2021 through September 15, 2030. The bonds were issued pursuant to the Local Government Code Chapter 334 of the State of Texas which are direct and voted obligations of the County payable from a continuing hotel motel tax and short term car rental tax, excluding the airport rentals within the limits prescribed by law, as provided in the order of the Commissioners' Court authorizing the issuance of the bonds.

See Debt Service Maturity Schedule – Special Tax Revenue Bonds, Series 2020 on page 395.

Unlimited Tax Road Bonds, Series 2020

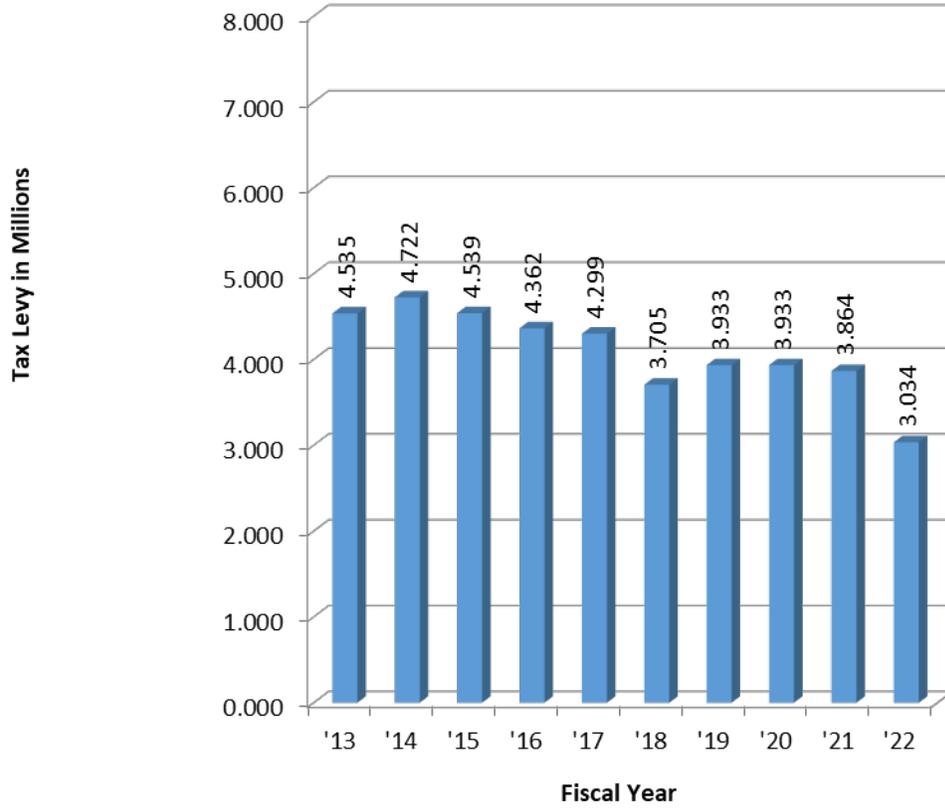
On November 19, 2020 Lubbock County issued the second unlimited tax road bonds to be used for construction, maintenance, and operations of macadamized, graveled or paved roads and turnpikes, or in aid thereof, throughout the County and to pay professional services and the costs of issuance related to the bonds. The bonds were issued as \$38,325,000 unlimited tax road bonds, series 2020 maturing November 19, 2020 through September 30, 2040. The bonds were issued pursuant to the Constitution and general laws of the State of Texas including particularly Article III, Section 52 of the Texas Constitution, as amended, Chapter 1471, Texas Government Code, as amended and are direct and voted obligations of the County payable from a direct and continuing ad valorem tax levied on all taxable property within the County within the limits prescribed by law, as provided in the order of the Commissioners' Court authorizing the issuance of the bonds.

See Debt Service Maturity Schedule – Unlimited Tax Road Bonds, Series 2020 on page 3956

There is a combined Debt Service Maturity Schedule on page 397.

The chart on the next page represents the portion of the tax rate that is distributed to Debt Service for the past ten years.

LUBBOCK COUNTY, TEXAS
ADOPTED BUDGET 2013-2022
TAX LEVY HISTORY
Interest & Sinking



Issued November 1, 2016
201

LUBBOCK COUNTY, TEXAS

Debt Service Maturity Schedule - Refunding Bonds, Series 2016

<u>Fiscal Year</u>	<u>Debt Service Funds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 5,320,000.00	\$ 412,750.00	\$ 5,732,750.00
2023	\$ 5,595,000.00	\$ 139,875.00	\$ 5,734,875.00
<u>TOTAL</u>	<u>\$ 10,915,000.00</u>	<u>\$ 552,625.00</u>	<u>\$ 11,467,625.00</u>

Issued September 26, 2019
202

LUBBOCK COUNTY, TEXAS

Debt Service Maturity Schedule - Unlimited Tax Road Bonds, Series 2019

Fiscal Year	Debt Service Funds		
	Principal	Interest	Total
2022		\$ 108,375.00	\$ 108,375.00
2023		\$ 108,375.00	\$ 108,375.00
2024	\$ 165,000.00	\$ 105,075.00	\$ 270,075.00
2025	\$ 170,000.00	\$ 98,375.00	\$ 268,375.00
2026	\$ 180,000.00	\$ 91,375.00	\$ 271,375.00
2027	\$ 185,000.00	\$ 84,075.00	\$ 269,075.00
2028	\$ 190,000.00	\$ 76,575.00	\$ 266,575.00
2029	\$ 200,000.00	\$ 68,775.00	\$ 268,775.00
2030	\$ 210,000.00	\$ 60,575.00	\$ 270,575.00
2031	\$ 215,000.00	\$ 54,225.00	\$ 269,225.00
2032	\$ 220,000.00	\$ 49,875.00	\$ 269,875.00
2033	\$ 225,000.00	\$ 45,143.75	\$ 270,143.75
2034	\$ 230,000.00	\$ 40,025.00	\$ 270,025.00
2035	\$ 235,000.00	\$ 34,646.88	\$ 269,646.88
2036	\$ 240,000.00	\$ 29,006.26	\$ 269,006.26
2037	\$ 245,000.00	\$ 23,093.76	\$ 268,093.76
2038	\$ 250,000.00	\$ 16,906.26	\$ 266,906.26
2039	\$ 260,000.00	\$ 10,368.76	\$ 270,368.76
2040	\$ 265,000.00	\$ 3,478.13	\$ 268,478.13
TOTAL	\$ 3,685,000.00	\$ 1,108,343.80	\$ 4,793,343.80

Issued June 1, 2020
208

LUBBOCK COUNTY, TEXAS

Debt Service Maturity Schedule - Special Tax Revenue, Series 2020

<u>Fiscal Year</u>	<u>Debt Service Funds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 460,000.00	\$ 149,451.50	\$ 609,451.50
2023	\$ 470,000.00	\$ 134,777.50	\$ 604,777.50
2024	\$ 485,000.00	\$ 119,784.50	\$ 604,784.50
2025	\$ 505,000.00	\$ 104,313.00	\$ 609,313.00
2026	\$ 520,000.00	\$ 88,203.50	\$ 608,203.50
2027	\$ 535,000.00	\$ 71,615.50	\$ 606,615.50
2028	\$ 550,000.00	\$ 54,549.00	\$ 604,549.00
2029	\$ 570,000.00	\$ 37,004.00	\$ 607,004.00
2030	\$ 590,000.00	\$ 18,821.00	\$ 608,821.00
<u>TOTAL</u>	<u>\$ 4,685,000.00</u>	<u>\$ 778,519.50</u>	<u>\$ 5,463,519.50</u>

Issued November 2020
202

LUBBOCK COUNTY, TEXAS

Debt Service Maturity Schedule - Unlimited Tax Road Bonds, Series 2020

Fiscal Year	Debt Service Funds		
	Principal	Interest	Total
2022	\$ 360,000.00	\$ 1,097,712.50	\$ 1,457,712.50
2023	\$ 695,000.00	\$ 1,083,687.50	\$ 1,778,687.50
2024	\$ 1,580,000.00	\$ 1,041,662.50	\$ 2,621,662.50
2025	\$ 1,640,000.00	\$ 977,262.50	\$ 2,617,262.50
2026	\$ 1,925,000.00	\$ 905,962.50	\$ 2,830,962.50
2027	\$ 2,005,000.00	\$ 827,362.50	\$ 2,832,362.50
2028	\$ 2,090,000.00	\$ 745,462.50	\$ 2,835,462.50
2029	\$ 2,170,000.00	\$ 660,262.50	\$ 2,830,262.50
2030	\$ 2,260,000.00	\$ 571,662.50	\$ 2,831,662.50
2031	\$ 2,340,000.00	\$ 491,362.50	\$ 2,831,362.50
2032	\$ 2,165,000.00	\$ 423,787.50	\$ 2,588,787.50
2033	\$ 2,220,000.00	\$ 369,112.50	\$ 2,589,112.50
2034	\$ 2,265,000.00	\$ 324,262.50	\$ 2,589,262.50
2035	\$ 2,310,000.00	\$ 278,512.50	\$ 2,588,512.50
2036	\$ 2,360,000.00	\$ 231,812.50	\$ 2,591,812.50
2037	\$ 2,410,000.00	\$ 184,112.50	\$ 2,594,112.50
2038	\$ 2,460,000.00	\$ 133,875.00	\$ 2,593,875.00
2039	\$ 2,505,000.00	\$ 81,121.88	\$ 2,586,121.88
2040	\$ 2,565,000.00	\$ 27,253.13	\$ 2,592,253.13
TOTAL	\$ 38,325,000.00	\$ 10,456,250.01	\$ 48,781,250.01

Combined
201,202,206,208

LUBBOCK COUNTY, TEXAS

Debt Service Maturity Schedule - Combined

<u>Fiscal Year</u>	<u>Debt Service Funds</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 6,795,000.00	\$ 1,908,839.00	\$ 8,703,839.00
2023	\$ 7,440,000.00	\$ 1,580,565.00	\$ 9,020,565.00
2024	\$ 3,105,000.00	\$ 1,353,647.00	\$ 4,458,647.00
2025	\$ 3,220,000.00	\$ 1,235,850.50	\$ 4,455,850.50
2026	\$ 3,570,000.00	\$ 1,104,441.00	\$ 4,674,441.00
2027	\$ 2,725,000.00	\$ 983,053.00	\$ 3,708,053.00
2028	\$ 2,830,000.00	\$ 876,586.50	\$ 3,706,586.50
2029	\$ 2,940,000.00	\$ 766,041.50	\$ 3,706,041.50
2030	\$ 3,060,000.00	\$ 651,058.50	\$ 3,711,058.50
2031	\$ 2,555,000.00	\$ 545,587.50	\$ 3,100,587.50
2032	\$ 2,385,000.00	\$ 473,662.50	\$ 2,858,662.50
2033	\$ 2,445,000.00	\$ 414,256.25	\$ 2,859,256.25
2034	\$ 2,495,000.00	\$ 364,287.50	\$ 2,859,287.50
2035	\$ 2,545,000.00	\$ 313,159.38	\$ 2,858,159.38
2036	\$ 2,600,000.00	\$ 260,818.76	\$ 2,860,818.76
2037	\$ 2,655,000.00	\$ 207,206.26	\$ 2,862,206.26
2038	\$ 2,710,000.00	\$ 150,781.26	\$ 2,860,781.26
2039	\$ 2,765,000.00	\$ 91,490.64	\$ 2,856,490.64
2040	\$ 2,830,000.00	\$ 30,731.26	\$ 2,860,731.26
<u>TOTAL</u>	<u>\$ 61,670,000.00</u>	<u>\$ 13,312,063.31</u>	<u>\$ 74,982,063.31</u>



Lubbock County Investment Policy

Adopted May 10, 2021

By Lubbock County Commissioners' Court

**Curtis Parrish
COUNTY JUDGE**

**Terrence Kovar
Commissioner, PCT. 1**

**Jason Corley
Commissioner, PCT. 2**

**Gilbert Flores
Commissioner, PCT. 3**

**Chad Seay
Commissioner, PCT. 4**

I. POLICY

It is the policy of Lubbock County that after allowing for the anticipated cash flow requirements of Lubbock County and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to Lubbock County. Lubbock County's investment portfolio shall be designed and managed in such a manner as to maximize this revenue source, to be responsive to public trust, and to be in compliance with all legal requirements and limitations.

Investments shall be made with the primary objectives of:

- * **Safety** and preservation of principal
- * Maintenance of sufficient **liquidity** to meet operating needs
- * **Public trust** from prudent investment activities
- * Optimization of **interest earnings** on the portfolio

II. PURPOSE

The purpose of this Investment Policy is to comply with the terms of the Texas Government Code Chapter 2256 §2256.005(a) ("Public Funds Investment Act or "PFIA"), which requires Lubbock County to adopt a written investment policy regarding the investment of its funds and funds under its control. This Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of Lubbock County's funds.

III. SCOPE

This Investment Policy shall govern the investment of all financial assets of Lubbock County. These funds are accounted for in Lubbock County's Annual Comprehensive Financial Report (AFR) and include:

- General Fund - used to account for resources traditionally associated with government, which are not required to be accounted for in another fund.
- Special Revenue Funds - used to account for the proceeds from specific revenue sources.
- Capital Projects Funds - used to account for resources to be used for the acquisition or construction of major capital facilities.
- Trust and Agency Funds - used to account for the proceeds from specific revenue sources and to the extent not required by law or existing contract to be kept segregated and managed separately.

- Debt Service Funds – used to account for resources to be used for the payment of principal, interest and related costs on general obligation debt, to the extent not required by law or existing contract to be kept segregated and managed separately.
- Any new fund created by Lubbock County, unless specifically exempted from this Policy by Commissioners’ Court or by law.

Lubbock County will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. The strategy developed for the pooled fund group will address the varying needs, goals and objectives of each fund.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of Lubbock County by outside agencies under deferred compensation programs.

IV. INVESTMENT OBJECTIVES

Lubbock County shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

Lubbock County shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety [GOVT. CODE §2256.005(b)-(2)]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk and Concentration of Credit Risk – Lubbock County will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, and concentration of credit risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:
 - * Limiting investments to the safest types of investments.
 - * Pre-qualifying the financial institutions and broker/dealers with which Lubbock County will do business.

- * Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.
- Interest Rate Risk – Lubbock County will manage the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
 - * Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
 - * Investing operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
 - * Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity [GOVT. CODE §2256.005(b)-(2)]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in shares of money market mutual funds or local government investment pools that offer same-day liquidity. In addition, a portion of the portfolio will consist of securities with active secondary or resale markets.

Public Trust

All participants in Lubbock County’s investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in Lubbock County’s ability to govern effectively.

Yield (Optimization of Interest Earnings) [GOVT. CODE §2256.005(b)-(3)]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs.

Return on investment is of secondary importance compared to the safety and liquidity objectives described above. Securities shall generally be held until maturity with the following exceptions:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- A security swap that would improve the quality, yield, or target duration in the portfolio.
- Cash flow needs of Lubbock County require that the investment be liquidated.

V. INVESTMENT STRATEGIES

The investment portfolio of Lubbock County includes funds pooled together of all the fund groups. Each major fund type has varying cash flow requirements and liquidity needs. Therefore, strategies shall be implemented considering each fund's unique requirements.

Investment Pool Strategy

The County's Investment Pool is an aggregation of the majority of County Funds which includes tax receipts, fine and fee revenues, as well as some, but not all, bond proceeds, grants, special revenue fund revenue, debt service revenues and reserve balances. This portfolio is maintained to meet anticipated daily cash needs for Lubbock County operations, capital projects and debt service. The objectives of this portfolio are to:

- ensure safety of principal by investing only in high-quality securities for which a strong secondary market exists;
- ensure that anticipated cash flows are matched with adequate investment liquidity;
- manage market and credit risk through diversification; and
- attain the best feasible yield commensurate with the objectives and restrictions set forth in this Policy by actively managing the portfolio.

Bond Funds Strategy

Occasionally, separate non-pooled portfolios are established with the proceeds from bond sales. The objectives of these portfolios are to:

- ensure safety of principal by investing only in high-quality securities for which a strong secondary market exists;
- ensure that anticipated cash flows are matched with adequate investment liquidity;
- manage market and credit risk through diversification; and
- attain the best feasible yield commensurate with the objectives and restrictions set forth in this Policy and the bond ordinance by actively managing the portfolio.

VI. RESPONSIBILITY AND CONTROL

Delegation of Authority [GOVT. CODE §2256.005(f)]

Texas Local Government Code §116.112 authorizes the Commissioners' Court to invest county funds in accordance with Government Code §2256.003(a). According to Government Code §2256.005(f), the Commissioners' Court designates the County Auditor as Lubbock County's Investment Officer. An Investment Officer is authorized to execute investment transactions on behalf of Lubbock County. No person may engage in an investment transaction or the management of Lubbock County funds except as provided under the terms of this Investment

Policy as approved by the Commissioners' Court. The investment authority granted to the Investing Officer is effective until rescinded by the Commissioners' Court.

Quality and Capability of Investment Management [GOVT. CODE 2256.005(b)-(3)]

Lubbock County shall provide periodic training in investments for the designated Investment Officer and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirement [GOVT. CODE 2256.008]

In accordance with the Public Funds Investment Act, the designated Investment Officer shall attend an investment training session not less than once in a two year period and receive not less than 10 hours of instruction relating to investment responsibilities under the PFIA. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source approved by the Commissioners' Court. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom Lubbock County may engage in an investment transaction.

Internal Controls (Best Practice)

The Investment Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of Lubbock County are protected from loss, theft, or misuse.

The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of the control should not exceed the benefits likely to be derived and (2) the valuation of cost and benefits requires estimates and judgments by management.

Controls deemed most important that shall be employed include the following:

Imperative Controls

- Custodian safekeeping receipts records management.
- Avoidance of bearer-form securities.
- Documentation of investment events.
- Written confirmation of telephone transactions.
- Reconcilements and comparisons of security receipts with the investment subsidiary records.
- Compliance with investment policies.
- Verification of all interest income and security purchase and sell computations.

Controls Where Practical

- Control of collusion.
- Separation of duties.
- Separation of transaction authority from accounting and record-keeping.
- Clear delegation of authority.
- Accurate and timely reports.
- Validation of investment maturity decisions with supporting cash flow data.
- Adequate training and development of Investment Officials.
- Review of financial conditions of all brokers, dealers, and depository institutions.
- Staying informed about market conditions, changes and trends that require adjustments in investment strategies.

Accordingly, the Investment Officer shall establish a process to assure compliance with policies and procedures through Lubbock County's annual independent audit.

Prudence [GOVT. CODE §2256.006]

The standard of prudence to be applied by the Investment Officer shall be the "prudent investor" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

The governing body recognizes that in diversifying the portfolio, occasional measured losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under Lubbock County's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved Investment Policy of Lubbock County.

Indemnification (Best Practice)

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [GOVT. CODE §2256.005(i)]

Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

An Investment Officer of Lubbock County who has a personal business relationship with an organization seeking to sell an investment to Lubbock County shall file a statement disclosing that personal business interest.

An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to Lubbock County shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Commissioners' Court.

VII. SUITABLE AND AUTHORIZED INVESTMENTS

Investments [GOVT. CODE §2256.005(b)-(4)-(A)]

Lubbock County funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of Lubbock County funds in any instrument or security not authorized for investment under the Act is prohibited. Lubbock County will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. Authorized

- Direct obligations of the United States of America.
- Direct obligations of this state or its agencies and instrumentalities.
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security of which is guaranteed by an agency or instrumentality of the United States.
- Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the United States of America.
- Direct obligations of the following United States agencies and instrumentalities:
 - a) Federal Farm Credit System
 - b) Federal Home Loan Bank System
 - c) Federal Home Loan Mortgage Corp.
 - d) Federal National Mortgage Association
- Certificates of Deposit issued by a Commissioners' Court authorized depository institution that has its main office or a branch office in Texas.

The Certificate of Deposit must be guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor and secured by obligations in a manner and amount as provided by law.

A Commissioners' Court approved depository is a state or national bank, savings bank, or state or federal credit union domiciled in this state provided:

- a) The County has on file a signed Depository Agreement which complies with the Local Government Code and details eligible collateral, collateralization ratios, standards for collateral custody and control, collateral valuation, and conditions for agreement termination.
 - Money Market Mutual funds that:
 - a) are registered and regulated by the Securities and Exchange Commission
 - b) have a dollar weighted average stated maturity of 90 days or less
 - c) seek to maintain a net asset value of \$1.00 per share
 - d) are rated AAA by at least one nationally recognized rating service
 - Local government investment pools, which:
 - a) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act
 - b) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service
 - c) are authorized by resolution or ordinance by the Commissioners' Court

In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1.00 net asset value.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. [*GOVT. CODE §2256.021*]

Security swaps may be considered as an investment option for the County. A swap out of one instrument into another is acceptable to increase yield, realign for disbursement dates, extend or shorten maturity dates and improve market sector diversification. Swaps may be initiated by brokers/dealers who are on Lubbock County's approved list. A horizon analysis is required for each swap proving benefit to Lubbock County before the trade decision is made, which will accompany the investment file for record keeping.

II. Not Authorized [GOVT. CODE 2256.009(b)-(1-4)]

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or collateralized mortgage obligations with a maturity date of over 10 years are strictly prohibited.

VIII. INVESTMENT PARAMETERS

Maximum Maturities [GOVT. CODE §2256.005(b)-(4)-(B)]

The longer the maturity of investments, the greater their price volatility. Therefore, it is Lubbock County's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

Lubbock County attempts to match its investments with anticipated cash flow requirements. The maximum allowable stated maturity of any individual investment will not exceed more than fifteen years from the date of purchase.

The composite portfolio will have a weighted average maturity of 7 ½ years or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. [GOVT. CODE §2256.005(b)-(4)-(C)]

Diversification [GOVT. CODE §2256.005(b)-(3)]

Lubbock County recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is managed through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid overconcentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),
- Limiting investment in investments that have higher credit risks (commercial paper),
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for Lubbock County's total portfolio:

1.	U.S. Treasury Securities	100%
2.	Agencies and Instrumentalities.....	85%
3.	Certificates of Deposit.....	50%
4.	Authorized Pools	50%

IX. SELECTION OF BANKS AND DEALERS

Depository [Chapter 116, Local Government Code]

At least every four (4) years a Depository shall be selected through Lubbock County's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form.
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

Authorized Brokers/Dealers [GOVT. CODE 2256.025]

Lubbock County shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with Lubbock County. Those firms that request to become qualified broker/dealers for securities transactions will be required to provide:

- Information regarding creditworthiness, experience and reputation.
- A certification stating the firm has received read and understood Lubbock County's Investment Policy and agree to comply with the policy.

Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed Lubbock County's Investment Policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by Lubbock County's policy. [GOVT. CODE §2256.005(k-l)]

Delivery vs. Payment [GOVT. CODE §2256.005(b)-(4)-(E)]

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

X. CUSTODIAL CREDIT RISK MANAGEMENT

Safekeeping and Custodial Agreements

Securities either owned by Lubbock County as part of its investment portfolio or held as collateral to secure demand or time deposits will be held by a third party custodian. Securities owned by Lubbock County shall be held in Lubbock County's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by Lubbock County and pledged to Lubbock County as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by a Federal Reserve Bank or branch of a Federal Reserve Bank, a Federal Home Loan Bank, or a third party bank approved by Lubbock County.

Collateral Policy [PFCA §2257.023]

Consistent with the requirements of the Texas Government Code, Chapter 2257 ("Public Funds Collateral Act or "PFCA"), it is the policy of Lubbock County to require full collateralization of all Lubbock County funds on deposit with a depository bank. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, Lubbock County may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with whom Lubbock County has a current custodial agreement. The Investment Officer is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities.

A clearly marked evidence of ownership (safekeeping receipt) must be supplied to Lubbock County and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

Lubbock County shall accept only the following types of collateral:

- Personal bond; surety bond; bonds; notes; and other securities; first mortgages on real property; real property; certificate of deposit; or a combination of these methods, as provided by Chapter 116, Subchapter C, Local Government or
- Investment securities or interests in them as provided by Chapter 726, Acts of the 67th Legislature, Regular Session, 1981 (Article 2529b-1, Vernon's Texas Civil Statutes).

Subject to Audit

All collateral shall be subject to inspection and audit by the Investment Officer or Lubbock County's independent auditors.

XI. PERFORMANCE

Performance Standards

Lubbock County's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of Lubbock County.

Performance Benchmark

It is the policy of Lubbock County to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, Lubbock County shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. Lubbock County's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to Lubbock County's weighted average maturity in days.

XII. REPORTING [GOVT. CODE 2256.023]

Methods

Quarterly - The Investment Officer shall prepare an investment report on a quarterly basis that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals.

This summary will be prepared in a manner that will allow Lubbock County to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Commissioners' Court. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.

- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest for the reporting period.
- The percentage of the total portfolio that each type of investment represents.
- Statement of compliance of Lubbock County's investment portfolio with state law and the investment strategy and policy approved by Commissioners' Court.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [*GOVT. CODE §2256.023(d)*].

Monitoring Market Value [*GOVT. CODE §2256.005(b)-(4)-(D)*]

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable source and disclosed to the governing body quarterly in a written report.

XIII. INVESTMENT POLICY ADOPTION

Lubbock County's Investment Policy shall be reviewed and adopted by the Commissioners' Court. It is Lubbock County's intent to comply with state laws and regulations. Lubbock County's Investment Policy shall be subject to revisions consistent with changing laws, regulations, and needs of Lubbock County. The Commissioners' Court shall review the policy and investment strategies annually, approving any changes or modifications. [*GOVT. CODE §2256.005(e)*]

APPENDIX A

TEXAS STATUES

Texas Local Government Code, §116.112

Vernon's Texas Code Annotated, Government Code Title 10, Chapters 2256 and 2257

Vernon's Texas Code Annotated, Government Code, Title 5, Chapter 573

Vernon's Texas Code Annotated, Government Code, Title 7, Chapter 791

APPENDIX B

GLOSSARY

ACCRETION OF DISCOUNT: Periodic straight-line increases in the book or carrying value of a security so the amount of the purchase price discount below face value is completely eliminated by the time the bond matures or by the call date, if applicable.

ACCRUED INTEREST: The interest accumulated on a security from its issue date or since the last payment of interest up to but not including the purchase date. The purchaser of the security pays to the seller the market price plus accrued interest.

AMORTIZATION OF PREMIUM: Periodic straight-line decreases in the book or carrying value of a security so the premium paid for a bond above its face value or call price is completely eliminated.

ASK: The price at which securities are offered by sellers.

BARBELL MATURITY STRATEGY: A maturity pattern within a portfolio in which maturities of the assets in the portfolio are concentrated in both the short and long ends of the maturity spectrum.

BASIS POINT: One one-hundredth (1/100) of one percent; 0.0001 in decimal form.

BENCHMARK: A comparative base for performance evaluation. A benchmark can be a broad-based bond index, a customized bond index, or a specific objective.

BID: The price offered for securities by purchasers. (e.g.- when selling securities, one asks for a bid).

BOND EQUIVALENT YIELD: Used to compare yields available from discounted securities that pay interest at maturity with yields available from securities that pay interest semi-annually.

BOOK ENTRY SECURITIES: Stocks, bonds, other securities, and some certificates of deposit that are purchased, sold, and held as electronic computer entries on the records of a central holder. These securities are not available for purchase in physical form; buyers get a receipt or confirmation as evidence of ownership.

BOOK VALUE: The original cost of the security as adjusted for amortization of any premium paid or accretion of discount since the date of purchase.

BROKER: A party who brings buyers and sellers together. Brokers do not take ownership of the property being traded. They are compensated by commissions. They are not the same as dealers; however, the same firms that act as brokers in some transactions may act as dealers in other transactions.

APPENDIX B

GLOSSARY

CALLABLE BOND: A bond that the issuer has the right to redeem prior to maturity at a specified price. Some callable bonds may be redeemed on one call date while others may have multiple call dates. Some callable bonds may be redeemed at par while others can be redeemed only at a premium.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination (over \$100,000) CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COLLATERALIZED MORTGAGE OBLIGATION (CMO): A type of mortgage-backed security created by dividing the rights to receive the principal and interest cash flows from an underlying pool of mortgages in separate classes or tiers.

COMMERCIAL PAPER: Short-term unsecured promissory notes issued by corporations for a maturity specified by the buyer. It is used primarily by corporations for short-term financing needs at a rate which is generally lower than the prime rate.

CONFIRMATION: The document used to state in writing the terms of the trade which had previously been agreed to verbally.

COUPON RATE: The stated annual rate of interest payable on a coupon bond expressed as a percentage of the bond's face value.

CREDIT RISK: The risk that (1) the issuer is downgraded to a lower quality category and/or (2) the issuer fails to make timely payments of interest or principal.

CUSIP NUMBER: A nine-digit number established by the Committee on Uniform Securities Identification Procedures that is used to identify publicly traded securities. Each publicly traded security receives a unique CUSIP number when the security is issued.

CUSTODY: The service of an organization, usually a financial institution, of holding (and reporting) a customer's securities for safekeeping. The financial institution is known as the custodian.

DEALER: A firm which buys and sells for its own account. Dealers have ownership, even if only for an instant, between a purchase from one party and a sale to another party. They are compensated by the spread between the price they pay and the price they receive.

APPENDIX B

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DEALER Cont.: Dealers are not the same as brokers; however, the same firms which act as dealers in some transactions may act as brokers in other transactions.

DELIVERY VERSUS PAYMENT (DVP): The safest method of settling a trade involving a book entry security. In a DVP settlement, the funds are wired from the buyer's account and the security is delivered from the seller's account in simultaneous, interdependent wires.

DEPOSITORY TRUST COMPANY (DTC): An organization that holds physical certificates for stocks and bonds and issues receipts to owners. Securities held by DTC are immobilized so that they can be traded on a book entry basis.

DERIVATIVE: A security that derives its value from an underlying asset, group of assets, reference rate, or an index value. Some derivatives can be highly volatile and result in a loss of principal in changing interest rate environments.

DISCOUNT: The amount by which the price paid for a security is less than its face value.

DISCOUNT SECURITIES: Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns, to reduce risk inherent in particular securities.

DURATION: A sophisticated measure of the weighted average maturity of a bond's cash flow stream, where the present values of the cash flows serve as the weights.

ECONOMIC CYCLE (BUSINESS CYCLE): As the economy moves through the business cycle, interest rates tend to follow the levels of production, output, and consumption - rising as the economy expands and moves out of recession and declining after the economy peaks, contracts, and heads once again into recession.

EFFECTIVE MATURITY: The average maturity of a bond, given the potential for early call. For a non-callable bond, the final maturity date serves as the effective maturity. For a callable bond, the effective maturity is bounded by the first call date and the final maturity date; the position within this continuum is a function of the call price, the current market price, and the reinvestment rate assumed.

FACE VALUE: The principal amount due and payable to a bondholder at maturity; par value. Also, the amount on which coupon interest is computed.

APPENDIX B

GLOSSARY

FAIL: The event of a securities purchase or sale transaction not settling as intended by the parties.

FAIR VALUE: The amount at which a financial instrument could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$300,000 per depositor (\$100,000 for non-interest bearing demand deposits, \$100,000 for interest bearing demand, savings or time deposits and a separate \$100,000 for interest and sinking funds).

FEDERAL FARM CREDIT BANKS (FFCB): A government-sponsored corporation that was created in 1916 and is a nationwide system of banks and associations providing mortgage loans, credit, and related services to farmers, rural homeowners, and agricultural and rural cooperatives. The banks and associations are cooperatively owned, directly or indirectly, by their respective borrowers. The Federal Farm Credit System is supervised by the Farm Credit Administration, an independent agency of the U.S. government. (See Government Sponsored Enterprise)

FEDERAL FUNDS: Monies within the Federal Reserve System representing a member bank's surplus reserve funds. Banks with excess funds may sell their surplus to other banks whose funds are below required reserve levels. Normally, Federal funds are employed in settling all government securities transactions. The Federal Funds Rate is the rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): Government-sponsored wholesale banks (currently twelve regional banks) which lend funds and provide correspondent banking services to member commercial bank, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank. (See Government Sponsored Enterprises)

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC or "Freddie Mac"): A government-sponsored corporation that was created in July 1970, by the enactment of Title III of the Emergency Home Finance Act of 1970. Freddie Mac was established to help maintain the availability of mortgage credit for residential housing, primarily through developing and maintaining an active, nationwide secondary market in conventional residential mortgages. (See Government Sponsored Enterprises)

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FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA or Fannie Mae): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae is a private stockholder-owned corporation. FNMA securities are highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest. (See Government Sponsored Enterprises)

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank presidents. The president of the New York Federal Reserve Bank is a permanent member while the other presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of government securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., twelve regional banks and about 5700 commercial banks that are members of the system.

FIXED-INCOME SECURITY: A financial instrument promising a fixed amount of periodic income over a specified future time span.

GOVERNMENT-SPONSORED ENTERPRISES (GSE's): Payment of principal and interest on securities issued by these corporations is not guaranteed explicitly by the U.S. government, however, most investors consider these securities to carry an implicit U.S. government guarantee. The debt is fully guaranteed by the issuing corporations. GSE's include: Farm Credit System, Federal Home Loan Bank System, Federal Home Loan Mortgage Corporation, Federal National Mortgage Association, Student Loan Marketing Association, and the Tennessee Valley Authority.

INSTRUMENTALITIES: See Government-Sponsored Enterprises

INTEREST RATE RISK: The risk that the general level of interest rates will change, causing unexpected price appreciations or depreciations.

LADDERED MATURITY STRATEGY: A maturity pattern within a portfolio in which maturities of the assets in the portfolio are equally spaced. Over time, the shortening of the remaining lives of the assets provides a steady source of liquidity or cash flow. Given a normal yield curve with a positive slope this passive strategy provides the benefit of being able to take advantage of the higher, longer-term yields without sacrificing safety or liquidity.

APPENDIX B

GLOSSARY

LIQUIDITY: An entity's capacity to meet future monetary outflows (whether they are required or optional) from available resources. Liquidity is often obtained from reductions of cash or by converting assets into cash.

LIQUIDITY RISK: The risk that an investment will be difficult to sell at a fair market price in a timely fashion.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MARKING-TO-MARKET: The practice of valuing a security or portfolio according to its market value, rather than its cost or book value.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer to liquidate the underlying securities in the event of default by the seller.

MATURITY DATE: The date on which the principal or face value of an investment becomes due and payable.

MONEY MARKET INSTRUMENT: Generally, a short-term debt instrument that is purchased from a broker, dealer, or bank. Sometimes the term "money market" with "short-term", defines an instrument with no more than 12 months remaining from the purchase date until the maturity date. Sometimes the term "money market" is used more restrictively to mean only those instruments that have active secondary markets.

MORTGAGE-BACKED SECURITIES (MBS): Securities composed of, or collateralized by, loans that are themselves collateralized by liens on real property.

OFFER: The price asked by a seller of securities. (e.g.-when purchasing securities, one asks for an offer.)

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

APPENDIX B

GLOSSARY

OPPORTUNITY COST: The cost of pursuing one course of action measured in terms of the foregone return that could have been earned on an alternative course of action that was not undertaken.

PAR: See Face Value

POOLED FUND GROUP: An internally created fund of an investing entity in which one or more institutional accounts of the investing entity are invested (as defined by the Public Funds Investment Act).

PREMIUM: The amount by which the price paid for a security exceeds its face value.

PRIMARY DEALER: A group of government securities dealers that submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRINCIPAL: The face or par value of an instrument, exclusive of accrued interest.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the state. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

QUALIFIED REPRESENTATIVE: A person who holds a position with - and is authorized to act on behalf of - a business organization (as defined by the Public Funds Investment Act).

RATE OF RETURN: The amount of income received from an investment, expressed as a percentage. A market rate of return is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

APPENDIX B

GLOSSARY

REINVESTMENT RATE: The interest rate earned on the reinvestment of coupon payments.

REINVESTMENT RATE RISK: The risk that the actual reinvestment rate falls short of the expected or assumed reinvestment rate.

REPURCHASE AGREEMENT (RP or REPO): An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price on demand or at a specified later date. The difference between the selling price and the repurchase price provides the interest income to the party that provided the funds. Every transaction where a security is sold under an agreement to be repurchased is a repo from the seller/borrower's point of view and a reverse repo from the buyer/lender's point of view.

SAFEKEEPING: A procedure where securities are held by a third party acting as custodian for a fee.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES AND EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule

STRUCTURED NOTES: Debt obligations whose principal or interest payments are determined by an index or formula.

SEPARATELY INVESTED ASSET: An account or fund of a state agency or local government that is not invested in a pooled fund group (as defined by the Public Funds Investment Act).

SPREAD: Most commonly used when referring to the difference between the bid and asked prices in a quote.

STRIPS: Separation of the principal and interest cash flows due from any interest-bearing securities into different financial instruments. Each coupon payment is separated from the underlying investment to create a separate security. Each individual cash flow is sold at a discount. The amount of the discount and the time until the cash flow is paid determine the investor's return.

APPENDIX B

GLOSSARY

SWAP: The trading of one asset for another. Sometimes used in active portfolio management to increase investment returns by “swapping” one type of security for another.

TOTAL RETURN: Interest income plus capital gains (or minus losses) on an investment.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury, generally having initial maturities of 3 months, 6 months, or 1 year.

TREASURY BONDS: Long-term, coupon bearing U.S. Treasury securities having initial maturities of more than 10 years.

TREASURY NOTES: Intermediate-term, coupon bearing U.S. Treasury securities having initial maturities of 2 - 10 years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called *net capital rule* and *net capital ratio*. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD TO MATURITY (YTM): The promised return assuming all interest and principal payments are made and reinvested at the same rate taking into account price appreciation (if priced below par) or depreciation (if priced above par).

APPENDIX C

QUALIFIED BROKER/DEALERS AND FINANCIAL INSTITUTIONS

City Bank

Ben Wells

5211 Brownfield Hwy
Lubbock, Texas 79408
Phone: (806) 792-7101

TexPool Participant Services

1001 Texas Ave., Suite 1150
Houston, Texas 77002
Phone: (866) 839-7665

Vining Sparks

Michael Smith

Senior Vice President
Vining Sparks IBG, L.P.
775 Ridge Lake Blvd |Memphis, TN | 38120
T: 800.786.0866 | T: 901.766.3116 |C: 214.250.0997

Meredith Allen, CFA, CPA

Senior Vice President
Vining Sparks IBG, L.P.
775 Ridge Lake Blvd |Memphis, TN | 38120
T: 888.415.4833 | T: 901.766.3219 |C: 901.351.2139

**LUBBOCK COUNTY, TEXAS
INVESTMENT POLICY**

**ORDER OF THE
LUBBOCK COUNTY COMMISSIONERS' COURT**

This Lubbock County, Texas Investment Policy is adopted during the regular session of the Lubbock County Commissioners' Court on this the 10th day of MAY, 2021 and becomes a part of the official minutes of the County Commissioners' Court.

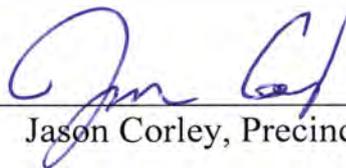
MOTION BY: Chad Seay

SECONDED BY: Jason Corley

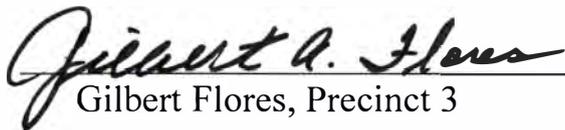
Entered in the official minutes of the Lubbock County Commissioners' Court.



Terence Kovar, Precinct 1



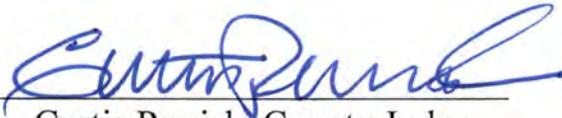
Jason Corley, Precinct 2



Gilbert Flores, Precinct 3



Chad Seay, Precinct 4



Curtis Parrish, County Judge

ATTEST:



Kelly Pinion
COUNTY CLERK *Chief Deputy*



Lubbock County Purchasing Policy

Adopted December 23, 1996
by the Lubbock County Commissioners Court
Effective Date: January 1, 1997

Revised by Lubbock County Commissioners Court
on May 14, 2018
(Supersedes June 13, 2016 edition)

Address any questions to Clint Wehrman, Director of Purchasing, at 775-1015

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LUBBOCK COUNTY PURCHASING POLICY

It is the policy of Lubbock County to conduct all purchasing strictly on the basis of economic and business merit to best serve the citizens of Lubbock County. In order to maintain the best price for goods and services in an efficient manner, purchases shall be divided into three (3) categories. Procedures for each category shall be followed by all departments unless specifically exempted by the Lubbock County Commissioners' Court. The purchase of any computer equipment (regardless of price) to be attached to the County network, or supported by LCIS, must be coordinated through LCIS.

The Purchasing Department is the only point of contact for vendors seeking to do business with Lubbock County. It is the intent of the Commissioners' Court that no elected official or department head accept proposals from vendors, setup sales meetings on behalf of a vendor or refer the vendor to other elected officials or department heads.

I. Purchasing Categories

- A. Purchases up to \$1,500.00 may be made by a department head for the continuing operation of each department, subject to the provisions of Sec. I.A.3. below. The department head will have the responsibility of making this level of purchase in the most prudent and cost effective manner. In no event will partial purchases be made with the intent of circumventing the provisions of this policy.
 - 1. No purchase shall be made without a purchase order to support the award of purchase unless specific exceptions are provided for in this policy.
(Ref. Sec. IV)
 - 2. Prior to any purchase, it shall be the responsibility of each department head to insure adequate funding is available in the current budget line item for each purchase.
(Ref. Sec. V)
 - 3. **All "Inventoriable Items" will be purchased with a Purchase Order.** "Inventoriable Item" is defined as a single non-consumable item costing *more than \$1,000.00*. (Note: At the written request of a department head, non-consumable items costing less than \$1,000.00 but deemed to be highly pilferable may be added to inventory. These items must have been purchased with a Purchase Order.)

- B. Purchases of more than \$1,500.00 and less than \$50,000.00 will be handled by the Lubbock County Purchasing Department, using an informal competitive bid procedure. This level does not require additional Commissioners' Court approval.
 - 1. Department heads shall contact the Purchasing Agent, via written requisition, requesting the item to be purchased. The department head will be responsible for providing written specifications for the requested item.

2. The Purchasing Agent, or Department head, will contact a minimum of three (3) vendors who are able to provide the requested item. Each vendor will be required to provide a price quotation or respond to an Informal Bid, and provide any other information requested by the Purchasing Agent. The Purchasing Agent shall award the purchase to the vendor with the lowest responsible price quotation, as agreed upon by the Purchasing Agent and the requesting department head and the Purchasing Agent shall issue a purchase order for the item.
 3. If the Purchasing Agent and the requesting department head are not in agreement as to the lowest responsible bid award, the Commissioners' Court will consider all bids at the next scheduled meeting. The department head and Purchasing Agent may present reasons for their bid award preference and the final decision will be made by the Commissioners' Court.
- C. Purchases of \$50,000.00 or more will be subject to the formal bid procedure of Lubbock County.

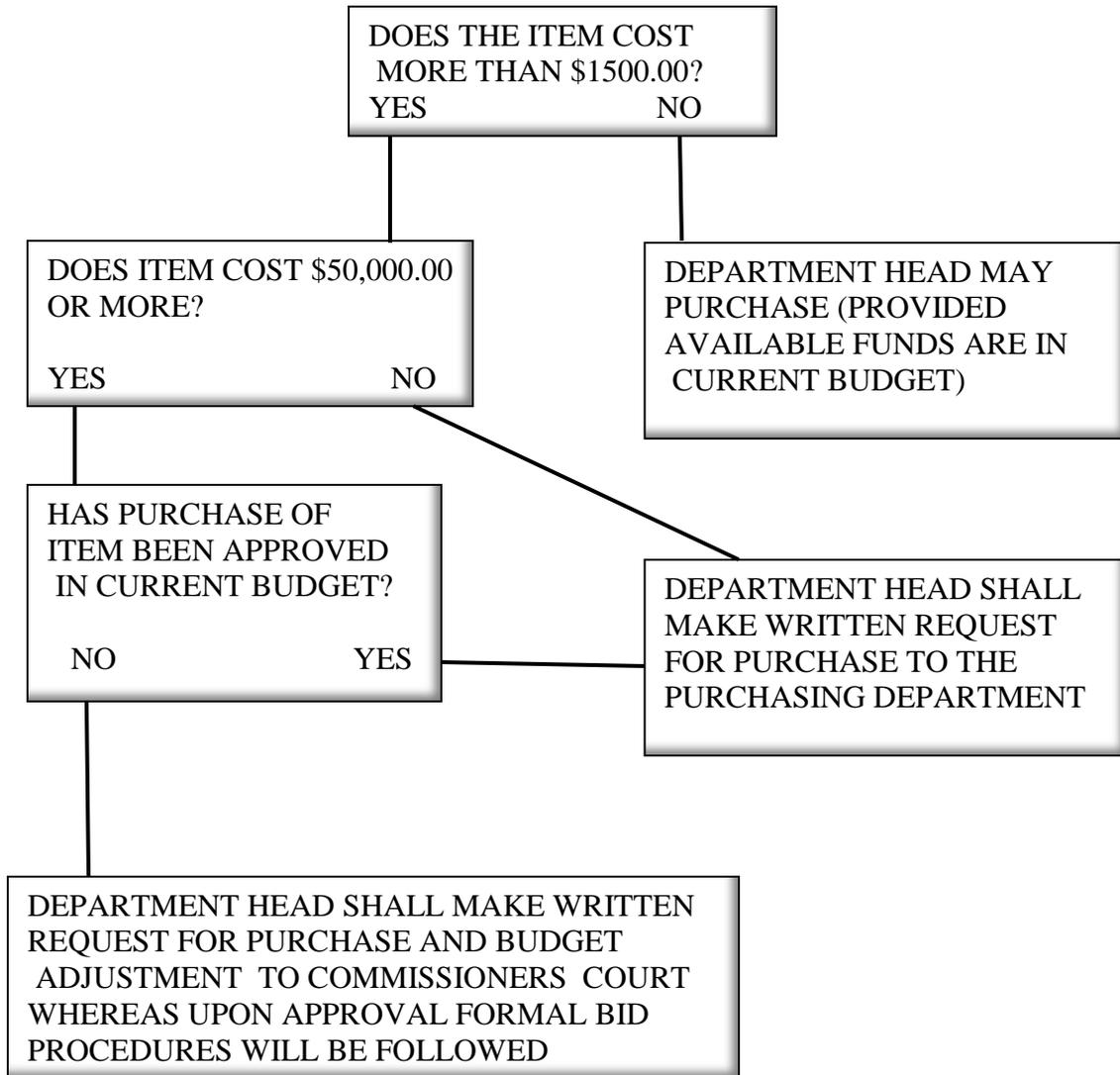
1. **COMPETITIVE BID AND REQUEST FOR PROPOSAL (RFP):** Department heads must make a request for purchase, in writing, to the Lubbock County Commissioners' Court, unless approval for the purchase of the *specific* item is in the current budget. Upon approval by the Commissioners' Court, the Purchasing Agent shall seek formal bids as provided for in Texas Local Government Code. The requesting department shall design the specifications in concert with the Purchasing Agent. Bids shall be opened and evaluated by the Purchasing Agent and requesting department in accordance with the criteria set out in the bid or proposal. Following the evaluation, the Commissioners' Court will award the purchase to the lowest responsible bidder meeting specifications.
2. **COMPETITIVE PROPOSAL :** Upon a finding by the Commissioners' Court that it is impractical to prepare detailed specifications for an item to support the award of a purchase contract, the Purchasing Agent may use the multi-step competitive proposal procedure provided for in Texas Local Government Code.
3. **ALTERNATIVE COMPETITIVE PROPOSAL:** As provided for in Texas Local Government Code, the Purchasing Agent may use an alternative competitive proposal procedure for the purchase of insurance, high technology items, landscape maintenance, travel management, recycling, or as provided for by law.

- II. A. Pursuant to Texas Local Government Code 262.0235, "Procedures Adopted by County Purchasing Agents for Electronic Bids or Proposals", Lubbock County adopts the following rules to ensure the identification, security, and confidentiality of electronic bids or proposals.

All documents uploaded into Bonfire as part of electronic bid/proposal submission remain inaccessible to Lubbock County until defined bid/proposal closing date and time.

1. Data transmission occurs through a 256-bit SSL encrypted connection. The data is stored in an encrypted state upon arriving on the server.
 2. Authorized purchasing personnel will have a unique log-in username and password.
 3. Bids/proposals will be identified by a bid/proposal number assigned for that project from the purchasing department.
 4. Access to the system by authorized users will be logged and tracked in order to record when a user has accessed the system.
 5. All vendor data is sealed until bid/proposal closing date and time. Vendor will continue to have access until closing date and time.
 6. Only the Purchasing Agent, or the agent's designee may open a bid/proposal at the closing date and time.
- B. Lubbock County reserves the right to reject any or all bids. In the event all bids for an item are rejected, the Commissioners' Court shall instruct the Purchasing Agent as to the appropriate action to take following the rejection of bids.

LUBBOCK COUNTY PURCHASING POLICY FLOW CHART



Note: The purchase of any computer equipment (regardless of price) to be attached to the County network, or supported by LCIT, must be coordinated through LCIT.

III. Exemptions to Competitive Bidding Requirements:

- A. The Commissioners' Court, by order, has exempted from the competitive bidding requirements under Sec. I, purchase of items required to be made due to a public calamity to provide relief for the citizens or preserve Lubbock County property.
- B. The Commissioners' Court will, by this order, exempt the following type of purchases from the competitive bidding requirement under Sec. I.C:
 - 1. An item necessary to protect the public health or safety of citizens of Lubbock County;
 - 2. An item necessary due to unforeseen damage to machinery, equipment or other public property;
 - 3. The purchase of personal or professional services, (including education and travel);
 - 4. The purchase of land or right-of-way;
 - 5. Personal property sold:
 - a) at an auction by a licensed auctioneer;
 - b) at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business and Commerce Code; or
 - c) by a political subdivision of this state, a state agency of this state or an entity of the federal government
 - 6. The renewal or extension of a lease or equipment maintenance agreement if:
 - a) the lease was let by competitive bid the preceding year;
 - b) the renewal or extension does not exceed one year; and
 - c) the renewal or extension is the first renewal or extension of the lease or agreement.

IV. No purchase shall be made without a PURCHASE ORDER, issued in advance of the purchase, subject to the following exceptions:

- 1. Law Library Publications
- 2. Employee Travel Expense Reimbursement
- 3. Contract employees to include, but not be limited to, any court ordered contract employees, mediators, counselors and therapists.
- 4. Purchases made on a County Purchasing Card for legitimate business purposes in accordance with County policies. **Only a County issued credit card may be used to make purchases on behalf of the County.** Purchases made on personal credit cards will not be eligible for reimbursement as of November 1, 2012. The only exemptions to be considered will be for travel related emergency expenses.
- 5. General Assistance welfare payments to include payments for food, utilities, shelter, funerals and other approved emergencies.

- V. A written request for a PO or a purchase requisition must be presented to the Purchasing Department and a PO issued *prior to* a purchase being made (telephone requests for POs will not be accepted), with the exception of items covered in paragraph IV (above) and purchases made using Lubbock County Purchasing Cards. In cases such as equipment repair, where an exact cost may not be determined in advance, the PO can be written for an estimated amount and then amended once the actual cost is determined.
- VI. It will be the responsibility of the department head to insure adequate funding is available in the current budget line item prior to any purchase being made.
- VII. No payment shall be made for any purchase unless adequate funds are available in the appropriate budget line item of the department making said purchase.
- VIII. Payment for any unauthorized purchase (ie: purchases made without a supporting PO) or any purchase made without adequate funding in the appropriate budget line item may be the responsibility of the individual making said purchase.
- IX. The following items cannot be purchased with County funds:
1. Food or beverages for departmental parties, retirements, etc. Meals for specific County sponsored events must be approved in advance by the Commissioners Court. Recurring events can be blanket approved for the fiscal year. Requests for payment or reimbursement must be accompanied by a copy of the Commissioners Court Minutes showing approval for the specific event.
 2. Break Room equipment and supplies such as stoves, refrigerators, microwave ovens, televisions, cable service, small appliances, snacks, plates, cups, etc.
 3. Any item for personal use. This includes any décor items for county employee's offices including, but not limited to, framed or unframed pictures, maps, flags or any other decorative items. Contact the Purchasing Director if you have any questions regarding this item.
- X. Whenever found to be to the County's advantage, the Purchasing Agent/department head shall use cooperative purchasing agreements with other governmental entities (ie: General Services Commission, City of Lubbock) as an additional quotation or bid price.
- XI. It is the policy of the Lubbock County that, in all governmental purchases, preference be given to the purchase of products made from recycled material, if those products containing such recycled material meet applicable quality and quantity standards. To that end, each person responsible for purchasing should:

1. Periodically review procedures and specifications in order to eliminate those procedures and specifications that explicitly discriminate against the use of recycled products; and
 2. Encourage the use of products made from recycled products and from products that can be recycled.
- XII. All bids for annual contracts for goods or services must be approved by the Lubbock County Commissioners' Court before any purchase of those goods or services can be made.
- XIII. The use of the purchasing power of Lubbock County for personal purchases is prohibited. No one may use the name of Lubbock County for any personal purchase or charge any personal purchase to Lubbock County. Any such action is prohibited and may be grounds for prosecution.
- XIV. Blanket Purchase Orders (BPOs) may be established in order to reduce the number of purchase orders originating from a single vendor. Care must be taken to ensure the amount encumbered on a BPO is an accurate estimate of what the actual annual expenditure will be.
- XV. Bid Evaluation and Contract Award

Evaluation of bids will be based on the following factors: (1) the relative prices of the bids, including the cost of repair and maintenance of heavy equipment, and the cost of delivery and hauling of road construction materials; (2) compliance of goods and services offered with the bid specifications; and (3) the responsibility of the vendor, including the vendor's safety record if the Commissioners Court has adopted a definition of safety that is included in the bid, and the past performance of the vendor.

When the lowest priced bid is not the best bid, clear justification for not selecting the lowest bidder must be documented to the Court. This recommendation must be supported by clear and concise documentation from the user department that defines the rationale for awarding to other than the lowest bidder. A joint review of the bid by the user department and the Purchasing Department may be appropriate and the low bidder must be given the opportunity to address the Court prior to bid award.

The Director of Purchasing shall recommend contract award to the Commissioners Court in open session. The Court shall (1) award the contract to the responsible bidder who submitted the lowest and best bid; or (2) reject all bids and publish a new bid.

XVI. Contract Performance/Compliance

The user department is responsible for monitoring and documenting contactor performance and compliance, and providing copies of all documentation of non-compliance and poor performance to the Purchasing Department. The purchasing director

will initiate any necessary corrective action with the vendor, and all correspondence between the county and the vendor should be sent by the purchasing director.

User departments do not have authority to change any contractual terms of the contract. User departments must request any changes through the purchasing director. To enforce contractual terms, documentation of specific non-compliance must be available. Specific dates, locations, examples, etc. must be fully documented by the user department. *Remember, if it isn't documented, it didn't happen.*

XVII. Prevailing Wage Determination for Public Works Contracts

For a contract for a public work awarded by Lubbock County, the county shall determine the general prevailing rate of per diem wages in the locality in which the work is to be performed for each craft or type of worker needed to execute the contract and the prevailing rate for legal holiday and overtime work by using the prevailing wage rate as determined by the United States Department of Labor in accordance with the Davis-Bacon Act (40 U.S.C. Section 276a et seq.), and its subsequent amendments.

XVIII. Conflicts-of-Interest, Nepotism and Misuse of a Public Position.

A. Affirmative Duty to Disclose an Interest and Abstain from Participation.

1. Where a member of the Commissioners' Court, or any other officer of Lubbock County, whether elected, appointed, paid or unpaid, who exercises authority beyond that which is advisory in nature, has a substantial interest in a business entity or real property, that official shall file, before a vote or decision on any matter involving the business entity or real property, an affidavit with the County Clerk of Lubbock County, stating the nature and extent of the interest, and shall abstain from further participation in the matter, if:
 - a) in the case of a substantial interest in a business entity the action on the matter will have a special economic effect on the business entity that is distinguishable from the effect on the public; or
 - b) in the case of a substantial interest in real property, it is reasonably foreseeable that an action on the matter will have a special economic effect on the value of the property, distinguishable from its effect on the public.
2. If the official is required to file and does file an affidavit under Subsection (1), the official is not required to abstain from further participation in the matter requiring the affidavit if a majority of the members of the governmental entity of which the official is a member is composed of persons who are likewise required to file and who do file affidavits of similar interests on the same official action.
3. Furthermore, the official may not:
 - a) act as surety for a business entity that has work, business, or a contract with Lubbock County; or

b) act as surety on any official bond required of an officer of Lubbock County.

4. "Substantial Interest"

a) A person has a substantial interest in a business entity if:

(I) the person owns 10 percent or more of the voting stock or shares of the business entity or owns either 10 percent or more or \$5,000 or more of the fair market value of the business entity; or

(II) funds received by the person from the business entity exceed 10 percent of the person's gross income for the previous year.

b) A person has a substantial interest in real property if the interest is an equitable or legal ownership with a fair market value of \$2,500 or more.

c) A local public official is considered to have a substantial interest under this section if a person related to the official in the first degree by consanguinity or affinity, as determined under Chapter 573, Government Code, has a substantial interest under this section.

d) The relation in c) is defined as the official's spouse, father, mother, father-in-law, mother-in-law, brother, sister, brother-in-law, and sister-in-law.

5. "Business entity" means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, or any other entity recognized by law.

B. Additional Forbidden Actions, Selected Criminal Statutes

The following actions are forbidden under the Texas Penal Code:

1. Abuse of Official Capacity which includes the misuse of anything of value belonging to the government or violating a law relating to the individuals office or employment.
2. Official Oppression which includes the use of one's official position to deny another the exercise or enjoyment of any right.
3. Misuse of Official Information which includes the use of information not yet released to the public and known by virtue of one's official position, for personal gain, for the gain of another person, or with intent to harm another person.
4. Honorariums and solicitation or acceptance of gifts for the performance of official duties.
5. Perjury, Falsification and Tampering with or Fabricating Evidence and Official Records

XVIX. Lubbock County Purchasing Policy is based on statutes provided for in Texas Local Government Code and Texas Penal Code. All statutes were currently in force at the time of the approval of this policy.

XX. If found to be in the best interest of Lubbock County, any part or portion of this policy may be repealed or changed by an order of the Commissioners' Court. Such action will not affect any other part or portion of this policy.

XXI. Federal Grant Procurement Standards IAW Part 200, OMB Uniform Grant Guidance

§200.318 General Procurement Standards

Note: Lubbock County has elected to postpone implementation of the Uniform Guidance procurement requirements until FY 2017.

- (a) Lubbock County will use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, modified to conform to applicable Federal law and the standards identified in this part.
- (b) Lubbock County will maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- (c) Conflicts of Interest: No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of Lubbock County may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, unsolicited items of nominal value may be accepted. A violation of this section will result in disciplinary action up to and including termination of employment.
- (d) Lubbock County seeks to avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
- (e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, Lubbock County participates in state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.
- (f) Lubbock County encourages the use of Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
- (g) Lubbock County uses value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

- (h) Lubbock County must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.
- (i) Lubbock County will maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.
- (j)(1) Lubbock County may use a time and materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to a non-Federal entity is the sum of:
 - (i) The actual cost of materials; and
 - (ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.
- (2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, Lubbock County must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.
- (k) Lubbock County alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve Lubbock County of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of Lubbock County unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

§200.319 Competition.

- (a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals are excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:
 - (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
 - (2) Requiring unnecessary experience and excessive bonding;

- (3) Noncompetitive pricing practices between firms or between affiliated companies;
 - (4) Noncompetitive contracts to consultants that are on retainer contracts;
 - (5) Organizational conflicts of interest;
 - (6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and
 - (7) Any arbitrary action in the procurement process.
- (b) Lubbock County conducts procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
- (c) Lubbock County will ensure that all solicitations:
- (1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and
 - (2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
- (d) Lubbock County must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, Lubbock County does not preclude potential bidders from qualifying during the solicitation period.

§200.320 Methods of Procurement to be followed.

Lubbock County may use any of the following methods of procurement.

- (a) Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (\$3000 or \$2000 in the case of a construction bid subject to the Davis-Bacon Act)). To the extent practicable, Lubbock County must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if Lubbock County considers the price to be reasonable.
- (b) Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold (\$150,000). If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
- (c) Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.

(1) In order for sealed bidding to be feasible, the following conditions should be present:

- (i) A complete, adequate, and realistic specification or purchase description is available;
- (ii) Two or more responsible bidders are willing and able to compete effectively for the business; and
- (iii) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(2) If sealed bids are used, the following requirements apply:

- (i) Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publically advertised;
- (ii) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
- (iii) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
- (iv) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

- (v) Any or all bids may be rejected if there is a sound documented reason.
- (d) Procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:
- (1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - (2) Proposals must be solicited from an adequate number of qualified sources;
 - (3) Lubbock County must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 - (4) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 - (5) Lubbock County may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.
- (e) [Reserved]
- (f) Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
- (1) The item is available only from a single source;
 - (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
 - (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from Lubbock County;
or
 - (4) After solicitation of a number of sources, competition is determined inadequate.

§200.321 Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.

- (a) Lubbock County must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- (b) Affirmative steps must include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

§200.322 Procurement of Recovered Materials.

Lubbock County and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§200.323 Contract Cost and Price.

- (a) Lubbock County must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, Lubbock County must make independent estimates before receiving bids or proposals.

- (b) Lubbock County must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.
- (c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for Lubbock County under Subpart E—Cost Principles of this part. Lubbock County may reference its own cost principles that comply with the Federal cost principles.
- (d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§200.324 Federal Awarding Agency or Pass-through Entity Review.

- (a) Lubbock County must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if Lubbock County desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.
- (b) Lubbock County must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:
 - (1) Lubbock County's procurement procedures or operation fails to comply with the procurement standards in this part;
 - (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a “brand name” product;
 - (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

- (c) Lubbock County is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

(1) Lubbock County may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third party contracts are awarded on a regular basis;

(2) Lubbock County may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from Lubbock County that it is complying with these standards. Lubbock County must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§200.325 Bonding Requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the bonding policy and requirements of Lubbock County provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

- (a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- (b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- (c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

§200.326 Contract Provisions.

Lubbock County's contracts for procurements using federal grant funds contain the applicable provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

GLOSSARY

Account - Basic reporting unit for accounting, budget or management purposes.

Account Code - A series of numbers used to identify and classify expenditures or revenues within an organizational unit as set forth in the "Chart of Accounts."

Accrual - The recognition of a transaction at the time it occurs, as opposed to when cash is spent or received.

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACFR – Annual Comprehensive Financial Report

Activity - Departmental efforts which contribute to the achievement of a specific set of program objectives; the smallest unit of the budget program.

Actual - Final audited revenue or expenditure results of operations for the fiscal year indicated.

Ad Valorem Taxes - Commonly referred to as property taxes, are levied on both real and personal property according to the property's valuation and the tax rate.

AG – Agriculture

Agency Funds - Used to account for assets held by the County as custodian for individuals and other governmental units, such as officials' fee accounts, inmate trust funds, cash bail bonds, and other similar arrangements.

Allocation - Component of an appropriation earmarking expenditures for a specific purpose and/ or level of organization.

Amortization - is an accounting technique used to periodically lower the book value of a loan or an intangible asset over a set period of time.

Amendment - A modification of the budget by increasing or decreasing an account, or accounts, in the budget by action of the Commissioners Court.

Appraisal District – An independent governmental entity responsible for appraising property within the County. The Appraisal District certifies the County's assessed valuations.

Appraised Value - An estimate of value for the purpose of taxation.

Appropriation - A legal authorization to incur obligations and to make expenditures for specific purposes.

Assessed Valuation - The value set upon real estate and certain personal property by the agency (central appraisal district) tasked with assessing the values of property as a basis for levying property taxes.

Assets - Resources owned or held by a government which have monetary value.

Available Fund Balance - This refers to the cash remaining from the prior year which is available for appropriation and expenditure in the current year.

Balanced Budget – According to generally accepted accounting principles, a balanced budget is one in which the total expenditures do not exceed the total resources (total estimated revenues plus reserves).

Basis of Accounting – Prescribes to when transactions or events are recognized for reporting purposes.

Bond - A promise to repay a specified amount of money (the face amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects. Types of bonds are:

General Obligation Bond - This bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond - This bond is backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

Bond Rating - A rating assigned by recognized rating agencies such as Moody's and Standard and Poor's Company to debt issuers. The higher the rating, the more credit-worthy the issuer is. Ratings range from AAA(S&P) or Aaa(Moody's) to CCC or ccc. Those rated below B are not usually considered creditworthy.

Bond Refinancing - The payment and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget - A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

Budget Amendment - A change in the authorized level of funding (appropriations) for a department or line item accounting. These adjustments require Commissioners' Court approval.

Budget Calendar - The schedule of key dates which a government follows in the preparation and adoption of the budget.

Budget Categories - The accumulation of line items of similar use into broader groups to allow more efficient management of the budget by office holders or department managers.

Budget Hearings - Hearings for the purpose of providing public input into the preparation of the budget.

Budget Transfers – A change in the authorized level of funding that has corresponding budget reductions and increases between categories, line items, departments, or funds.

Budgetary Basis - This refers to the basis of accounting used to estimate financing sources and uses in the budget. These generally take one of three forms: GAAP, cash, or modified accrual.

Budgetary Control - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets – Acquisitions are capitalized when they cost \$5,000 or more. Capital assets are also called fixed assets.

Capital Improvements - Expenditures related to the expansion, or rehabilitation of an element of the government’s physical plant; sometimes referred to as infrastructure.

Capital Project - Major construction, acquisition, or renovation activities which add value to a government’s physical assets or significantly increase their useful life.

CARES Act - In 2020, provided fast and direct economic assistance for American workers, families, small businesses, and industries by implementing a variety of programs to address issues related to the onset of the COVID-19 pandemic.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

CDA – Criminal District Attorney

Certificates of Obligation - A short-term debt instrument whose rates are periodically restructured.

CJD – Criminal Justice Division

Contingency Account - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contraband – Goods that have been imported or exported illegally.

CRTC – Court Residential Treatment Center

CSCD – Community Supervision Corrections Department

Current Property Taxes – Property taxes are recognized as revenues in the period for which they are levied, regardless of the lien date. Property taxes for the County are levied based on taxable value on the lien date of January 1 prior to September 30 of the same year. They become due October 1 of that same year and delinquent after January 31 of the following year.

Debt Service Fund - This fund is used to account for the receipt and disbursement of funds to retire debt resulting from the issuance of general obligation bonds, certificates of obligation, and certain capital leases. Financing is provided by a specific annual property tax levy, and the investment interest earned thereon.

Deficit - The excess of expenses over budget during the accounting period.

Delinquent Property Taxes – Property taxes that remain unpaid at February 1st.

Department - A major division or unit of the County responsible for a service or operation or a group of related operations within a functional area.

Depreciation – A method of allocating the cost of a tangible asset over its useful life.

Disbursements - The expenditure of monies from an account.

Division - A section of an operation that is grouped based on related activities.

DOJ – Department of Justice

DRC – Dispute Resolution Center

DRO – Domestic Relations Office

Effective Tax Rate - State law in Texas prescribes a formula for calculating the effective tax rate for counties. The net effect of the formula is to produce a tax rate that decreases when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenues as the year before. The formula does make adjustments for newly annexed property and newly constructed property.

Emergency Amendment - An amendment to the budget to pay an unbudgeted expenditure because of an emergency event that creates a grave public need which is both unusual and unexpected at the time the budget was adopted.

Encumbrance - The obligation of appropriated funds for the future payment of an item or service. To encumber funds means to set aside or commit funds for a specified future expense.

Employee Benefits - Contributions made by a government to meet commitments or obligations for benefits. Included are the government's share of costs for Social Security and various pension, medical, and life insurance plans.

Estimated Revenue - The amount of revenue projected for the fiscal cycle by the County Auditor. Projections are generally based on prior experiences or increased fees.

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense - Charges incurred (whether paid immediately or accrued) for operations, maintenance, interest, or other charges.

Fee Offices - County offices that charge fees or fines for services or punishment. These are designated as fee offices for reporting of revenues.

FEMA - Federal Emergency Management Agency

Fiduciary Fund – The funds that account for assets held by the County in a trustee or agency capacity.

Fiscal Policy - A government's policies with respect to revenues, spending, and debt management as these relate to government series, programs and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year (FY) - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for Lubbock County is October 1st through September 30th.

Fixed Assets - Assets of long term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. See Capital Assets.

Fringe Benefits – The cost of all non-wage, labor-related expenses including but not limited to group insurance, social security, retirement, workers' compensation, unemployment compensations, and other employment benefits.

Full-time Equivalent Position (FTE) – One FTE equates to a 40-hour work week for twelve months.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. (e.g, public safety, general administration, administration of justice)

Fund - A grouping of accounts that is used to maintain control over resources that are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance - The excess of the assets of a fund over its liabilities, reserves, and carryover.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

GASB - Governmental Accounting Standards Board.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund. This is the main operating fund of the County.

GFOA - Government Finance Officers Association.

Governmental Funds – Fund types used in governmental entities to account for transactions, they include: the general fund, special revenue funds, capital projects funds, and debt service funds.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the terms of the grant.

Inflation - A persistent rise in the general price level that results in a decline in the purchasing power of money.

Interest - The cost of using money borrowed from another. Set as a percentage of the Principal.

Interest Earnings - Earnings from available monies invested during the year.

Intergovernmental Revenues - Funds received by a government from another federal, state, and other local government in the form of grants, shared revenues, and payments in lieu of taxes.

HAVA - Help America Vote Act passed in 2002 to make sweeping reforms to the nation's voting process. HAVA addresses improvements to voting systems and voter access that were identified following the 2000 election.

Investments - Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

JAG – Justice Assistance Grant

JJAEP – Juvenile Justice Alternative Education Program

JP - Justice of the Peace

LCAD – Lubbock Central Appraisal District

LCJJC – Lubbock County Juvenile Justice Center

LE – Law Enforcement

LECD – Lubbock Emergency Communications District

LEOSE – Law Enforcement Officers Standards Education

LEPC – Lubbock Emergency Planning Committee

Levy - To impose property taxes for the support of government activities.

Liabilities - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date.

Line-item budget - A budget prepared along departmental lines that focus on what is to be bought.

Long-Term Debt - Debt with a maturity of more than one year after the date of issuance.

Major Fund – By definition the General Fund is always considered a major fund. Other major governmental funds must be reported as major funds if they meet both of the following criteria.

1. 10% criterion. An individual government fund reports at least 10% of any of the following:
 - a. Total governmental fund assets
 - b. Total governmental fund liabilities
 - c. Total governmental fund revenues
 - d. Total governmental fund expenditures
2. 5% criterion. An individual governmental fund reports at least 5% of the aggregated total for both governmental funds and enterprise funds of any one of the items for which it met the 10% criterion.

ME – Medical Examiner

MHMR - Mental Health Mental Retardation.

Mgt. – Management

Modified Accrual Basis - A basis of accounting in which transactions are generally recognized at the time they are incurred, as opposed to when cash is received or spent.

Non-Capital Equipment – A purchase is classified as a non-capital equipment purchase when the total cost exceeds \$1,000 but is less than \$5,000.

Non-Departmental Expense - Expenditures for professional services and other general government functions, which cannot be allocated to individual departments, are assigned to miscellaneous/non-departmental expenses.

Non-Major Fund – See definition of Major Fund.

Non-Recurring Capital Expenditures - expenses that are not repetitive in nature, are less predictable, are not incurred frequently and are due to an extraordinary or one off circumstance.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Office - The basic organizational unit of government for an elected official which is functionally unique in its delivery of services (as compared to departments headed by non-elected managers).

Personnel Costs - Expenditures for salaries, wages, and fringe benefits of a government's employees.

Personal Services - Expenditures for salaries, wages, and fringe benefits of a government's Employees.

Principal - The amount of money owed on which the entity is obligated to pay interest.

Proprietary Fund - used in governmental accounting to account for activities that involve business-like interactions. The activities in this type of fund are similar to what would be found in the private sector.

Property Tax - Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Records Management – This term applies to the management of County records and government documents. Fees are budgeted for collection and expenses for the safeguarding of records according to the Texas Management Act.

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution - A formal statement of opinion or determination adopted by an assembly or other formal group.

Resources - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue - The annual or periodic collections of money by the government for public use. Examples are taxes and fees.

R.O.W. – Refers to Right-of-Way; for example the purchase of land for **street access**.

Salaries – The cost of all labor related expenses required of a department to function, including but not limited to salaries, merit, cost of living adjustments (COLA), etc.

Source of Revenue - Revenues are classified according to their source or point of origin.

SPAG – South Plains Association of Governments

SPATTF – South Plains Auto Theft Task Force

Special Revenue Funds – Used to account for specific revenue sources (other than capital projects) that are restricted to expenditures for specified purposes. These restrictions exist both externally (by agreement with other entities or by statute) and internally (by policy of Commissioners' Court).

Staffing Trends - Staffing figures for a specific period of time for a department or division.

Statute - A law enacted by the legislative assembly.

TAG – Texas Anti-Gang

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular person or property for current or permanent benefit, such as special assessments.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Notes – A short-term debt obligation repayable by ad valorem tax revenue.

Tax Rate - A percentage applied to all taxable property to raise general revenues.

Tax Roll - Official list showing the amount of taxes levied against each taxpayer or property.

Time Deposit - Investments of idle funds with a depository at a negotiated interest rate.

TDCJ-CJAD - Texas Department of Criminal Justice – Criminal Justice Assistance Division

TJJJ - Texas Juvenile Justice Department

Transfers – Amounts, at the fund level, recognized as disbursements-out by one or more funds and as revenues-in one or more other funds.

Unencumbered Balance - The amount of an appropriation that is neither expended nor obligated (encumbered). That amount of appropriation is available for future use.

Un-appropriated Fund Balance - Funds that are neither expended nor obligated and provide cash flow to the organization.

Unreserved Fund Balance - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

USDA – United States Department of Agriculture

User Charges - The payment of a fee for direct receipt of a public service by the party who benefits from the service.

VINE - Victim Information Notification Everyday

VOCA – Victims of Crime Advocacy

Working Capital – The excess of total current assets over total current liabilities.